



# Agenda

## Jamestown City Council

Monday, May 22, 2023

7:30 P.M.

Council Chambers, Second Floor  
Municipal Building, Jamestown, New York

### STANDING COMMITTEES

#### Finance, et. al., Committee

1. Resolution authorizing payment of the regular audit.
2. Resolution authorizing the Mayor to enter into a lease agreement with the Jamestown Renaissance Corporation, for office space on the third floor of City Hall, for the period of July 1, 2023 through June 30, 2024.
3. Resolution authorizing the Mayor to approve the Water Service Agreement and Water and Wastewater Agreement between the Village of Falconer and Jamestown Board of Public Utilities.
4. Resolution suspending the hiring freeze to allow for the hiring of eight (8) fire Full-time Firefighters in the Jamestown Fire Department. (Funding provided through FY 2021 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program).
5. Resolution authorizing the Mayor to enter into an extended rental agreement with U.S. Steam Lines LTD, to lease dock space at the McCrea Point dock, for the 2024 through 2028 seasons with the option to renew for two (2) addition 5- year terms.
6. Resolution authorizing Mark Schlemmer, P.E., to attend the Annual Highway School to be held, June 5 – 7 2023.
7. Resolution authorizing the Mayor and Mark Roetzer, P.E., to execute an agreement with Lake Shore Paving Inc., for Cold Mill & Overlay: Roland Road 2023 for, a total bid amount of Three Hundred Seventy-Nine Thousand, Seven Hundred Four Dollars and No Cents (\$379,704.00).
8. Resolution authorizing the Mayor and Mark Roetzer, P.E., to purchase, from Freightliner Maintenance, Inc., two (2) new 2024 Freightliner 114SD Plus chassis with dump body trucks for a total amount not to exceed Three Hundred Fifty-Six Thousand, Two Hundred Forty Dollars and No Cents (\$356,240.00).

Note: Paid from the New York State DPW CHIPS funding

**Public Safety, et. al., Committee**

9. Resolution appointing Brent P. Sheldon and Nicole Kehe, and re-appointing Jenny Ibero to the office of Commissioner of Deeds in for a term of two years.

**New Business**

10. RESOLVED, that the following claim be, and hereby is, approved:

Elizabeth Yeager	\$960.00
360 E. Virginia Blvd.	
Jamestown, NY 14701	Claim #10 of 2022

11. RESOLVED, That the Mayor of the City of Jamestown be and he hereby is authorized to enter into an agreement with Highmark Life Insurance Company of New York, placed through Assured Partners, LLC, 90A John Muir Drive, Amherst, NY 14228, for a specific excess stop-loss insurance policy for the period June 1, 2023 through May 31, 2024 in the amount of One Hundred Seventy-Five Thousand Dollars (\$175,000.00) for specific deductible, annual unlimited maximum reimbursement, at a cost of One Hundred Ten Dollars and Fifty-Two Cents (\$110.52) per covered participant, per month, subject to the approval of the Corporation Counsel as to form.

12. RESOLVED, That warrants be drawn and paid to the respective owners and paying agents the sum of Three Hundred Ninety-Six Thousand, Three Hundred Ninety-Nine Dollars and No Cents (\$396,399.00) in accordance with the bond and note requirement as follows:

**Public Improvement Bonds, Refunding of 2010A BONDS**, issue of March 19, 2019, Three Hundred Sixty-Seven Thousand, Five Hundred Dollars and No Cents (\$367,500.00) principal and Twenty-Eight Thousand, Eight Hundred Ninety-Nine Dollars and No Cents (\$28,899.00) for six months interest at 5% per annum on One Million, One Hundred Fifty-Five Thousand, Nine Hundred Fifty-Six Dollars and No Cents (\$1,155,956.00).

13. RESOLVED, That warrants be drawn and paid to the respective owners and paying agents the sum of Three Hundred Twenty-One Thousand, One Hundred Twenty-Five Dollars and No Cents (\$321,125.00) in accordance with the bond and note requirement as follows:

**Public Improvement Bonds, Refunding of 2011 Series A Bonds**, issue of October 15, 2020, Two Hundred Ninety Thousand Dollars and No Cents (\$290,000.00) principal and Thirty-One Thousand, One Hundred Twenty-Five Dollars and No Cents (\$31,125.00) for six months interest at 4% per annum on One Million, Two Hundred Forty-Five Thousand Dollars and No Cents (\$1,245,000.00).

***COUNCIL MEMBERS: PLEASE CONTACT THE COUNCIL PRESIDENT OR CITY CLERK IF UNABLE TO ATTEND THE WORK SESSION AT 7:00 P.M. OR THE REGULAR MEETING AT 7:30 P.M.***

Resolution #2

BY COUNCIL:

RESOLVED, That the Mayor is authorized to enter into a lease agreement with the Jamestown Renaissance Corporation, 200 East Third Street, Jamestown, New York 14701 for office space on the third floor City Hall for the period of July 1, 2023 through June 30, 2024, subject to the approval as to form by the Corporation Counsel.

