



# Agenda

**Jamestown City Council Full Work Session**  
**7:30 p.m., Police Training Room**  
**Municipal Building**  
**Monday, February 12, 2024**

## **Individual Committee Meetings**

Housing - 6:30 p.m., Police Training Room  
Finance - 7:00 p.m., Mayor's Conference Room  
Public Safety - 7:00 p.m., Police Training Room  
Public Works - 7:00 p.m., DOD Conference Room

*Dave Leathers from the Board of Public Utilities will present departmental updates during the Full Work Session.*

## **Standing Committees**

### **Housing Committee**

6:30 p.m., Police Training Room

## **Resolutions**

1. WHEREAS, the City of Jamestown believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State's economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that City of Jamestown, in order to take positive steps to alleviate the housing crisis, adopts the Pro Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

## **Informational Report**

2. Demolition status.

## **Finance Committee**

7:00 p.m., Mayor's Conference Room

## **Resolutions**

3. RESOLVED, That warrants be drawn and paid to the respective owners and paying agent the sum of Three Hundred Thirty-Six Thousand, Four Hundred Sixty Dollars and No Cents (\$336,460.00) in accordance with the bond and note requirements as follows:

Public Improvement Bonds, issue of March 3, 2021, Two Hundred Seventy-Five Thousand Dollars and No Cents (\$275,000.00) in principal and Sixty-One Thousand, Four Hundred Sixty Dollars and No Cents (\$61,460.00) for six months' interest at 1.70% per annum on Two Million, Eighty-Three Thousand Dollars and No Cents (\$2,083,000.00).

Note: This is the first of two payments scheduled for this year. The second interest only payment is due September 1, 2024.

**Resolutions**

- 4. WHEREAS, the County of Chautauqua heretofore applied for State funding under the New York State Criminal Justice Discovery Reform Grant and,

WHEREAS, the County’s application has been approved and a portion of the grant funds must be shared with the City of Jamestown Police Department, now therefore be it

RESOLVED, that the Mayor and Police Chief be and they hereby are authorized and directed to participate in the 2024 New York State Criminal Justice Discovery Reform Grant with funding in the amount of Twenty Thousand Dollars and No Cents (\$20,000.00) provided by the State of New York.

- 5. RESOLVED, that Fire Investigators Courtney Schauman, Corey Ellis, Jesus Garcia, and Luke Ames be hereby authorized to attend the New York State Office of Fire Prevention and Control – Fire Investigation course, as conducted by the New York State Academy of Fire Science, located at 600 College Avenue, Montour Falls, NY 14865, beginning March 20, 2024 and concluding April 14, 2024, with fees and expenses paid pursuant to Section 77-b of the General Municipal Laws of the State of New York.

6. CITY OF JAMESTOWN  
LOCAL LAW 1 OF 2024

A LOCAL LAW AMENDING CHAPTER §C-41 OF THE CITY GENERAL LEGISLATION TO ESTABLISH AN ASSESSMENT GRIEVANCE DAY AS THE FIRST MONDAY IN JUNE, PURSUANT TO NEW YORK STATE REAL PROPERTY TAX LAW §512.

BY COUNCIL:	Introduced February 26, 2024	
	Adopted	2024
	Signed	2024

WHEREAS, the City of Jamestown has adopted legislation in accordance with Real Property Tax Law §512 to provide for a Board of Assessment Review; and,

WHEREAS, the City of Jamestown is authorized to determine and fix the day of assessment grievance hearings; and,

WHEREAS, the City Council desires to set the designated day as the first Monday in June;

NOW, THEREFORE, BE IT ENACTED, by the City Council of the City of Jamestown, New York as follows:

Section 1. Chapter § C-41 entitled “Assessor and Board of Assessment Review.” of General Legislation is hereby amended to read as follows:

B. There shall be a Board of Assessment Review consisting of five members. The Board of Assessment Review shall be constituted as provided for in the Real Property Tax Law and shall possess all the powers and perform all the duties as conferred by the Real Property Tax Law. Pursuant to the authority granted by 512 of the Real Property Tax Law, the City of Jamestown Assessment Grievance Day will hereby be held on the first Monday in June of each year.

Section 2. If any clause, sentence, paragraph, section or part of this Local Law shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder therefore, but shall be confined to its operation in said clause, sentence, paragraph, section, or part of this Local Law.

Section 3. This Local Law shall become effective immediately in accordance with Municipal Home Rule Law.

## **Public Works Committee**

7:00 p.m., DOD Conference Room

## **Resolutions**

7. RESOLVED, That the Mayor be and she hereby is authorized to execute an agreement S. Tabone Construction, 3712 Straight Rd., Fredonia, NY 14063 for Concrete Work Street Reconstruction 2024: Price Street, North Main St. to Prendergast Ave.

1100 SF 4” Flatwork @ \$14.75 SF  
2250 SF 6” Flatwork @ \$15.50 SF  
530 LF Curb/Gutter In-Kind at \$65.00 LF  
85 SY Brick Replacement at \$150.00 SY  
10 SY Brick Relay at \$140.00 SY  
3 EA 4” Drain Pipe @ \$100.00  
10 CY Additional Excavation @ \$0.00  
1400 SF/2” lift Warm Mix Asphalt 12.5mm binder @ \$7.00  
3 ea. Terrace Steps @ \$300.00 ea.  
1 Lump Sum Landscape Restoration @ \$3,500.00

for a total bid amount of One Hundred Fourteen Thousand, Two Hundred Dollars and No Cents (\$114,200.00), subject to the approval of the Corporation Counsel as to form.

