



Agenda

Jamestown City Council Full Work Session
7:30 p.m., Police Training Room
Municipal Building
Monday, December 16, 2024

Individual Committee Meetings

Housing - 6:30 p.m., Police Training Room
Finance - 7:00 p.m., Mayor's Conference Room
Public Safety - 7:00 p.m., Police Training Room
Public Works - 7:00 p.m., DOD Conference Room

Standing Committees

Housing Committee

6:30 p.m., Police Training Room

Informational Report

1. General Discussion.

Finance Committee

7:00 pm., Mayor's Conference Room

Resolutions

1. RESOLVED, That Key Bank of New York, N.A., Jamestown Office, Jamestown, New York; Key Bank Capital Markets, Jamestown, New York, Evans Bank, N.A., Williamsville, NY, New York State Investment Firms and NYCLASS be and hereby are designated as depositories of the City of Jamestown and that they be and hereby are requested, authorized and directed to honor checks, drafts, or other orders for payment of money drawn in the City's name, including those payable to the individual order of any person or persons whose name or names appear thereon as a signer or signore thereof, when bearing or purporting to bear the facsimile signatures of the City Comptroller and City Clerk/ Treasurer and the above mentioned banks shall be entitled to honor and charge this city for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signatures or signature thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimen duly certified to or filed with the above mentioned banks by the City Clerk/ Treasurer of the City of Jamestown.

2. WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers in the city involved in the procurement process, now, therefore be it

RESOLVED, that the City of Jamestown does hereby adopt the following procurement policy for fiscal year 2025 which is intended to apply to all goods and services which are not required by law to be publicly bid.

PROCUREMENT POLICY FOR THE CITY OF JAMESTOWN

1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and public works contracts under \$35,000; emergency purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under state and county contracts; and surplus and second-hand purchases from another governmental entity.

Competitive bids subject to federal procurement standards for professional services will include when required a publication of a RFP/Q in a newspaper of general circulation, at least once, New York State Contract System, and other identified avenues that are applicable or required.

Every purchase, specifically those that fall under New York State, HUD, or Federal Funding, are subject to further efforts pertaining to M/WBE efforts. Good Faith Efforts (GFE) will be made on all procurements using the assistance of the NYS Empire Development Corporations assistance for certified M/WBEs. These procurements will follow the City of Jamestown's M/WBE Policy and Procedure. These efforts are further subject to any required efforts on behalf of State-certified service-disabled veteran-owned businesses ("SDVOBs") and NYS small business enterprises ("SBEs"); promoting local food growers and local plant fiber products and textiles ("NYS Textiles"); and protecting human health and the environment.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

2. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances: purchase contracts over \$20,000 and public works contracts over \$35,000; goods purchased from agencies for the blind or severely handicapped pursuant to Section 175-b of the State Law; goods purchased from correctional

institutions pursuant to Section 186 of the Correctional Law; purchases under State contracts pursuant to Section 104 of the General Municipal Law; purchases under county contracts pursuant to Section 103(3) of the General Municipal Law; or purchases pursuant to subdivision 6 of this policy:

Procurement Policy for the City of Jamestown

3. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
\$500 - \$2,999	2 verbal quotations
\$3,000 - \$19,999	3 written quotations or written request for proposals

<u>Estimated Amount of Public Works Contract</u>	<u>Method</u>
\$500 - \$2,999	2 verbal quotations
\$3,000 - \$19,999	3 written quotations or written request for proposals
\$5,000 - \$34,999	3 written quotations or written request for proposals

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to the procurement.

4. Documentation is required of each action taken in connection with each procurement.

5. Documentation and an explanation are required whenever a contract is awarded to other than the lowest responsible offer. This documentation will include an explanation of how the award will achieve savings or how the offer was not responsible. A determination that the offer is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

6. Pursuant to General Municipal Law Section 104-b(2) (t), the procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the City of Jamestown to solicit quotations or document the basis for not accepting the lowest bid:

a. Professional services or services requiring special or technical skill, training or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

3. RESOLVED, That the Mayor and City Council members be, and they hereby are, authorized to attend meetings of the Chautauqua County Conference of Mayors, the Southern Tier West Regional Planning and Development Board, the New York State Conference of Mayors, the National League of Cities and any other job-related conferences during 2025, with expenses paid pursuant to Section 77-b of the General Municipal Law.

4. RESOLVED, That the Mayor be and he hereby is authorized and directed to enter into a lease agreement with Chautauqua County for rental of approximately nine thousand two hundred ninety-nine (9,299) square feet of office space on the fifth floor of the Municipal Building for use by the Chautauqua County Division of Mental Hygiene, which lease shall commence January 1, 2025 and terminate December 31, 2029 with an option to renew for an additional five year period and provide for rental payments as follows:

January 1, 2025 through December 31, 2025	\$138,219.96 per year
January 1, 2026 through December 31, 2026	\$143,748.72 per year
January 1, 2027 through December 31, 2027	\$149,498.64 per year
January 1, 2028 through December 31, 2028	\$149,498.64 per year
January 1, 2029 through December 31, 2029	\$149,498.64 per year

subject to the approval of the Corporation Counsel as to form.

5. RESOLVED, that the Jamestown Police Department be, and hereby is, authorized to enter into a purchase agreement with Romeo Auto Group, 170 Saratoga Ave., South Glenn Falls, NY 12803 for one (1) 2025 Nissan Sentra S. for a total purchase price of Twenty Thousand, Eight Hundred Thirty-Two Dollars and Five Cents (\$20,832.05).
- The vehicle will be purchased with funds provided in the Capital Requests portion of the 2024 budget, as well as monies garnered from the sale of JPD vehicles.
6. RESOLVED, That Fire Lieutenant Kyle R. Sholl be and he hereby is authorized to attend the New York State Office of Fire Prevention and Control - First Line Supervisors Training Program, Class #125, as conducted by the Fire Department of the City of New York, with classes to be held at the City of New York's Fire Academy in Queens, New York, beginning January 6, 2025 and concluding January 31, 2025, with fees and expenses paid by the State of New York, Department of Homeland Security and Emergency Services, Office of Fire Prevention and Control.
7. RESOLVED, That the Mayor be, and she hereby is, authorized and directed to enter into a contractual agreement with C&S Companies for the design and implementation of the Chadakoin River Basin Activation Project for the City of Jamestown, New York in an amount not to exceed, One Million, Two Hundred Eighty Thousand, Six Hundred Sixty-One Dollars and No Cents (\$1,280,661.00).

8. RESOLVED, That the Mayor be and she hereby is authorized to execute Change Order #1 with R. Patti Concrete Excavating, LLC PO Box 3081, Jamestown, NY 14701 for Jefferson Street Reconstruction 2024 based on the contract dated September 12, 2024 in the following amounts:

ADDITIONS:

16 SY Production Cold Milling @ \$7.50/SY
6 SY Misc. Cold Milling @ \$15.00/SY
5 GAL Tack Coat @ \$30.00/GAL
6 TON Warm Mix Asphalt Top @ \$220.00/TON
394 SF Six Inch Flatwork @ \$16.00/SF
74 SY Brick Pavement Repair @ \$74.00/SY

DEDUCTIONS:

6 FL Joint Sealant @ \$18.00/LF
30 SF Four Inch Flatwork @ \$15.00/SF
9 LF Curb & Gutter @ \$80.00/LF
56 CY Additional Excavation @ \$35.00/CY

for a total increase of Nineteen Thousand, Five Hundred Forty-Six Dollars and No Cents (\$19,546.00) subject to the approval of Corporation Counsel as to form.

9. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Department of Public Works an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

Laborer in the Department of Public Works.

This position is vacant as the result of a retirement.

10. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

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Mechanic in the Department of Public Works Fleet Division.

This position is vacant as the result of a resignation.

Informational Report

Public Safety Committee

7:00 p.m., Police Training Room

Resolutions

1. RESOLVED, That the regular meetings of the City Council of the City of Jamestown shall be held in the City Council Chambers, Municipal Building at 7:30 p.m. beginning the evening of January 27, 2025 and on scheduled Monday evenings thereafter in the year 2025, at the same time and place.

January 27	July 28
February 24	August 25
March 31	September 29
April 28	October 27
May 19	November 24
June 30	December 29

2. RESOLVED, That The Post-Journal be and it hereby is designated as the official newspaper for the publications of proceedings and official notices for the City of Jamestown for the period January 1, 2025 through December 31, 2025.

3. RESOLVED, That the Jamestown City Council hereby grants the following organizations a Games of Chance (Bell Jar) license for the 2025 calendar year:

Jamestown Lodge #263 BPO Elks

Chautauqua Aerie #2145, Fraternal Order of Eagles, Inc.

Jamestown Vietnam Veterans

ILS Veterans Club Inc.

11. RESOLVED, that the Jamestown Police Department be, and hereby is, authorized to enter into a purchase agreement with Romeo Auto Group, 170 Saratoga Ave., South Glenn Falls, NY 12803 for one (1) 2025 Nissan Sentra S. for a total purchase price of Twenty Thousand, Eight Hundred Thirty-Two Dollars and Five Cents (\$20,832.05).

- The vehicle will be purchased with funds provided in the Capital Requests portion of the 2024 budget, as well as monies garnered from the sale of JPD vehicles.
- This resolution also appears on the Finance Agenda.

12. RESOLVED, That Fire Lieutenant Kyle R. Sholl be and he hereby is authorized to attend the New York State Office of Fire Prevention and Control - First Line Supervisors Training Program, Class #125, as conducted by the Fire Department of the City of New York, with classes to be held at the City of New York's Fire Academy in Queens, New York, beginning January 6, 2025 and concluding January 31, 2025, with fees and expenses paid by the State of New York, Department of Homeland Security and Emergency Services, Office of Fire Prevention and Control.

- This resolution also appears on the Finance Agenda.

Informational Report

4. Tower Rate Card Request – Bradley Woodward, Brad's Auto Body
5. Tower Rate Card Request – Scott E. Seekins, Williams Garage and Wrecker Service, Inc.
6. Tower Rate Card – Xtreme Auto Towing & Recovery, LLC
7. Tower Rate Card – Parkside Total Auto Care

Resolutions

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This position is vacant as the result of a resignation.

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Informational Report

Mayor's Remarks

Executive Session

COUNCIL MEMBERS: PLEASE CONTACT THE COUNCIL PRESIDENT OR CITY CLERK IF UNABLE TO ATTEND THE WORK SESSION AT 7:30.

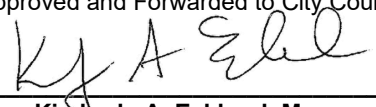
BY COUNCIL:

RESOLVED, That Key Bank of New York, N.A., Jamestown Office, Jamestown, New York; Key Bank Capital Markets, Jamestown, New York, Evans Bank, N.A., Williamsville, NY, New York State Investment Firms and NYCLASS be and hereby are designated as depositories of the City of Jamestown and that they be and hereby are requested, authorized and directed to honor checks, drafts, or other orders for payment of money drawn in the City's name, including those payable to the individual order of any person or persons whose name or names appear thereon as a signer or signore thereof, when bearing or purporting to bear the facsimile signatures of the City Comptroller and City Clerk/ Treasurer and the above mentioned banks shall be entitled to honor and charge this city for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signatures or signature thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimen duly certified to or filed with the above mentioned banks by the City Clerk/ Treasurer of the City of Jamestown.



STAFF REPORT

DATE: December 11, 2024
TO: Kimberly A. Ecklund, Mayor
FROM: Elliot Raimondo
SUBJECT: Update City of Jamestown Procurement Policy

Approved and Forwarded to City Council


Kimberly A. Ecklund, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: Annual update of the City of Jamestown Procurement Policy

BACKGROUND: The City of Jamestown’s procurement policy is reviewed and updated annually. This year’s suggested additions pertain to paragraph two and three. The standards are written in the New York State Procurement Guidelines, Chapter 4. 1.) Competitive bids are subject to federal procurement standards when necessary. Request For Proposals (RFP/Q) will require publication in a newspaper of general circulation, at least once, the New York State Contract System, and other potential avenues as required by Federal and State grants. 2.) MBE (Minority Business Enterprise) and WBE (Women Business Enterprise), commonly referred to as MWBE, outreach is required for all New York State and Federal grants. Updating the procurement policy to require MWBE outreach efforts will insure inclusivity for all companies when bidding on City projects and insure compliance.

FISCAL IMPACT: Makes Applications for Grants easier by standardizing City policies with State Requirements

RECOMMENDATION: Update the City of Jamestown Procurement Policy to include the Federal and State requirements for publication of RFP/Qs. Add language to include required MWBE outreach for all Federal and State funding to insure compliance with New York State Procurement Guidelines as published by New York State Office of General Services.

ATTACHMENT(S):
1. Resolution
2. Recommended update of Jamestown Procurement Policy

BY COUNCIL:

Updated: December 2024

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers in the city involved in the procurement process, now, therefore be it

RESOLVED, that the City of Jamestown does hereby adopt the following procurement policy for fiscal year 2025 which is intended to apply to all goods and services which are not required by law to be publicly bid.

PROCUREMENT POLICY FOR THE CITY OF JAMESTOWN

1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and public works contracts under \$35,000; emergency purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under state and county contracts; and surplus and second-hand purchases from another governmental entity.

Competitive bids subject to federal procurement standards for professional services will include when required a publication of a RFP/Q in a newspaper of general circulation, at least once, New York State Contract System, and other identified avenues that are applicable or required.

Every purchase, specifically those that fall under New York State, HUD, or Federal Funding, are subject to further efforts pertaining to M/WBE efforts. Good Faith Efforts (GFE) will be made on all procurements using the assistance of the NYS Empire Development Corporations assistance for certified M/WBEs. These procurements will follow the City of Jamestown's M/WBE Policy and Procedure. These efforts are further subject to any required efforts on behalf of State-certified service-disabled veteran-owned businesses ("SDVOBs") and NYS small business enterprises ("SBEs"); promoting local food growers and local plant fiber products and textiles ("NYS Textiles"); and protecting human health and the environment.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

2. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances: purchase contracts over \$20,000 and public works contracts over \$35,000; goods purchased from agencies for the blind or

severely handicapped pursuant to Section 175-b of the State Law; goods purchased from correctional institutions pursuant to Section 186 of the Correctional Law; purchases under State contracts pursuant to Section 104 of the General Municipal Law; purchases under county contracts pursuant to Section 103(3) of the General Municipal Law; or purchases pursuant to subdivision 6 of this policy:

Procurement Policy for the City of Jamestown

3. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

Estimated Amount of Purchase Contract Method

\$500 - \$2,999	2 verbal quotations
\$3,000 - \$19,999	3 written quotations or written request for proposals

Estimated Amount of Public Works Contract

\$500 - \$2,999	2 verbal quotations
\$3,000 - \$19,999	3 written quotations or written request for proposals
\$5,000 - \$34,999	3 written quotations or written request for proposals

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to the procurement.

4. Documentation is required of each action taken in connection with each procurement.

5. Documentation and an explanation are required whenever a contract is awarded to other than the lowest responsible offer. This documentation will include an explanation of how the award will achieve savings or how the offer was not responsible. A determination that the offer is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

6. Pursuant to General Municipal Law Section 104-b(2) (t), the procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the City of Jamestown to solicit quotations or document the basis for not accepting the lowest bid:

a. Professional services or services requiring special or technical skill, training or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and

training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

BY COUNCIL:

RESOLVED, That the Mayor and City Council members be, and they hereby are, authorized to attend meetings of the Chautauqua County Conference of Mayors, the Southern Tier West Regional Planning and Development Board, the New York State Conference of Mayors, the National League of Cities and any other job-related conferences during 2025, with expenses paid pursuant to Section 77-b of the General Municipal Law.



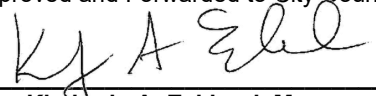
CITY OF
JAMESTOWN
NEW YORK

Agenda Date: _____

Agenda Item: _____

STAFF REPORT

DATE: November 2024
TO: Kimberly A. Ecklund, Mayor
FROM: Elliot S. Raimondo, Esq.
SUBJECT: Agreement between the City and Chautauqua County

Approved and Forwarded to City Council


Kimberly A. Ecklund, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: A renewal of the lease between Chautauqua County and the City of Jamestown for 5th floor of the municipal building.

BACKGROUND: This is a renewal of the current lease.

FISCAL IMPACT:
2025 \$138,219.96 in rent
2026 \$143,748.72 in rent
2027 \$149,498.64 in rent
2028 \$149,498.64 in rent
2029 \$149,498.64 in rent

RECOMMENDATION: The Mayor recommends that the City Council approves the Agreement

ATTACHMENT(S):
1. Resolution
2. Agreement

BY COUNCIL:

WHEREAS, the City of Jamestown leases the 5th floor of the Jamestown Municipal Building, 200 E. Third Street Jamestown, NY 14701, to Chautauqua County, and

WHEREAS, it is the intention of the City and County to continue the lease through 2029, now therefore be it

RESOLVED, that the Mayor is authorized to renew to the lease for the 5th floor of the Jamestown Municipal Building to Chautauqua County pursuant to a lease agreement subject to Corporation Counsel as to form.

LEASE AGREEMENT

This Agreement is made as of _____, 2024, by and between the following parties:

COUNTY: COUNTY OF CHAUTAUQUA, NEW YORK
A Municipal Corporation
Gerace Office Building
Mayville, New York 14757
(hereinafter referred to as "County,")

-and-

CONTRACTOR: CITY OF JAMESTOWN, NEW YORK
A Municipal Corporation
200 East Third Street
Jamestown, New York 14701
(hereinafter referred to as "Landlord.")

WHEREAS, County desires to lease office space in the Jamestown Municipal Building for use by the Chautauqua County Department of Mental Hygiene and Social Services, and

WHEREAS, County is authorized and empowered to enter into this Agreement pursuant to Resolution No. _____, and Landlord is authorized to enter into this Agreement pursuant to _____, and

WHEREAS, lease payments are funded by County funds (Funding Source), and

WHEREAS, Landlord is ready, able, and willing to lease said premises to County on the following terms and conditions:

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. PREMISES. Landlord hereby leases to County and County hereby takes from Landlord approximately 9,299 square feet of office space on the fifth (5th) floor of the City of Jamestown Municipal Building (the Leased Premises), as described in Appendix B, for use by the Chautauqua County Department of

Mental Hygiene. In addition to use of the Leased Premises, County is authorized to use in common with others all hallways and other interior and exterior facilities generally available to other tenants on a non-exclusive basis. County shall have reasonable ingress and egress to and from the Leased Premises.

Landlord acknowledges that the rights of reentry into the premises as set forth in this lease do not confer on Landlord the authority to operate an alcoholism, substance abuse, or chemical dependency facility, or an addiction services program. Landlord agrees to give the New York State Office of Addiction Services and Supports (OASAS) at least thirty (30) days' notice by certified mail of the intent to re-enter the premises or to initiate dispossess proceedings and at least sixty (60) days' notice of expiration of the Agreement.

2. TERM. This Agreement shall commence January 1, 2025, and shall terminate December 31, 2029. County may terminate this Agreement in whole or in part upon one hundred eighty (180) days advance written notice. In addition, if a New York State Office of Mental Health (OHM) or OASAS termination or suspension of County's clinic license cites a building concern, County may terminate this Agreement or may suspend this Agreement in whole or in part, effective upon the later of (i) County's receipt of notice of OMH/OASAS's suspension, and (ii) the fifth (5th) business day after County first provided written notice to Landlord of the building concern, with a corresponding rent payment cessation in effect for the duration of any such suspension. Rent between the parties shall be adjusted and prorated as of the termination date and consistent with the dates of lease suspension.

The termination rights herein are not exclusive; each party retains such other termination rights as may be available to them by law.

3. OPTION TO RENEW LEASE. This Agreement may be renewed for an additional five (5) year term on the same terms and conditions, with the exception that the monthly rent during an extension term shall be as negotiated by the parties and authorized by municipal leadership. Any such renewal shall be evidenced by a duly authorized and executed amendment to this Agreement.

4. RENT. County will pay rent at the below rates; provided, however, that during any such time(s) as all or a portion of the Leased Premises is unusable, rent shall be prorated according to the amount of space actually occupied by County, until such time as County reoccupies the unusable space.

County will not re-occupy space rendered unusable by a roof leak until: all causes of roof leaks have been fully repaired; the compromised space has been cleaned and restored; and a test of the air in the damaged space, performed by a duly qualified and certified professional, has confirmed that the air is free from mold and other relevant health concerns.

CALENDAR YEAR	RATE PER SQUARE FOOT	MONTHLY PAYMENT	ANNUAL PAYMENT
2025	Fourteen Dollars and Eighty-Six Cents (\$14.86)	\$11,518.13	\$138,219.96
2026	Fifteen Dollars and Forty-Six Cents (\$15.46) per square foot	\$11,979.06	\$143,748.72
2027	Sixteen Dollars and eight Cents (\$16.08) per square foot	\$12,458.22	149,498.64
2028	Sixteen Dollars and eight Cents (\$16.08) per square foot	\$12,458.22	\$149,498.64
2029	Sixteen Dollars and eight Cents (\$16.08) per square foot	\$12,458.22	\$149,498.64

5. UTILITIES AND SERVICES. County shall arrange and pay for phone and internet services. County is responsible for cleaning the Leased Premises, including provision of restroom paper products. County is also responsible for any needed

extermination of insects and/or vermin found exclusively in the Leased Premises, but assumes no responsibility for extermination costs over and above those incurred to exterminate the Leased Premises. County reserves the right to hire an exterminator from the state contract list, an exterminator recommended by Landlord, or an exterminator of County's selection. As agreed upon by the parties in writing, Landlord may perform County's cleaning and/or extermination services as set forth herein, with County reimbursing Landlord in an amount equal to the amount Landlord paid to the exterminator and/or cleaner.

