

Minutes

FINANCE COMMITTEE
Monday, June 3, 2024
7:00 P.M.
Mayor's Conference Room
Municipal Building, Jamestown, New York

MEMBERS PRESENT: Councilman Sheldon, Council President Dolce, Councilman Faulkner

MEMBERS ABSENT:

Others Present: Comptroller Ericka Thomas

Councilman Sheldon called the meeting to order at 7:00PM.

RESOLUTIONS

1. RESOLVED, that the Mayor of the City of Jamestown be and she hereby is authorized to enter into an agreement with Highmark Life Insurance Company of New York, placed through USI Insurance Services, 7 West Third Street, Jamestown, New York 14701 for a specific excess stop-loss insurance policy for the period June 1, 2024 through May 31, 2025 in the amount of One Hundred Seventy-Five Thousand Dollars and No Cents (\$175,000.00) for specific deductible per participant, an annual unlimited maximum reimbursement, at a cost of One Hundred Sixty-Two Dollars and Eighty-Six Cents (\$162.86) per enrolled employee per month, subject to the approval of the Corporation Counsel as to form.

Comptroller Ericka Thomas explained the purpose of Stop Loss Insurance. The city is required to carry this insurance to cover catastrophe cases, cancer cases, and serious long term conditions. In previous years the city saw on average two cases per year. There are now six current cases with two being extremely long term. The renewal is based on the pending cases and the increased amount of money they will cost. The insurance company is hoping to recover some of the \$200,000 deficit. The increase is \$52, per enrollee, per month, which is \$250,000.00 from the current contract to the new contract. The 2024 impact is \$148,000.00. We are not able to shop around for this insurance due to Highmark being our carrier. The deductible amount will not change. Once the contract for health insurance expires, the administration will shop around. The current contract runs through 2025.

The committee agreed to place the resolution on the June 24, 2024 Voting Session Agenda.

2. RESOLVED, that City of Jamestown accepts the request for the purchase of thirty (30) chairs to replace chairs in the Mayor's Conference room, City Council Chambers chairs, and the Mayor's desk chair at a cost of Five Thousand, Eight Hundred Ninety-One Dollars and Forty-Three cents (\$5,891.43); the purchase of one (1) desk for the Comptroller's office with file storage and a hutch at a cost of One Thousand, Eight Hundred Fifty Dollars and Forty-Six Cents (\$1,850.46). Furniture purchase not to exceed a total cost of Seven Thousand, Seven Hundred Forty-One Dollars and Eighty-Nine Cents (\$7,741.89). Purchased using available American Rescue Plan (ARPA) funds.

The committee agreed to place the resolution on the June 24, 2024 Voting Session Agenda.

3. RESOLVED, that the Jamestown Police Department be, and hereby is, authorized to enter into a purchase agreement with i2c Technologies, 413 Applegrove St. NW, North Canton, Ohio 44720 for three (3) VX400 Covert Surveillance Solution pole cameras. The total purchase price is Twenty-Two Thousand, Six Hundred Forty-Four Dollars and No Cents (\$22,644.00). The camera will be purchased with previously approved JAG funds of Twenty Thousand, Six Hundred Ninety-Four Dollars and No Cents (\$20,694.00). The remaining balance of One Thousand, Nine Hundred Seventy Dollars and No Cents (\$1,970.00) will be paid with budgeted funds from account #A03-3120.430.

Refer to approved JAG grant - #202308B04

The committee agreed to place the resolution on the June 24, 2024 Voting Session Agenda.

4. RESOLVED, that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase for the Fleet Division of the Department of Public Works, from Eastern Surplus & Equipment Co., 1331 O'Reilly Drive, Feasterville, PA 19053 via the emergency purchase provisions of the procurement policy, a 1990 M936A2 Hydraulic Wrecker Crane Rotator Recovery Truck 5 Ton 6x6, to replace the 1966 Osh Kosh truck #507 for a total amount not to exceed Forty-Two Thousand, Four Hundred Seventy-Five Dollars and No Cents (\$42,475.00) subject to approval of the Corporation Counsel as to form.

The committee agreed to place the resolution on the June 24, 2024 Voting Session Agenda.

5. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Department of Public Works an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED, that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

Laborer position in the Department of Public Works

This position is vacant as the result of a retirement.

The committee agreed to place the resolution on the June 24, 2024 Voting Session Agenda.

6. RESOLVED, that the Mayor be and she hereby is authorized to execute an agreement R. Patti Concrete Excavating, LLC, P.O. Box 3081, Jamestown, NY 14701 for Street Reconstruction 2024: Morton Street – Colfax St. to Sampson St.

2650 SF 4" Flatwork @ \$11.00 SF
1060 SF 6" Flatwork @ \$12.00 SF
790 LF Curb/Gutter In-Kind at \$55.00 LF
100 SY 12.5 mm F2 Binder Course @ \$0.00
4 TON Additional Stone @ \$45.00 TON
8 24" x 30" ADA Cast Iron Detectable Warning Plates @ \$40.00 EA

for a total bid amount of Eighty-Seven Thousand, Seven Hundred Dollars and No Cents (\$87,700.00), subject to the approval of the Corporation Counsel as to form. The project will be funded through CHIPs funds.

- It was noted that this was the lowest of two bids.

The committee agreed to place the resolution on the June 24, 2024 Voting Session Agenda.

There being no further business, the meeting was adjourned.
Jennifer R. Williams City Clerk/ Treasurer