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Minutes

FINANCE COMMITTEE
Monday, March 21, 2022
7:00 P.M.
Mayor's Conference Room
Municipal Building, Jamestown, New York

MEMBERS PRESENT: Councilwoman Ecklund, Council President Dolce, Councilwoman Carrubba

MEMBERS ABSENT:

Others Present: City Comptroller Ryan Thompson

Councilwoman Ecklund called the meeting to order.

Resolutions

1. RESOLVED, that the Mayor is authorized and directed to enter into a donation agreement with the Chautauqua County Land Bank Corporation, 214 Central Avenue Dunkirk, New York 14048, for 10 – 12 East Second Street (SBL #387.40-3-39), subject to the approval of the Corporation Counsel as to form.
 - The members agreed to place the resolution on the March 28th voting session agenda.
2. RESOLVED, That the City of Jamestown Management Employee Guidelines, be and they hereby are, further revised and updated, effective retroactively to January 1, 2022.
 - The members agreed that the resolution would not be placed on the March 28th voting session agenda as they were waiting on answers to their questions.
3. Resolution designating One Hundred Thousand Dollars and No Cents (\$100,000.00) in American Rescue Plan Act Healthy Communities & Neighborhood funds for the purpose of creating a Pilot Program for expanded Tree-Damaged Sidewalk Replacement Rebates.
 - The members agreed to place the resolution on the March 28th voting session agenda.
4. RESOLVED, That Fire Lieutenants Eric J. Herman and Daniel K. Balling be and they hereby are authorized to attend the New York State Office of Fire Prevention and Control - First Line Supervisors Training Program, Class #322, as conducted by the Fire Department of the City of New York, with classes to be held at the City of New York's Fire Academy in Queens, New York beginning April 25, 2022 and concluding May 20, 2022, with fee and expenses paid by the State of New York, Department of Homeland Security and Emergency Services, Office of Fire Prevention and Control.
 - The members agreed to place the resolution on the March 28th voting session agenda.

5. RESOLVED, That Fire Alarm Maintenance Supervisor Daniel M. Mangione be and is hereby authorized to attend the Hale Fire Pump Repair Course, as sponsored by the City of Rochester Fire Department, located at 185 Exchange Blvd., Rochester, NY 14614 beginning April 18, 2022 and concluding April 20, 2022 with fees and expenses paid pursuant to Section 77-b of the General Municipal Laws of the State of New York.

- The members agreed to place the resolution on the March 28th voting session agenda.

6. RESOLVED, That Fire Investigators Emily K. Webster and Ryan N. Saunders are hereby authorized to attend the New York State Office of Fire Prevention and Control – Juvenile Firesetter Symposium and related training courses, as conducted by the New York State Academy of Fire Science, located at 600 College Avenue, Montour Falls, NY 14865, beginning April 26, 2022 and concluding May 1, 2022 with fees and expenses paid pursuant to Section 77-b of the General Municipal Laws of the State of New York.

- The members agreed to place the resolution on the March 28th voting session agenda.

7. RESOLVED, That Officer Alexis Carlson be, and hereby is, authorized to attend the DRE Courtroom Testimony Training to be held at the Amherst Police Department Training Facility from April 12 through April 13, 2022. The lodging and meal expenses will be paid by the Jamestown Police Department pursuant to Section 77-b of the General Municipal Laws of the State of New York.

- The members agreed to place the resolution on the March 28th voting session agenda.

8. RESOLVED, that the City Comptroller be and hereby is authorized to make the following amendment to the 2022 General Fund Budget for the purpose of funding Ladder 1 Control Module replacement, as follows:

INCREASE:	Appropriations	\$9,700.00
	Fire Department Equipment	
	A.3410.0200	

DECREASE	Appropriations	\$9,700.00
	Contingent Account	
	A.1990.0400	

- The members agreed to place the resolution on the March 28th voting session agenda.

9. RESOLVED, That Recruit Firefighters Conner Anderson, Brandon Fardink, and Corey Ellis be hereby authorized to attend the New York State Office of Fire Prevention and Control – Recruit Firefighter Training Program, as conducted by the New York State Academy of Fire Science, located at 600 College Avenue, Montour Falls, NY 14865, beginning April 2, 2022 and concluding July 15, 2022 with fees and expenses paid pursuant to Section 77-b of the General Municipal Laws of the State of New York.

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- The members agreed to place the resolution on the March 28th voting session agenda.

