

# Minutes

**CITY COUNCIL WORK SESSION**  
**Monday, September 23, 2024**  
**7:30 P.M.**  
**Municipal Building, Jamestown, New York**

MEMBERS PRESENT: Council President Dolce, Councilman Sheldon, Councilman Reynolds, Councilman Russell, Councilman Daversa, Councilman Bonfiglio, Councilwoman Brackman

MEMBERS ABSENT: Councilman Faulkner, Councilman Paterniti

Others Present: Mayor Kim Ecklund, City Clerk/Treasurer Jennifer John, Comptroller Ericka Thomas, Kasie Foulk, Police Chief/Director of Public Safety Timothy Jackson, Deputy Fire Chief Matthew Coon, Acting Department of Public Works Director Mark Roetzer, Officer Jeremy Maggio, Mayor's Administrative Assistant Ashlan Davis, Corporation Counsel Elliot Raimondo

Council President Dolce called the meeting to order and asked the Clerk to call the roll.

## **Opportunity for Public Comment**

Doug Champ, 225 Bowen Street addressed the council on the Community of Change Grant Program. He stated the importance of the plan considering the \$2 billion dollars in grants available. Mr. Champ also expressed his idea on changing the alternative parking start date from October 1<sup>st</sup> to November 1<sup>st</sup>, explaining the benefits it would produce. Also, he suggested the yard waste site should be kept open on Wednesdays through the month of October. He explained it could potentially create revenue and Police Chief Jackson replied it may be an idea to look into.

## **Standing Committees**

### **Finance Committee**

### **Resolutions**

Comptroller Thomas distributed an updated report on ARPA spending. She provided some high level numbers especially as it pertains to the proposed range upgrade and the give back money from JPD. There is a balance of over \$2 million remaining to be allocated.

Councilman Bonfiglio asked if the YMCA had been awarded their funding. As the project has changed, there is a question of whether or not the money is still eligible. Corporation Counsel will have to address the issue.

A discussion preceded resolution number 1. Mr. Raimondo pointed out some last minute changes to the agreement. Councilman Russell pointed out that it is more financially responsible to have an agreement with CCS, Inc. versus paying an employee to run the special events program. Mr. Smeraldo added that expenses in everything are on the rise, but with the three-year contract, CCS can go out and lock in sponsors for a three-year period at a better rate with the commitment. A brief discussion regarding the Gus Macker followed.

1. RESOLVED, that the Mayor be and hereby is authorized to enter into an agreement between the City of Jamestown and Collaborative Children's Solutions (CCS, Inc.) for the purposes of being the lead agency in Jamestown Community Events, subject to approval by the Corporation Counsel as to form.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda

2. RESOLVED, that Mayor Kimberly Ecklund be and hereby is authorized and directed to purchase from Allied Alarm Services, located at 2020 Allen Street Extension, Falconer, New York, 14733, all necessary materials, tools, and labor for the installation of four additional cameras at the JTNY Powerhouse Skate Park, at a total cost of Eight Thousand, Seven Hundred Eighty-Four Dollars and No Cents (\$8,784.00).

FURTHER RESOLVED, that the costs associated with this purchase shall be paid using funds from the American Rescue Plan Act.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda

3. RESOLVED, that Mayor Kimberly Ecklund be and hereby is authorized and directed to purchase one new file server and 11 workstations from Dell Inc., located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682, at a total cost of Forty Thousand Dollars and No Cents (\$40,000.00).

FURTHER RESOLVED, that the costs associated with this purchase shall be paid using contingency funds, subject to the approval of Corporation Counsel as to form.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda

4. WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance, is administering the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS, a Public Hearing is scheduled for September 20, 2024, at 11:00 a.m. to receive public input and comments; and

WHEREAS, the City of Jamestown is eligible to receive funding under the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Program, now therefore be it

RESOLVED, that the Mayor and Police Chief be, and hereby are, authorized to receive a grant award of Sixteen Thousand, Seven Hundred Fifty-Four Dollars and No Cents (\$16,754.00) to be utilized by the Jamestown Police Department for the purchase of disposable nitrile gloves and barricades.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda

5. RESOLVED, that Mayor Kimberly Ecklund and Chief Timothy Jackson be, and hereby are, authorized and directed to enter into an agreement with Action Target, located at 3411 Mountain Vista Parkway,

Provo, Utah 84606, for the retrofitting of the Jamestown Police Department's indoor range at a cost of Three Hundred Eighty-Five Thousand Dollars and No Cents (\$385,000.00), and be it further

RESOLVED, that the costs associated with this project shall be paid using funds from the American Rescue Plan Act.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda

6. RESOLVED, that Officers Kaitlin Promber and Jakki Ahlbin be and hereby are authorized to attend the FBI "40 Hour Basic FBI Crisis Negotiator Course" to be held at the Rochester Public Safety Training Facility in Rochester, NY, from September 29 through October 4, 2024, with lodging, meals, and gas expenses to be paid by the Jamestown Police Department, pursuant to Section 77-b of the General Municipal Law of the State of New York.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda

7. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that in order to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the best interest of the City of Jamestown to lift the hiring freeze for a specific position within the Department of Public Works; now therefore be it

RESOLVED, that the Jamestown City Council hereby suspends the hiring freeze established by Resolution No. 200201C03 for the purpose of filling the following essential position:

One (1) Laborer in the Department of Public Works, Streets Division, a position which has become vacant due to a recent resignation.