Note: The project will be funded through Community Block Grant (CDBG) funds.

8. RESOLVED that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase for the Streets Division of the Department of Public Works, from Milton CAT, 400 Wheeler Street, Tonawanda, NY 14150, via Sourcewell Contract #GOV23SOURCWL+GOV23NETOP, paid from the NYS DOT CHIPS funding, a new CAT 920 Wheel Loader, to replace DPW unit number 45, for a total amount not to exceed One Hundred Ninety-Four Thousand, Four Hundred Fifty-Two Dollars and No Cents (\$194,452.00) subject to approval of the Corporation Counsel as to form.

### **Mayor's Remarks**

### **Executive Session**

***COUNCIL MEMBERS: PLEASE CONTACT THE COUNCIL PRESIDENT OR CITY CLERK IF UNABLE TO ATTEND THE WORK SESSION AT 7:30.***



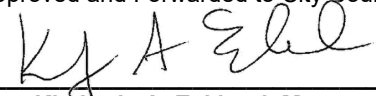
CITY OF  
**JAMESTOWN**  
NEW YORK

Agenda Date: \_\_\_\_\_

Agenda Item: \_\_\_\_\_

**STAFF REPORT**

**DATE:** February 7, 2024  
**TO:** Kimberly A. Ecklund, Mayor  
**FROM:** Joseph Calimeri, Executive Assistant to the Mayor  
**SUBJECT:** Pro-Housing Communities Model Resolution

Approved and Forwarded to City Council  
  
\_\_\_\_\_  
Kimberly A. Ecklund, Mayor

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

**ISSUE STATEMENT:** Any city, town, or village government in New York State can take part in addressing the housing crisis by adopting the Pro-Housing Communities pledge. The resolution must be adopted as written below by the highest body of elected officials (e.g., town board or council). The final resolution document must include a signature from the municipal clerk verifying the authenticity of the resolution and indicating the date of passage. Local governments should then designate a primary contact person to complete the online registration form and upload the resolution as part of their submission to the Pro-Housing Communities program. The City of Jamestown will designate Grant Writer, Paula Pichon, as the primary contact person

**BACKGROUND:** Last year we submitted the initial paperwork to make Jamestown a designated Pro Housing Community with New York State. With the approval of this resolution, the City of Jamestown will receive priority consideration for funding programs with the state.

**FISCAL IMPACT:** No cost to the City.

**RECOMMENDATION:** Staff requests Council's approval.

**ATTACHMENT(S):** 1. Resolution

BY COUNCIL:

WHEREAS, the City of Jamestown believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State's economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that City of Jamestown, in order to take positive steps to alleviate the housing crisis, adopts the Pro Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.



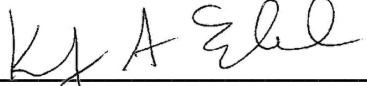
CITY OF  
**JAMESTOWN**  
NEW YORK

Agenda Date: \_\_\_\_\_

Agenda Item: \_\_\_\_\_

**STAFF REPORT**

**DATE:** February 7, 2024  
**TO:** Kimberly A. Ecklund, Mayor  
**FROM:** Ericka Thomas, Comptroller  
**SUBJECT:** Bond Payment

Approved and Forwarded to City Council  
  
\_\_\_\_\_  
Kimberly A. Ecklund, Mayor

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

**ISSUE STATEMENT:** Bond principal and interest payment is due March 1<sup>st</sup> for the 2021 Public Improvement Bonds.

**BACKGROUND:** The 2021 bonds (original issue dates were 3/4/2020 and 8/12/2020) totaling \$5.47m and were issued to finance \$2.42M of DPW/Parks equipment, \$1.36M of Fire Department equipment, \$.15M for the new Fleet Maintenance facility, and \$1.53M for City Hall/DPW heating and cooling upgrades.

**FISCAL IMPACT:** The total payment is \$336,460 (\$275,000 principal and \$61,460 interest), which is funded in the 2024 General Fund Budget.

**RECOMMENDATION:** Approve the resolution for payment of the principal and interest.

**ATTACHMENT(S):** 1. Bond Resolution

BY COUNCIL:

RESOLVED, That warrants be drawn and paid to the respective owners and paying agent the sum of Three Hundred Thirty-Six Thousand, Four Hundred Sixty Dollars and No Cents (\$336,460.00) in accordance with the bond and note requirements as follows:

Public Improvement Bonds, issue of March 3, 2021, Two Hundred Seventy-Five Thousand Dollars and No Cents (\$275,000.00) in principal and Sixty-One Thousand, Four Hundred Sixty Dollars and No Cents (\$61,460.00) for six months' interest at 1.70% per annum on Two Million, Eighty-Three Thousand Dollars and No Cents (\$2,083,000.00).

Note: This is the first of two payments scheduled for this year. The second interest only payment is due September 1, 2024.



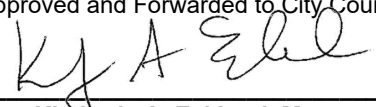
CITY OF  
**JAMESTOWN**  
NEW YORK

Agenda Date: \_\_\_\_\_

Agenda Item: \_\_\_\_\_

**STAFF REPORT**

**DATE:** 02/07/24  
**TO:** Kimberly A. Ecklund, Mayor  
**FROM:** Timothy Jackson, Chief of Police

Approved and Forwarded to City Council  
  
\_\_\_\_\_  
Kimberly A. Ecklund, Mayor

**SUBJECT:** Resolution to Accept the 2024 NYS Criminal Justice Discovery Reform Grant

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

**ISSUE STATEMENT:** The New York State Criminal Justice Discovery Reform Grant was recently awarded to Chautauqua County, and the City of Jamestown Police Department was listed as a sub-recipient.

