

Minutes

FINANCE COMMITTEE
Monday, June 5, 2023
7:00 P.M.
Mayor's Conference Room
Municipal Building, Jamestown, New York

MEMBERS PRESENT: Councilwoman Ecklund, Council President Dolce, Councilwoman Carrubba

MEMBERS ABSENT:

Others Present: City Clerk/Treasurer Jennifer Williams, Corporation Counsel Elliot Raimondo

Councilwoman Ecklund called the meeting to order at 7:05PM.

Public Comment/Persons to address the Committee:

No one appeared

Resolutions

1. RESOLVED, that Corporation Counsel, Elliot S. Raimondo, and Paralegal, Tonya Taber, be authorized to attend the New York State Public Employer Labor Relations Association annual training conference to be held July 10-12, 2023, in Saratoga Springs, NY, with expenses to be paid pursuant to GML 77b.

Approved Pending Information from KVS Budget

2. RESOLVED, That the Executive Assistant to the Mayor be authorized to attend the Mayors Innovation Project Summer Meeting on August 9th-11th in Scranton, PA 18503 with expenses paid pursuant to Section 77-b of the General Municipal Law.

Tabled Pending Budget Updates per Joe Bellitto

3. RESOLVED, That the Executive Assistant to the Mayor be authorized to attend the National League of Cities City Summit on November 16th-18th in Atlanta, GA with expenses paid pursuant to Section 77-b of the General Municipal Law.

Tabled Pending Budget Updates per Joe Bellitto

4. WHEREAS, under the Community Development Block Grant (CDBG) and HOME programs, entitlement communities are allotted funds to implement housing, neighborhood, community, and economic development activities; and

WHEREAS, the City of Jamestown has prepared for submission to the U.S. Department of Housing and Urban Development (HUD) a 2023 FY Annual Action Plan that is designed to help local jurisdictions to

assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions, and serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from the CPD formula block grant programs; and

WHEREAS, the City of Jamestown has been designated an entitlement community and is eligible to prepare and submit an Annual Action Plan which includes proposed housing, neighborhood, community, and economic development activities to be funded through the City's CDBG and HOME Program funding allotments; and

WHEREAS, in conjunction with a public input process conducted by the City of Jamestown's Department of Development, the staff has developed a draft FY 2023 Annual Action Plan which includes proposed housing, neighborhood, community, and economic development activities to be funded with \$1,144,750 through the 2023 CDBG allocation and \$397,507 through the 2023 HOME allocation, for a total of \$1,542,257; and

WHEREAS, said development activities will occur in target areas in the community and that have been designated slums blighted areas through from extensive property surveys and City Council resolution, and will include a variety of housing rehabilitation, infrastructure, planning, public services, and economic development initiatives; and

WHEREAS, a public input process was conducted by the Department of Development, including six public meetings and a public survey, for the purpose of obtaining citizen input regarding the FY 2023 Annual Action Plan and the specific CDBG and HOME activities to be contained therein and a final Public Hearing to be held on June 26, 2023; and

WHEREAS, the draft FY 2023 Annual Action Plan has been available for public review for a minimum of 30 days as required by U.S. Department of Housing and Urban Development (HUD) regulations; and

WHEREAS, additional comments of support and public input were received during the aforesaid public input period and carefully considered by Administration officials and City Council members; now therefore be it

RESOLVED, that the Mayor be and is hereby authorized and directed to submit the FY 2023 Annual Action Plan, including the specific CDBG and HOME activities contained therein, to the U.S. Department of Housing and Urban Development; and be it further

RESOLVED; that the specific CDBG and HOME activities contained within the FY 2023 Annual Action Plan will be comprised of the list hereto attached.

Summary of PY 2023 CDBG Activities:

Proposed Low-Moderate Benefit Activities (80% of Active Funds)

<u>Activity</u>	<u>Amount</u>
Strategic Code Enforcement	\$57,517

Small Business Dev. & Technical Assistance	\$53,994
Owner Occupied Emergency Repair Program	\$110,000
Environmental Assessment and Remediation	\$60,500
Community Engagement/ Enhanced Community Safety	\$33,000
Neighborhood Target Area Infrastructure Improvement Program	\$100,000
ADA Improvements Public Facilities	\$100,000
Rehabilitation: Publicly or Privately Owned Commercial/Industrial	\$210,789
SUB-TOTAL (Low-Moderate Benefit Activities)	<u>\$726,300</u>

Proposed Slums and Blight Activities: (20% of Active Funds):	
Strategic Anti-blight Initiatives	\$79,500
Neighborhood Target Area Demolition	\$110,000

SUB-TOTAL (Slums and Blight Activities) \$189,500

CDBG Administration \$228,950
Total (CDBG Program) \$1,144,750

Summary of PY 2023 HOME Program Activities:

<u>Activity</u>	<u>Amount</u>
HOME Owner Occupied Rehabilitation	\$138,504
CHDO Set-Aside (30%)	\$119,252
HOME Redevelopment	\$100,000
SUB-TOTAL	<u>\$357,756</u>

HOME Administration \$39,751
TOTAL (HOME Program) \$397,507

Approved through Finance

5. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Department of Public Works an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

Engineer position in the Department of Public Works

This position is vacant as the result of a promotion/vacancy.

Approved through Finance

6. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Department of Public Works an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

Laborer position in the Department of Public Works

This position is vacant as the result of a retirement.

Approved through Finance

There being no further business, the meeting was adjourned.

Jennifer R. Williams
City Clerk/ Treasurer