This resolution shall take effect immediately.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda

8. RESOLVED, that Mark Roetzer, Jr., P.E., Acting Director of Public Works, is hereby authorized to attend the NYCOM Public Works Training School, to be held in Saratoga Springs, New York, from October 20 to October 23, 2024. All expenses shall be paid in accordance with Section 77-b of the General Municipal Law, subject to the approval of Corporation Counsel as to form.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda.

## **Informational Report**

### **Housing Committee**

Councilman Reynolds provided an overview on the Housing Committee meeting. Ms. Foulk addressed the committee regarding the ARPA Roof Applications. She reported 28 projects will be accepted and about 70 denied. Councilman Reynolds also explained all properties through the Land Bank have had environmental reviews completed. Additionally, the demos of two properties on Buffalo Street are in progress. Councilman Reynolds also gave an update on some locations that still require cleanup after demolition on Towner Street. He noted a resolution offered by Doug Champ in which he explained the importance of salvaging our materials in order to get those costs down for rebuilding.

### **Public Safety Committee**

### **Resolutions**

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- This resolution also appears on the Finance agenda.

The committee agreed to place the resolution on the September 30, 2024 voting session agenda

2. RESOLVED, that Mayor Kimberly Ecklund and Chief Timothy Jackson be, and hereby are, authorized and directed to enter into an agreement with Action Target, located at 3411 Mountain Vista Parkway, Provo, Utah 84606, for the retrofitting of the Jamestown Police Department's indoor range at a cost of Three Hundred Eighty-Five Thousand Dollars and No Cents (\$385,000.00).

FURTHER RESOLVED, that the costs associated with this project shall be paid using funds from the American Rescue Plan Act.

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3. RESOLVED, that Officers Kaitlin Promber and Jakki Ahlbin be and hereby are authorized to attend the FBI “40 Hour Basic FBI Crisis Negotiator Course” to be held at the Rochester Public Safety Training Facility in Rochester, NY, from September 29 through October 4, 2024, with lodging, meals, and gas expenses to be paid by the Jamestown Police Department, pursuant to Section 77-b of the General Municipal Law of the State of New York.

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### **Informational Report**

4. Special Event: Nightscape Horror Festival to be held from October 11, 2024 through October 12, 2024, 9:00 a.m. until 11:59 p.m. (including set up and tear down), primarily located inside the Northwest Arena, with street closures requested for Jefferson Street from 2<sup>nd</sup> to 3<sup>rd</sup> and Lafayette Street from 2<sup>nd</sup> to 3<sup>rd</sup>.

The committee approved of the Special Event as presented.

Councilman Russell informed the committee of the funding that would fund the Police Department’s range. He explained the importance of upgrading the range and getting our people equipped with the necessary tools and equipment. Councilman Russell also added the request for better signage in front of our schools. He also expressed, Officer Carlson reached out concerned about the traffic and safety of CC Ring Elementary School. Councilman Reynolds noted the Lakewood/Busti Police Department recently parked a speed trailer on the south side of South Ave. He stated, according to Police Chief Jackson a few tickets have been issued. He explained new Hi-Visibility signs and crosswalk markings were made in order to keep traffic safer.

### **Public Works Committee**

**7:00 p.m., DOD Conference Room**

### **Resolutions**

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## **Informational Report**

### **Mayor's Remarks**

Mayor Ecklund replied to Councilman Reynolds comment on alternative parking. It was discussed if the date can move to November 1<sup>st</sup> instead of October 1<sup>st</sup>. Mayor Ecklund noted it's too late to start the process considering we are at the end of September. She explained since its short notice, all of the signs would remain the same causing confusion to law enforcement and tourists in the area. She added it potentially being in the works for next year. Mayor Ecklund informed the council with the help of Ms. Thomas they secured the lost \$1,000,000 for fleet management building. \$700,000 will be applied to the fleet building, with \$300,000 being applied to another grant, for use on another project. Additionally, the bond that was previously approved will not be changed.

### **Executive Session**

It was determined that an Executive Session was not needed.

There being no further business, the meeting was adjourned.

Jennifer R. Williams  
City Clerk/ Treasurer