The sub-recipient contract with the County is Discovery Compensation Funding, and the Jamestown Police Department will receive \$20,000.

**BACKGROUND:** These funds will be used to purchase an evidence freezer, an anemometer, a DSLR camera, a laptop, an evidence sealer, and a workstation with Hepa filter to be used by the Evidence Detectives.

**FISCAL IMPACT:** The City of Jamestown will not have to contribute any funds in order to participate in this grant.

**RECOMMENDATION:** Chief Jackson requests that Mayor Ecklund and City Council authorize the acceptance of this funding.

**ATTACHMENT(S):** 1. Resolution

BY COUNCIL:

WHEREAS, the County of Chautauqua heretofore applied for State funding under the New York State Criminal Justice Discovery Reform Grant and,


WHEREAS, the County's application has been approved and a portion of the grant funds must be shared with the City of Jamestown Police Department, now therefore be it

RESOLVED, that the Mayor and Police Chief be and they hereby are authorized and directed to participate in the 2024 New York State Criminal Justice Discovery Reform Grant with funding in the amount of Twenty Thousand Dollars and No Cents (\$20,000.00) provided by the State of New York.



**STAFF REPORT**

**DATE:** February 7, 2024  
**TO:** Kimberly A. Ecklund, Mayor  
**FROM:** Matthew D. Coon, Deputy Fire Chief  
**SUBJECT:** Fire Investigation Training

Approved and Forwarded to City Council  
  
\_\_\_\_\_  
**Kimberly A. Ecklund, Mayor**

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

**ISSUE STATEMENT:** NFPA Standards require fire department or law enforcement members tasked with duties as fire investigators to obtain highly specialized training in order to determine the cause and origin of fires. The NYS Academy of Fire Science offers NFPA-compliant training courses designed to provide fire investigators with the appropriate knowledge, skills, and abilities to meet these standards. Courses are offered tuition-free at the NYS Academy of Fire Science, located in Montour Falls, New York, and are scheduled to begin Wednesday, March 20, 2024 and conclude on Sunday, April 14, 2024.

**BACKGROUND:** New York State GML Section 204(d) requires the Chief Officer of the Fire Department to determine (or cause to be determined) the cause and origin of each fire that the Fire Department is called upon to suppress. To meet the requirements set forth in the law, JFD utilizes a team of highly trained members to make cause and origin determinations for certain types of fires, especially fires of a complex nature, where the cause is not immediately identifiable. In cases where a crime (involving fire) may have been committed, our members may be called upon to provide expert testimony in the event litigation is brought to bear against a suspected arsonist. Therefore, it is imperative that all fire investigators in the employ of Jamestown Fire Department have appropriate, specialized training in order to meet the job performance requirements set forth in NFPA Standards 921 and 1033. The Fire Department's Fire Investigation Team currently has Four (4) members in need of additional training in cause and origin of fires, in order to meet the NFPA Standards listed above.

**FISCAL IMPACT:** Not to exceed \$3,000.00. Total costs are inclusive of course and residential fees. All textbooks, supplies, and a laptop computer (as needed) will be provided by the student or furnished by the Fire Academy. A city vehicle will be used for travel to and from the Fire Academy in Montour Falls, NY.

**RECOMMENDATION:** Staff respectfully requests the Mayor and City Council to authorize Fire Investigators Courtney Schauman, Corey Ellis, Jesus Garcia, and Luke Ames travel to and attend Fire Investigation course, to be held at the NYS Fire Academy in Montour Falls, New York, beginning Wednesday, March 20, 2024 and conclude on Sunday, April 14, 2024.

**ATTACHMENT(S):**

- 1. Suggested Resolution
- 2. OFPC Course Description – Fire Investigator I & II
- 3. 2024 Residential Training Calendar – NYS Academy of Fire Science

BY COUNCIL:

RESOLVED, that Fire Investigators Courtney Schauman, Corey Ellis, Jesus Garcia, and Luke Ames be hereby authorized to attend the New York State Office of Fire Prevention and Control – Fire Investigation course, as conducted by the New York State Academy of Fire Science, located at 600 College Avenue, Montour Falls, NY 14865, beginning March 20, 2024 and concluding April 14, 2024, with fees and expenses paid pursuant to Section 77-b of the General Municipal Laws of the State of New York.

reduce injuries and fatalities due to opioid-involved overdoses when a Non-EMS Fire Department First Responder (FDFR) is the first to arrive at the scene of a suspected overdose. This training will allow FDFR's to recognize signs and symptoms of overdose, assemble a mucosal atomizer device for administering Intra-nasal naloxone, and implement opioid overdose prevention activities in accordance with NYS-approved policies and procedures.

**Designed for:** All Non-EMS FD first responders

**Course Length:** 90 minutes

**Course number:** 01-03-0019

**Course location:** Locally via Outreach

## FIRE/ARSON INVESTIGATION

### Introduction to Fire Investigation

Provides knowledge of basic fire chemistry and observational skills necessary to judge fire behavior, as well as an introduction to NFPA 921 and 1033. Students learn to determine the cause and origin of accidental and natural fires and methods of documenting the fire scene. Students also learn the concept of incendiarism, evidence preservation, scene security and safety. The course provides a basic understanding of fire's behavior and its value in determining a fire's origin and cause.