Landlord shall provide all other utilities and building services including without limitation heat, air conditioning, water, sewer, electricity and/or gas, fire detection and protection equipment, security equipment, and pest control.

6. BUILDING MAINTENANCE AND REPAIR. Landlord shall perform all building maintenance and repair, including without limitation all structural repairs; all repairs to plumbing, heating, air-conditioning, water, sewer, electrical, building protection and lighting systems; elevator maintenance and repair; and repairs and maintenance of all common areas including without limitation hallways, stairways, and bathrooms. Landlord shall commence all necessary repairs promptly and complete them with diligence, effecting immediate repair of items which render the Leased Premises or any portion thereof unhealthy, unsafe, uninhabitable or inaccessible. All work shall be pursued and performed in a safe manner, in accordance with governmental standards and requirements and according to manufacturer specifications.

When County identifies a need for maintenance or repair of the Leased Premises or common areas, County will provide written notice of such need to Todd Propheter at Propheter@JamestownNY.gov or to such other individual or e-mail

address as is specified by Landlord (Landlord Maintenance Staff).

All needed maintenance or repair shall be completed within five (5) business days or, in the event of a health, safety, habitability or access issue, within twenty-four (24) hours, provided, however, that if the maintenance or repair is not reasonably able to be completed within such time frame, Landlord Maintenance Staff will notify County in writing within such time frame of the time for completion of the work, which time shall be as soon as reasonably practicable and consistent with any Corrective Action Plan which County may be required to submit to the State of New York.

7. IMPROVEMENTS. County is responsible for any alterations, repairs, changes, or improvement it desires to be made to the Leased Premises. Any such work must have the prior written approval of the City of Jamestown's Director of Public Works, which consent shall not be unreasonably withheld, conditioned or delayed.

8. GROUNDS MAINTENANCE. Landlord shall be responsible for grounds safety and maintenance, with the term grounds including all exterior property such as paved surfaces, sidewalks, curbs, landscaping, and drainage systems. Services shall include without limitation: snow and ice removal; removal of trash, rubbish and debris; maintenance of adequate drainage; parking lot paving, striping, sealing and maintenance; maintenance of yards and plantings; and all other grounds safety and maintenance needs.

9. INSPECTION. Landlord shall have the right but not the obligation to inspect the premises and may enter therein for the purpose of making repairs or alterations at any reasonable time upon twenty-four (24) hours advance notice. No advance notice is required in the event of a bona fide emergency.

10. INDEMNIFICATION. Landlord shall indemnify and hold County harmless from any liability, claim, demand, or judgment, including the costs of defense, arising from or relating to any defective condition of the premises or Landlord's failure to perform in accordance with the terms of this Agreement, provided that County shall remain responsible for that portion of any liability, claim, demand, or judgment arising from or relating to its own negligence or its own failure to properly perform this Agreement.

11. INSURANCE. Each party shall maintain in full force and effect owners liability insurance with at least One Million Dollars (\$1,000,000.00) in coverage, which insurance shall protect County against any and all liability resulting from the condition of the property or Landlord's performance or failure to perform in accordance with the terms of this Agreement. Landlord shall file its Certificate of Insurance with County prior to the commencement of this Agreement, which certificate shall provide that County be given at least thirty (30) days' advance notice of any intent to cancel coverage. County shall remain responsible for its own property located in the Leased Premises.

12. STATUTORY COMPLIANCE. Landlord shall perform its Agreement obligations in accordance with all applicable federal, state and local laws, rules and regulations, ordinances and requirements, including without limitation any applicable provisions of any local or New York State Building Code or Safety Code and the Americans with Disabilities Act. County is responsible for compliance with respect to all alterations, changes, repairs, or improvements that County makes to the Leased Premises. All statutory provisions applicable to this Agreement are incorporated herein by reference as though fully set forth herein.

13. DAMAGE TO THE PREMISES. If subsequent to entering into this Agreement, all or any part Leased Premises or access thereto is damaged or partially damaged by fire, water infiltration, or other casualty, so as to be rendered unfit for occupancy and not repairable within sixty (60) days from the happening of said casualty, then this Agreement shall terminate at the written option of either County or Landlord as of the day of such casualty. If the Agreement is not terminated, Landlord shall promptly and diligently proceed to repair the premises and rent shall not accrue from the date of said casualty until the date the repairs have been completed.

If said premises are repairable within sixty (60) days from the date of the casualty, Landlord shall promptly and diligently proceed to repair the premises and rent shall not accrue from the day of said casualty until the date the repairs have been completed. If the premises are only slightly damaged so as not to be rendered unfit for occupancy, and is repairable within ten (10) business days, Landlord shall immediately repair the damage and the rent shall not cease.

Each party shall advise the other as soon as practicable of any such damage.

Notwithstanding anything herein to the contrary, County shall not be liable for rent for any business day(s) on which neither of the elevators serving the Leased Premises is fully operational.

14. INSURANCE. Each party shall maintain insurance policies covering their own property, real and personal, in an amount sufficient to cover their own interests. Landlord shall maintain liability insurance in an amount sufficient to cover potential liability under this Agreement, naming County as additional insured for purposed of coverage but not payment of the premium, and with a waiver of subrogation.

15. ASSIGNMENT. Neither party shall assign, transfer, convey, sublet, or otherwise dispose of this Agreement or any of its right, title, or interest therein, or the power to execute this Agreement, without the prior written consent of the other party. County may, however, use all or a portion of the Leased Premises for County purposes additional to those specified herein.

16. AMENDMENTS. No waiver, modification, or amendment of this Agreement or any part thereof shall be valid unless in writing and duly executed by both parties. A waiver of any breach hereof shall not prevent a forfeiture for any succeeding breach.

17. ENTIRE AGREEMENT. This Agreement contains the sole and entire agreement between the parties relating to the services provided hereunder and shall supersede any and all other agreements between the parties. Any other statements or representations made by either party are void and have no force or effect.

18. BINDING AGREEMENT. This Agreement shall be binding on the parties, their successors, heirs, and assigns.

19. DIGITAL SIGNATURES AND DOCUMENT STORAGE. Each party may affix a digital signature to this Agreement by electronic means. By affixing a digital signature the parties are affirming they have authority to enter into this Agreement, and that this Agreement executed by digital signature or other electronic means shall be legally binding and effective. Each party also agrees that this Agreement, and any document including or relating to this Agreement, may be imaged and stored electronically and may be introduced as evidence as original business records and neither party shall contest their admissibility.

20. EXECUTION IN COUNTERPARTS. This Agreement, and any amendment or modification, may be signed in counterparts, each one of which is considered an original, but all of which constitute one and the same instrument. The exchange of copies of signature pages by scanned portable document format (".pdf") email attachment, or through any digital signature program, shall constitute effective execution of this Agreement, and .pdf copies of this Agreement shall have the same force and effect as an original.

21. ADDITIONAL TERMS AND CONDITIONS. Landlord shall comply with all provisions contained in Appendices A and C attached hereto and made a part of this Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first set above.

COUNTY OF CHAUTAUQUA

BY _____ DATE _____
Paul M. Wendel, Jr., County Executive

CITY OF JAMESTOWN

BY _____ DATE _____
Kimberly A. Ecklund, Mayor

APPENDIX A

Appendix A - Lease Agreement

1. Confidentiality. The County of Chautauqua develops and uses confidential information including without limitation (i) information concerning individuals such as names, addresses, dates of birth, social security numbers, credit card numbers, employment history, socioeconomic and financial status, family relationships, photographs, medical information, service needs, service receipt, health provider information, and family information, and (ii) with respect to both individuals and businesses, legal information and records of a civil and criminal nature, including active and closed investigations. Landlord and its employees, contractors, subcontractors, assigns, affiliates, agents, servants, guests, invitees or licensees (collectively Associates) may inadvertently come in contact with such confidential information. Landlord agrees that Landlord and its Associates shall:

- a. not read or access confidential information;
- b. keep secret any confidential information that may be acquired; and
- c. immediately notify County in writing of any confidential information acquired.

Landlord shall ensure that its Associates are aware of, and adhere to, these confidentiality requirements. The terms of this Confidentiality Agreement survive the termination of any and all contracts between the parties. If Landlord or Associate is a Business Associate of County as defined by HIPAA, Landlord shall comply with the terms of County's standard Business Associate Agreement, as the same may be amended from time to time.

2. Force Majeure. County may terminate this Agreement in whole or in part, upon at least ninety (90) days' notice, upon the occurrence of a "force majeure." A "force majeure" shall include, but not be limited to, natural disasters, war, rebellion, insurrection, riot, strikes, lockout, pandemic or epidemic, a Funding Source's revocation of funding or authorization, and any unforeseen circumstances and acts beyond the control of County which renders the need for all or portions of the Leased Premises obsolete.

3. Governing Law. This Agreement shall be governed by the laws of the State of New York, without regard to its principles on conflicts of law, and Landlord consents to New York State

Court jurisdiction in Chautauqua County, New York as the exclusive jurisdiction for this Agreement, and any disputes hereunder shall be heard by a court of competent jurisdiction in Chautauqua County, New York, unless this paragraph is physically crossed out and initialed by both parties, or unless the Federal supremacy clause requires otherwise.

4. Independent Contractor. Each party is an independent contractor and not an employee, servant, or agent of the other. Each party shall have exclusive responsibility for the means, manner, and methods of performing its obligations under this Agreement.

5. Mitigation. Upon early termination of this Agreement, each party shall use reasonable efforts to mitigate potential damages arising from such early termination.

6. Set-Off Rights. County shall have all of its common law, equitable, and statutory rights of set-off. These rights shall include, but not be limited to, the option to withhold for the purposes of set-off any money due to Landlord under this Agreement or otherwise, up to any amounts due and owing to County.

7. Survival. The terms and conditions of this Agreement shall survive the expiration of this Agreement to the extent necessary to effectuate the intent of the Agreement.

8. Wages and Hours. When applicable, Landlord shall comply with §§220-e and 239 of New York State Labor Law. If this Agreement includes a public work covered by Article 8 of the Labor Law or building services covered by Article 9 of the Labor Law, neither Landlord's employees nor the employees of its Associate may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Landlord and its Associates must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, if this is a public work contract covered by Article 8 of the Labor Law, Landlord understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of §220 of the Labor Law shall be a condition precedent to payment by County for prevailing wage work.

APPENDIX B

Leased Premises

This Lease Agreement includes the entire fifth floor of Jamestown Municipal Building, 200 East Third Street in Jamestown, New York.

APPENDIX C
Funding Source Requirements

County payments, costs, and expenses incurred pursuant to this Agreement may be covered in whole or in part via third party grant funds (Funding Source). The parties agree to reasonably cooperate and perform under this Agreement in furtherance of County compliance with Funding Source requirements, including without limitation allowing a Funding Source to inspect the premises, and amending this Agreement to include or modify a term or provision as required by a Funding Source.



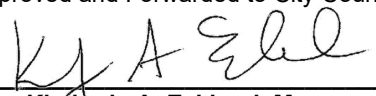
CITY OF
JAMESTOWN
NEW YORK

Agenda Date: _____

Agenda Item: _____

STAFF REPORT

DATE: 12/02/2024
TO: Kimberly A. Ecklund, Mayor
FROM: Timothy Jackson, Chief of Police
SUBJECT: Resolution to Purchase One Vehicle

Approved and Forwarded to City Council


Kimberly A. Ecklund, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: Approval is needed for the purchase of one unmarked vehicle.

BACKGROUND: The Jamestown Police Department is submitting a request to purchase one new unmarked vehicle to add to its fleet.

FISCAL IMPACT: The cost of the unmarked vehicle is \$20,832.05. The Jamestown Police Department has funds remaining in the Capital Requests portion of the 2024 Budget to pay for part of this vehicle. The rest of the balance will be covered by monies garnered from the sale of vehicles earlier in the year.

RECOMMENDATION: Approval to purchase one (1) 2025 Nissan Sentra S from Romeo Auto Group, 170 Saratoga Ave., South Glen Falls, NY 12803.

ATTACHMENT(S): 1. Resolution

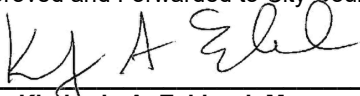
BY COUNCIL:

RESOLVED, that the Jamestown Police Department be, and hereby is, authorized to enter into a purchase agreement with Romeo Auto Group, 170 Saratoga Ave., South Glenn Falls, NY 12803 for one (1) 2025 Nissan Sentra S. for a total purchase price of Twenty Thousand, Eight Hundred Thirty-Two Dollars and Five Cents (\$20,832.05).

- The vehicle will be purchased with funds provided in the Capital Requests portion of the 2024 budget, as well as monies garnered from the sale of JPD vehicles.



STAFF REPORT

Approved and Forwarded to City Council


Kimberly A. Ecklund, Mayor

DATE: December 11, 2024
TO: Kimberly A. Ecklund, Mayor
FROM: Matthew D. Coon, Deputy Fire Chief

SUBJECT: Request for travel authorization – First Line Supervisor’s Training Program

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: As members of a career firefighting organization, newly promoted line supervisors are given various roles and responsibilities which differ greatly from their former duties as line firefighters. Training and education to meet the challenges of these duties and foster development as future fire service leaders is both encouraged and mandatory. Specialized training of this type is currently offered by the Fire Academy of the City of New York. Class #125 is scheduled to begin on Monday, January 6, 2025, and conclude on Friday, January 31, 2025.

BACKGROUND: Since 1986, the New York State Office of Fire Prevention and Control (OFPC) has required all career fire officers to attend the First Line Supervisors Training Program (FLSTP) conducted by the Fire Department of the City of New York. These requirements are set forth under General Municipal Law (GML) 209-x, Section 1. Presently, JFD has one (1) member in need of this highly specialized training. Note: This is the third such travel request for Lt. Sholl, as limited class availability has precluded his attendance for past sessions.

FISCAL IMPACT: No costs expected. All tuition, travel, lodging, and meal allowances are provided by the City of New York Fire Department and reimbursed by the New York State Office of Fire Prevention and Control.

RECOMMENDATION: Staff respectfully requests that the Mayor and City Council authorize Fire Lieutenant Kyle R. Sholl to travel and attend FLSTP Class #125 on the dates listed above.

ATTACHMENT(S):

- 1. Suggested Resolution
- 2. Excerpt from New York State Homeland Security and Emergency Services, Office of Fire Prevention and Control

BY COUNCIL:

RESOLVED, That Fire Lieutenant Kyle R. Sholl be and he hereby is authorized to attend the New York State Office of Fire Prevention and Control - First Line Supervisors Training Program, Class #125, as conducted by the Fire Department of the City of New York, with classes to be held at the City of New York's Fire Academy in Queens, New York, beginning January 6, 2025 and concluding January 31, 2025, with fees and expenses paid by the State of New York, Department of Homeland Security and Emergency Services, Office of Fire Prevention and Control.

New York State Certifications

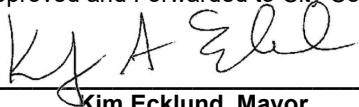
NYS Certification in the areas listed below serves to recognize the attainment of prescribed levels of training in specific disciplines, as established by the Minimum Standards for Firefighting Personnel in the State of New York, through the completion of NYS Fire or Code Enforcement training.

Pursuant to General Municipal Law (GML) 209-w, career firefighters in fire departments employing six or more career firefighters are required to attain the New York State Firefighter certification within the timeframe established by the Minimum Standard (section 426.5) and meet the annual in-service training requirements included within section 426.7. Pursuant to GML 209-x, career fire officers, upon promotion to a first line supervisory position, are required to attend the First Line Supervisors Training Program (FLSTP) conducted by the Fire Department of The City of New York (FDNY), which includes completion of the requirements of the NYS Fire Officer I certification.



STAFF REPORT

DATE: 12/11/2024
TO: Kim Ecklund, Mayor
FROM: Crystal Surdyk, Director of Development
SUBJECT: Chadakoin River Basin Activation Project, C&S Companies

Approved and Forwarded to City Council


Kim Ecklund, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: Chadakoin River Basin Activation Project, C&S Companies - Notice of Award

BACKGROUND: The City of Jamestown was awarded one million two hundred eighty thousand six hundred sixty-one dollars and zero cents (\$1,280,661.00) by the Department of State towards the design and implementation of the Chadakoin River Basin Activation Project. The City and its partners reviewed proposals from several consultants and selected C&S Companies as the winning proposer.

FISCAL IMPACT: \$1,280,661.00 New York State Department of State

RECOMMENDATION: Department of Development recommends approval of C&S Companies as selected consultant

ATTACHMENT(S):
1. Resolution
2. Proposal submitted by C&S Companies
3. Staff Recommendation for Award

BY COUNCIL:

RESOLVED, That the Mayor be, and she hereby is, authorized and directed to enter into a contractual agreement with C&S Companies for the design and implementation of the Chadakoin River Basin Activation Project for the City of Jamestown, New York in an amount not to exceed, One Million, Two Hundred Eighty Thousand, Six Hundred Sixty-One Dollars and No Cents (\$1,280,661.00).



CHADAKOIN RIVER ACTIVATION PROJECT **LOCAL WATERFRONT REVITALIZATION PROGRAM**

City of Jamestown, New York

CONTACT

Michael Gridley
Sr. Project Landscape Architect
O: (315) 703-4218
C: (315) 416-2554
mgridley@cscos.com

November 1, 2024

C&S Engineers, Inc.
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212
www.cscos.com





November 1, 2024
Ellen Shadle, Principal Planner
City of Jamestown, New York
200 E. 3rd St., Jamestown NY 14701

Re: Chadakoin River Activation Project | Local Waterfront Revitalization Program

Dear Ellen,

C&S and our teammates are excited for the potential opportunity to continue working with the City of Jamestown on their ongoing revitalization efforts. We are familiar with the project area and the Chadakoin River Basin, having prepared the Strategic Business Plan, and feel we are best qualified to work alongside the City and your partners to provide final design and construction services.

The C&S team has developed an in depth understanding of the City's waterfront goals through our recent work in the City of Jamestown and Chautauqua County, including numerous EPA grants and Brownfield Opportunity Area plans. We have completed a thorough review of the City's past planning studies, including the LWRP, and we are currently working alongside the City on their Comprehensive Plan. These projects combined have allowed us to learn, gain an understanding, and become aware of the City's and community's goals for Chadakoin waterfront.

We are proposing Mike Gridley, RLA, LEED AP, as the Project Manager and Lead Design Professional on the project. Mike has over 27 years of experience in the design of parks, waterfronts, and greenways, in addition to leading the landscape architecture practice at C&S. Mike is very familiar with the project area, having developed conceptual renderings for the Signature Garden project that were included in the Strategic Business Plan. Mike recently coauthored the *New York State Canal System Hand Launch Facility Design Guide* for the Erie Canalway Heritage Fund, Inc, highlighting his expertise in the design of launch facilities. Mike will be supported by Emma Phillips, who has worked with the City on past and ongoing planning projects. Emma will serve as liaison to the City and will lead the public outreach efforts. A team of design professionals from C&S will provide other critical project functions, including structural engineering, visualization, and QA/QC. Our internal C&S team is poised and eager to lead the Chadakoin River Basin Activation project.

In addition to C&S, we have assembled a team of project partners with extensive talent and capabilities that we feel will make this project a success:

**Chiuten Trowbridge
Landscape Architects (CTLA)
(M/WBE)**

Chiuten Trowbridge Landscape Architects DPC (CTLA), a NYS M/WBE, will bring specialized expertise and decades of diverse experience in waterfront design, with an emphasis on reactivation and placemaking. CTLA will lead the Master Plan phase for the project, collaborating with C&S and building on the foundational concept designs developed for the Chadakoin River Strategic Business Plan. CTLA has led projects including the Buffalo Outer Harbor Access & Activation Master Plan, the Buffalo Harbor State Park, as well as the Buffalo Outer Harbor Parkway Project. Through this, CTLA principals, Margot Chiuten, RLA, and Jonathan Peet, RLA, bring relevant experience in placemaking and activation, landscape design, green infrastructure, and streambank restoration. CTLA is currently engaged in the High Falls State Park project in downtown Rochester, NY, which seeks to transform a formerly invisible and contaminated industrial waterway into a world-class tourist destination and recreational asset.

Anchor QEA

Anchor QEA is a national firm with a focus on waterfront and aquatic engineering and will support the project with design and engineering services related to dock and launch design, basin safety, and navigation aids, and underwater obstruction removal. Their team of scientists, planners, and engineers across the United States has provided a full range of science and engineering services to the public and private sectors, including planning and strategy development, resource management, scientific investigation, waterfront and geotechnical engineering design, water quality, and construction management.

**KHEOPS Architecture,
Engineering and Survey
(MBE)**

KHEOPS will provide topographic and bathymetric survey for the project. KHEOPS is a full-service architectural, engineering and survey firm, they are experienced in delivering services beginning with conceptual planning, and proceeding through the design phase, and concluding with field construction contract administration. KHEOPS is a New York State Licensed, minority-owned professional services firm, including Certified Minority Business Enterprise with the Port Authority of NY and NJ, Certified Minority Business Enterprise with Empire State Development, and Certified Minority Business Enterprise with Erie County Division of Equal Employment Opportunity & the City of Buffalo.

**Atlantic Testing Laboratories
(WBE)**

Atlantic Testing Laboratories will conduct soil borings and investigation and provide a geotechnical report for the design of structural components in the project such as retaining walls. As a full-service engineering support firm, ATL provides subsurface investigations, water-based services, geotechnical engineering, environmental services, special inspection services, construction materials, laboratory services, laboratory services, and nondestructive testing.

We believe that C&S, combined with the firms listed above, will provide the City of Jamestown with the strongest team possible. We are passionate about waterfront activation and look forward to the potential to work with you.

Sincerely

C&S Engineers, Inc.



