

**CITY COUNCIL WORK SESSION**  
**Monday, December 12, 2022**  
**7:30 P.M.**  
**Municipal Building, Jamestown, New York**

Minutes

MEMBERS PRESENT: Council President Dolce, Councilman Sheldon, Councilwoman Brackman, Councilwoman Carrubba, Councilman Reynolds, Councilman Faulkner, Councilwoman Ecklund, Councilman Daversa, Councilman Russell

MEMBERS ABSENT:

Others Present: City Clerk/Treasurer Jennifer Williams, Deputy Fire Chief Matthew Coon, Director of Public Safety/Police Chief Timothy Jackson, Director of Development Crystal Surdyk, Deputy Comptroller Catie Maycock, Corporation Counsel Elliot Raimondo, Secretary to Mayor Micaela Cleveland, Mayor Edward Sundquist, Salary Commission Review Members Patrick Smeraldo, Heather Greenfield, Tage Hall

Council President Dolce called the meeting to order and asked the Clerk to call the roll.

**Opportunities for public to address the council**

Melissa Paterniti – 346 Falconer Street, Jamestown, New York – addressed the Mayor regarding her donation of a frame with picture of trees in the City, wanted to know where it was. The Mayor stated that it is currently hanging in the room where marriage ceremonies are held in City Hall.

She further discussed her claim that was presented to the City several months prior for repair to her vehicle for damage she claims was caused by her driveway, which was denied. The City repaired the driveway with asphalt but she is concerned plows will damage it again and she is hoping it will be put on a 2023 schedule for further repair.

**Informational/Report**

Council President Dolce discussed that per the Charter there is a Salary Review every four years, this year is that year. By end of December have to have a report stating the number of salaries commissioned, memorandum received with recommendations. Corporation Counsel Elliott Raimondo was present with members of the salary review board. Tage Hall provided handout on the recommendation for salary increase range for the Mayor as well as Council members, stating they are underpaid and an increase is well overdue, last increase was in 1984. Mr. Smeraldo concurred and added his thoughts on the workload of the city's elected officials. Mr. Raimondo added that the recommendations proposed are on the conservative side, if kept up with current inflation these numbers would be considerably higher.

Councilman Russell wanted to set the record straight by noting that if an increase comes to fruition it will not affect the current Council members or Mayor – would take place after election or January 2024 so the current members are not voting to give themselves a raise.

**Finance Committee**

**Resolutions**

1. RESOLVED, That the Mayor and City Council members be, and they hereby are, authorized to attend meetings of the Chautauqua County Conference of Mayors, the Southern Tier West Regional Planning and Development Board, the New York State Conference of Mayors, the National League of Cities and any other job-related conferences during 2023, with expenses paid pursuant to Section 77-b of the General Municipal Law.

Approved through Finance

2. Resolved that Mayor of the City of Jamestown be authorized to execute a deed to take title to the property located at 17 Dearing Avenue in the City of Jamestown from grantor, David Anderson, executed via a Power of Attorney, for inclusion in the 19A Homeownership Program for One Dollar and No Cents (\$1.00), subject to approval by Corporation Counsel as to form.

Approved through Finance

3. Resolved that the Mayor of the City of Jamestown be authorized to execute a deed to take title to the property located at 523 Winsor Street in the City of Jamestown from grantor, Jennifer Stendahl of 44 Harris Avenue for inclusion in the 19A Homeownership Program for One Dollar and No Cents (\$1.00), subject to approval by Corporation Counsel as to form.

Approved through Finance

4. RESOLVED, that the Mayor be, and hereby is authorized, to enter into an agreement regarding fixed location traffic enforcement services with BusPatrol, located at 8540 Cinder Bed Road, Suite 400, Lorton, VA 22079 to provide for the installation and management of a bus stop arm camera program. Subject to the approval of Corporation Counsel as to Form.