**Designed for:** Attendance restricted to those members of or perspective members of fire, police, or insurance investigator units and prosecutors.

**Course Length:** 40 hours

**Prerequisites:** Signed Fire / Arson Investigation Training Program Agency Endorsement Affidavit

**Course number:** 01-01-0040

**Course Location(s):** Academy, Locally via Outreach

**Student Required Equipment/Materials:** Students are required to have a copy of the most current NFPA 921, a current edition of Jones and Bartlett Fire Investigator text book and access to the most current copy of NFPA 1033.

### Fire Investigation

This extensive hands-on course provides in-depth knowledge and skills necessary to thoroughly investigate fires from fire scene to the courtroom as outlined in NFPA 921. Includes fire dynamics, motives, scene documentation, evidence, case preparation and testimony. Students engage in a hands-on investigation that includes investigating, documenting and collecting evidence from a fire scene, conducting background checks, interviewing witnesses, case preparation, and testifying at a mock trial in a court setting in front of a judge. Course also includes the Fire Investigator National Certification test..

**Designed for:** Attendance restricted to those fire, police, prosecutorial and insurance investigators who are legally bound to investigate and prosecute arson fires.

**Course Length:** 80 hours with additional evening hours

**Prerequisites:** Introduction to Fire Investigation (01-01-0040), High School Diploma or equivalent, and

**Signed Fire / Arson Investigation Training Program Agency Endorsement Affidavit**

**Materials Fee:** \$85

**Course number:** 01-01-0041

**Course Location(s):** Academy

**Student Required Equipment/Materials:** Students are required to have a copy of the most current NFPA 921, current edition of Jones and Bartlett Fire Investigator text book, and, access to the most current edition of NFPA 1033. Students will also need appropriate personal protective equipment for fire investigations including head, eye, hands, foot, and clothing including protection for inclement weather.

**Note:** Course includes evening sessions

### Fire Investigation for the Line Officer

This course discusses the legal authority, and who has the responsibility, to conduct fire investigations. Students learn about fire scene security and their role in the identification and preservation of evidence potentially relevant to a fire investigation. Participants are provided an overview of the fire investigation process to assist in meeting requirements of General Municipal Law § 204d, and so they can

recognize instances where a certified fire investigator should be requested.

**Designed for:** All fire service personnel, with emphasis toward Fire Officers and Officer Candidates.

**Course Length:** 6 hours

**Prerequisites:** None

**Course number:** 01-01-0039

**Course Location(s):** Regionally via Outreach, Academy

**Student Required Equipment/Materials:** None

### Canine Accelerant Detection Workshop

Provides certified Accelerant Detection Canine Teams an opportunity to conduct searches under the guidance of experienced K9 Trainers as a means to hone skills on a semi-annual basis. Laboratory verified ignitable liquid prepared samples will be utilized in a variety of search environments to evaluate search techniques and canine team abilities to effectively search and locate, with constructive feedback from trainers.

**Designed for:** Accelerant Detection Canine Teams as annually certified by OFPC

**Course Length:** 6 hours

**Prerequisites:** Current OFPC Certification as an Accelerant Detection Canine Team

**Course number :** 01-01-0031

**Course Location(s):** Academy

**Note:** Special circumstances apply. Call the Academy for further information.

### Canine Accelerant Detection Certification

Provides extensive, highly specialized training for the development of a new canine accelerant detection team. A canine partner suitable for accelerant detection work will be screened and selected by OFPC and provided to the student handler. Student canines and their handlers will be trained using the praise and play training methodology. Teams will learn to detect families of ignitable liquids as defined by ASTM standards in addition to learning various search techniques, canine health and behavior, and environmental conditioning. Laboratory verified samples will be utilized to test the K9 Teams ability to detect appropriate ignitable liquids in both burned and unburned. A written exam must also

# January 2024

To register for a course, click on the assigned class rectangle. **Closed course offerings will not generate a hyperlink.**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1 <b>New Year's Day</b>	2	3	4	5	6	7
No Classes Assigned						
8	9	10	11	12	13	14
OFPC Office Wide Staff Week				Certified First Responder Refresher (1/3)		
				Certified First Responder (1/3)		
15 <b>Martin Luther King Day</b>	16	17	18	19	20	21
		Peace Officer Refresher			Certified First Responder Refresher(2/3)	
EMT Basic (1/4)					Certified First Responder (2/3)	
22	23	24	25	26	27	28
Fire Investigation (New) (1/3)		Academy Dir Mtg			Fire And Emergency Services Training Conference	
EMT Basic (2/4)						
29	30	31				
Hazmat Tech Mod 1&2&3						
Fire and Emergency Services Instructor 2						
EMT Basic (3/4)						

NYS Office of Fire Prevention & Control  
Academy of Fire Science

# February 2024

To register for a course, click on the assigned class rectangle. Closed course offerings will not generate a hyperlink.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
Fire and Emergency Services Instructor 2				Certified First Responder Refresher(3/3)		
Hazmat Tech Mod 1&2&3				Certified First Responder (3/3)		
EMT Basic (3/4)						
5	6	7	8	9	10	11
Fire Investigation (New) (2/3)				Ice/Cold Water Rescue Tech		Ice/Cold Water Rescue Tech
EMT Basic (4/4)						
12 <b>Lincoln's Birthday</b>	13	14	15	16	17	18
Fire Investigation (New) (3/3)				HazMat Seminar		
RFFT 1/15						
19 <b>Presidents' Day</b>	20	21	22 <b>Washington's Birthday</b>	23	24	25
Peace Officer				Health, Wellness and Safety Seminar		
K9 Accelerant Detection (1/10)						
RFFT 2/15						
26	27	28	29			
Virtual FILO						
Communications Center Supervisor						
RFFT 3/15						