Michael Gridley, PLA, LEED AP
Project Manager



Daniel Riker, PG
Principal in Charge



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SECTION 1

Project Understanding

The project team has developed an in depth understanding of the City's waterfront goals through our recent work in the City of Jamestown (the City) as well as Chautauqua County (the County) including numerous EPA grants and Brownfield Opportunity Area grants. We have completed a thorough review of the City's past planning studies, including the LWRP, and we are currently working alongside the City on their Comprehensive Plan. Working alongside the City on their Comprehensive Plan has allowed us to learn and become aware of the City's and community's goals for the waterfront.

C&S led the consultant team who worked on the American Planning Association award-winning Chadakoin River Strategic Business Plan.

Most importantly, C&S led the consultant team who worked on the American Planning Association award-winning Chadakoin River Strategic Business Plan. The Chadakoin River Strategic Business Plan was a culmination of the City's and the city's partners biggest desires for waterfront improvements that would spur economic development, tourism, increased activity along the waterfront, and improved ecological systems. Working with the City, the Gebbie Foundation, and Chautauqua County for the duration of the project permitted our team to think big about the possibilities for the Chadakoin River and the Basin nestled within the downtown following decades of thoughtful planning work. We believe having led the Strategic Business Plan will allow the project team to hit the ground winning upon award.



PROJECT AREA SITE DIAGRAM

Key Site Observations

- 1 The Chadakoin Basin is adjacent to important community assets and is well served by the Chadakoin River Trail Network.
- 2 The Comedy Center Gateway is the closest river access point to downtown Jamestown.
- 3 Physical and visual access to the potential project area is limited. A railroad corridor, the Washington Street Bridge, and the existing Riverside development all challenge public access to the river.
- 4 The existing Comedy Center Park is overly reliant on mown lawn, which has no relationship to the native riparian ecology of the Chadakoin River. In addition, the existing concrete retaining wall is a potential safety hazard and is unattractive. The wall divides the space into upper and lower sections of the park.
- 5 Boaters using the basin have no opportunity to disembark, must navigate in-water obstructions, and stay clear of the Warner Dam.
- 6 The existing pedestrian bridges are essential for north-south connectivity.



The existing Comedy Center Park



We are aware that the Chadakoin River and the Basin were once the economic epicenter for the City. The timber industry was the powerhouse of industry within the City and developed along the Chadakoin River using the waterpower for the mills and the Alleghany River allowed for the distribution of product into the marketplace. The City was identified as the “Furniture Capital of the World” with visitors traveling to attend furniture expositions at the Furniture Mart, one of Jamestown’s historic buildings in the heart of downtown. This allowed for the development of railroads to ship and receive goods and with that, came a boom of population for the City. Unfortunately, the stock market crash of 1929 had significant impact on the City, including employers cutting wages and hours of workers and leaving many residents unemployed. The mills and factories were the hardest hit, some closing their doors for good.

Today, Jamestown still remains the economic engine of the region and is surrounded by smaller municipalities who depend on services and amenities that Jamestown brings to Chautauqua County. Jamestown is also located just five miles north of the New York-Pennsylvania border, and just under 90 minutes south of the City of Buffalo, making it just a short driving distance to larger metropolitan areas.

Now, the City is faced with a waterfront that is ready for additional activation. The City has worked hard to provide waterfront amenities such as the Greater Jamestown Riverwalk, Riverwalk Kayak Launch, McCrea Point Park, and the JTNY Power House Skatepark. ***The Chadakoin Basin Activation is the next step in showing that Jamestown is a waterfront community.***

Firm Overview

Since 1968, the C&S Companies have earned a solid reputation for quality planning, environmental, engineering, architecture, and construction services. Clients across the country trust C&S to deliver successful projects time and time again. Our diverse group of professionals specializes in meeting multi-disciplined challenges, working together to seamlessly complete both routine and complex projects. Our experts work together toward the common goal of building, protecting, enhancing, and maintaining your community's assets.

Resources

Our staff of more than 500 has the expertise to handle almost any challenge. We have 19 offices across the country with seven residing in New York—Buffalo, Syracuse, Rochester, Albany, Binghamton, Plattsburgh, and Watertown. The experts at C&S know that your needs and concerns should always be at the forefront. Our technical staff is supported by a full administrative staff, state-of-the-art field equipment, and the latest technologies. The diversity of C&S's services are unique in our industry, enabling us to support an incredible range of project types and specialties. We can streamline the delivery of even the most complicated multi-discipline projects by drawing on our significant in-house resources. Our experts support each other by collaborating on projects, combining their knowledge to deliver the best solutions to each client. This internal partnership means that we are as proficient at handling complex, multi-million-dollar projects that require myriad services as we are at small projects involving only one specialty.

Landscape Architecture

Landscape architecture is concerned with the creation of outdoor environments that are both functionally sound and aesthetically pleasing. C&S's professionals work together in the development of facilities and infrastructure projects of all types to ensure that the finished product is not only efficient and practical, but also in harmony with the environment. Our registered landscape architect brings extensive knowledge of plant materials, site design and planning, accessibility requirements, grading and drainage, site detailing, site amenities and environmental considerations to create projects that address human requirements and the ever-important need to increase the sustainability of our built environment.

The investment in the design and planning of public spaces for recreation, rejuvenation and reflection is repaid many times over in benefits to the community. Parks and trails provide an oasis where average citizens can reconnect with nature and enjoy outdoor activities, which also yield health benefits. C&S professionals can manage all phases of parks and trail projects, from initial concept, grant and funding application preparation, through design and construction management.



On January 1, 1968, professional engineers Mike Calocerinos and Frank Spina opened for business in Syracuse, New York. Their goal was to provide engineering services in a more personalized, high-quality manner.

The six-person firm, named Calocerinos and Spina Consulting Engineers, concentrated on civil engineering for local municipalities.

Over the past 55 years, C&S has expanded from our roots as a small municipal engineering firm to a full-service national planning, design, and construction services firm.

Now 556 people strong and providing a wide array of service solutions across 20 offices nationwide, the C&S Companies continue to emphasize a very personal, customer-centric approach to business.



Planning Services

Fostering long-term growth by leveraging our clients' assets is a fundamental principle of C&S's planning process. We see planning projects as catalytic for communities and work to steer municipalities towards growth trajectories that are self-sustaining in terms of economic development, community benefits, and environmental and ecological concerns.

Our planning team is mindful of technical, ownership, and development considerations and, based upon best practices in analysis, we work with our planning clients to couple a comprehensive community outreach plan with detailed inventory and thorough analyses. Our team diligently works with the public through expanded outreach efforts to gather community members' biggest hopes and concerns for the study areas. This creates a focus within the study areas and allows for the creation of place.

Waterfront Planning Services

C&S understands that the waterfront plays a major role in how a community develops and can help a region thrive when strategically planned. C&S has an established reputation for assisting with and implementing accessible, forward-thinking, waterfront planning and development. Our waterfront experience spans multiple disciplines including planning, transportation, environmental services, and site development. By coordinating with local municipalities and NYS agencies, C&S has successfully led projects for the planning and design of waterfront trails, public spaces, and adaptive reuse development. Our team are experts in permitting and State Environmental Quality Review both of which are crucial to allowing the protection of water resources and facilitating new development.

Our team has worked on numerous LWRPs across New York State on a variety of waterfronts. We understand and celebrate how much an LWRP can benefit a community and move development forward while protecting water resources. LWRPs can be one of the greatest planning tools in a New York State community's toolbox to advance recreation and transportation systems, provide amenities, and increase climate resiliency.



City of Fulton Marina Improvements
Preparation of conceptual through final construction documents for improving the City of Fulton's marina and adjacent park, using DRI funds.

Consultant Team Qualifications

Qualifications, Capabilities & Experience of Proposed Staff and Ability to Meet M/WBE Goals

Qualification & Capabilities

The C&S team has demonstrated exceptional capability in managing and executing tasks efficiently, which positions us well to take on additional work. Our strong organizational skills, combined with a collaborative approach, ensure that projects are completed on time and to a high standard. Our team's adaptability allows us to quickly adjust to new challenges and integrate innovative solutions. Moreover, our proactive communication and problem-solving abilities foster a productive work environment, enabling us to handle increased workloads without compromising quality. With a proven track record of success and a commitment to continuous improvement, the C&S team is well-equipped to manage more responsibilities effectively.

The experience of proposed staff can be found outlined on the organizational chart on the next page, with staff resumes following.

Ability to Meet M/WBE Goals

C&S is dedicated to meeting or exceeding MBE, WBE, DBE and SDVOB goals on our contracts. In fact, we make a concerted effort to team with disadvantaged firms whenever possible, whether a project has set goals or not. We believe that the best projects are delivered by a dedicated team of professionals with broad experience and perspective that brings diverse and important viewpoints to the table.

C&S is proud to have a centralized, management level member of our staff who oversees and ensures our compliance with M/W/DBE goals. A veteran of New York State Government, Kai Earle Marion maintains C&S's subconsultant database and works closely with our business development staff to coordinate teaming opportunities on state and local projects. Ms. Earle Marion also interfaces and establishes relationships with client compliance officers and tracks and reports on our performance on a per-project basis. It is her priority and responsibility at C&S to help us ensure we are expending every effort to achieve compliance with M/W/DBE and SDVOB goals and objectives.



Kai Earle Marion
Sr. M/WBE Diversity Coordinator

C&S supports clients in developing, implementing, and overseeing their DBE programs. The process starts with a thorough review of the client's needs as a foundation. C&S aids in crafting a DBE plan that integrates federal, state, and sponsor policies and procedures into a comprehensive manual for implementing and monitoring DBE involvement in Federal projects. C&S helps establish triennial goals using methods like disparity studies, US Census Bureau and state UCP data, and bidders list collection data, tailored to client preferences. We also set contract goals for projects with subcontracting opportunities.

C&S provides assistance in creating monitoring and enforcement strategies to ensure timely payments and track participation throughout a project's duration. We evaluate good faith efforts, keep ongoing records, and help complete annual achievement reports. C&S remains informed about the latest regulations, equipping airports with the necessary knowledge and training to maintain a successful and compliant DBE program.

Proposed Teammates

Chiuten Trowbridge Landscape Architects (CTLA) (M/WBE, DBE)

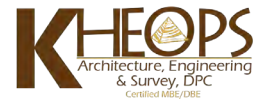
Chiuten Trowbridge Landscape Architects DPC (CTLA) is dedicated to shaping an enduring public realm through design excellence, engaging communities, and environmental sustainability. Located in Ithaca, New York, CTLA was founded by Margot D. Chiuten PLA ASLA and Peter Trowbridge PLA FASLA. With over sixty years of combined experience, their work has transformed landscapes across New York. Since the firm's founding, CTLA's base and project diversity have continued to grow, always with an eye to design excellence.



Their experience designing public space and waterfronts spans decades. They strive to help communities build access their valuable waterfronts and greenspaces through a collaborative approach. CTLA's deep experience crafting construction documents bring projects through construction with durable, sustainable solutions. Long-term maintenance and operations inform every step of our planning work. CTLA is a NYS certified Minority and Women Business Enterprise (M/WBE), and Disadvantaged Business Enterprise (DBE).

KHEOPS Architecture, Engineering and Survey (MBE)

KHEOPS Architecture, Engineering and Survey, DPC (KHEOPS) is an established professional services firm with 105 years of local experience, through our predecessor firms. As a full-service architectural, engineering and survey firm, KHEOPS is experienced in delivering complete Architectural, Engineering & Land Surveying services beginning with conceptual planning, and proceeding through the design phase, and concluding with field construction contract administration.



KHEOPS is a New York State Licensed, minority-owned professional services firm, including Certified Minority Business Enterprise with the Port Authority of NY and NJ, Certified Minority Business Enterprise with Empire State Development, and Certified Minority Business Enterprise with Erie County Division of Equal Employment Opportunity & the City of Buffalo.

Atlantic Testing Labs (WBE)

Atlantic Testing Laboratories (ATL) is a full-service engineering support firm, consisting of eleven offices located throughout New York State that provide services in the Northeastern, Mid-Atlantic, and Midwest region of the United States. Our combination of quality, capability, and size makes it possible for us to do the job you need like no other company. ATL provides subsurface investigations, water-based services, geotechnical engineering, environmental services, special inspection services, construction materials, laboratory services, laboratory services, and nondestructive testing



Anchor QEA

Anchor QEA is a nationally recognized environmental science and engineering consulting firm specializing in water-dependent projects that encourage public access and engagement. Over the past 27 years, their team of scientists, planners, and engineers across the United States has provided a full range of science and engineering services to the public and private sectors, including planning and strategy development, resource management, scientific investigation, waterfront and geotechnical engineering design, water quality, and construction management. Their staff have provided comprehensive assessments of and innovative solutions to balance operational needs with environmental stewardship, successfully meeting habitat, client, and community needs and objectives.



Organizational Chart

The C&S team and our local partners can handle any challenge that arises under this contract. The organizational chart below illustrates key C&S team members supported by local subconsultants. Resumes for key individuals highlighting their qualifications appear on the following pages.



A Stable & Experienced Team

We know the City of Jamestown can benefit immensely from having a continuity of service. The staff who serve you all have invested futures in our company. We pride ourselves on hiring and retaining the best staff in the industry. C&S's corporate vision states that we want to "be the place where the best people choose to work."

Living that vision has enabled C&S to retain our valuable professionals, which is rare in this industry. These employees have broad experience that includes community planning expertise from all sides of the business, with planners, engineers, and former environmental and transportation professionals all collaborating on our clients' diverse projects.



Michael Gridley, RLA, LEED AP

Project Manager

Mike Gridley is the Senior Landscape Architect in C&S's Infrastructure and Environment group. He has more than 26 years of experience with project management, design, and construction. His responsibilities include landscape architectural design, visualization, and construction administration. His project experience includes parks and trails, streetscapes, commercial and institutional site development, and green infrastructure design. Michael has also served as visiting instructor of landscape architecture at SUNY College of Environmental Science and Forestry, where he has taught in the undergraduate design studio.

Total Experience

26 years

With C&S Since

2008

Education

Bachelor of Arts,
St. Lawrence University, 1988

Master of Science, SUNY
College of Environmental
Science and Forestry, 1990

Master of Landscape
Architecture, SUNY College of
Environmental Science and
Forestry, 1997

Registrations

Registered Landscape
Architect —
NY, AZ, CA, PA, OH

CLARB certified

LEED Accredited
Professional

Organizations

American Society of
Landscape Architects, Member

Experience

Oneida Rail Trail Phases I & II, Village of Wampsville and City of Oneida, PIN's 2650.45 & 2650.48, City of Oneida, Madison County, NY—Landscape architect for the Oneida Rail Trail project (ORT). The ORT involves converting approximately 3.9 miles of former railroad right-of-way to a multi-modal transportation corridor within and connecting to the City of Oneida. The project includes evaluation of cultural resources and potential historic properties, rehabilitation and repurposing of an abandoned railroad bridge, and designing for public access and usage as trails of the railbeds for several historic railways. The ORT includes ADA accessibility, way-finding signage, informational kiosks, improved city roadway crossings and sidewalks, a city-center pedestrian plaza, and other features designed to promote usage of the trail. Construction cost: \$1.3 million.

Syracuse Creekwalk (Phases 1 & 2), City of Syracuse, Syracuse, NY—Designed and prepared construction documentation for a continuous 2.3-mile pedestrian link between Onondaga Lake and Armory Square, a redevelopment area in the heart of the Syracuse commercial district, and an additional 2 mile segment from Armory Square to Kirk Park (currently under construction). The project provides both creek level and street level handicapped accessible links for pedestrians and bicyclists.

Syracuse Inner Harbor Development, City of Syracuse, NY—Designed and prepared construction documentation for landscape amenities and plantings for a major waterfront urban design project. Work included streetscape design, plantings for green infrastructure areas, and landscape design for new hotels, mixed-use buildings and parking areas.

Buffalo Avenue Rehabilitation, PIN 5757.16, City of Niagara Falls, Niagara County, NY—Landscape architect for the rehabilitation of 1.5 miles of City Street in the LaSalle area of Niagara Falls. This locally administered federal aid project includes isolated areas of full depth pavement repair, new curbing, streetscape enhancements and implementing a complete street consisting of sidewalk improvements & bicycle accommodations. Responsibilities included design of signage, plantings and streetscape amenities. Construction cost: \$2.36 million.

Tonawanda Rails-to-Trails Project, PIN 5756.84, Erie County, NY—Four miles of bicycle trail from the City of Buffalo to the City of Tonawanda along a former railroad right-of-way. Public involvement was a significant component of this project since it runs immediately adjacent to backyards of numerous residences. Significant design components include railroad bridge retrofit design to accommodate bikes, pedestrians



and emergency vehicles; major highway at-grade crossings; parking area, HAWK signal, right-of-way acquisitions, and environmental permitting. Construction cost: \$2.2 million.

Downtown Parking Improvements, Cortland, NY—Designed and prepared construction documents for improvements to two city-owned parking areas, including drainage improvements, landscaping and circulation/access control improvements.

Streetscape Improvement Project, Bemus Point, NY—Landscape architect for this high profile streetscape project in this summer tourist destination. To enhance current commercial businesses and provided a more walkable community, multiple streetscape elements were proposed. Construction included replacing/widening sidewalks, providing street furniture and trees, wayfinding signage, and parking upgrades, all with a common theme to give a sense of place to the commercial core. Decorative crosswalks and an overlook on Chautauqua Lake were also installed. Construction cost: \$0.75 million.

CSO 022 Street Tree Replacement, City of Syracuse, NY—Designed and completed construction documents for replacement of street trees along a three block segment of downtown Syracuse that had been the focus of a major sewer separation project. Innovative tree pit designs were installed which have yielded improved street tree vigor.

Northeast Gateway and Clinton Avenue Corridor Enhancement Initiative, City of Cortland, Cortland, NY—Conceptual through final design for gateway treatments, streetscape elements and bicycle/pedestrian improvements for the Northeast Gateway to the City of Cortland from Interstate 81 and a multi block street corridor leading to the city's historic downtown district. The project included the design of a variety of special gateway elements, special crosswalk pavement treatments, ornamental lighting, bike lanes, and a preliminary concept for a roundabout. First phase of the project is awaiting bidding.

Union Street Enhancements, City of Rochester, Rochester, NY—Designed and prepared construction documentation for gateway treatments, streetscape elements and green infrastructure improvements for a multi block street corridor leading to Rochester's Public Market. The project included the design of special crosswalk pavement treatments, ornamental lighting, masonry gateway features, and curb bumpouts with integral bioretention planters.

Kensington Design Concept Study, NYSDOT Region 5, NY—The purpose of this project was to examine the feasibility of re-creating a historic parkway with the intent of re-connecting the neighborhoods that were separated by the construction of Route 33 in the 1950s. As part of a team, C&S examined the feasibility of progressing the project in relation to physical, environmental, and programmatic attributes of the project area. C&S developed an alternative that included the installation of a 3,700-foot complete tunnel section. This alternative, which was developed with extensive 2D and 3D visualization, was a full tunnel and parkway recreation alternative, providing the closest design to the original Olmstead Parkway, while maintaining the six-lane highway section within the tunnel underneath the parkway. Construction cost: \$300 million.

Delaware Street Rain Gardens, Onondaga County, Syracuse, NY—Designed a green stormwater treatment facility as part of the Harbor Brook interceptor sewer rehabilitation project. The treatment facility consists of a custom designed combination of rain gardens, bioretention areas, vegetated swales and pervious pavement designed to completely capture approximately 17,500-cubic-feet of stormwater. The project contains walking trails, park benches, native plantings, and interpretive signage. As part of the work at the site, unused impervious surfaces were removed, existing vegetation was preserved, and a blighted area was transformed into a community amenity.



Daniel E. Riker, PG

Principal in Charge

Daniel Riker has more than 30 years of experience with environmental services, with expertise including preliminary site assessments, Phase I and II Environmental Site Assessments, treatment technology assessments, site characterization, remedial investigations, remedial design, and brownfield cleanup projects. Dan has also developed a Brownfield redevelopment specialty that includes planning, assessments, investigations, alternatives analysis, remedial design, and cleanup projects. His responsibilities include management of projects and staff, and coordination with state and federal regulatory agencies.

Total Experience

30 years

With C&S Since

2014

Education

Master of Science, Duke University, 1994

Bachelor of Arts, Colgate University, 1991

Registrations

Professional Geologist — NY, 2018

Professional Geologist — PA, 2000

Organizations

Buffalo Niagara River Land Trust, Board President

NAIOP Board of Directors

WNY Land Conservancy, Former Board of Directors

Buffalo Association of Professional Geologists, Past President

Experience

Chadakoin River Strategic Business Plan, City of Jamestown, NY—Project Manager for the identification of economic and engineering studies and projects necessary to redevelop the Chadakoin River. The project includes identifying projects to enhance the navigability of the River, provide access to the water, and create excitement and bring people to the waterfront. The plan includes proposed projects, priority and timing strategies, cost estimates, and potential funding sources.

Comprehensive Plan and Zoning Code Update, Jamestown, NY—Project Principal for the characterization, analysis and planning related to the development of the City’s Comprehensive Plan and updates to its Zoning Code. Project activities included inventory & analysis of existing conditions, public outreach, and creation of the draft and final Comprehensive Plan and Zoning Code Updates.

Step 2 Brownfield Opportunity Area Project, City of Jamestown, NY—Project Manager for the identification of appropriate redevelopment strategies for the western portion of the city. The project includes an extensive, innovative outreach program intended to obtain the community’s true vision for revitalization of the community. The analysis tasks include utilities, transportation, and economic markets, as well as inventorying and prioritizing brownfield sites within the Study Area.

USEPA Brownfields Program, Jamestown, NY—On behalf of the City of Jamestown, prepared a successful \$200,000 USEPA Brownfields Grant application for the completion of assessments at sites throughout the city.

Environmental Consulting Services, Amherst, NY—Under a term contract, Project Manager providing consulting services to the Town of Amherst and its economic development agencies regarding environmental issues associated with various properties throughout the Town.