Tabled - Pending More Information from Corporation Counsel, Public Safety

5. RESOLVED, that the Mayor be, and hereby is authorized, to enter into an agreement regarding fixed location traffic enforcement services with Traffipax, LLC, located at 16490 Innovation Drive, Jupiter, Florida 33478 located at to provide for the installation and management of a school zone speed camera demonstration program, at a rate of Seventeen Dollars and No Cents (\$17.00) per paid notice of violation collected. Subject to the approval of Corporation Counsel as to Form.

Tabled - Pending More Information from Corporation Counsel, Public Safety

12-12-2022

6. RESOLVED that the Mayor and Jeffrey Lehman, P.E., Director of Public Works and Acting Director of Parks, Recreation & Conservation, be authorized and directed to purchase, from Milton Cat, 400 Wheeler Street, Tonawanda, NY 14150 via NYS OGS Contract, one (1) new Caterpillar 317 Excavator, for a total amount not to exceed Two Hundred Forty-Nine Thousand, Six Hundred Ten Dollars and No Cents (\$249,610.00) subject to approval of the Corporation Counsel as to form.

Approved through Finance – Funding is CHIPS

7. RESOLVED, That the Mayor is authorized to execute Change Order #1 with S. Tabone Construction Co., Inc. 3712 Straight Rd., Fredonia, NY 14063 for Concrete Work: Chambers St. 2022 based on the Change Order dated November 30, 2022 in the following amounts:

Additions:

Curb & Gutter 184.3 LF @ \$90.00/LF

Brick Repair 15.5 SY @ \$130.00/SY

Asphalt Pavement Minimum 5" Depth 17.9 SY @ \$100.00/SY

Detectable Warning Surface for ADA Accessible Curb Cuts 27.2 SF @ \$45.00/SF

Deductions:

4" Concrete Flatwork 741.6 SF @ \$13.50/SF

6" Concrete Flatwork 791.5 SF @ \$15.50/SF

Brick Replacement 40 SY @ \$145.00/SY

for a total decrease amount of Eleven Thousand, Seventy-One Dollars and Thirty-Five Cents (\$11,071.35) subject to the approval of Corporation Counsel as to form.

Approved through Finance

**Housing Committee**

**6:45 p.m., Police Training Room**

***Due to the Special Meeting, the Housing Committee will provide an update on the Senior Housing Improvement Program applications during the full Work Session.***

1. Senior home improvements application status discussion.

Councilwoman Carrubba noted that all 193 residences approved were mailed letters last week. She is looking to find out if the 63 individuals on a separate list have been approved or denied. She added that the denials were mostly due to incomplete applications such as estimates missing, etc. Councilwoman Ecklund asked for a copy of those lists due to the volume of calls that council has been receiving regarding the program.

**Public Safety Committee**

**7:00 p.m., Mayor's Conference Room**

**Resolutions**

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  - This resolution also appears on the Finance Committee Agenda.

Tabled – Pending Additional Information

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**Ordinance/Local Law**

3. 911 Towing Rate Card Approval for Williams Garage Towing, Sam Conti Auto Repair and Auto Credit.

**Informational Report**

Councilman Russell commended and gave thanks to the Jamestown Police Department, Chautauqua County Sheriff's Department, K-9 units and SWAT team on the 12/9 drug raids resulting in three simultaneous drug raids – seizure of large quantity of drugs, weapons, and cash.

**Public Works Committee**

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### **Mayor's Remarks**

Mayor Sundquist gave an update on tree planting on Third Street – if weather holds out homeowners will be contacted and trees will start to be planted. Lights are still on backorder. The trees will be different varieties not just one tree – hoping to prevent disease spread.

The group expressed thanks to Patrick Smeraldo and his effort with the Christmas parade held on December 3<sup>rd</sup>.

### **Executive Session**

One personnel item and one litigation item was placed on the agenda for Executive Session. No action will be taken.

At 8:10 p.m. Councilwoman Carrubba moved to go into executive session and the motion was seconded by Councilman Sheldon.

There being no further business, the meeting was adjourned.

Jennifer R. Williams  
City Clerk/ Treasurer