# March 2024

To register for a course, click on the assigned class rectangle. Closed course offerings will not generate a hyperlink.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
RFFT 3/15					Instructor Conference	
4	5	6	7	8	9	10
Instructor Conference						<b>Daylight Saving Time Begins</b>
K9 Accelerant Detection (2/10)					ISFSI Engine Co	ISFSI Engine Co
Defense Tactics						
RFFT 4/15						
11	12	13	14	15	16	17
Public Safety Dispatcher (APCO)					Fire & Emergency Services Training Conference	
K9 Accelerant Detection (3/10)						
RFFT 5/15						
18	19	20	21	22	23	24
Fire Investigation (New) (1/3)						
K9 Accelerant Detection (4/10)						
RFFT 6/15					Live Fire Instructor Course	
25	26	27	28	29 <b>Good Friday</b>	30	31 <b>Easter Sunday</b>
K9 Accelerant Detection (5/10)						
RFFT 7/15						

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
	Virtual FILO	Fire Investigation (New) (2/3)				
K9 Accelerant Detection (6/10)						
RFFT 8/15						
8	9	10	11	12	13	14
		Fire Investigation (New) (3/3)				
K9 Accelerant Detection (7/10)						
RFFT 9/15						
15	16	17	18	19	20	21
K9 Accelerant Detection (8/10)						
RFFT 10/15					Live Fire Instructor Course	
22	23	24	25	26	27	28
K9 Accelerant Detection (9/10)						
RFFT 11/15					High Hazard Train Fire	
29	30					
K9 Accelerant Detection (10/10)						
RFFT 12/15						

NYS Office of Fire Prevention & Control  
Academy of Fire Science

# May 2024

To register for a course, click on the assigned class rectangle. Closed course offerings will not generate a hyperlink.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
RFFT 12/15						
6	7	8	9	10	11	12 <b>Mother's Day</b>
RFFT 13/15					NFA Weekend (Info Only)	
13	14	15	16	17	18	19
RFFT 14/15						
20	21	22	23	24	25	26
RFFT 15/15						
27 <b>Memorial Day</b>	28	29	30	31		



CITY OF  
**JAMESTOWN**  
NEW YORK

Agenda Date: February 12, 2024

Agenda Item: Local Law 1

## STAFF REPORT

**DATE:** February 8, 2024  
**TO:** Kimberly A. Ecklund, Mayor  
**FROM:** Jennifer R. Williams, City Clerk  
**SUBJECT:** Local Law 1 of 2024

Approved and Forwarded to City Council

Kimberly A. Ecklund, Mayor

**ACTION:**  Resolution  Ordinance/Local Law  Informational/Report

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**ISSUE STATEMENT:** Local Law 1 of 2024 designates grievance day as the first Monday in June.

**BACKGROUND:** The City of Jamestown is authorized to determine the day of assessment grievance hearings.

**FISCAL IMPACT:** None.

**RECOMMENDATION:** Approval.

**ATTACHMENT(S):** 1. Local Law 1 of 2024

**CITY OF JAMESTOWN  
LOCAL LAW 1 OF 2024**

**A LOCAL LAW AMENDING CHAPTER §C-41 OF THE CITY GENERAL  
LEGISLATION TO ESTABLISH AN ASSESSMENT GRIEVANCE DAY AS  
THE FIRST MONDAY IN JUNE, PURSUANT TO NEW YORK STATE REAL  
PROPERTY TAX LAW §512.**

**By Councilmember**

**Introduced February 26, 2024**

**Adopted 2024**

**Signed 2024**

**WHEREAS**, the City of Jamestown has adopted legislation in accordance with Real Property Tax Law §512 to provide for a Board of Assessment Review; and,

**WHEREAS**, the City of Jamestown is authorized to determine and fix the day of assessment grievance hearings; and,

**WHEREAS**, the City Council desires to set the designated day as the first Monday in June;

**NOW, THEREFORE, BE IT ENACTED**, by the City Council of the City of Jamestown, New York as follows:

**Section 1.** Chapter § C-41 entitled “Assessor and Board of Assessment Review.” of General Legislation is hereby amended to read as follows:

B. There shall be a Board of Assessment Review consisting of five members. The Board of Assessment Review shall be constituted as provided for in the Real Property Tax Law and shall possess all the powers and perform all the duties as conferred by the Real Property Tax Law. Pursuant to the authority granted by 512 of the Real Property Tax Law, the City of Jamestown Assessment Grievance Day will hereby be held on the first Monday in June of each year.

**Section 2.** If any clause, sentence, paragraph, section or part of this Local Law shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder therefore, but shall be confined to its operation in said clause, sentence, paragraph, section, or part of this Local Law.