Downtown Revitalization Initiative Project, City of North Tonawanda, NY—Project Manager for the planning portion of North Tonawanda’s \$10M DRI award. The project included Local Planning Commission coordination; public outreach program implementation; project sponsor meetings and assistance; proposed project development; Downtown Profile and Assessment development; and Strategic Investment Plan preparation.



Downtown Revitalization Initiative Project, Village of Homer, NY—Project Principal for the planning portion of Homer’s \$10M DRI award. The project includes Local Planning Commission coordination; public outreach program implementation; project sponsor meetings and assistance; proposed project development; Downtown Profile and Assessment development; and Strategic Investment Plan preparation.

Step 2 Brownfield Opportunity Area Project, Village and Town of Canton, NY—Project Manager for the identification of appropriate redevelopment strategies for the Village’s waterfront. The project includes an extensive, innovative outreach program; analysis tasks including utilities, transportation, and economic markets; as well as inventorying and prioritizing brownfield sites within the Study Area.

Comprehensive Plan, Olean, NY—Project Principal for the characterization, analysis and planning related to the development of the City’s Comprehensive Plan. Project activities included inventory & analysis of existing conditions, public outreach, and creation of the draft and final Comprehensive Plan.

Comprehensive Plan and Local Waterfront Revitalization Program (LWRP) Update, North Tonawanda, NY—Project Principal for the characterization, analysis and planning related to the development of the City’s Comprehensive Plan and an update to its LWRP. Project activities included inventory & analysis of existing conditions, public outreach, and creation of the draft and final Comprehensive Plan and LWRP.

Local Waterfront Redevelopment Program (LWRP) Project, Williamsville, NY—Project Manager for subconsultant for characterization, analysis and planning of waterfront opportunities within the Village of Williamsville. Project tasks included inventory & analysis of existing conditions, map creation, aid with public outreach, and creation of Draft LWRP.

Creekside Improvement Project, Gateway and Creekside Parks, Village of Gowanda, NY—Project Manager for the performance of the environmental permitting and construction oversight of park improvements at two public parks along Cattaraugus Creek. The project includes improved access to the Creek, a new overlook, and repairs to sections of eroded streambank.



Dwight Wethey, PE

QA/QC Engineer

Dwight Wethey has more than 28 years of experience as a consulting engineer and has been involved in site design and utility projects from preliminary design to construction completion. He has experience in the design of proposed sites and roadways, drainage, storm and sanitary sewers, utility relocations, and the cost determinations for such projects. His experience includes pavement and subsurface investigation, underground utility designs, as well as soil erosion control and stormwater management plans. In addition to his civil engineering experience, Dwight has also worked as a construction manager on building construction projects. Construction manager responsibilities included

coordination with the owner, architect, and prime contractors throughout design, bidding, and construction to continually ensure that the goals of a quality project are completed on time and on budget. In addition to the on-site duties, this work included creating project schedules and milestone phasing plans, and independent constructability reviews for the architect.

Total Experience

28 years

With C&S Since

1997

Education

B.S., Civil Engineering,
Clarkson University, 1995

A.S., Engineering Science,
State University of New York
at Alfred, 1993

Registrations

Professional Engineer — NY

OSHA 10 Hour Training
Course Certified

New York State Dept. of
Environmental
Conservation Erosion and
Sediment Control Training –
SWT #42T-040418-2

New York State Certified
Excavator – Certification #
PO30608

Experience

Site-Civil Design Projects at NYS Parks Facilities

Roosevelt Drive Corridor Improvements, Saratoga Spa State Park, Saratoga Springs, NY, 2022—Lead Civil-Site Engineer and Project Manager for the design of realigned roadway and new pedestrian walkways at the entrance to the Roosevelt Baths and Spa. Cost: \$3,750,000 (under construction 2022-2023).

New Maintenance Facility, Letchworth State Park, Castile, NY, 2020—Lead Civil-Site Engineer for the design of a new 12,000 sq. ft. Maintenance Facility, with 3200 sq. ft. Salt Storage Building. Site design included new utilities, a 950,000-gallon pond for stormwater treatment and fire protection, and on-site wastewater treatment. Cost: \$4,500,000.

New Maintenance Facility, Allegany State Park, Salamanca, NY, 2020—Lead Civil-Site Engineer for the design of a new 13,000 sq. ft. Maintenance Facility. Site design included new utilities, and stormwater treatment adjacent to wetlands. Cost: \$4,300,000.

Maintenance Shop Building and Maintenance Building Garage, Rockefeller State Park Preserve, Pleasantville, NY, 2020—Site Engineer for the site improvements related to the construction of a 750 sq. foot maintenance shop building, and a 1,550 sq. ft. large bay maintenance building garage. Site Improvements include additional parking to compliment visitor parking, access and egress improvements to the parking lot, as well as an overflow parking area that will also serve as a staging area for maintenance equipment.

Roof Replacement, Johnson Hall State Historic Site, Johnstown, NY, 2019—Designed a foundation drain a waterproofing system for the historic Johnson Hall Building, a two-story Georgian style mansion that was constructed in 1763.

Review of Existing Site Utilities, Whirlpool State Park, Niagara Falls, NY, 2019—Reviewed the existing conditions and future needs of site utilities (domestic water, storm sewer, sanitary sewer), as part of the overall assessment and programming report for the facility.



Construction Management

Middle School Reconstruction, Cato-Meridian Central Schools, Cato, NY, 2010—Construction Manager for renovations to the Middle School. Work included asbestos abatement and the removal of floors and ceilings in 22 classrooms and 10 offices. Project included new flooring, ceilings and light fixtures, as well as upgrades to the emergency lighting and fire alarm system. Cost: \$950,000.

High School Abatement and Renovations, Union Springs Central Schools, Union Springs, NY, 2009—Construction Manager for the asbestos abatement and the removal of 10,000 square feet of hallway ceilings. Project included new acoustical ceilings and light fixtures, as well as new water heaters and upgrades to the emergency lighting and fire alarm system. Cost: \$500,000.

Roof Replacement Project, Weedsport Central Schools, Weedsport, NY, 2010—Construction Manager for the replacement of 75,000 square feet of a built-up roof system with EPDM roofing at the elementary and middle/high school buildings. Cost: \$920,000.

Renovations and Alterations to the Stone School House, Union Springs Central Schools, Union Springs, NY, 2009—Construction Manager for the restoration of an 1844 historic stone schoolhouse into a modern media center. Project included complete gut-out and restoration effort. Cost: \$300,000.

Abatement and Reconstruction of the Middle School Gymnasium Ceiling, Cato-Meridian Central Schools, Cato, NY, 2009—Gymnasium renovations to the Cato Meridian Middle School. Included asbestos abatement and the removal of the existing 6,000 square-foot ceiling with the installation of a new acoustical ceiling. Cost: \$200,000.

Construction Inspection

PIN 2029.44, D257624; Route 5S, NYSDOT Region 2, Amsterdam, NY—Reconstruction of 10.7 Km (6.6 miles) of Route 5S. Construction Inspection Assignment for placement of Hot Mix Asphalt, Guiderail, Railroad Crossing replacements and miscellaneous activities. Prepared documentation required for Force Account Work and Orders on Contract.

PIN 3752.20, D256899; Border City Road (County Road 110), NYSDOT Region 3, Seneca County, NY—Asphalt concrete reconstruction and milling of 1.2 miles of CR 110. Construction Inspection Assignment for placement of Hot Mix Asphalt, Guiderail, and Signage.

PIN 3752.09, D256695; Replacement of Washington Street Bridge over Owasco River Raceway, NYSDOT Region 3, Auburn, NY—Construction Inspection Assignment for placement of Cast-In-Place and Precast Concrete for Bridge Construction.

PIN 4089.02, D256584; Asphalt Concrete Resurfacing of 10.0 miles Route 89, NYSDOT Region 4, Wayne County, NY—Construction Inspection Assignment for placement of Hot Mix Asphalt, Guiderail.

PIN 4414.02, D256899; Asphalt Concrete Resurfacing of 3.8 miles of Route 414, Client, NYSDOT Region 4, Wayne County, NY—Construction Inspection Assignment for placement of Hot Mix Asphalt.

PIN 4104.07, D256154; Pavement Rehabilitation of Various Routes, NYSDOT Region 4, Wayne County and Cayuga County, NY—Pavement rehabilitation of 22 miles of Route 104 & other routes that included rubblizing, pavement milling, and hot mix asphalt. Construction Inspection Assignment for placement of Hot Mix Asphalt.



Emma Phillips, AICP

Planning and Outreach

Emma Phillips is an urban planner in C&S's Environmental Group. Her primary specializations include community development and neighborhood planning. Her main responsibilities leading Brownfield Opportunity Area Program planning, Local Waterfront Revitalization Program planning, Comprehensive Planning, NYS Downtown Revitalization Initiative planning, transportation plans, re-zoning initiatives, grant writing, assessments and analysis as well as New York State Environmental Review, and map creation through GIS. Prior to joining C&S as a full time staff planner, Emma worked as a planning intern for C&S's Aviation Group preparing airport master plans, environmental assessments and obstruction mitigations. She also has experience with local and federal government operations.

Total Experience

6 years

With C&S Since

2018

Education

Master of Urban Planning,
Urban and Regional
Planning, State University
of New York at Buffalo,
2018

B.A., Political Science,
State University of New
York at Fredonia, 2016

Organizations

American Planning
Association (WNY /Upstate
Chapter)

Urban Land Institute
Programming Chair

C&S Foundation Board
Member

Leadership Buffalo – Rising
Leaders (class of 2020)

Buffalo Niagara 360 (BN360)

Buffalo Niagara Partnership
University at Buffalo Alumni
Association

Cystic Fibrosis Foundation of
Western New York
Tomorrow's Leaders

Experience

Strategic Plans

Chadakoin River Strategic Business Plan, City of Jamestown, NY, 2021—Lead Planner for a Strategic Business and Implementation Plan for land surrounding the Chadakoin River with the goal of reactivating vacant space and underutilized recreation space along the waterfront. The plan includes a thorough inventory of the Study Area, market analysis and business plan to act as a guide for the City, local nonprofits and the local Industrial Development Agency. The project also included working with local stakeholders, property owners and regional developers.

Comprehensive Planning

City of Jamestown Comprehensive Plan, Jamestown, NY, Ongoing—Lead Project Planner for the City of Jamestown Comprehensive Plan. Responsibilities include coordination and facilitation of Comprehensive Planning Committee meetings, creation of the existing conditions section, leading Public Meetings, assistance with stakeholder outreach and site tours, assistance with GIS mapping, creation of Goals and Strategies, writing of the project narratives and implementation sections, and necessary requirements for submittal of the Final Plan.

City of North Tonawanda Comprehensive Plan, North Tonawanda, NY, Ongoing—Project Manager for the City of North Tonawanda Comprehensive Plan. Responsibilities include coordination and facilitation of Comprehensive Planning Committee meetings, creation of the existing conditions section, leading Public Meetings, assistance with stakeholder outreach and site tours, assistance with GIS mapping, creation of Goals and Strategies, writing of the project narratives and implementation sections, and necessary requirements for submittal of the Final Plan.

Downtown Revitalization Initiative

Villages of Aurora, Union Springs, and Cayuga Downtown Revitalization Planning, Cayuga County, NY, Ongoing—Project Manager for the Cayuga County DRI Strategic Plan. The DRI Planning Process includes leading Local Planning Committee meetings, facilitation of Public Meetings, participation in pop-up events, coordination of project sponsors, and technical writing for the Downtown Profile & Assessment, open call for projects/Project Profiles, and finalization of the Strategic Investment Plan.



Village of Homer Downtown Revitalization Planning, Homer, NY, 2023—Project Manager for the Village of Homer’s DRI Strategic Investment Plan. The DRI Planning Process included leading Local Planning Committee meetings, facilitation of Public Meetings, participation in pop-up events, coordination of project sponsors, and technical writing for the Downtown Profile & Assessment, open call for projects/Project Profiles, and finalization of the Strategic Investment Plan.

City of North Tonawanda Downtown Revitalization Initiative Planning, North Tonawanda, NY, 2022—Lead Planner for the City of North Tonawanda’s DRI Strategic Investment Plan. The DRI planning process included leading an extensive public input process including site tours, public meetings, workshops, and stakeholder interviews. Responsibilities also include conducting Local Planning Committee meetings, the call for private and public projects, and creation of project profiles including estimating and concept creation and report writing to submit a Strategic Investment Plan with a slate of \$15 million worth of projects to NYS DOS.

Transportation and Trail Planning

Twin Cities Memorial Highway PEL Study, North Tonawanda, NY, Ongoing—Outreach Assistance for the Twin Cities Memorial Highway PEL Study to allow the City of North Tonawanda and community members to identify alternatives for improvements along the corridor. Responsibilities include assistance with development of the Public Involvement Plan, attendance and coordination of Committee meetings, planning and promoting public meetings, as well as assisting with outreach activities and breakout groups.

The Riverline Design Study, Buffalo, NY, 2024—Outreach assistance for The Riverline Design Study, a multi-use trail proposed to navigate through South Buffalo and end at the Buffalo River, funded by NFTA, DOT, and FHWA. Responsibilities included development of the Public Involvement Plan, meeting summaries, coordination and assistance with facilitation of Public and Committee meetings, and creation of a comment matrix which assisted design professionals with tailoring concepts to be in line with community preference and address community concerns.

Local Waterfront Revitalization Program

City of North Tonawanda Local Waterfront Revitalization Program (LWRP), North Tonawanda, NY, Ongoing—Project Manager for the City of North Tonawanda’s LWRP including facilitation of Waterfront Advisory Committee Meetings, public meetings, site tours, and leading the technical plan writing, and identification of waterfront projects.

Oswegatchie River Local Waterfront Revitalization Program (LWRP), St. Lawrence County, NY, 2021—Lead Planner for Part 1 of the Oswegatchie River LWRP spanning six North Country municipalities. Part 1 includes establishment of the Waterfront Revitalization Area boundary, leading of Steering Committee meetings, Public Meetings and an Inventory and Analysis of the Study Area. The project also includes extensive GIS mapping and an evaluation of strengths, opportunities, and weaknesses along the waterfront.

Site Specific Redevelopment Plans

Redevelopment Feasibility Evaluation, Honeywell International, Inc./Center State Corporation for Economic Opportunity, Syracuse, NY, Completed 2020—Planner for a feasibility study involving two sites and more than 1,200 acres of former industrial land in the vicinity of the NY State Fairgrounds and along the western shore of Onondaga Lake. The study includes a market-oriented assessment and extensive consideration of the sites’ unique environmental and transportation-related positioning, to characterize the feasibility of priority uses on the subject properties. Conceptual site plans and associated cost estimates were developed for the properties, reflecting outcomes of a feasibility evaluation. The plan’s forward strategy highlights a series of specific actions to advance redevelopment efforts on these sites. Major tasks included comprehensive data gathering, writing, and detailed graphic creation for the final deliverable.



Diane Ballard

Landscape Designer

Diane Ballard is the Landscape Designer in C&S's Civil and Infrastructure group. She has two years of experience as a landscape architecture intern and graduated with a Master of Landscape Architecture (MLA) degree in May 2024. She began working full time with C&S in July 2024.

Total Experience

2 years

With C&S Since

2023

Education

Bachelor of Science,
Syracuse University, 2020

Master of Landscape
Architecture, SUNY College of
Environmental Science and
Forestry, 2024

Experience

Streetscape/Urban Design

Community Center Landscape Design, Town of Salina, Salina, NY, 2024—Prepared construction documents for site amenities and plantings for a new community center. Tasks included developing site plans and details.

Central Office Landscape Design, Syracuse Housing Authority, Syracuse, NY, 2024—Prepared construction documents for site amenities and plantings for a new office building. Tasks included developing site plans and details.

Courtyard Landscape Design, Tesla, Buffalo, NY, 2024—Prepared construction documents for site amenities and plantings for a new office courtyard. Tasks included developing site plans and details.

Central Office Landscape Design, Sessler Wrecking, Waterloo, NY, 2024—Prepared construction documents for site amenities and plantings for a new addition to an existing office building. Tasks included developing site plans and details.

Parking Landscape Design, Various Locations—Prepared construction documents for plantings for a variety of site development projects.

Parks, Trails, and Pedestrian Facility Design

Municipal Park Renderings—Prepared renderings for conceptual designs in various locations. Representative projects include:

- ◆ Arsenal Park, Syracuse, NY, 2024
- ◆ Charles Ave Park, Syracuse, NY, 2024
- ◆ Marina Improvements, Fulton, NY, 2024





Bryan A. Bayer, PWS, CE

Environmental Review and Permitting

Bryan Bayer is a Professional Wetland Scientist and a Certified Ecologist with more than 25 years of experience responsible for environmental and ecological assessments. He authors environmental documents consistent with the National Environmental Policy Act and state environmental regulations. He also manages regulatory compliance for both federal and state listed threatened and endangered species. Routine tasks include preparation of study plans for agency approval, habitat assessments, field surveys, and agency consultation.

Total Experience

26 years

With C&S Since

2004

Education

B.A., Environmental Science,
Hobart College, 1998

Registrations

Professional Wetland Scientist,
Society of Wetland Scientist,
Certification #7467

Certified Ecologist, Ecological
Society of America

Organizations

Member: New York State
Wetlands Forum; Ecological
Society of America; Society of
Wetland Scientists; ACEC New
York NYSDEC Liaison
Committee

Training

Environmental Regulatory
Management, SUNY ESF

Wildlife Hazard Management at
Airports and Bird Identification,
USDA

38-Hour Army Corps of
Engineers Wetland Delineation
Training Program

24-Hour NYSWF USACE
Regional Supplement Training

ODOT, Wetlands and
Waterways, Ecological, and
Categorical Exclusion Training



Experience

New York State Environmental Quality Review

Massena Green Hydrogen Project, Air Products, Massena, NY, Ongoing—Conducted wetland and waterway delineation on the 82-acre parcel slated for the proposed hydrogen harvesting facility. Prepared a jurisdictional determination request to both the NYSDEC and USACE. Coordinated the State Environmental Quality Review Act process. The project is identified as a Type I Action. Bryan completed Parts I-III of a Full Environmental Assessment Form for approval by the Town of Massena as lead agency. This included significant documentation and narrative to support a negative declaration finding. Bryan coordinated lead agency letters as well on behalf of the Town. The project area is in an identified environmental justice zone and completed a Public Participation Plan for NYSDEC approval. Coordinated the proposed project with the State Historic Preservation Office.

Brach & Mann, Karlsburg Acres Environmental Impact Statement, Village of Kiryas Joel, NY, Ongoing—Bryan is the primary author of an Environmental Impact Statement related to a residential construction project in the Village of Kiryas Joel, Orange County, New York. Work includes conducting wetland delineation and a habitat assessment related to the federally protected Indiana and northern long-eared bat to supplement the EIS. Responsible for assistance with lead agency designation, determination of significance, authored scoping document, and is preparing the EIS.

City of Syracuse. Generic Environmental Impact Statement, Proposed Lead Ordinance, Syracuse, NY, 2020—Managed the SEQR process for the City of Syracuse's proposed Lead Ordinance from start to finish. The City of Syracuse is amending its municipal property conservation code to provide the identification, reduction and control of hazards due to the presence of deteriorated lead-based paint in/on pre-1978 structures. The Ordinance will require the presence of deteriorated lead-based paint on the interior and exterior of pre-1978 residential structures and on the exterior of pre-1978 nonresidential structures to be identified and correctly addressed. Tasks included preparation of the EAF form, lead agency designation materials and correspondence, positive declaration, draft and final scoping document, and the draft and final GEIS. In addition, Bryan assisted the city with public outreach and the public hearing.

Project Glass, Green Empire Farms, NY, 2019—Managed the New York State Environmental Quality Review Act, Section 404 of the Clean Water Act, and State Historic Preservation Act compliance for the proposed greenhouse project. The

proposed facilities include a total of four (4) greenhouse buildings with support facilities, agricultural labor housing, an electrical substation, rainwater storage/irrigation basins, and appurtenant features. Three of the four greenhouse buildings will each encompass approximately 32.45 acres each. The fourth greenhouse structure is approximately 15.37 acres. The total site encompasses 291-acres. Bryan prepared the SEQR documentation including the Full EAF, and supporting documentation including wetland studies, cultural resource surveys, endangered species assessments, and lighting analysis. Cultural resource surveys revealed the presence of significant pre-historic sites. Bryan managed cultural resource surveys, and coordination/regulatory approval with the State Historic Preservation Act, NYSDEC, and Native American Tribe.

Syracuse Industrial Development Agency, SEQR Review, 2020—Bryan assists SIDA during SEQR processes. Tasks include review of SEQR materials provided by developers/project owners where SIDA is lead agency, providing requests for additional information, and recommendations regarding determining significance.

Onondaga County Department of Water Environment Protection, Save the Rain, Syracuse, NY, 2011—Coordinated SEQR environmental reviews and prepared technical reports assisting with Harbor Brook and Clinton CSO abatement projects in Syracuse, New York. Coordinated review of more than 80 projects with the State Historic Preservation Office. Prepared and/or assisted with preparation of joint applications for permit for multiple projects associated with lake clean-up. Permit application preparation included wetlands delineation, assessments to determine potential impacts to state and federally listed threatened and endangered species, and preparation of SEQR materials.

Emerson Park Improvements, Archeological Investigation, Auburn, NY, 2011—Managed archeological investigations associated with improvements to the Emerson Park Pavilion located along the shores of Owasco Lake, Cayuga County. Emerson Park contains one of the most significant archeological Native American sites ever recorded in New York State. The project had a very aggressive schedule, and cultural resource concerns were impeding progress. Coordinated with the State Historic Preservation Office and established minor design changes/avoidance measures, which allowed the progress to proceed on schedule.