10. WHEREAS, funding was made available through the Arts Services Inc. (ASI) as sponsored by the New York State Council on the Arts (NYSCA) for the FY 2022 Community Arts Public Art Grant which is designed to provide municipalities funding to execute a public art project, and

WHEREAS, the City of Jamestown submitted an application for such funding on November 18, 2021 to ASI requesting Five Thousand Dollars and No Cents (\$5,000.00) to execute Phase 1 of a beautification project for the Spring Street Parking Garage; and

WHEREAS, this funding and project will serve as the point of entry to establishing a dedicated municipal public art initiative with successive phases and projects, and living wage opportunities for artists; and

WHEREAS, ASI awarded the City of Jamestown Five Thousand Dollars and No Cents (\$5,000.00) on January 27, 2022 to complete Phase 1 of the Spring Street Parking Garage Beautification Project; now therefore be it

RESOLVED, that the City of Jamestown does hereby accept the Community Arts grant from the Preservation League of New York State; and be it further

RESOLVED, that the Mayor of the City of Jamestown be and he hereby is authorized to enter into a grant agreement with Arts Services Inc. subject to the approval of Corporation Counsel as to form;

- The members agreed to place the resolution on the March 28th voting session agenda.

11. RESOLVED that the Mayor and Jeffrey Lehman, P.E., Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase, from Fleet Maintenance, Inc. , 67 Ransier Drive, West Seneca, NY 14224, purchased via NYS MWBE Article #15-A, one (1) new plow truck to replace DPW plow truck #22, for a total amount not to exceed One Hundred Ninety Eight Thousand, Eight Hundred Twenty-Two Dollars and No Cents (\$198,822.00) subject to approval of the Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

12. RESOLVED, That the Mayor be and he hereby is authorized to execute an agreement with S. Tabone Construction Co., Inc., 3712 Straight Rd., Fredonia, NY 14063, for Concrete Work Street Reconstruction 2022 Baker – Barrett – Prather Intersection based on the bid opening March 15, 2022 in the following amounts:

3300 SF Flat Work: 4 inch at \$10.15 SF
1300 SF Flat Work: 6 inch at \$12.00 SF
1100 LF 18" Concrete Curb and Gutter at \$46.00 LF
100 SY Additional Stone at \$45.00 SY
10 SY Additional Excavation at \$0.00

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40 SF Detectable Warning Surface for ADA Accessible Curb Cuts @ \$50.00 SF

for a total bid amount of One Hundred Six Thousand, One Hundred Ninety-Five Dollars and No Cents (\$106,195.00) subject to the approval of Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

13. RESOLVED, That the Mayor be authorized to enter into an agreement with the Gebbie Foundation, with an address of 215 Cherry Street Jamestown, NY 14701, for a conditional permanent use easement on the Gebbie-owned property with an SBL#: 387.48-1-24.2.1 for the purpose of making the property eligible for State Local Waterfront Revitalization Program grant funds; and, furthermore

RESOLVED, That the Mayor be authorized a permanent use easement on the property at that point in which the conditions in the aforementioned agreement have been met.

- The members agreed to place the resolution on the March 28th voting session agenda.

14. RESOLVED, That the Mayor be and he hereby is authorized to execute an agreement with R. Patti Concrete Excavating, LLC, PO Box 3081, Jamestown, NY, for Concrete Work Street Reconstruction 2022 Lincoln Street– from 4th St. to 5th St. based on the bid opening March 4, 2022 in the following amounts:

2500 SF Flat Work: 4 inch at \$13.00 SF
1000 SF Flat Work: 6 inch at \$15.50 SF
450 LF Curb and Gutter at \$68.00 LF
250 SY Brick Replacement at \$178.00 SY
20 SY Brick Relay at \$152.00 SY
4 EA Drain Pipe 4" at \$25.00 EA
5 CY Additional Excavation at \$0.00

for a total bid amount of One Hundred Twenty-Six Thousand, Two Hundred Forty Dollars and No Cents (\$126,240.00) subject to the approval of Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

15. RESOLVED that the Mayor and Jeffrey Lehman, P.E., Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase, from All Pro Trailer, 6799 Carlisle Pike, Mechanicsburg, PA 17050, one (1) new "Big Tex" tilting equipment trailer for a total amount not to exceed Ten Thousand, Five Hundred Twenty-Four Dollars and No Cents (\$10,524.00) subject to approval of the Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

16. RESOLVED that the Mayor and Jeffrey Lehman, P.E., Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase, from Deere and Company, 2000 John Deere Run, Cary, NC 27513, purchased via NYS OGS Contract #PC69378, one (1) new John Deere 5100E tractor with loader attachment and turf tires for a total

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amount not to exceed Forty Five Thousand, Two Hundred Eighty Three Dollars and Thirty Cents (\$45,283.30) subject to approval of the Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

17. RESOLVED that the Mayor and Jeffrey Lehman, P.E., Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase, from Admar Supply, 1394 Military Road, Buffalo, NY 14217, purchased via NYS OGS Contract #PC69404, one (1) new Kubota KX71-3S4R2 excavator with bucket and auger attachments for a total amount not to exceed Forty Eight Thousand, Eight Hundred Forty Four Dollars and Sixty Five Cents (\$48,844.65) subject to approval of the Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

18. RESOLVED, That the Mayor be and he hereby is authorized to execute an agreement with Otis Elevator, 354 Sonwil Drive, Buffalo, NY 14225 for Elevator Modernization Project: Spring Street Parking Garage based on the bid opening March 11, 2022:

for a total bid amount of Four Hundred Ten Thousand Dollars and No Cents (\$410,000.00) subject to the approval of Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

19. Resolution designating One Hundred Eighty-Five Thousand Dollars and No Cents (\$185,000.00) in American Rescue Plan Act Lost Revenue funds for the purpose of purchasing a Salt Brine Deicing System.