**Section 3.** This Local Law shall become effective immediately in accordance with Municipal Home Rule Law.



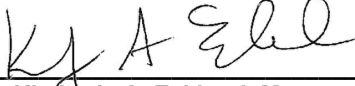
CITY OF  
**JAMESTOWN**  
NEW YORK

Agenda Date: \_\_\_\_\_

Agenda Item: \_\_\_\_\_

### STAFF REPORT

**DATE:** February 7, 2024  
**TO:** Kimberly A. Ecklund, Mayor  
**FROM:** Mark Roetzer Jr., Acting Public Works Director  
**SUBJECT:** Price Street Reconstruction

Approved and Forwarded to City Council  
  
\_\_\_\_\_  
Kimberly A. Ecklund, Mayor

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

**ISSUE STATEMENT:** S. Tabone Construction Co., Fredonia, NY was the low bidder of bids opened on 2/7/24 for the subject project.

**BACKGROUND:** Staff has reviewed the bid and are recommending award. This project is planned to be finished in June 2024.

**FISCAL IMPACT:** \$114,200.00 to be paid out of CDBG funds.

**RECOMMENDATION:** Award the bid.

**ATTACHMENT(S):** Resolution  
Bid Tabulation

BY COUNCIL:

RESOLVED, That the Mayor be and she hereby is authorized to execute an agreement S. Tabone Construction, 3712 Straight Rd., Fredonia, NY 14063 for Concrete Work Street Reconstruction 2024: Price Street, North Main St. to Prendergast Ave.

1100 SF 4" Flatwork @ \$14.75 SF  
2250 SF 6" Flatwork @ \$15.50 SF  
530 LF Curb/Gutter In-Kind at \$65.00 LF  
85 SY Brick Replacement at \$150.00 SY  
10 SY Brick Relay at \$140.00 SY  
3 EA 4" Drain Pipe @ \$100.00  
10 CY Additional Excavation @ \$0.00  
1400 SF/2" lift Warm Mix Asphalt 12.5mm binder @ \$7.00  
3 ea. Terrace Steps @ \$300.00 ea.  
1 Lump Sum Landscape Restoration @ \$3,500.00

for a total bid amount of One Hundred Fourteen Thousand, Two Hundred Dollars and No Cents (\$114,200.00), subject to the approval of the Corporation Counsel as to form.

Note: The project will be funded through Community Block Grant (CDBG) funds.

**PRICE STREET 2024**  
**Street Reconstruction**

**Bid Opening: Wednesday February 7, 2024, 10:30 AM**



**Opened By:** Dana Forness

**Witnessed By:** Len Marucci

**BID TABULATION**

				BIDDERS							
				S. Tabone Construction		Signature Paving		R. Patti Concrete Excavating		Lake Shore Paving	
Item No.	Quantity	Unit	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	1100	SF	4" Flatwork	\$14.75	\$16,225.00	\$13.00	\$14,300.00	\$12.85	\$14,135.00	\$14.75	\$16,225.00
2	2250	SF	6" Flatwork	\$15.50	\$34,875.00	\$13.75	\$30,937.50	\$13.35	\$30,037.50	\$16.00	\$36,000.00
3	530	LF	Curb & Gutter; in-kind	\$65.00	\$34,450.00	\$97.00	\$51,410.00	\$75.00	\$39,750.00	\$72.00	\$38,160.00
4	85	SY	Brick Replacement	\$150.00	\$12,750.00	\$155.00	\$13,175.00	\$170.00	\$14,450.00	\$165.00	\$14,025.00
5	10	SY	Brick Relay	\$140.00	\$1,400.00	\$130.00	\$1,300.00	\$0.00	\$0.00	\$137.00	\$1,370.00
6	3	EA	Drain Pipe	\$100.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.00	\$285.00
7	10	CY	Additional Excavation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.00	\$260.00
8	1400	SF/ 2" Lift	Warm Mix Asphalt 12.5mm binder	\$7.00	\$9,800.00	\$3.47	\$4,858.00	\$9.50	\$13,300.00	\$5.40	\$7,560.00
9	3	EA	Terrace Steps	\$300.00	\$900.00	\$385.00	\$1,155.00	\$495.00	\$1,485.00	\$2,050.00	\$6,150.00
10	1	LUMP SUM	Landscape Restoration	\$3,500.00	\$3,500.00	\$1,500.00	\$1,500.00	\$11,250.00	\$11,250.00	\$5,540.00	\$5,540.00
<b>TOTAL</b>					<b>\$114,200.00</b>		<b>\$118,635.50</b>		<b>\$124,407.50</b>		<b>\$125,575.00</b>
Non-Collusive Bidding Certificate				YES		YES		YES		YES	
Bid Security				YES		YES		YES		YES	



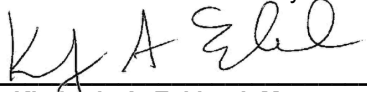
CITY OF  
**JAMESTOWN**  
NEW YORK

Agenda Date: \_\_\_\_\_

Agenda Item: \_\_\_\_\_

**STAFF REPORT**

**DATE:** February 2, 2024  
**TO:** Kimberly A. Ecklund, Mayor  
**FROM:** Christopher Hackett, Fleet Manager  
**SUBJECT:** Resolution to approve the replacement of DPW Loader #45

Approved and Forwarded to City Council  
  
\_\_\_\_\_  
Kimberly A. Ecklund, Mayor

**ACTION:**  Resolution       Ordinance/Local Law       Informational/Report

**ISSUE STATEMENT:** Approval is needed for the purchase of 1 new loader for the DPW Streets Division.

**BACKGROUND:** One of the DPW’s loaders number 45 is a 2015 John Deere 544K. Due to the age of the machine, the hours of use on it, and what it is used for, it has become unreliable and in need of many costly repairs. Repairs range from extensive bucket repairs to extensive rusting to both the cab and body of the machine.