Oswego County Department of Public Works, Historic Pineville Bridge Replacement, Pineville, NY, 2000-2010—Lead Project Scientist for replacement of historic Pineville Bridge in Pineville, New York. Prepared NEPA categorical exclusion and SEQR documents; coordinated State Historic Preservation Review, coastal consistency; general ecology and endangered species review, including bog turtle and Indiana bat; and state and federal waterway and wetlands delineation. Prepared joint application for permit associated with impacts to state and federal wetlands and impacts to the world-renowned Salmon River. Project activities were coordinated to reduce impact to the significant fishery.

Endangered Species

OYA Camillus A & B Solar Sites, Camillus NY, 2020—Bryan completed a Biological Assessment related to the proposed project's potential to impact the federally listed Indiana bat (*Myotis sodalis*). Tasks included a habitat screening, roost tree survey, hibernacula survey, ecological cover type mapping, and impact analysis. The survey was coordinated with the United States Fish and Wildlife Service and New York State Department of Environmental Conservation for approval.

Central New York Services, Star Park Apartments, Syracuse, NY 2019—Bryan completed a Biological Assessment related to the proposed project's potential to impact the eastern massasauga rattlesnake. Tasks included a habitat screening and impact analysis. The survey was coordinated with the United States Fish and Wildlife Service and New York State Department of Environmental Conservation for approval.



Justin Strong

Environmental Review and Permitting

Justin Strong has more than 17 years of experience responsible for environmental and ecological assessments. He provides wetlands delineation services consistent with state and federal criteria in a number of states. In addition, Justin provides services related to environmental permits including wetlands mitigation planning and design. He also authors or co-authors environmental documents consistent with the National Environmental Policy Act and state environmental quality regulations. He also manages regulatory compliance for both federal and state listed threatened and endangered species. Routine tasks include preparation of study plans for agency approval, habitat assessments, field surveys, and agency consultation.

Experience

REDI 03RED01—East Operating Dock Port of Oswego Authority, 2020—Responsible for the environmental components of the permit application to restore an existing stone retaining wall that carries an existing railroad track that services the Port of Oswego. The environmental components consisted of hazardous waste screening, SHPO consultation, federal and state threatened endangered species screening and preparation of NYSDEC and USACE permits.

Train Derailment NYSDEC Consent Order, New York, Susquehanna and Western Railway, 2019—Responsible for the environmental components of the NYSDEC Consent Order to restore railroad embankment and stream impacts to pre-derailment impacts. The environmental components consisted of producing plans for DEC review to stabilize a stream bank and removal of track and sediment from an existing stream to restore the stream to pre-embankment conditions. Work included field work to GPS the bank and stream impacts, assessing the conditions onsite and preparing plan sheets for DEC review per their consent order.

Municipal and Industrial

Regional Maintenance Center, Allegany State Park, Salamanca, NY, 2019—Ongoing—Responsible for environmental screening and compliance for the proposed regional maintenance center at Allegany State Park. Conducted wetland, surface waters, endangered species, and cultural resource review to determine the presence of resources within the project area. Conducted a wetland delineation and endangered species habitat assessment within the project area. Provided support for approvals including SEQOR, and impact analysis regarding wetlands, endangered species, and cultural resources.

West River Greenway Connector Trail, NYSOPRHP, Grand Island, NY, 2017–2019—Lead Project Environmental Scientist for the wetlands delineation, threatened and endangered species review, lead paint, asbestos and permitting for the construction of the West River Greenway Connector Trailer. Conducted a wetland delineation and endangered species habitat assessment within the project area. Performed environmental site overview and prepared correspondence letters and permits to state and federal agencies. Lead author the environmental section of the Final Design Report.

Total Experience

17 years

With C&S Since

2011

Education

A.A.S. Environmental
Technology, SUNY
Morrisville, 2003

B.S. in Environmental
Science, Cazenovia, 2005

Certifications

Project Asbestos Designer
Certification #17-38150,
2018

Drone Remote Pilot
Certification #4224708,
2019

Professional Organizations

Member, New York State
Wetlands Forum

Specialized Training

NYS DOT-NYSDEC, 40-
hour USACE Wetland
Delineation Training

8-hour Wildlife Society
Blanding's Turtle
Workshop

16-hour Wildlife Society
Bog Turtle Workshop



Transportation Projects

Bike Path Connection to the Empire State Trail Project, City of Tonawanda – 2020-Ongoing—Lead Project Environmental Scientist for the wetlands, threatened and endangered species review, lead paint, asbestos and permitting for the pedestrian safety action plan, Performed environmental site overview and prepared correspondence letters to state and federal agencies. Lead author the environmental section of the Final Design Report.

CR 119 over Canisteo River Bridge (BIN 3334430) Replacement Project, Steuben County Department of Public Works, NY, 2019-Ongoing—Lead Project Environmental Scientist for the wetland's delineation, threatened and endangered species review, lead paint, asbestos and permitting for the construction of CR 119 over Canisteo River. Performed environmental site overview and prepared correspondence letters to state and federal agencies. Lead author the environmental section of the Final Design Report.

Lake Road Phase II Improvements Project, Monroe County DOT, NY, 2018-2020—Lead Project Environmental Scientist for the wetland's delineation, threatened and endangered species review, lead paint, asbestos and permitting for the improvements of Lake Road. Performed environmental site overview and prepared correspondence letters and permits to state and federal agencies. Lead author the environmental section of the Final Design Report.

Matteson Street Bridge Replacement Project, Chautauqua County Department of Public Facilities, NY, 2019-2020—Lead Project Environmental Scientist for the wetland's delineation, threatened and endangered species review, lead paint, asbestos and permitting for the replacement of Matteson Street Bridge. Performed environmental site overview and prepared correspondence letters and permits to state and federal agencies. Lead author the environmental section of the Final Design Report.

Panther Drive Bridge over Thatcher Brook Bridge Replacement Project, Gowanda Central School District, NY, 2019-2020—Lead Project Environmental Scientist for the wetlands delineation, threatened and endangered species review, lead paint, asbestos and permitting for the replacement of Panther Drive Bridge. Performed environmental site overview and prepared correspondence letters to state and federal agencies. Lead author the environmental section of the Final Design Report.

Wetland Permitting & Mitigation

Riverwalk Wetland Mitigation, Bragman Associates, NY, 2015–2020—Prepared and designed a wetland mitigation plan to offset permanent impacts to forested wetland associated with the Riverwalk Development. The plan involved designing and creating 1 acre of forested wetlands. The mitigation plan was approved by the USACE allowing construction at the airport to proceed on schedule. Conducted post-construction monitoring for a period of 5 years; in 2020, the project met the final USACE criteria.

Niagara Falls International Airport Runway 6-24 Safety Area Improvements, Niagara Falls, NY, 2010–2017—Prepared a stream mitigation plan to offset permanent impacts to Cayuga Creek associated with NFTA's Runway 6-24 safety area improvements project. The plan involved improving the West Branch of Bergholtz Creek and enhancing 900 feet of degraded stream at Niagara County Community College by establishing a defined low flow channel, creating meanders, glides, and pools, establishing a 6.2-acre adjacent riparian fringe, and constructing a pedestrian bridge to improve public access. NCCC intends to utilize the area for educational purposes. The mitigation plan was approved by the USACE allowing construction at the airport to proceed on schedule. Conducted post-construction monitoring for a period of 5 years; in 2017, the project met the final USACE criteria.



Kevin J. Spytko, PE

Structural Engineer

Kevin Spytko has more than twelve years of experience in consulting engineering and the construction industry working as a structural engineer on various types of projects. He has experience in the analysis and design of structural steel, concrete, masonry and wood-framed structures. His experience includes the design of projects for industrial, commercial, aviation, education, and residential facilities.

Total Experience

12 years

With C&S Since

2011

Education

B.S., Civil Engineering,
Clarkson University, 2011

Registrations

Professional Engineer — NY

Organizations

American Society of Civil
Engineers

American Institute of Steel
Construction

Experience

Federal

U.S. Department of Energy Kesselring MARF Facility Design, West Milton, NY, 2023—Structural Engineer for the MARF Facility project. Cost: \$10M.

Municipal

Oncenter Convention Center Renovations, Syracuse, NY, 2023—Project Manager and structural engineer for the project. Work included adding a second floor in an existing 2 story open atrium for state-of-the art conference rooms, upgrading existing banquet hall lighting, and replacing an existing terrazzo floor. Cost: \$5M.

Education

Water Treatment Facility at SUNY Alfred, Alfred, NY, 2023—Structural Engineer for the design of a 3600 square foot facility to house water softening equipment and provide storage for treatment materials.

SUNY Poly Foundation CUB Mezzanine, Albany, NY, 2022—Structural Engineer for the design of a mezzanine platform within an existing facility. The mezzanine is used to house a wet scrubber along with associated cleaning and maintenance materials.

Aviation

Concourse A Expansion, Gerald R. Ford International Airport, 2023—Structural Engineer for the approximately 150,000 square foot addition to the existing concourse. The expansion includes a barrel saw-tooth roof utilizing curved structural steel members. Cost: \$90M.

Project Elevate FIS Phase 1 Addition, Gerald R. Ford International Airport, Michigan, 2020—Structural Engineer for the design of a 12,000 square foot addition to the terminal. The area provides additional baggage claim locations and the infrastructure to support the future FIS facility. Cost: \$10M.

South Terminal Complex, Orlando International Airport, Orlando, FL, 2022—Structural Engineer focusing on the design of the Airside Concourse hub. The hub occupies a footprint of approximately 150,000sf and contains several interior levels and multiple roof levels as well as a large atrium area. The total project includes seven buildings that include the Airside Concourse, Landside Terminal, Ground Transportation Facility, Parking Garage, Central Receiving Facility, Central Energy Plant, and Ground Service Equipment Building. Cost: \$2.1B.



Ann Arbor F Row Hangar, Michigan, 2021—Structural Engineer for the design of an 8,000 square foot box hangar.

Terminal Improvements, Syracuse Hancock International Airport, Syracuse, NY, 2017—Structural Engineer for the design of the improvements to the existing terminal buildings. The project included the demolition of the existing drop-off canopy, modifying and reinforcing existing terminal framing to accommodate additional building areas, replacing existing walls with full-height glass curtain walls, and adding architectural features and signage. Cost: \$45M.

Terminal W-247 Airside 4 Improvements, Orlando International Airport, Orlando, FL, 2016—Structural Engineer focusing on the design of the 161,000sf expansion and renovation to the Federal Inspection Services (CBP/FIS) area. Cost: \$110M.

Multi-Purpose Facility, Griffiss International Airport, Rome, NY, 2014—Structural Design Engineer for a new facility consisting of a 4200sf single-story FIS building and a 10,000sf two story multi-purpose building. The FIS building was constructed using glu-lam wood framing and a concrete foundation. The multi-purpose building was constructed using structural steel framing, concrete elevated floor slabs, and a concrete foundation. Cost: \$6M.

Terminal and Maintenance Building, Genesee County Airport, Batavia, NY, 2014—Structural Design Engineer for an 8000sf two-story terminal building attached to a 15,000sf pre-engineered maintenance building. The terminal building consisted of structural steel framing and concrete shallow foundations. The maintenance building consisted of pre-engineered tapered steel frames supported by concrete shallow foundations. Cost: \$7M.

10-Bay Tee Hangar, Massena International Airport, Massena, NY, 2014—Structural Design Engineer for a new pre-engineered ten bay tee hangar at Massena International Airport. Structural scope consisted of the design of a foundation system utilizing helical piles supporting concrete pile caps and grade beams. Geo-foam was used to minimize overburden loads and associated soil settlements. The steel structure was designed by a pre-engineered building supplier and was coordinated with the foundation design. Cost: \$1.2M.

Central Energy Plant, Orlando International Airport, Orlando, FL, 2014—Structural Design Engineer for a new steel framed structure that houses a cooling tower servicing several buildings at Orlando International airport.

Façade Improvements, Cleveland-Hopkins International Airport, Cleveland, OH, 2014—Structural Engineer focusing on the design of a new trussed canopy roof system at the existing drop-off area of the airport. The project also included various interior upgrades such as a pedestrian ramp and reinforcing of existing concrete joists. Cost: \$22M.



Margot is a creative and innovative landscape architect with 25 years of experience in design, project management, and design firm administration. Her project management experience includes large multidisciplinary consultant teams for complex multi phase projects. The breadth of her experience includes public infrastructure, placemaking, parks and recreation, waterfront and trails, green infrastructure, streetscape and urban design, and campus design and planning.

CURRENT ASSIGNMENTS

High Falls State Park (2030)
Cornell University Pedestrian Access Improvements (2026)
City of Albany Washington Square Park Improvements (2026)
Binghamton University New Lecture Hall (2026)
Binghamton University Facilities Master Plan Update (2025)
Binghamton University ADA Assessment & Implementation Plan (2025)
SUNY Oswego Mahar Hall Renovations (2025)
SUNY Alfred Jewett Hall Renovations (2025)
New Skaneateles Library Landscape Planning and Design (2025)

LICENSURE

Landscape Architect in the State of New York (#001898-1)

Landscape Architect in the Commonwealth of Pennsylvania (#LA003344)

AFFILIATIONS

American Society of Landscape Architects

EXPERIENCE

Trowbridge Wolf Michaels Landscape Architects, Senior Landscape Architect, Ithaca NY, 1999 to 2021

OTHER

NYS Upstate ASLA Honor Award, 2014, Buffalo Outer Harbor Parkway

NYS ACEC Engineering Excellence Silver Award in Transportation, 2014, SUNY Potsdam Site Infrastructure and Plaza Renovations

Town of Ulysses Planning Board Member and Chair, 2004 - 2006

EDUCATION

Bachelor of Science in Landscape Architecture, Cornell University, 1999

PROJECT EXPERIENCE UNDER PRIOR EMPLOYMENT

PONT DE RENNES BRIDGE REHABILITATION, ROCHESTER NY

Client: City of Rochester / 2021

Project Manager for Landscape Architecture and discipline lead. Designed public trail and node amenities on and adjacent to the signature pedestrian bridge at Rochester's iconic High Falls. The design considered accessibility, view sheds, bicycle accommodations, and integration with the urban context.

BUFFALO OUTER HARBOR CIVIC IMPROVEMENTS, BUFFALO NY

Client: ESD / Erie Canal Harbor Development Corporation / 2020

Project Manager for a series of public space projects on Buffalo's Lake Erie waterfront. Projects include: transformation of a partial brownfield site into a new recreational bike park, event destination, and ecological restoration; the creation of a comprehensive Capital Plan, managing a large consultant team and incorporating public and stakeholder input; and ongoing improvements along the waterfront.

BUFFALO HARBOR STATE PARK, MULTIPLE PHASES, BUFFALO NY

Client: NYSOPRHP / 2015

Project landscape architect. Created a unifying master plan for a 340-acre world-class destination to experience Buffalo's Lake Erie Waterfront. Implemented facilities include an extensive marina, waterfront trails, destination playground, comfort stations, placemaking and identity. Phased improvements to date have addressed environmental remediation needs and reintroduced the public to the previously underutilized waterfront.

BETHLEHEM STEEL SHORELINE TRAIL, BUFFALO NY

Client: Erie County Industrial Development Agency / 2021

Project Manager for Landscape Architecture and discipline lead. As part of the feasibility study undertaken to identify a preferred alignment for the next phase of the Shoreline Trail through the former Bethlehem Steel Plant site, several interpretive nodes were designed. Industrial remnants were incorporated into the overlooks and plazas. A section of boardwalk was proposed to connect to Woodlawn Beach State Park to allow access through sensitive ecological areas.

NIAGARA FALLS STATE PARK, MULTIPLE PHASES, NIAGARA FALLS NY

Client: NYSOPRHP / 2013

Project landscape architect. Luna Island, Three Sisters Islands. Site design to improve accessibility, aesthetics, and sustainability for some of the most heavily visited state park facilities in New York. Design improvements included plazas, circulation, stonework, planting, and stainless steel railings which honor the historic railings in the landmark state park. Margot worked from concept through construction observation phases.

**CHIUTEN
TROWBRIDGE**
landscape architects

MBE | WBE | DBE

217 North Aurora Street
Suite 202
Ithaca, NY 14850
(607) 216-8483

JONATHAN PEET PLA ASLA | PRINCIPAL



Jonathan is a registered landscape architect with 24 years of experience managing and collaborating with multidisciplinary teams to provide design services for municipal, commercial, and institutional clients. He has worked from conceptual design through construction phases on complex transportation and greenspace projects. His focus is on public landscapes that foster community, create common ground, and strengthen ecological connections.

CURRENT ASSIGNMENTS

High Falls State Park (2030)
Wharton Museum Landscape and Design (2026)
Chemung Canal Connector Trail (2028)
New Skaneateles Library Landscape Planning and Design (2025)
North Tonawanda Twin City Memorial Highway Transformation (2025)
City of Ithaca Active Transportation Plan (2025)
Village of Orchard Park Comprehensive Plan (2025)
City of Corning Comprehensive Plan (2024)
Cornell University Treman Triangle Park and Pedestrian Bridge (2024)

LICENSURE

Landscape Architect in the State of New York (#002436-1)

Landscape Architect in the Commonwealth of Massachusetts (#1501)

AFFILIATIONS

American Society of Landscape Architects

New York State Association of Transportation Engineers

EXPERIENCE

TWM | Fisher Associates, Senior Project Manager, Ithaca NY, 2021 to 2023

Trowbridge Wolf Michaels Landscape Architects, Senior Landscape Architect, Ithaca NY, 2013 to 2021

Halvorson Design Partnership, Senior Associate, Boston MA, 2003 to 2013

Bergmann Associates, Landscape Designer, Rochester NY, 2000 to 2003

OTHER

Guest Lecturer / Critic at SUNY ESF and Cornell University, 2013 - present

New York State Association of Transportation Engineers Conference, Presenter, 2016

EDUCATION

Bachelor of Science in Landscape Architecture, State University of New York, College of Environmental Science and Forestry, 2000

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PROJECT EXPERIENCE UNDER PRIOR EMPLOYMENT

HIGH FALLS STATE PARK PRELIMINARY CONCEPT PLAN, ROCHESTER NY

Client: NYSOPRHP / 2022

Project Manager and discipline lead. In partnership with NYS Parks, the project set a framework for design and developed program priorities for the creation of a new 40 acre urban state park to provide access to the Genesee River and High Falls at the historic heart of the City of Rochester. Design emphasizes urban ecological restoration and cultural interpretation.

INNER LOOP NORTH TRANSFORMATION STUDY, ROCHESTER NY

Client: City of Rochester / 2022

Project Manager for Landscape Architecture and discipline lead. Urban design and transportation study to transform the divisive Inner Loop North in Downtown Rochester. Tasks included preparation of alternatives exploring ped / bike connectivity, redevelopment and greenspace opportunities, and sustainability enhancements. Responsibilities included design, graphic production, public participation, and sitting on the Racial Equity Sub Committee.

HIGH FALLS PEDESTRIAN ACCESS AND ACTIVATION STUDY, ROCHESTER NY

Client: City of Rochester / 2015

Project Manager for Landscape Architecture and discipline lead. Developed a range of feasible landscape solutions to provide public access around and into the High Falls gorge and create connections to the surrounding neighborhoods. Explored potential strategies for the reuse of the decommissioned BeeBee Station power plant.

I-81 VIADUCT PROJECT, SYRACUSE NY

Client: NYSDOT / 2023

Project Manager for Landscape Architecture and discipline lead. Led the landscape architectural scope to explore alternative concepts, alignments and urban design strategies through a 10 year span from scoping, through the FEIS, and into the final design and construction phases. Priorities included reestablishing the historic urban grid, optimizing redevelopment parcels, and re-imagining the public realm to result in a revitalized and connected neighborhoods.

BUFFALO OUTER HARBOR CIVIC IMPROVEMENTS, BUFFALO NY

Client: ESD / Erie Canal Harbor Development Corporation / 2020

Project landscape architect for a series of public space projects on Buffalo's Lake Erie waterfront. Projects include: transformation of a partial brownfield site into a new recreational bike park, event destination, and ecological restoration; the creation of a comprehensive Capital Plan, coordinating with a large consultant team and incorporating public and stakeholder input; and ongoing improvements along the waterfront.

GOV MARIO M. CUOMO BRIDGE SHARED USE PATH, NYACK-TARRYTOWN NY

Client: Thruway Authority / 2015

Project landscape architect for the shared use path (SUP) and landings for the new Tappan Zee Bridge over the Hudson River. Jonathan focused on detailing of interpretive shade structures and seating, and concept planning for the SUP landings.

Dominic Massaro, PE

Managing Engineer

Dominic has more than 12 years of experience as a design engineer, cost estimator, and construction manager. During this time, he has been responsible for the design, estimation, construction management, and environmental monitoring of high-profile environmental projects in California, Massachusetts, and New York. Dominic's technical expertise has been applied to the implementation of cleanup and restoration projects including sediment remediation, confined aquatic disposal, landfill closure systems, estuary restoration, and water treatment.

Dominic has extensive experience in all aspects of the in-water and upland design process, including predesign investigations (geotechnical investigations and conducting aerial surveys for design purposes), the design phase (construction drawings, cost estimating, and technical specification writing), and construction management (daily field inspections, biological monitoring, water quality monitoring, submittal review, survey and quantity review, payment requests, and change order review). He has experience with structural analysis, material specification, regulatory code evaluation, hydraulic and mechanical dredging, GPS systems, permitting, and quality control.

Education

BS, Civil Engineering, Pennsylvania State University, 2011

Licenses/Certifications

PE: New York (098915)

OSHA HAZWOPER 40-hour, 8-hour refresher, Workplace Bloodborne Pathogens, and Hazardous Waste Operations

USACE Construction Quality Management for Contractors

FAA, Small UAS Certificate of Registration, No. 2333742

Relevant Project Experience

Scorpion Pier Replacement, National Park Service

Dominic provided civil engineering design support to remove a deteriorated temporary pier and construct a permanent replacement pier to improve vessel access and passenger, cargo, and operations circulation. Design challenges included a remote, exposed open-ocean site subject to high wind-driven wave action, the presence of volcanic rock and shallow water depths, and the environmentally sensitive nature of the site. Project components included a new steel-framed timber pier, a relocated gangway, a new height-adjustable platform, and a new pier approach road. Dominic administered the technical specifications and design drawings of the pier construction and approach road, as well as managed the field construction support services for the project.