Resolution #3

BY COUNCIL:

RESOLVED, That the Mayor is authorized to approve the Water Service Agreement and Water and Wastewater Agreement between the Village of Falconer and Jamestown Board of Public Utilities, pursuant to Section C-54 of the Jamestown City Charter, subject to the approval of the Corporation Counsel as to form.

BY COUNCIL:

WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Fire Department an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

Eight (8) Full-time Firefighters in the Jamestown Fire Department.

To hire additional members within the Jamestown Fire Department (Funding provided through FY 2021 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program).

BY COUNCIL:

RESOLVED, That the Mayor is authorized to enter into an extended rental agreement with U.S. Steam Lines LTD, 850 Fairmount Avenue, Jamestown, NY 14701, to lease dock space at the McCrea Point dock for the purpose of launching and return of the Chautauqua Belle for the following time periods:

FURTHER RESOLVED, the lease amounts are awarded as follows:

May 1 – November 30, 2024	\$400.00
May 1 – November 30, 2025	\$450.00
May 1 – November 30, 2026	\$500.00
May 1 – November 30, 2027	\$550.00
May 1 – November 30, 2028	\$600.00

with the option to renew the lease for two (2) additional 5-year terms, subject to the approval of the Corporation Counsel as to form.

BY COUNCIL:

RESOLVED, that Mark Schlemmer, P.E., DPW Senior Civil Engineer, be and he hereby is authorized to attend the Annual Highway School sponsored by the NYS Local Technical Assistance Center and hosted by the Cornell Local Roads Program, to be held at Ithaca College. School to be held June 5 – 7 2023. Expenses paid pursuant to Section 77-b of the General Municipal Law, subject to the approval of Corporation Counsel as to form.

BY COUNCIL:

RESOLVED, That the Mayor and Mark Roetzer, P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation be and they hereby are authorized to execute an agreement with Lake Shore Paving Inc., 7 Osmer St. Jamestown, NY, for Cold Mill & Overlay Roland Road 2023 based on the bid opening May 10, 2023 in the following amounts:

3500 SF Flat Work: 4 inch at \$13.41 SF  
3000 SF Flat Work: 6 inch at \$14.66 SF  
1500 LF Vertical Curb with 18" Binder at \$60.84 LF  
420 TON 402.097203 9.5 mm Top WMA @ \$129.90 TON  
700 TON 402.198902 19 mm Binder HMA 80 Series Compaction 2.5" @ \$114.14 TON  
200 TON 402.198902 19mm Binder HMA 80 Series Compaction 3.5" @ \$173.06 TON  
5000 SY 490.10 Production Cold Milling (4" depth) @ \$4.38 SY  
350 GAL 407.0101 Tack Coat @ \$6.04 GAL  
6 EA Cast Iron Detectable Warning Surface for ADA Curb Cut @ \$ 474.50 EA  
12 EA Drain Pipe 4" @ 125.00 EA  
10 CY Additional Excavation @ \$10.00 CY

for a total bid amount of Three Hundred Seventy-Nine Thousand, Seven Hundred Four Dollars and No Cents (\$379,704.00) subject to the approval of Corporation Counsel as to form.


BY COUNCIL:

RESOLVED that the Mayor and Mark Roetzer, P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase, from Freightliner Maintenance, Inc. 67 Ransier Drive, West Seneca, NY 14224, via Town of Hornellsville award resolution dated 12/2018 for qualifying agencies or political subdivisions set forth under New York Municipal Law section (103) “piggybacking”, two (2) new 2024 Freightliner 114SD Plus chassis with dump body trucks for a total amount not to exceed Three Hundred Fifty-Six Thousand, Two Hundred Forty Dollars and No Cents (\$356,240.00) subject to approval of the Corporation Counsel as to form.

Paid from the New York State DPW CHIPS funding

**STAFF REPORT**

**DATE:** May 17, 2023  
**TO:** Edward A. Sundquist, Mayor  
**FROM:** Jennifer R. Williams, City Clerk/Treasurer  
**SUBJECT:** Commissioner of Deeds – Brent Sheldon, Nicole Kehe, Jenny Ibero

Approved and Forwarded to City Council  
  
Edward A. Sundquist, Mayor

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

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**ISSUE STATEMENT:** Any individual being appointed or reappointed as a Commissioner of Deeds for the City of Jamestown must receive council approval

**BACKGROUND:** none

**FISCAL IMPACT:** none


**RECOMMENDATION:** Approval

**ATTACHMENT(S):** 1. Resolution



**STAFF REPORT**

**DATE:** May 17, 2023  
**TO:** Edward A. Sundquist, Mayor  
**FROM:** Jennifer R. Williams, City Clerk/Treasurer  
**SUBJECT:** Resolution approving Claim #10 of 2022 in the amount of \$960.00

Approved and Forwarded to City Council  
  
Edward A. Sundquist, Mayor

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

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**ISSUE STATEMENT:** Claims are to be approved by the City Council during their full monthly meeting