**FISCAL IMPACT:** The cost of the new replacement loader is \$194,452.00 to be paid from the New York State DOT CHIPS funding.

**RECOMMENDATION:** Approval to purchase a new 2024 Caterpillar 920 Loader to replace unit number 45, from Milton Cat, 400-Wheeler St. Tonawanda, NY 14150 via Sourcewell contract # GOV23SOURCWL+GOV23NETOP

**ATTACHMENT(S):**      1. Quote  
   2. Pictures

BY COUNCIL:

RESOLVED that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase for the Streets Division of the Department of Public Works, from Milton CAT, 400 Wheeler Street, Tonawanda, NY 14150, via Sourcewell Contract #GOV23SOURCWL+GOV23NETOP, paid from the NYS DOT CHIPS funding, a new CAT 920 Wheel Loader, to replace DPW unit number 45, for a total amount not to exceed One Hundred Ninety-Four Thousand, Four Hundred Fifty-Two Dollars and No Cents (\$194,452.00) subject to approval of the Corporation Counsel as to form.

# Milton



## SALES ORDER

12/15/2023

ORDER DATE

**SOLD TO:** CITY OF JAMESTOWN DPW  
**D/B/A:** \_\_\_\_\_  
**ADDRESS:** 155 STEELE ST  
**CITY:** JAMESTOWN **STATE:** NY **ZIP:** 14701  
**PHONE #:** (716) 483-7584 **CELL:** (716) 450-8837  
**Fax #:** \_\_\_\_\_ **EMAIL:** schlem@jamestownny.gov  
**INVOICE TO Customer # :** \_\_\_\_\_ **P.O.#:** \_\_\_\_\_  
**SHIP TO ADDRESS:** \_\_\_\_\_  
**CITY, STATE, ZIP:** \_\_\_\_\_

**Customer #:** 0564297  
**FOB:** Jamestown, NY  
**SELL PRICE \$** 194,452.00  
**TRADE IN \$** \_\_\_\_\_  
**NET BALANCE \$** 194,452.00  
**STATE TAX:** Exempt  
**SALES TAX \$** \_\_\_\_\_  
**FREIGHT \$** \_\_\_\_\_  
**TOTAL DUE \$** 194,452.00  
**DOWN PYMT \$** \_\_\_\_\_  
**PAYOFF AMT \$** \_\_\_\_\_  
**BALANCE \$** 194,452.00

### DESCRIPTION

**MAKE:** CATERPILLAR **SERIAL #:** \_\_\_\_\_  
**MODEL:** 920 **ID #:** \_\_\_\_\_

### ATTACHMENTS & NOTES:

1 New Cat 920 Wheel Loader with 3rd valve, Standard Lift, Rear Camera, HVAC, Ride Control, Cold Weather Package, radio, Fusion Coupler, 2.4 Yd3 General Purpose Bucket, 2.0 Yd3 AMI Multi Purpose Bucket and 48" Pallet Forks

Delivery Included

Priced to: NYS OGS Group 40625, Award 22792, NYS Contract PC69406,  
 Due to the current situation with Global steel costs, this quote is valid for 30 days. We'll do our best to hold the price when an order is placed, but please contact me for an updated quote if it's been longer than 30 days. Lead times are based on current demand and subject to change without notice\*

**Condition:**  AS IS  NEW PRODUCT  **WARRANTY:** 60 months or 5,000 hrs, whichever comes first, PREMIER

**TRADE IN:** MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ SERIAL #: \_\_\_\_\_ ALLOWANCE \$ \_\_\_\_\_  
 DESCRIPTION \_\_\_\_\_ YEAR: \_\_\_\_\_ SOLD TO CUSTOMER # / SALESMAN #: \_\_\_\_\_

**TRADE IN:** MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ SERIAL #: \_\_\_\_\_ ALLOWANCE \$ \_\_\_\_\_  
 DESCRIPTION \_\_\_\_\_ YEAR: \_\_\_\_\_ SOLD TO CUSTOMER # / SALESMAN #: \_\_\_\_\_

**TRADE IN:** MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ SERIAL #: \_\_\_\_\_ ALLOWANCE \$ \_\_\_\_\_  
 DESCRIPTION \_\_\_\_\_ YEAR: \_\_\_\_\_ SOLD TO CUSTOMER # / SALESMAN #: 1234

For Office Use Only	
Date Shipped _____	Finance Rep _____
CSA or TM&R _____	
Rental Conversion / Reverse Months _____	
Merchandising Program Code(s) GOV23SOURCWL + GOV23NETOP	

### SUBJECT TO CREDIT APPROVAL

**FINANCING TERMS:**  SMI FINANCING  CAT FINANCING

- NET CASH UPON RECEIPT OF INVOICE

- SEE INSTALLMENT SALE CONTRACT

- OTHER

- SKIP PAYMENTS:

PAYABLE AS FOLLOWS:

ADDITIONAL TERMS AND CONDITIONS ON REVERSE SIDE

### Seller

SOUTHWORTH-MILTON, INC.

BY: Joe Russo G1-00058-13  
 (SALES AGENT) DIV/TYPE#/STORE

ACCEPTED BY: \_\_\_\_\_  
 (BRANCH OR SALES MANAGER)

### PURCHASER

Print: \_\_\_\_\_

By: X \_\_\_\_\_

# TERMS AND CONDITIONS

This order is subject to the following terms and conditions in addition to those stated on the front hereof:

**1. Excusable Delivery Delays:** Delays in delivery shall be excused when caused by strikes, lockouts, accidents, fire, delays of manufacturer or carrier, acts of God, embargoes, or government action. Or any other cause beyond the reasonable control of the seller, whether the same as, or different from, the matters and things hereinbefore specifically enumerated, and if for such reasons. Sellers may, at its option, cancel this order without liability except for return of the amounts paid on this order.