San Diego Shipyard Sediment Site – North Shipyard, General Dynamics NASSCO

Dominic provided on-site construction management and environmental monitoring support as part of a maintenance dredging project performed to clear ship berthing and mooring zones. Work included tracking contractor operations (e.g., dredging, sediment hauling, demolition and construction, and water treatment), water quality monitoring, automated buoy management, sediment sampling, biological monitoring, and environmental permit compliance. Dominic also prepared independent cost estimates and assisted with change management, prepared weekly progress meeting notes, and drafted project correspondence to respond to contract compliance issues.

Relevant Project Experience

Schoonmaker Point Marina Dredging, Schoonmaker Point Marina

Dominic assisted with construction plans for dredging approximately 75,000 cubic yards of material from a private marina to support future marina use and navigation in Sausalito, California. Dredging was performed mechanically with disposal at Alcatraz in-Bay disposal site.

Additionally, Dominic provided regulatory support services by acquiring a new Water Quality Certification from the Regional Water Quality Control Board and episode approvals from existing permits with USACE and San Francisco Bay Conservation and Development Commission. During construction, Dominic managed contractual and scheduling oversight and guidance, dredging inspections to ensure compliance with bid documents and regulatory permits, approval of contractor invoices, and review of pre- and post-dredge surveys for accuracy.

Larkspur Ferry Terminal Maintenance Dredging and Pile Repair, Golden Gate Bridge, Highway, and Transportation Department

Dominic is managing the planning, permitting, and design for routine maintenance dredging and pile repair at the Larkspur Ferry Terminal. The project includes almost 400,000 cubic yards of dredging, in addition to demolition of three existing piles, and design and installation of a new 36-inch pile with donut fender and a new channel marker pile. Dominic is also coordinating four subconsultants' efforts, including analysis and compilation of a pile geotechnical and structural analysis report, hydrographic surveying, and comprehensive sediment quality testing. The project will span approximately 14 months and is in the midst of planning, design, and permitting.

India Basin Shoreline Redevelopment, City and County of San Francisco

Dominic is the project engineer for the remediation design of this shoreline redevelopment project south of downtown San Francisco. Remediation and restoration activities include dredging approximately 20,000 cubic yards of sediment and soil contaminated with metals and polychlorinated biphenyls (PCBs) and backfilling with clean cover to create shoreline contours that will allow the development of living shoreline. Dominic is responsible for managing multiple subconsultants, assisting with design deliverables, managing/responding to contractor RFIs and submittals, and supporting the regulatory process through the Bay Restoration Regulatory Integration Team (BRRIT).

EDUCATION

AAS – Civil Technology, Erie
Community College, 1988

PROFESSIONAL LICENSES

Professional Land Surveyor: NY
#50754

AREA OF EXPERTISE

Land survey
Hydrographic survey
Project management

YEARS OF EXPERIENCE

22 – KHEOPS
34 – Total

INTRODUCTION

Mr. McEwen is well experienced with both the field and office procedures required for a wide variety of surveying projects including small and large boundary surveys, ALTA/ACSM land title surveys, photogrammetric control, hydrographic, hazardous waste, route surveys, geodetic, and construction stakeout surveys. He is proficient in the use of total stations, theodolites and levels, and has mastered the use of equipment such as the total station, data collector and mapping via AutoCAD. He has a thorough understanding of CADD systems.

RELEVANT EXPERIENCE

Boundary

Residential Boundary Surveys | Various Clients | Various Locations |

Principal Technician

Principal Technician for firm's residential boundary surveys for land transactions throughout Western New York and surrounding areas. KHEOPS completes approximately 400-500 residential surveys per year.

Large Boundary Surveys | Various Clients | Various Locations | *Principal Technician*

Principal Technician for office computations and mapping on large boundary surveys ranging from 25 to 100+ acres in various counties throughout New York State. Work Includes projects requiring field and in-office work in map preparation and legal descriptions to ALTA/ACSM standards. Duties included research, traverse closure and adjustment, boundary determination, parcel description preparation, certifications, and preparing the final survey plat.

U.S. Army Engineer District, Buffalo Reservation Boundary Survey | USACE | Buffalo, NY | *Principal Technician*

Principal Technician responsible for boundary computations and drafting for all aspects of the boundary survey located on the Buffalo Reservation. Project tasks included records research, establishment of horizontal geodetic control, retracement and field traverse, boundary analysis and determination, corner monumentation and final plat preparation. Project also included establishment of 1834 Holmes Hutchinson Blue Line, Evershed Blue Line, I-190 ROW, and the Black Rock Channel and Tonawanda Harbor, NY section of the U.S. Harbor Line.

Worthington Industrial Plant | Buffalo, NY | *Instrument Operator*

Involved in a boundary survey of the entire complex with location of all buildings and utilities.

Boundary Survey of the 800 Acre University of Buffalo, Amherst Campus | DiDonato | Amherst, NY | *Senior Land Surveyor*

Supervised the boundary survey and mapping of the University of Buffalo Amherst Campus. Providing deed research, record acquisition map research, boundary computations, mapping and coordinating the monumentation of the property corners. Survey was completed to New York State Professional Land Surveying standards.

Boundary Survey of a 750 Acre Rural, Vacant Property in East Otto and Otto | Nature Conservancy | Cattaraugus County, NY | *Senior Land Surveyor*

Supervised the boundary survey and mapping of an 800 acre property being purchased by the Nature Conservancy, New York Chapter in the Zoar Valley. Project included deed research, record acquisition map research, boundary computations and monumentation of the property corners and blazing of the property lines. Survey was completed to New York State Professional Land Surveying standards and the NYSDEC survey requirements.

Boundary Survey of a Multi-Parcel Municipal Parking Lot | Village of Hamburg | NY | *Senior Land Surveyor*

Supervised the boundary survey and mapping of the 11 parcels that make up the Village of Hamburg municipal parking lot. Project included deed research, record acquisition map research, boundary computations, mapping and easement exhibit and description preparation. Survey was completed to New York State Professional Land Surveying standards.

Boundary survey of a Multi parcel Municipal Parking Lot | Village of Springville | NY | *Senior Land Surveyor*

Supervised the boundary survey and providing the mapping of the multi parcels that make up the Village of Springville municipal parking lot. Project included deed research, record acquisition map research, boundary computations, mapping and property corner monumentation. Survey was completed to New York State Professional Land Surveying standards.

U.S. Army Engineer District, Norfolk, Fort Drum Residential Communities Initiative Survey | USACE | Le Ray, NY | *Senior Technician*

Responsible for all office work involving closure routines and all AutoCAD drafting for final mapping deliverable of an 18-mile metes and bounds survey for a required property transfer to Actus Land Lease. Supervised technicians in completing redline drafting from markups.

US Army Engineer District | Norfolk, Monmouth, and Picatinny NJ | *Project Surveyor*

Responsible for creating various residential lease boundaries and descriptions for various military bases.

U.S. Army Engineer District, Norfolk, West Point, Residential Communities Initiative Survey | United States Military Academy | West Point, NY | *Project Surveyor*

Responsible for creating various residential lease boundaries and descriptions for various military bases.

ATLA

New York District, Stratford Army Engine Plant | USACE | Stratford, CT | *Principal Technician*

75 acre ALTA/ACSM boundary survey for BRAC (Base Realignment and Closure) for property transfer to the Town of Stratford. Work included GPS horizontal geodetic control, ROW and boundary line location and establishment, tidal boundary line establishment, parcel description and map preparation. Responsible for completing mapping deliverable, closure routines, and all AutoCAD drafting. Supervised technicians in completing redline drafting from markups.

Buffalo Bills Stadium Stadium | Orchard Park, NY | *Principal Technician*

113 acre ALTA/ACSM boundary survey of the stadium complex. Work included deed and record research, traverse calculations, boundary determination, ROW determination, utility locations, deed description preparation, and plat preparation.

Walden Galleria Mall | Pyramid | Cheektowaga, NY | *Senior Technician*

120 acre ALTA/ACSM boundary survey. Work included deed and record research, traverse calculations, boundary determination, railroad surveys, utility locations, deed description preparation, and plat preparation.

North Tonawanda City Schools Topographic and Boundary Survey | Kideney Architects | North Tonawanda, NY | *Project Surveyor*

Responsible for boundary determination on 7 schools, as well as preparing survey map to ALTA/ACSM survey standards.



WBE certified company



EXPERIENCE

30 Years

EDUCATION

BS, Civil Engineering Tech.
Rochester Institute of Technology
Rochester, NY

AAS, Const. Engineering Tech.
SUNY Alfred
Alfred, NY

LICENSE

Professional Engineer
New York #079104

Professional Engineer
Pennsylvania #053503

THOMAS R. SEIDER, PE

Senior Engineer

Thomas is a Senior Engineer at Atlantic Testing Laboratories, Limited (ATL) and has experience in geotechnical and civil engineering projects.

RESPONSIBILITIES

- Planning and supervision of subsurface explorations and providing geotechnical design and construction recommendations for buildings, bridges, tanks, underground utilities, transmission line towers, and other structures.
- Civil works construction monitoring, field quality assurance testing and geotechnical laboratory testing.
- Remedial investigations, construction oversight and management, landfill design, and slope stability projects.

PROJECT EXPERIENCE

- Heritage Discovery Center
Buffalo, NY
- Pioneer Camp & Retreat Center Beach Access Ramp
Evans, NY
- Amherst State Park Timber Boardwalk & Bridge
Amherst, NY
- Stoney Brook State Park Water Storage Tanks
Dansville, NY
- Science Building Addition & Renovation, SUNY Buffalo State University
Buffalo, NY
- 4th Street Parking Garage, Health Now Headquarters
Buffalo, NY
- Empire State Transmission Line Pole Structures, NEXTRA
Royalton, NY
- Bridge Replacement over Pine Creek, Kheops AES
Orange, NY
- Bridge Replacement over Elton Creek, Popli Design
Farmersville, NY
- Feed More WNY Facility, Trautman Associates
Hamburg, NY
- Prospect Street Slope Stability Evaluation, Town of Perrysburg
Perrysburg, NY
- Goodrich Road Improvements, CPL
Clarence, NY
- John R. Oishei Children's Hospital, Kaleida Health
Buffalo, NY
- Replacement of 2 Box Culverts, Foit-Albert
Lancaster, NY
- Women & Children's Hosp. Buffalo Niagara Medical Campus, Kaleida
Buffalo, NY
- Connecticut Street Academic Building, D'Youville College
Buffalo, NY
- Buffalo Niagara Medical Campus Gates Vascular Institute, Kaleida
Buffalo, NY



WBE certified company



BRIAN T. BARNES, PE

Senior Engineer

Brian is a Senior Engineer at Atlantic Testing Laboratories, Limited (ATL) and is experienced in geotechnical, environmental, special inspection, construction materials testing, and laboratory testing.

RESPONSIBILITIES

- Quality control testing and inspection of soil, concrete, fire-proofing, bituminous, and masonry in the field and construction materials laboratory.
- Technical review of daily quality control/quality assurance test data and reports.
- Phase I, Phase II, and Phase III Environmental Site Assessments.
- Directing subsurface investigations and geotechnical evaluations for shallow and deep foundation systems, slabs, slope evaluations, and pavements.
- Technical and administrative management of the NYSDOT Prestressed/Precast Concrete Plant Inspection and NYSOGS Geotechnical and Structural Engineering contracts.

PROJECT EXPERIENCE

- Binghamton Floodwalls, ATL Engineering Binghamton, NY
- Cemetery Land Reclamation, Jacobs West Point, NY
- Tunnel Project, Jacobs West Point, NY
- Bridge 37 & 15 Replacements, Aubertine & Currier Fort Drum, NY
- Aircraft System Hangar, Aubertine & Currier Fort Drum, NY
- NYS Route 97 Bridge Replacements Delaware County, NY
- Culvert Replacement, Oneida-Herkimer BOCES Herkimer, NY
- Oregon Hill Road Bridge Replacement Broome County, NY
- Hudson Correctional Facility, NYSOGS Hudson, NY
- Hangar, Lockheed-Martin Owego, NY
- Cancer Center, SUNY Upstate Medical University Syracuse, NY
- College Circle Plaza Renovations, SUNY Geneseo Geneseo, NY
- DRI Project, Village of Saranac Lake Saranac Lake, NY
- I-390/I-490/30 Interchange Improvements, Cold Springs Construction Rochester, NY
- Page Brook Stream Stabilization Fenton, NY

EXPERIENCE

28 Years

EDUCATION

Graduate Work, Civil Engineering
University at Buffalo
Buffalo, NY

BS, Civil Engineering
University at Buffalo
Buffalo, NY

BS, Physics
Cortland College
Cortland, NY

LICENSES

Professional Engineer
NY, PA, VT #078911

CERTIFICATIONS

- PDI/PDCA Dynamic Measurement and Analysis Proficiency Test (Intermediate Level)

TRAINING

- Nuclear Density Meter Operator
- OSHA 40-Hour HazWoper
- OSHA 10-Hour General Construction Safety
- Confined Space and Lock Out/Tag Out

Project Approach

Our project team is excited to assist the City of Jamestown (the City) and guide the process of bringing life to the Chadakoin River Basin vision that the community, City, and stakeholders have established. We are proposing the following approach to achieve this goal. Note that task numbers corresponding to the Tasks in the NYS Dept of State standard workplan provided in the RFP have been identified. Tasks have been organized into an approximate sequence, though some tasks may overlap.

1. Project Initiation (TASKS 1-4, 6)

The preliminary tasks in the work plan (project initiation meeting, Project Advisory Committee setup, procurement and subcontracting with Design Consultant and establishing legal control of the project site) are expected to be completed by the City.

2. Project Scoping & Program Understanding (TASK 5)

We have reviewed the above-named documents but value the opportunity to confirm each of the findings and programs identified in Strategic Business Plan with the Project Advisory Committee, and to discuss any additional program issues, including changes or modifications to what has been identified in previous planning efforts.

Participants: C&S and CTLA

Deliverables: Program summary document, meeting minutes

3. Site Analysis/Inventory (TASK 7)

The project team will review all existing studies and documentation and make site visits to document physical assets, understand the site's connectivity to larger context and circulation networks, and identify opportunities and constraints. In addition, KHEOPS, our survey partner will conduct site topographic and bathymetric surveys concurrently. As design progresses, we will bring in our geotechnical partner, Atlantic Testing Laboratories, to conduct soil borings and geotechnical analysis in key locations.

Participants: CTLA, C&S, KHEOPS, ATL, ANCHOR

Deliverables: Site inventory/analysis diagrams and photo documentation; topographic and bathymetric surveys, boring logs and geotechnical report

4. Develop Site Master Plan (TASK 8)

In the Schematic Design Phase, our team will develop a comprehensive plan that stitches together all the identified program items with logical and intuitive circulation networks both internal to the site and external to the surrounding context. The specific program elements identified in the RFP that will be explored in the Site Master Plan includes:

- ◆ Signature garden
- ◆ Terraced seating area
- ◆ Overall park site amenities (i.e. seating and other site furnishings)
- ◆ New docks, kayak launch, navigation aids, and other basin improvements
- ◆ Murals
- ◆ Welcome Center

The Site Master Plan is intended to be the framework for all future improvements so the area reads as a whole and accommodates both public and private commercial activity. The Site Master Plan will identify an aesthetic vocabulary that is unique to the site and character-defining for Chadakoin River Corridor. Some key considerations include:

- ◆ Identity/Theming: How do we make this place authentic and unique?
- ◆ Circulation and Connectivity, Including Views to/from Site
- ◆ In-Water/Marine Design
- ◆ Placemaking
- ◆ Landscape/Habitat/Ecology
- ◆ Sustainability

Importantly, the Site Master Plan will also serve as the basis for an initial high-level cost estimating effort so we can identify a budget for the full buildout of the entire plan. If the available budget for construction is insufficient to realize the plan in its entirety, we can work with you and stakeholders to identify and prioritize implementation phases. A review cycle allowing for comment by the City and revisions if required is included in this task.

Participants: CTLA, C&S, ANCHOR

Deliverables: Site Master Plan, Preliminary Cost Estimate

5. Public Participation (TASK 9)

Our team is aware of the outreach being completed through the Comprehensive Planning process and eventual Chadakoin River Brownfield Opportunity Area Pre-Development Activities project. Due to this, we will work to ensure that outreach facilitated through this project minimizes planning fatigue.

Following development of the Site Master Plan, our team will work alongside the City to identify a location for a public meeting to gain insights and feedback on conceptual designs. The public meeting will include an overview of planning that led to the project, scope, and schedule. Following the presentation, our team will present different aspects of the Master Plan as breakout areas, where community members can ask technical leads one on one questions, provide feedback on design, and focus on what is important to them.

Following the public meeting, our team will combine all public comments, share them with the City, the project committee, and additional stakeholders, as well as determine any changes that should be made based on input from the community.

Additionally, our team is aware of the proposed kayak tour outreach to be facilitated in the spring of 2025 through the Comprehensive Plan. We believe the tour could be combined with outreach for the activation project to allow committee members, the project team, and community members the opportunity to view the land from the water and provide insights on design of the improvements.

Participants: C&S and CTLA

Deliverables: Presentation materials, public comment sheets

6. Permit Analysis/Pre-permit Meeting (TASK 10), SEQR (TASK 13), and Permits (TASK 14)

Our team has successfully navigated a wide range of environmental impact analyses consistent with the New York State Environmental Quality Review Act (SEQR). Our experience includes serving a diverse group of government and private sector clients across the United States. We provide strategic advice on environmental issues associated with capital project and operations including determining the extent of potential problems and recommend a course of action to obtain the required approvals and permits. We routinely provide document preparation, impact analysis, agency coordination, document filing, and public outreach. C&S will assist the City with preparation of the SEQR environmental assessment form, involved/interested agency coordination, and preparation of findings materials.

C&S will prepare a joint application for permit for submittal to the United States Army Corps of Engineers (USACE) and New York State Department of Environmental Conservation (NYSDEC). Materials included with the joint application for permit include wetland impact permit drawings, detailed description of project activities, description of affected wetland/waterbody resources, and correspondence letters with applicable agencies. This task also includes communications with the USACE and NYSDEC to facilitate the permitting process. As part of the permit application procedure, a meeting with agency personnel at the project location to review affected areas may be required. One meeting on site with USACE/NYSDEC representatives has been included within this scope of work. The impacts associated with this project are anticipated to involve minor impacts to streams and adjacent areas, and therefore it is assumed the project will qualify for USACE Section 404 Nationwide Permits, “Blanketed” NYSDEC Section 401 Water Quality Certificate, and NYSDEC Article 15 Use and Protection of Waters. It is assumed that compensatory mitigation is not required for this project as wetland and waterway impacts would be minor. Permits require coordination with the New York State Historic Preservation Office (SHPO), and United States Fish and Wildlife Service (USFWS) to ensure the project will not result in adverse impacts to cultural resources or threatened and endangered species. To expedite the agency consultation process, C&S will informally consult with SHPO and USFWS. C&S will consult with the SHPO to determine whether additional studies are required including Phase I Cultural or Architectural Surveys. This scope of services does not include costs for such surveys; however, C&S maintains relationships with archaeological and historic structure experts and can retain such services if requested. C&S will also consult with the USFWS to determine whether the project is likely to impact federally listed rare, threatened, or endangered species. The USFWS may request habitat analysis or presence/absence surveys. This scope of services does not include such surveys; however, these services can also be provided as requested.

Assumptions for these tasks include the following:

- ◆ SEQR will result in a negative declaration, preparation of an Environmental Impact Statement is not included.
- ◆ No wetlands delineation is included in this scope of services. It is assumed no wetlands occur within the project limits.
- ◆ This scope of services does not include development of coastal consistency determinations.
- ◆ A wetlands/waterway mitigation plan is not included in this scope of services. The scope does not include development of wetland creation design drawings or specifications.
- ◆ No cultural resources surveys are included in this scope of services.
- ◆ No threatened or endangered species surveys are included in this scope of services.
- ◆ It is assumed that permits to be received include one Section 404 Nationwide permit, one “Blanketed” Section 401 Water Quality Certification, and one Article 15 Use and Protection of Waters. No other permit applications are included in this scope of services.
- ◆ This scope of services includes one revision of the joint application for permit concerning agency comments. Additional requests for information will be considered additional services.

7. Design Development Phase (TASK 11)

Once the Schematic Design Phase is complete, and input from public outreach efforts has been received and compiled, the project team will move into the Design Development Phase. It is at this point in the project that the City will need to set priority of projects, and if necessary decide the best allocation of the available project funds. We anticipate that the signature gardens, park site amenities and terraced seating areas will be progressed in this phase. We also anticipate that the dock, kayak launch and navigation aids improvements will be progressed as well. The mural project, Welcome Center, and underwater obstruction removal projects will most likely need to be completed in future design phases beyond the scope of this proposal. An updated estimate of probable cost will be prepared for the project elements included in this phase. A review meeting to discuss the DD plans will be conducted with the City and the plans revised accordingly, if required.

Participants: C&S, CTLA, ANCHOR

Deliverables: Design development level plans, details, specifications and estimate of probable construction cost; review meeting minutes.

8. Contract Documents Phase (TASK 12)

Upon completion of the Design Development Phase, the project team will move toward preparation of a final contract document set. This will include final plans for layout, grading and drainage, erosion and sediment control, pavement and hardscapes, lighting and electrical, landscaping and planting, retaining wall and structural design, as well as dock, launch and navigation aid plans. Final design details and written technical specifications will also be developed for this phase of the project. A review meeting will be conducted, revisions made, and final contract documents, signed and sealed by the appropriate NYS design professionals, will be provided to the City.

