

MINUTES

Jamestown Urban Renewal Agency
Meeting

September 12, 2018

AGENCY MEMBERS

Present: Mayor Samuel Teresi, Martha Zenns, Marie Carrubba, Todd Thomas

Absent: Paul Whitford

AGENCY STAFF

Vince DeJoy, Executive Secretary
John Sellstrom, Financial Coordinator
Beth Kresge, Office Manager
Samuel Price, Jr. Esq., Legal Counsel

MEDIA

Dennis Phillips – Post Journal

Mayor Samuel Teresi called the regular meeting of the Jamestown Urban Renewal Agency to order and asked the recording secretary to note Agency members, staff and media present.

Mayor Teresi introduced John Sellstrom as the new Financial Coordinator, replacing Brad Bentley. John is a Jamestown native coming back to his hometown.

Consideration for approval of the minutes for the March 28, 2018 meeting was sponsored by Martha Zenns and seconded by Todd Thomas.

No discussion.

4 Ayes 0 Nays

Carried.

Consideration for approval of the Financial Reports through August 2018 was sponsored by Todd Thomas, seconded by Marie Carrubba. Vince noted that spending is where it was expected for 2/3 of way through the year.

No discussion.

4 Ayes 0 Nays

Carried.

Vince DeJoy discussed several Unanimous Consent Resolutions that needed to be ratified. The first resolution authorized the Chairman to enter into a contract with R. Patti Concrete & Excavating, LLC for the amount of \$129,232.00 for concrete work and streetscape reconstruction on East Third Street from Pine to Spring Streets. This was work done in front of the Reg Lenna Civic Center. This is funded through the DRI.

A motion was made by Marie Carrubba and seconded Martha Zenns for JURA to ratify the resolution.

4 Ayes 0 Nays

Carried.

The second Unanimous Consent Resolution authorized the Chairman to approve Change Order #1 for concrete work and streetscape reconstruction on Wilson Place and Newton Ave from Prendergast to Lakeview Avenues. This is a CDBG project using Neighborhood Target Area Infrastructure Program activity line.

A motion was made by Todd Thomas and seconded by Marie Carrubba to ratify the resolution.

4 Ayes 0 Nays

Carried.

The third Unanimous Consent Resolution authorized the Chairman to enter into a Sub-Recipient Agreement with Citizen Opportunity for Development and Equality, Inc. (C.O.D.E.) to administer the Owner Occupied Emergency Home Repair Program for JURA. This is a CDBG program activity that CODE is administering for JURA and HUD requires the Sub-Recipient agreement.

A motion was made by Marie Carrubba and seconded by Martha Zenns to ratify the resolution.

4 Ayes 0 Nays

Carried.

The fourth Unanimous Consent resolution authorized the Chairman to make repayment to the Gebbie Foundation in the amount of \$15,000.00 for non-interest loan agreement for completion of the Local Waterfront Revitalization Program (LWRP) by TVGA Services.

This loan agreement occurred in 2012 for \$26,000.00. It was not repaid and the Gebbie Foundation came to us with an offer to satisfy the \$26,000.00 loan with a \$15,000.00 payment. Mayor Teresi noted that the Gebbie Foundation reinvested the money in another downtown project by eliminating a blighted structure next to the Gateway Train Station and National Comedy Center. This building was the former boiler building for the Erie Railroad Station.

A motion was made by Todd Thomas and seconded by Martha Zenns to ratify the resolution.

4 Ayes 0 Nays

Carried.

The fifth Unanimous Consent Resolution authorized the Chairman to enter into an agreement with Chautauqua Area Habitat for Humanity for the sale of properties located at the former 27 Norton Avenue (387.13-8-18) and adjacent property on Summit Avenue (387.13-8-30) for the purchase price of \$5,000.00.

A motion was made by Marie Carrubba and seconded by Todd Thomas to ratify the resolution.

4 Ayes 0 Nays

Carried.

The sixth Unanimous Consent Resolution authorized the Chairman to approve Change Order #1 for concrete work and streetscape reconstruction on East Third Street from Pine to Spring Streets. The original contract budget was increased by \$629.74. Funding for this project comes through the Downtown Revitalization Initiative.

A motion was made by Marie Carrubba and seconded by Martha Zenns to ratify the resolution.

4 Ayes 0 Nays

Carried.

The final Unanimous Consent Resolution authorized the Chairman to enter into a contract with S. Tabone Construction Company, Inc. for Bid Proposal Project #9 of 2018 by the City of Jamestown Department of Public Works for W 2nd Street Stairwell Demolition and Concrete Flatwork on W 2nd Street between Cherry and Washington Streets. The contract is in the amount of \$14,600.00, using CDBG funds from the Neighborhood Target Area Infrastructure Program. This was a public safety hazard. There was a stairway that encroached on the right of way at the Philips Building where the new Chadakoin Club is currently located. The stairwell was filled in and new sidewalk is being put in to make an even surface.

A motion was made by Marie Carrubba and seconded by Todd Thomas to ratify the resolution.

4 Ayes 0 Nays

Carried.

Being that there was no further business or need for an Executive Session, Marie Carrubba made a motion to adjourn the meeting and it was seconded by Martha Zenns.

4 Ayes 0 Nays

Carried.

Respectfully Submitted,

Beth Kresge
Office Manager