**2. Responsibility for Shipment:** The Seller's responsibility for shipments ceases upon delivery to transportation company, and any claim for shortages, delays or damages occurring thereafter shall be made by the Purchaser direct to the transportation company. Any claims against the Seller for shortages in shipments shall be made within fifteen (15) days after receipt of shipment.

**3. Duration of Offer:** The Purchaser agrees that this order shall not be countermanded or revoked by Purchaser for a period of ten (10) days from date; thereafter it may be countermanded or revoked up to and until Seller does accept, and that when it is accepted (and until the execution and delivery of the Security Agreement(s) and/or Financing Statement(s) and/or Note(s), and/or other documents required to consummate the sale as above specified) it will cover all agreements between the parties relative to this transaction.

**4. Execution of Other Documents:** When the property necessary to fill this order is available, the Purchaser agrees on demand to execute and deliver to the Seller such security agreements, financing statements and other documents as maybe required by the Seller to secure the purchase price. In the event that the Purchaser fails to execute and deliver to the Seller such documents, the entire balance of the purchase price shall, at the Seller's option, become immediately due and payable.

**5. Disclaimer of Warranties and Limitation of Liability:** Equipment of machinery described herein as new is sold subject to such warranties as are made in writing by the manufacture thereof. Seller will cooperate with Purchaser in obtaining adjustment from manufacture for breach of any such manufacture's warranty, any expense to be for Purchaser's account. In the event it is found that there are defective parts within such period as the appropriate manufacture's agreement to replace defective parts is applicable. Seller will furnish at Seller's repair facilities during regular working hours such labor as is required or repair of defective parts covered by manufacture's warranty. Cost of necessary transportation to and/or from Seller's repair facilities shall be born solely by Purchaser. Except for warranty of title by Seller and except for the is agreed obligation to furnish labor to make replacement or repair of defective parts covered by manufacture's warranty within the manufacturer's warranty period. Seller shall not be liable for defects in or for any damages or loss to property sold nor in a separate writing signed by Seller in the manner provided on the reverse side hereof; and under no circumstances shall Seller or Manufacture be liable for any indirect, special, incidental or consequential damages to the Purchaser or to any third party. **THE FORGOING UNDERTAKING WITH RESPECT TO NEW MACHINERY AND EQUIPMENT IS IN LIEU OF ANY OTHER WARRANTIES, INCLUDING ANY WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EXPRESS OR IMPLIED; FURTHER SELLER MAKES NO WARRANTIES WHATSOEVER INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EXPRESS OR IMPLIED, WITH RESPECT TO USED EQUIPMENT AND PURCHASER TAKES ANY USED EQUIPMENT "AS IS" AND WITH ALL FAULTS OR DEFECTS UNLESS A MODIFICATION IS ENDORSED HEREIN OR CONTAINED IN A SEPARATE WRITING SIGNED BY SELLER IN THE MANNER PROVIDED ON THE REVERSE SIDE OF THIS ORDER.**

**6. Taxes:** Unless otherwise stated, the quoted prices do not include sales, use or similar taxes. Such taxes shall be paid by the Purchaser. Consequently in addition to the quoted prices, in effect at the time of the sale, lease or rental, the amount of any present or applicable sales use or similar tax applicable to the sale, lease or rental of the property shall be paid by the purchaser, or in lieu thereof the Purchaser shall provide the company with a tax-exemption certificate acceptable to the taxing authorities. From and after the transfer of possession of the property covered hereby, Purchaser shall timely pay all taxes and other charges assessed by any public body against same, including applicable property taxes.

**7. Insurance:** The property shall at all times after delivery to the purchaser, Purchaser's agent or a transportation company, whichever first occurs, be the sole responsibility of Purchaser, and all loss or damage to said property or any part thereof occasioned by fire or in any manner whatsoever, shall be borne by Purchaser and shall not operate to extinguish or diminish liability of Purchaser to Seller. Purchaser shall have said property insured in favor of Seller against fire, and other hazards generally covered by extended fire coverage insurance and any other hazards required any Seller for full insurable value thereof and the policy of insurance or proof satisfactory to Seller shall be delivered to Seller. Until and unless Purchaser obtains such insurance Seller may have same insured for Seller's benefit and Purchaser shall be liable for premiums thereon and shall pay or reimburse Seller for same. Any property shall be insured by the purchaser in companies acceptable to Seller to the full extent of any balance remaining unpaid and all such policies shall name as a co-beneficiary.

**8. Attorney Fees:** In the event of suit by Seller on this Purchase Order on account of Purchaser's breach thereof, Seller shall be entitled to recover costs and expenses of such suit, including reasonable attorneys' fees.

**9. Definitions:** Where applicable herein the word "property" will include labor and/or services.

**10. Additional Matters and/or Modifications:**



544K











For more information,  
www.ford.com









OF JAMESTOWN

DREE



**IMPORTANT**  
WARNING: For the safe use of this equipment, please read the instructions carefully before use.  
This equipment is not to be used for purposes other than those intended by the manufacturer.  
The manufacturer is not responsible for any damage or injury caused by the use of this equipment.





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NEW JERSEY

A 215

City of  
Jamestown

CHAUTAUKUA