Participants: C&S, CTLA, ANCHOR

Deliverables: Contract document set, including plans, details, and technical specifications

9. Bid Solicitation (TASK 15)

After having provided contract documents to the City, the next step will be putting the project out to bid. We assume that the City will complete this step, with assistance from the consultant team. This assistance may include responding to bidder Requests For Information during the bidding process and assisting with analysis and review of received bids.

Participants: C&S

Deliverables: Log of RFIs, bid tabulation

10. M/WBE compliance (TASK 16)

We will assist the City in preparing required documents for M/WBE compliance. We anticipate this effort will include providing the necessary data from M/WBE subconsultants and advising the City on the completion and submittal of the required documents to New York State.

11. Project Sign (by City) (TASK 17)

This task will be completed by the City.

12. Project Status Reports (by City) (TASK 21)

This task will be completed by the City. The consultant team will provide information as needed to complete these reports.

FUTURE TASKS (NOT INCLUDED IN THIS PROPOSAL)

13. Construction Phase (future) (TASK 18)

Services by the consultant team in the construction phase of this project are not included in this proposal but can be provided through a supplemental agreement once the construction scope is better identified.

14. As-Builts/Certification (future) (TASK 19)

Likewise, this task is not included in this proposal, but can be provided through a supplemental agreement once the construction scope has been identified.

15. M/WBE Reporting (by City) (TASK 20)

This task will be completed by the City.

16. Final Project Summary Report (future) (TASK 22)

This task will be completed by the City.



Schedule, Quality, and Cost Control Procedures

At the project kick-off meeting, C&S will discuss the schedule identified by the City of Jamestown with the City and DOS and make any adjustments discussed in the meeting. We will continuously monitor the schedule during the course of the project and provide updates in the monthly progress reports described in the scope section. If project circumstances change, we will work with the City and DOS to identify any schedule adjustments agreeable to all parties.

To C&S, creating quality documents is paramount to our success. Our documents live forever, and we want all of our documents to represent us favorably, now and in the future. As such, we have designed a rigorous quality control program that outlines the specific procedures to generate draft documents, implement internal technical review, and create final products that are exceptional.

Additionally, C&S utilizes a financial tracking software (BST) that assists project managers and teammates with the data and information necessary to keep projects on track and within budget. The BST software also allows us to manage subconsultants and ensure proper M/WBE utilization as required by the State.



The table on the following page presents C&S's itemized schedule of costs for the Design phase for the Jamestown Chadakoin River Basin Activation Project. These costs are based on the C&S Team's proposed scope of work as described in the Project Approach in this proposal. As indicated there, this fee schedule does not include Construction Phase services, which are recommended to be negotiated after this scope of work has been more fully defined. In addition, tasks that are assumed to be completed by the City rather than the consultant team are indicated.

C&S believes that this phased approach will result in a project which meet the City's priorities while utilizing the available funding in the most efficient manner.

Task		C&S	CTLA	KHEOPS	ATL	ANCHOR	DIRECT	
NO.	TASK	(PRIME)	(LA)	(SURVEY)	(GEOTECH)	(MARINE)	COSTS	TOTALS
1	<i>Project Initiation Meeting (by City)</i>							
2	<i>Project Advisory Committee (by City)</i>							
3	<i>Procurement (by City)</i>							
4	<i>Subcontract (by City)</i>							
5	Project Advisory Committee Meetings	\$2,559	\$1,152.00				\$500.00	\$4,211
6	<i>Site Control (by City)</i>							
7	Site Reconnaissance		\$2,304	\$13,100	\$33,465	\$9,500		\$58,369
8	Schematic Design Alternatives	\$16,738	\$19,392			\$20,000		\$56,130
9	Public Meeting	\$5,655	\$6,720.00					\$12,375
10	Permit Analysis/Pre-permit Meeting	\$1,986					\$500.00	\$2,486
11	Design Development Phase	\$49,085	\$25,824			\$25,000		\$99,909
12	Contract Documents Phase	\$49,551	\$23,328			\$25,000		\$97,879
13	SEQR	\$2,960						\$2,960
14	Permits	\$8,276						\$8,276
15	Bid Solicitation	\$5,365	\$768					\$6,133
16	<i>Project Sign (by City)</i>							
17	<i>Construction Phase (future)</i>							
18	<i>As-Builts/Certification (future)</i>							
19	<i>MWBE Reporting (by City)</i>							
20	<i>Project Status Reports (by City)</i>							
21	<i>Final Project Summary Report (future)</i>							
		\$142,174.69	\$79,488.00	\$13,100.00	\$33,465.00	\$79,500.00	\$1,000.00	\$348,727.69
		41%	23%	4%	10%	23%		
								\$348,700

Firm	Fee	Non M/ WBE	M/WBE
C&S	\$143,175	41%	
CTLA	\$79,488		23%
KHEOPS	\$13,100		4%
ATL	\$33,465		10%
ANCHOR	\$79,500	23%	
TOTAL	\$348,728	64%	36%

Our clients are the best index for the assessment of our professional abilities. The clients shown on each of our project profiles and below can give you a realistic picture of C&S's performance, demonstrated quality of work, and ability to meet schedules and budgets. We are proud of the positive and long-lasting relationships we have earned with our clients throughout our years of service. We encourage you to contact our references and talk to them about how C&S has met their needs.

We have listed six references below, additional information can be found on the following pages, as well as additional project experience.

Nate Aldrich, Special Projects Coordinator
Chautauqua County Department of Planning and Development, NY

(716) 363-3672, aldrichn@co.chautauqua.ny.us

CJ Smith, DPW Commissioner
City of Fulton, NY

(315) 592-5390, csmith@cityoffulton.com

Mona K. Caron, Director of Trails and Stewardship
Erie Canalway Heritage Fund, Inc.

(518) 237-7000 x204, monacaron@parter.nps.gov

Mary Robison, PE
City of Syracuse, NY

(315) 448-8214, mrobinson@syrgov.net

Laura Wilson, Director of Community Development
City of North Tonawanda, NY; **Executive Director**, Lumber City Development Corporation

(716) 695-8580, LWilson@lumbercitydc.com

Traci Hopkins, Treasurer
Village of Gowanda, NY

(716) 532-3353, gowandavillageth@gmail.com

Chadakoin River Strategic Plan

Chautauqua County Department of Planning and Development | Jamestown, New York

Contact:

Nate Aldrich
Special Projects Coordinator (716) 363-3672
aldrichn@co.chautauqua.ny.us

C&S Companies led the Chadakoin River Strategic Business Plan alongside The Harrison Studio to identify assets and opportunities along the Chadakoin River within the City of Jamestown. The project included the identification of strategies within a Business Plan to move implementation of catalytic projects forward. The Chadakoin River runs through the City of Jamestown and connects to Chautauqua Lake. Historically, the Chadakoin was a source of economic prosperity within the city. Now, much of the land along the Chadakoin's edge is vacant and underutilized although excellent waterfront uses do exist in some places, including McCrea Point Park, Comedy Center Park, land



surrounding the Jamestown River Walk, and the current Board of Public Utilities Center of Operations.

The project included extensive stakeholder outreach, inventory and analysis of the Study Area, data collection, and market analysis to identify projects that will activate land surrounding the river and act as a catalyst to make Jamestown a hub for ecotourism within the

region. The Business Plan lays out the priorities and will act as a tool kit for municipal leaders and nonprofit entities.

As prime consultant, C&S was responsible for maintaining the budget and ensuring schedule compliance. C&S was also responsible for direct communication with the Steering Committee, leading meetings, and

the creation of maps and marketing materials for the project.



Marina Improvements

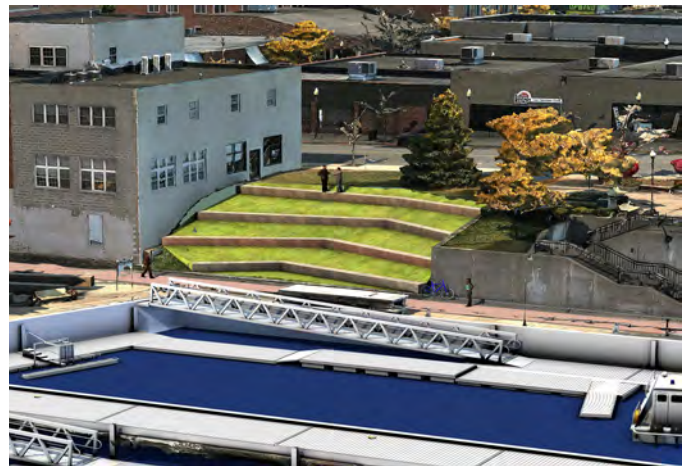
City of Fulton | Fulton, New York



Canal Landing Marina, located on the Oswego River and the NYS Canal System, is a municipal marina in need of significant renovation. This project, located in the heart of the downtown and centrally located on the main Pathfinder Canal Towpath Trail, lends itself to become a waterfront attraction to boaters, visitors, and residents alike. This project will transform the Marina and Canal Landing Park into a premium gathering location where the City and other entities can host water related events while providing boaters traveling the canal system a safe and vibrant stopover experience.

This site is particularly unique because there is significant boat traffic through the canal system and it is open later than others in the area. To attract and retain boaters to this landing, C&S proposed upgrades that will make the marina more user-friendly and restore it to its former glory. These upgrades include a new floating slip system, new floating docks, an accessible kayak launch, and a winter dock storage area.

Boaters will also be drawn to the proposed stage space and lawn area, where concerts, fairs and other events can be held. During off-times, visitors can use the lawn area for passive recreation. The lawn area can also be converted into an ice rink to ensure that the park stays lively through the winter months. The grass embankment on the east side of the site was also converted into amphitheater-style seating, so that users can enjoy elevated views of Fulton's dazzling waterfront. Murals were laid out on buildings along First Street to celebrate Fulton's unique character and to make this urban corridor more colorful and vibrant. These amenities will not only attract new visitors but also provide the residents of Fulton with a pleasant space to spend time with friends and family.



These upgrades to Canal Landing Marina will be sure to make a strong first impression with passing boaters and invite them to stop and discover everything else the City of Fulton has to offer.

Contact:

CJ Smith
DPW Commissioner
(315) 592-5390
csmith@cityoffulton.com

New York State Canal System Hand Launch Facility Design Guide

Erie Canalway Heritage Fund, Inc. | Statewide, New York



The New York State Canal System totals 524 miles and has four main branches spanning from the Niagara River to the Hudson River, Lake Champlain to the confluence with the Erie Canal at Waterford, from the Erie Canal at Three Rivers Point to Lake Ontario, and 100 miles along Seneca and Cayuga lakes connecting with the Erie Canal near Montezuma.

In recent years, the Canal System has experienced a dramatic increase in use by human-powered hand-launched watercraft including canoes, kayaks, and stand-up paddleboards. Some amenities designed for commercial vessels and powerboats don't work well for these types of watercraft.

C&S assisted the Erie Canalway Heritage Fund, and project partners at the National Park

Service in developing guidelines are intended to help organizations and communities plan and design facilities for hand-launch watercraft. They are based on standards and guidelines previously developed for this and other waterways while focusing on structures, bank and channel features, and hydrologic characteristics that may be unique to New York's 524 miles of working canals.

While every launch site is distinctive, many on the Canal System share common features, structure types, and challenges. The goal of the guidelines is to provide

a concise source of information for those looking to design, construct and operate hand-launch facilities on the Canal System. Desirable features were identified, along with pitfalls to avoid. A range of options was presented for each type of launch site – from minimum standards required for paddlers to move their watercraft and themselves between water and land – to design ideas for users of varying physical abilities to features, equipment, and amenities that could make a launch site exceptional.



Contact:

Mona K. Caron
Director of Trails and Stewardship
(518) 237-7000 x204
monacaron@partner.nps.gov



Urban Creekwalk Development— Phases I & II

City of Syracuse | Syracuse, New York

In total, phases I and II of the Syracuse Creekwalk constitute 4.5 miles of urban trail within the City of Syracuse, paralleling Onondaga Creek, from Onondaga Lake at the city's northern limits, to Armory Square at the city's core, to Kirk Park on the city's South Side. These two phases are an additional step in forming the spine of an inter-connected network of trails that will eventually connect the City of Syracuse with the proposed "Loop the Lake" and "Canal" trails. With the first two phases complete, and a third phase coming in 2025, trail users are able to experience nature within the heart of the city and have a direct and safe walking and biking route that covers fully 2/3 of the center of the City.

The Creekwalk now allows people to experience nature in the heart of the city, with views of historic buildings, a marina and park at the Inner Harbor, and a nature preserve type-setting at the lakeshore.

The project's linear nature and length presented challenges during design, spanning residential, transitional, and commercial areas within the City. As ROW is at a premium in the city, the design team needed to be mindful of impacts to property owners. Multiple alignments were considered, weighing impacts to traffic and property, and of course project cost. To assist with the selection multiple public information meetings were held to present the alternatives and the public was allowed to provide comments in focused design charrettes. Once the route was finalized, a public hearing was held to relay the results and fulfil environmental commitments. In all, phases I and II affected 86 properties, both privately and



publically owned, and required 3 commercial buildings and 1 residential building to be demolished. C&S was the prime consultant, responsible for design and construction inspection. ROW coordination and acquisition was a major challenge, involving the city, county, NYSDOT, NYS Canal Corporation, businesses, private landowners, and two other major construction projects. Public involvement was critical, with presentations and updates to the client, businesses, and city residents.

The majority of the project utilizes existing park area and city streets; however, community input did select an alignment that perches on the rim of Onondaga Creek from Midland Avenue to Tallman Street. To minimize impacts to residences and provide some measure of privacy, the trail was depressed in this area to obscure sight lines from the trail to adjacent properties and 595 feet of retaining wall will be constructed to allow the trail to be closer to the creek.

publically owned, and required 3 commercial buildings and 1 residential building to be demolished. C&S was the prime





In addition, creek viewing areas will be constructed at intervals throughout the project, and a creek-level platform will be built in Kirk Park that the city can convert into a canoe launch in the future as more recreational activities that focus on the creek are created. To accommodate a variety of terrain conditions and elevation changes, a number of structural elements were incorporated, including retaining walls, a stone gabion wall, and two bridges.

Throughout design, safety was a primary concern of the design team. Lighting is provided for all of the trail. Emergency call boxes are also included at strategic locations, and operate on cellular networks so that they are portable and can be relocated as the need arises. Lastly, in coordination with the City of Syracuse Police Department, cameras will be placed along the phase II route that feed directly into the police's Operations Group to supplement foot and bike patrols.

Several sustainable features were integrated, including rain gardens, permeable soils, porous concrete and asphalt pavement surfaces, and vegetated swales, all of which help with rainwater infiltration and reduction of runoff.

C&S completed environmental studies and obtained necessary permits as part of our scope of services. The project was identified as a National Environmental Policy Act (NEPA) Class II Categorical Exclusion with Documentation project and a New York State Environmental Quality Review Act (SEQR) Type I Action. Documentation was prepared to support the environmental determination of significance relative to both the federal and state regulations. The NEPA and SEQR review process included community, socioeconomic, and environmental justice considerations. Detailed investigations completed include wetland delineation and impact analysis, endangered species assessment, floodplain impact assessment, historical and cultural resource evaluations, noise and traffic impact analysis, and hazardous materials evaluation including asbestos and lead paint. Agency coordination for this project included the State Historic Preservation Office (SHPO), New York State Department of Environmental Conservation (NYSDEC), United States Army Corps of Engineers (USACE), New York Natural Heritage Program, United States Fish and Wildlife

Service, and the City of Syracuse relative to floodplains. NEPA documentation prepared was reviewed and approved by the New York State Department of Transportation (NYSDOT) who indicated the project met the criteria as a Categorical Exclusion in accordance with 23 Code of Federal Regulation 771.117. C&S prepared parts I-III of a Full Environmental Assessment Form on behalf of the City to support a negative declaration that no significant adverse environmental impacts would occur as a result of the project. C&S also prepared a Joint Application for Permit for submittal to the NYSDEC and USACE relative to wetland and waterway regulations. The project received regulatory permits including a USACE Section 404 Nationwide Permit, and a NYSDEC Article 15 Use and Protection of Waters Permit which allowed the project construction to proceed.

Contact:

Mary Robison, PE.
City of Syracuse
(315) 448-8214
mrobison@syr.gov.net
233 E Washington St
Syracuse, NY, 13202

Local Waterfront Revitalization Program

City of North Tonawanda | North Tonawanda, New York

The C&S team, including Joy Kuebler Landscape Architect, Propsect Hill Consulting, Molly Vendura Landscape Architecture, and Wendy Salvati is in the process of completing the City of North Tonawanda's Local Waterfront Revitalization Program Plan (LWRP). Updating and replacing the City's 1998 document, the new LWRP seeks to provide additional protections for North Tonawanda's scenic waterfront resources and create public policy that protects the waterfront for years to come.

C&S's responsibilities include overall project management, committee coordination, inventory and analysis of existing conditions, formation of a future waterfront land use plan, and the review and drafting of waterfront policies.

C&S worked collaboratively with Joy Kuebler Landscape Architect who led outreach efforts. Outreach for the project included two public workshops, a boat tour along the Erie Canal and Niagara River, walking tours, an online survey, and the creation of a Community Participation Plan.



The LWRP also includes visualizations of priority waterfront projects that the City of North Tonawanda will be able to utilize for future grant applications and within future planning documents.

The project will include zoning and land use recommendations following an inventory and analysis of existing conditions and the input received through community engagement. These recommendations will ensure that North Tonawanda is prepared to achieve a shared vision for their waterfront.



Contact:

Laura Wilson
Director of Community Development
(716) 695-8580
lwilson@lumbercitydc.com

Riverwalk Skate Park: Brownfield Site Planning, Redevelopment, and Implementation

The City of Jamestown | Jamestown, New York

The 117 Fairmount Avenue Site in the City of Jamestown is a true example of how proper planning and use of grant funding can turn an unutilized property into a vibrant part of the community.

The site is immediately adjacent to the Chadakoin River, is proximal to a waterfront park, and has been identified in a multitude of Jamestown's planning documents as a Site of importance. The property was initially developed as a power house for a trolley system that operated around Chautauqua Lake. The onsite building collapsed in recent years and the City of Jamestown completed the demolition.

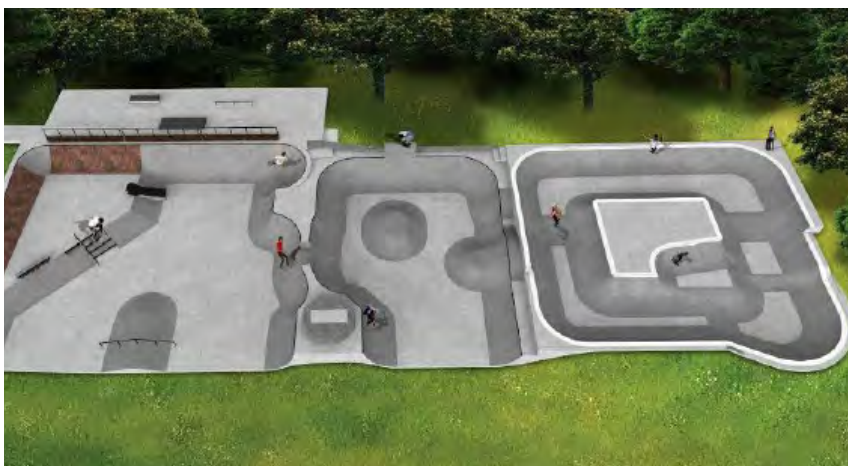
C&S led a team of consultants through the planning process for the revitalization of the area around the 117 Fairmount Avenue Site under New York State's Brownfield Opportunity Area (BOA) Program. The BOA planning document called



for a focus on the redevelopment of waterfront properties for recreational and commercial uses as a way to increase visitation by tourists to Chautauqua Lake as well as improve recreational opportunities for local residents. The 117 Fairmount Avenue Site was identified as a strategic site during the City's brownfield planning efforts.

In 2014, the City of Jamestown was awarded a Community Wide Brownfield Assessment Grant by

the EPA. This allowed funding for Phase I and Phase II Environmental Site Assessments (ESAs) within the City. Working with the City, C&S completed a Phase I and Phase II ESA on the property. The Phase I ESA developed is consistent with ASTM E1527-13 as well as USEPA Standards and Practices for All Appropriate Inquiries. The Phase II ESA included the collection of surface and subsurface soil samples as well as the installation and sampling of three permanent groundwater monitoring wells. Results of the assessments indicated low levels of contamination within the urban fill that is present across the site. Based on the contaminants detected, C&S prepared a Site Management Plan, which identified the need for a site cover system to be placed across the site to control exposure to remaining contamination. C&S also provided oversight during construction of the project.



Based on C&S's work with the City, the Site became a prime candidate for the location of a new waterfront skate park. The intent of the skate park is to provide recreational and healthy living opportunities for the City of Jamestown community by activating a key waterfront property. The City of Jamestown applied for and was awarded a grant by the Tony Hawk Foundation to help fund the construction of the skate park. In addition, the City secured funding through the Ralph C. Wilson Foundation, an Urban Development Action Grant, and a Community Development Block Grant. Because U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program was also used for the project, the City of Jamestown retained C&S to prepare an environmental assessment (EA) for development of the Riverwalk Community Skate Park to comply with the National Environmental Policy Act (NEPA) of 1969.