**BACKGROUND:** Claim was approved by the Jamestown City Council Claims Committee at its meeting held on May 8, 2023

**FISCAL IMPACT:** \$960.00

**RECOMMENDATION:** Approval

**ATTACHMENT(S):**  
1. Claim approval  
2. Resolution

Corrected Copy

May 9, 2023

Elizabeth Yeager  
360 E. Virginia Blvd.  
Jamestown, NY 14701

Re: Claim #10 of 2022

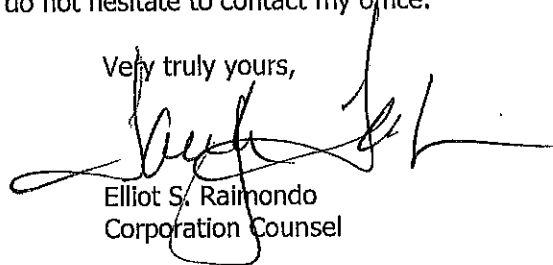
Dear Ms. Yeager:

The above referenced claim was approved by the Jamestown City Council Claims Committee at its meeting held May 8, 2023 in the amount of \$960.00. This matter will now have to be voted upon at the next City Council meeting on May 22, 2023.

You may contact the City Clerk's office at (716)483-7613 after May 22, 2023 relative to receiving a check.

Should you have any questions, do not hesitate to contact my office.

Very truly yours,



Elliot S. Raimondo  
Corporation Counsel

ESR:tt

cc.: Jennifer Williams City Clerk ✓  
DPW



RESOLVED, that the following claim be, and hereby is, approved:


Elizabeth Yeager  
360 E. Virginia Blvd.  
Jamestown, NY 14701

\$960.00

Claim #10 of 2022

**STAFF REPORT**

**DATE:** May 17, 2023  
**TO:** Edward A. Sundquist, Mayor  
**FROM:** Jennifer R. Williams, City Clerk/Treasurer  
**SUBJECT:** Stop Loss Insurance Renewal

Approved and Forwarded to City Council  
  
Edward A. Sundquist, Mayor

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

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**ISSUE STATEMENT:** The City’s contract for stop loss insurance coverage is expiring on May 31, 2023.

**BACKGROUND:** The city carries stop loss insurance at a deductible of \$175,000 per covered participant and currently carries a cost of \$80.46 per participant for a total premium of \$411,312 annually. The city’s consultant, Assured Partners has negotiated a renewal through the current carrier, HM Life at a rate increase of 37% or \$153,666 over the current contract.

**FISCAL IMPACT:** A premium of \$110.52 per covered participant for a total of \$564,978 for the term of the contract. The impact on the FY 2023 budget is an additional \$282,489.

**RECOMMENDATION:** Approval


**ATTACHMENT(S):** 1. Resolution

BY COUNCIL:

RESOLVED, That the Mayor of the City of Jamestown be and he hereby is authorized to enter into an agreement with Highmark Life Insurance Company of New York, placed through Assured Partners, LLC, 90A John Muir Drive, Amherst, NY 14228, for a specific excess stop-loss insurance policy for the period June 1, 2023 through May 31, 2024 in the amount of One Hundred Seventy-Five Thousand Dollars (\$175,000.00) for specific deductible, annual unlimited maximum reimbursement, at a cost of One Hundred Ten Dollars and Fifty-Two Cents (\$110.52) per covered participant, per month, subject to the approval of the Corporation Counsel as to form.

**STAFF REPORT**

**DATE:** May 17, 2023  
**TO:** Edward A. Sundquist, Mayor  
**FROM:** Jennifer R. Williams, City Clerk/Treasurer  
**SUBJECT:** Bond Payment

Approved and Forwarded to City Council  
  
Edward A. Sundquist, Mayor

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

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**ISSUE STATEMENT:** Bond interest and principal payment is due June 1<sup>st</sup> for the refunded 2010A and 2011A bonds.

**BACKGROUND:** The 2010 Bonds (original issue date was 6/15/2010) were issued to finance improvements to the Spring Street parking ramp, DPW/Parks/Fire Dept. equipment, and other City Hall improvements. The 2011 bonds (original issue date was 6/1/2011) were also issued to finance improvements to the Central Garage, DPW/Parks/Fire Dept. and other City Hall improvements.

**FISCAL IMPACT:** The total payment of the 2010A is \$386,682.00 (\$367,500.00 principal and \$28,899.00 interest). The total payment of the 2011A is \$321,000.00 (\$290,000.00 principal and \$31,125.00 interest).

**RECOMMENDATION:** Approval

**ATTACHMENT(S):** 1. Resolution

BY COUNCIL:

RESOLVED, That warrants be drawn and paid to the respective owners and paying agents the sum of Three Hundred Ninety-Six Thousand, Three Hundred Ninety-Nine Dollars and No Cents (\$396,399.00) in accordance with the bond and note requirement as follows:

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Resolution #

BY COUNCIL:

RESOLVED, That warrants be drawn and paid to the respective owners and paying agents the sum of Three Hundred Twenty-One Thousand, One Hundred Twenty-Five Dollars and No Cents (\$321,125.00) in accordance with the bond and note requirement as follows:

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