- The members agreed to place the resolution on the March 28th voting session agenda.

20. Resolution designating Five Hundred Thousand Dollars and No Cents (\$500,000.00) in American Rescue Plan Act Lost Revenue funds for the purpose of funding the West Third Street Improvement project.

- The members agreed to place the resolution on the March 28th voting session agenda.

21. WHEREAS, The American Rescue Plan Act of 2021 appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homeless and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021; and

WHEREAS, the City of Jamestown is designated as an entitlement community and qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021; and

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WHEREAS, consultation with required stakeholders and service providers has been ongoing and one (1) one required public hearing was held on March 28, 2022, for the purpose of obtaining citizen input regarding the proposed HOME-ARP activity(ies); and

WHEREAS, additional comments of support and stakeholder input received during the aforesaid public hearing and/or submitted to the Department of Development until 4:00 pm on March 29, 2022 has been carefully considered by Administration officials and City Council members; now therefore be it

RESOLVED, that the Mayor be and is hereby authorized and directed to submit the HOME-ARP Allocation Plan and activities contained therein, to the US Department of Housing and Urban Development (HUD), and be it further

RESOLVED; that the specific HOME-ARP activities contained therein will be comprised of:

<u>Activity</u>	<u>Amount</u>
Rental Rehabilitation Program	\$1,043,031.60
Administration and Planning Funds	\$ 184,037.40
TOTAL	<u>\$1,227,069.00</u>

- The members agreed to place the resolution on the March 28th voting session agenda.

22. RESOLVED that the Mayor and Jeffrey Lehman, P.E., Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase from Building Innovation Group, Inc. 107 Lincoln Parkway East Rochester, NY 14445, building components for a 80' x 75' pre-engineered metal building, to be used for the addition on the recently purchased Fleet Maintenance Facility on Washington Street, for a total amount not to exceed Two Hundred Thirty Two Thousand, Three Hundred Dollars and No Cents (\$232,300.00) subject to approval of the Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

23. RESOLVED, That the Mayor be and he hereby is authorized to execute an agreement with R. Patti Concrete Excavating LLC, PO Box 3081., Jamestown, NY 14701, Jamestown, NY, for Concrete Work Street Reconstruction 2022 Terrace Place based on the bid opening March 11, 2022 in the following amounts:

2000 SF Flat Work: 4 inch at \$12.85 SF
2000 SF Flat Work: 6 inch at \$15.00 SF
450 LF Curb and Gutter at \$60.00 LF
40 LF Concrete Steps @ \$50.00 LF
2100 SY 490.10 Production Cold Milling of Bituminous Concrete @ \$9.25 SY
140 GAL 407.0101 Tack Coat @ \$11.00 GAL
240 TON Fiber Reinforced WMA, Chautauqua County Airport Top,
70 Series Compaction @ \$76.00 TON
12 EA Drain Pipe 4" @ \$25.00 EA

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10 CY Additional Excavation @ \$0.00

for a total bid amount of One Hundred Twenty-Four Thousand Two Hundred Five Dollars (\$124,205.00) subject to the approval of Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

24. RESOLVED, That the Mayor be and he hereby is authorized to execute an agreement with Signature Paving, 115 Livingston Ave., Jamestown, NY 14701, Jamestown, NY, for Concrete Work Street Reconstruction 2022 Hazeltine Avenue based on the bid opening March 9, 2022 in the following amounts:

1000 SF Flat Work: 4 inch at \$13.00 SF

500 SF Flat Work: 6 inch at \$15.50 SF

200 LF Curb and Gutter at \$67.00 LF

700 SY Brick Replacement at \$175.00 SY

70 SY Brick Relay at \$150.00 SY

10 EA Cast Iron Detectable Warning Surface for ADA Curb Cuts at \$330.00 EA

5 CY Additional Excavation at \$150.00

for a total bid amount of One Hundred Seventy-One Thousand Two Hundred Dollars (\$171,200.00) subject to the approval of Corporation Counsel as to form.

- The members agreed to place the resolution on the March 28th voting session agenda.

25. RESOLVED, that Sergeant Bentley be, and hereby is, authorized to attend the Taser Re-certification course to be held in Brookville, PA on March 25, 2022. The expenses will be paid by the Jamestown Police Department pursuant to Section 77-b of the General Municipal Laws of the State of New York.

- The members agreed to place the resolution on the March 28th voting session agenda.

There being no further business, the meeting was adjourned.

Jennifer R. Williams
City Clerk/ Treasurer