C&S assisted the City by leading them through the NEPA process and by acting as the liaison and project coordinator with HUD and other involved regulatory agencies. Preparation of the skate park EA included:

- ◆ Reviewing existing site information and client provided documentation
- ◆ Regulatory agency consultation (SHPO, USFWS, NYSDEC)
- ◆ Evaluating impacts to various environmental resources (i.e., air quality, coastal resources, threatened & endangered species, environmental justice, water resources, historic resources, and hazardous materials, etc.).
- ◆ Assessing the Project for consistency with the City of Jamestown LWRP Policies
- ◆ Identifying mitigation measures including engineering and institutional controls to be implemented during construction of the skate park
- ◆ Identifying permits and/or approvals required prior to construction of the skate park
- ◆ Assisting the City with preparation of public notices related to public review of the EA

Detailed studies completed by C&S in support of the EA included a wetland field survey, a rare, threatened and endangered species habitat assessment. The wetlands field survey indicated no federal or state regulated wetlands within the project limits. The endangered species habitat assessment focused on the eastern spiny softshell, northern long-eared bat, clubshell mussel, northern riffleshell, and rayed bean. No suitable habitat was determined to occur within the anticipated impact area for the project.

C&S successfully led the City of Jamestown through the entire HUD NEPA process resulting in a Finding of No Significant Impact (FONSI).

Contact:

Crystal Surdyk
Director of Development
(716) 483-7659
surdyk@jamestownny.gov

Step 2 Brownfield Opportunity Area Project

City of Jamestown | Jamestown, New York

C&S was selected by the City of Jamestown to lead a consultant team that includes Sasaki, JKLA and CBRE as well as others to identify appropriate redevelopment strategies for the western portion of the City. The project includes an extensive, innovative outreach program intended to obtain the community's true vision for revitalization of the community. The analysis tasks include utilities, transportation, and economic markets, as well as inventorying and prioritizing brownfield sites within the Study Area. In addition to possible BOA designation, outcomes include a comprehensive revitalization plan that identifies short-, medium-, and long-term reuse strategies for some of the most problematic properties in the City.

For this Step 2 BOA project, C&S is updating an inventory of all brownfield sites within the Study Area through a combination of reviewing records, conducting interviews, and completing site reconnaissance and creating marketing materials for each of the listed sites. The goal of the work is to identify strategic parcels for redevelopment followed by gaining private development interest in the parcels.



In addition, C&S is characterizing the current conditions, capacity and weaknesses of the existing utility and transportation infrastructure, and making recommendations for modifications to these systems that will foster revitalization of the Study Area. C&S's work also includes the characterization of natural resources and environmental features of the study area.

In addition to identifying appropriate economic development projects, a key feature of the planning process is identifying means to improve access to Chadakoin Park, an important public amenity in the Study Area. Key access points and connecting routes

will be identified between the Park and the adjacent neighborhoods.

Contact:

Crystal Surdyk
Director of Development
City of Jamestown
(716) 483-7657
surdyk@cityofjamestownny.com



Mecklenburg Community Park

Location: **Town of Hector, NY**
Client: **Friends of Mecklenburg Community Park**

Design: **2024**
Completion: **Ongoing**
Project Cost: **N/A**
Project Type: **Park Master Planning**

Role and Responsibilities:
Lead Landscape Architect

Reference:
Jessica Rodgers
Hector Town Board
jessicarodgers@hectorny.us

The Friends of Mecklenburg Park engaged Chiuten Trowbridge Landscape Architects to develop a master plan to enhance and update the 17 acre community park.

CTLA designed site alternatives for walking trails, a playground, basketball court, and small parking lots. CTLA also assisted with strategizing implementation through volunteer efforts, including tree removals to clear invasive species and create shaded seating and play areas.

CTLA participated in community engagement to garner support for the park improvements and identify local partnerships to assist in implementation efforts.





High Falls State Park - Design & Implementation

Renewing the connection between people and place in the heart of Downtown Rochester.

Location: **Rochester NY**
 Client: **Empire State Development**
 Completion: **2030**
 Size: **40 acres**
 Construction Cost: **N/A**
 Project Type: **Waterfront Green Space, Trails, Ecological Restoration, Recreation**

Chiuten Trowbridge Landscape Architecture (CTLA) is presently engaged by Empire State Development on a landmark project to design the new High Falls State Park in Downtown Rochester. The new park will provide access to portions of the Genesee River gorge and the spectacular High Falls which have been historically inaccessible to the public due to large scale industrial facilities.

The project is envisioned to be a catalyst for community building in downtown Rochester rooted in inclusivity, sustainability, and innovation. Park amenities and ecological restoration will redefine the contemporary use of the site, and reconnect citizens to the historic origin of the city at this location. Critical gaps in the Genesee Riverway Trail network will be

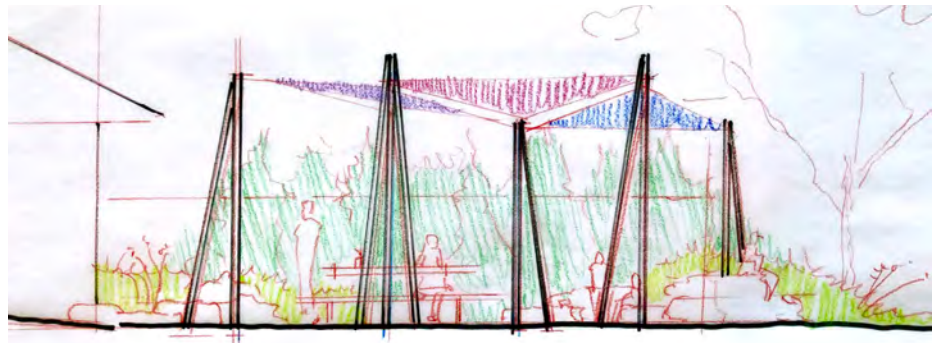
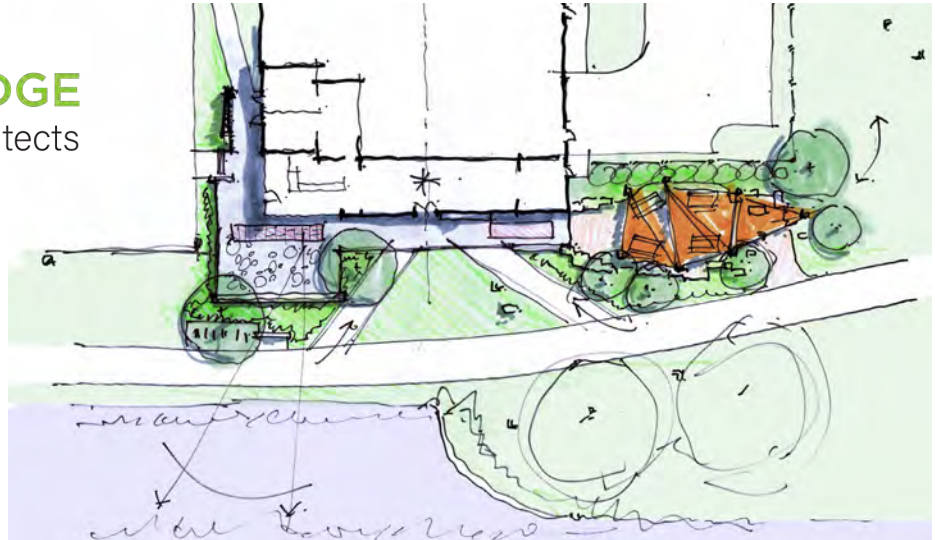
filled on both sides of the river and at the upper and lower gorge levels. An ecology center and event spaces will provide programmatic activation, and support uses by neighbors and visitors alike.

CTLA's current design scope includes contributions from concept through construction observation as a strategic design partner and member of the robust outreach team.



Source: Rochester City Hall Photo Lab

**CHIUTEN
TROWBRIDGE**
landscape architects



Wharton Studio Museum

Reconnecting with silent film pioneers in a historic waterfront park.

Location: Stewart Park, Ithaca NY
Client: Wharton Studio Museum and
Friends of Stewart Park

Design: 2024
Completion: 2026

Size: 0.5 acres
Site Cost: \$500,00

Project Type: Waterfront activation, historic
landscape, interpretive design, phased
implementation

Role and Responsibilities:
Subconsultant Landscape Architect
Jonathan Peet, PLA ASLA, Principal

Reference:
Diana Riesman
Executive Director / Co-Founder
Wharton Studio Museum
(607) 592-3017
driesman@whartonstudiumuseum.org

Chiuten Trowbridge Landscape Architecture (CTLA) is currently engaged with the design and implementation of the Wharton Studio Museum in Ithaca, NY. The project will celebrate the pioneers of the silent film industry - the Wharton Brothers - and their sprawling film studio on Cayuga Lake. Ithaca's silent film industry resulted in 700 films, which live on as a testament to their bold creativity.

Working with a team of consultants, CTLA is designing a welcome terrace, interpretive landscape components, shaded seating grove, and ADA routes for the Wharton Studio Museum.

Critical to the success of the project is a thoughtful integration with the broader

Stewart Park landscape and its location on the shore of Cayuga Lake. The project will create a new destination in a National Register of Historic Places listed landscape.

The design approach will offer a formal entry and terrace for the museum proper, as well as transitional features reaching into the park.

Working with the lead architect and exhibit designer, CTLA is creatively extending interpretation out into the landscape to help the public discover the story of Wharton Studio.

The project is utilizing a carefully crafted multi-phase design and implementation strategy.

Thomas F. Higgins Natural Park

Buffalo, New York | Buffalo Niagara Waterkeeper



Anchor QEA was selected by Buffalo Niagara Waterkeeper to design a fishing overlook and kayak launch and to improve public access at the Thomas Higgins Natural Park on the Buffalo River. The project is part of the Buffalo Blueway intended to encourage paddling, boating, fishing, and passive recreation.

We collected topographic and bathymetric data and geotechnical data to support design development. Anchor QEA evaluated water surface elevations, water velocities, and scour to design upland debris deflectors and shoreline stabilization. Anchor QEA designed a bridge with overlook to replace a gravel road and culverts. The designs improved water circulation and ecological function of the internal wetland area.

Designs were finalized in 2023 and Anchor QEA provided construction administration services to support construction and reviewed contractor submittals and requests for information. Scott Lawn Yard completed the construction in 2024.

Project Features

Bridge with overlook

Kayak launch

Trails and seating

Project Challenges

Dynamic riverine environment

Debris damage

Site access

Team Members

Ryan Davis, Project Manager

Dominic Massaro, Engineer of Record

Chris Mansour, Marine Structure Design

Brian Murphy, Construction Manager

Project Reference

Katherine Winkler
Senior Program Manager, BNW
716-852-7483, Extension 15

Ohio Street Boat Launch Project

Buffalo, New York | Buffalo Niagara Waterkeeper



Anchor QEA was selected by Buffalo Niagara Waterkeeper to develop designs to expand and enhance an existing public access area along the Buffalo River waterfront to encourage paddling, boating, fishing, and passive recreation. The improved access area connects the water-based Blueway trail system to landside Greenway trail system.

We collected topographic and bathymetric data and geotechnical data to develop an existing conditions report and support designs. Anchor QEA evaluated water surface elevations, water velocities, and scour to design debris deflectors and shoreline stabilization. For the nearshore area, Anchor QEA designed submerged aquatic vegetation habitat and emergent vegetation planting areas.

Designs were finalized in 2020 and Anchor QEA provided bid procurement services. Anchor QEA also provided construction administration services to support construction and reviewed contractor submittals and requests for information. Scott Lawn Yard completed the construction in 2021.

Project Features

Fishing pier

Non-motorized boat launch

Riparian and emergent wetland plantings

In-water fish habitat

Project Challenges

Dynamic riverine environment

Debris deflection

Stakeholder coordination

Team Members

Ryan Davis, Project Manager

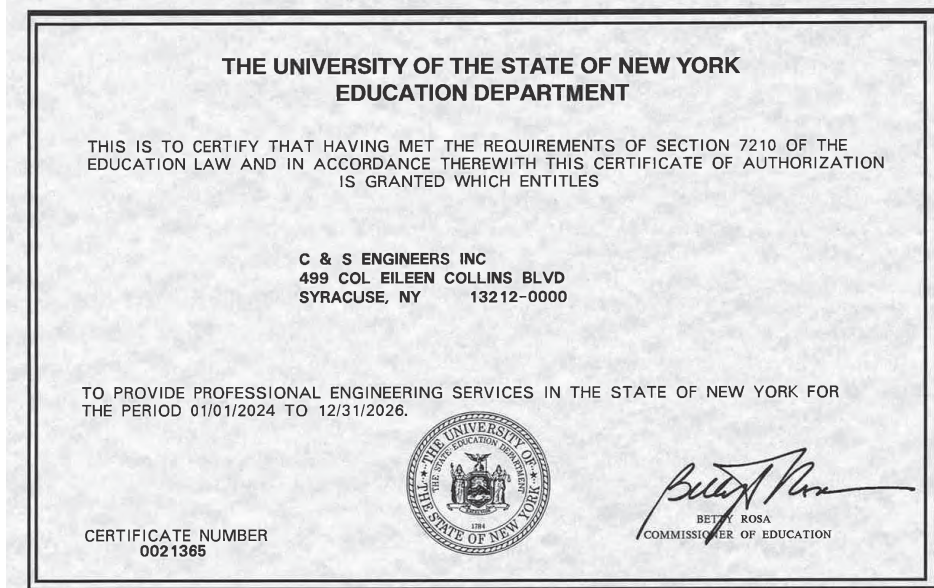
Matt Henderson, Hydraulic Engineer

Brian Murphy, Construction Manager

Project Reference

Katherine Winkler
Senior Program Manager, BNW
716-852-7483, Extension 15

Supporting Information



INVESTIGATION AUTHORIZATION - COMPANY

The undersigned organization, a prospective proposer to provide emergency advanced life support ambulance service for the City of Jamestown, recognizes that public health and safety requires assurance of safe, reliable, cost-efficient ambulance service. That assurance will require inquiry into aspects of company operations deemed relevant by the City of Jamestown, or its agents. The company specifically agrees that the City of Jamestown or its agents may conduct an investigation into, but not limited to the following matters:

1. The financial stability of the company, including its owners and officers, any information regarding potential conflict of interests, past problems in dealing with other clients or cities where the company has rendered service, or any other aspect of the company operations or its structure, ownership, or key personnel which might reasonably be expected to influence the City of Jamestown's selection decision.
2. The company's current business practices, including employee compensation and benefits arrangements, pricing practices, in-service training programs, means of competing with other companies, employee discipline practices, public relations efforts, current and potential obligations to other buyers, and general internal personnel relations.
3. The attitude of current and previous customers of the company toward the company's services and general business practices, including patients or families of patients served by the company, physicians or other health care professionals knowledgeable of the company's past work, as well as other units of local government with which the company has dealt in the past.
4. Other business in which company owners and/ or other key personnel in the company currently have a business interest.
5. The accuracy and truthfulness of any information submitted by the company in connection with such evaluation.

This authorization shall expire one year from the date of signature.

AUTHORIZATION FOR SUCH INVESTIGATION IS HEREBY EXPRESSLY GIVEN BY THE COMPANY:

C&S Engineers, Inc.

Company Name

10/30/2024

Date

By: Signature (authorized representative)

John T. Camp, Senior Vice President

Name & Title Printed

State of: New York

County of: Onondaga

On this 30th day of October ~~2020~~²⁴ before me, the undersigned,
date month

John T. Camp
John T. Camp name (printed)
personally appears.

To me known to be the person described herein and who executed the foregoing statement, and acknowledged that s/he executed the same as her/his free act and deed. Witness my hand and Notary Seal subscribed and affixed in said County and State, the day and year above written.

Anne Marie Piraino
Notary Public (signed)

ANNE MARIE PIRAINO
Notary Public, State of New York
Qualified in Onondaga Co. No. 01PI4630482
My Commission Expires June 30, 2026

**CERTIFICATION PURSUANT TO
SECTION 103-G OF THE NEW YORK STATE**

General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law. Such list can be found on the website of the office of general services, <http://ogs.ny.gov/default.asp>."

John T. Camp

Print

Signature

Senior Vice President

Title

C&S Engineers, Inc.

Company Name

10/30/2024

Date

On January 13, 2012, Chapter 1 of the Laws of New York for 2012 was signed into law by Governor Andrew M. Cuomo. The law is known as the "Iran Divestment Act of 2012" (the "Act") and can be found at § 165- aof the NY State Finance Law. The Act became effective on April 12, 2012. The Act imposes limitations on "persons" that are determined to be engaged in investment activities in the Iranian energy sector, as defined in the Act.

On July 17, 2012, Governor Cuomo signed into law Chapter 106 of the laws of 2012, which extended the Iran Divestment Act to State and local public authorities, the State University of New York, and the City University of New York.

NON-COLLUSIVE BIDDING CERTIFICATION
Required by Section 139-D of the State Finance Law

By submission of this bid, bidder and each person signing on behalf of bidder certifies, and in the case of joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his/her knowledge and belief:

[1] The prices of this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

[2] Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

[3] No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A BID SHALL NOT BE CONSIDERED FOR AWARD NOR SHALL ANY AWARD BE MADE WHERE [1], [2], [3] ABOVE HAVE NOT BEEN COMPLIED WITH; PROVIDED HOWEVER, THAT IF IN ANY CASE THE BIDDER(S) CANNOT MAKE THE FORGOING CERTIFICATION, THE BIDDER SHALL SO STATE AND SHALL FURNISH BELOW A SIGNED STATEMENT WHICH SETS FORTH IN DETAIL THE REASONS THEREFORE:

[AFFIX ADDENDUM TO THIS PAGE IF SPACE IS REQUIRED FOR STATEMENT.]

Subscribed to under penalty of perjury under the laws of the State of New York, this 30 date
day of october, 2024 as the act and deed of said corporation of partnership.
month year

IF BIDDER(S) (ARE) A PARTNERSHIP, COMPLETE THE FOLLOWING:

NAMES OF PARTNERS OR PRINCIPALS	LEGAL RESIDENCE
*See following page	

Board of Directors:

John T. Camp
Marc C. Champigny
Kimberly Fabend
Kelly J. Jost
Seth D. Kaeuper
Eric N. Kenna
Robert J. Koller
Michael W. LaMontagne
Aileen Maguire Meyer
Lance R. McIntosh
R. Nicholas McLaughlin
Joseph D. Nadzan
Douglas J. Obrist
Daniel E. Riker
Nathan M. Van Wie

Officers:

Chair of the Board & President - Aileen Maguire Meyer
Senior Vice President - Michael D. Hotaling
Senior Vice President/Treasurer - John T. Camp
Vice President/Secretary - Robert J. Koller
Vice President - Joseph D. Nadzan



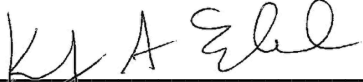
CITY OF
JAMESTOWN
NEW YORK

Agenda Date: _____

Agenda Item: _____

STAFF REPORT

DATE: December 2, 2024
TO: Kimberly A. Ecklund, Mayor
FROM: Mark Roetzer P.E., Public Works Director
SUBJECT: Change Order #1 Jefferson St. Reconstruction 2024

Approved and Forwarded to City Council


Kimberly A. Ecklund, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: R. Patti Concrete Excavating LLC, PO Box 3081 Jamestown, NY has completed the project.

BACKGROUND: The quantities have been audited in the field and have been adjusted accordingly. Existing conditions in the field caused a significant increase to amount of work needed to repair the street.

FISCAL IMPACT: \$19,546.00 more than the contracted amount to be paid out of CHIPs funds.

RECOMMENDATION: Approve the Change Order.

ATTACHMENT(S):
1. Resolution
2. Change Order

BY COUNCIL:

RESOLVED, That the Mayor be and she hereby is authorized to execute Change Order #1 with **R. Patti Concrete Excavating, LLC** PO Box 3081, Jamestown, NY 14701 for **Jefferson Street Reconstruction 2024** based on the contract dated September 12, 2024 in the following amounts:

ADDITIONS:

16 SY Production Cold Milling @ \$7.50/SY
6 SY Misc. Cold Milling @ \$15.00/SY
5 GAL Tack Coat @ \$30.00/GAL
6 TON Warm Mix Asphalt Top @ \$220.00/TON
394 SF Six Inch Flatwork @ \$16.00/SF
74 SY Brick Pavement Repair @ \$74.00/SY

DEDUCTIONS:

6 FL Joint Sealant @ \$18.00/LF
30 SF Four Inch Flatwork @ \$15.00/SF
9 LF Curb & Gutter @ \$80.00/LF
56 CY Additional Excavation @ \$35.00/CY

for a total increase of Nineteen Thousand Five Hundred Forty-Six Dollars and zero cents (\$19,546.00) subject to the approval of Corporation Counsel as to form.

CHANGE ORDER #1

OWNER

City of Jamestown, NY

CONTRACTOR

R. Patti Concrete Excavation LLC

**PROJECT: Street Reconstruction
Jefferson St. 2024**

CHANGE ORDER NO.: 1

DATE: December 2, 2024

CONTRACTOR: R. Patti Concrete Excavation LLC

CONTRACT DATE: September 12, 2024

The Contract is changed as follows:

ADDITIONS:

Item #1: Production Cold Milling 16 SY @ \$7.50/ SY	\$ 120.00
Item #2: Misc. Cold Milling 6 SY @ \$15.00/ SY	\$ 90.00
Item #3: Tack Coat 5 GAL @ \$30.00/ GAL	\$ 150.00
Item #4: Warm Mix Asphalt Top 6 TON @ \$220.00/ TON	\$ 1,320.00
Item #8: Six Inch Flatwork 394 SF @ \$16.00/ SF	\$ 6,304.00
Item #10: Brick Pavement Repair 74 SY @ \$74.00/ SY	\$ 14,800.00

DEDUCTIONS:

Item #6: Joint Sealant 6 LF @ \$18.00/ LF	\$ (108.00)
Item #7: Four Inch Flatwork 30SF @ 15.00/ SF	\$ (450.00)
Item #9: Curb & Gutter 9 LF @ \$80.00/ LF	\$ (720.00)
Item #11: Additional Excavation 56 CY @ \$35.00/ CY	\$ (1,960.00)

Net Additions:	\$ 22,784.00
Net Deductions:	\$ (3,238.00)
Net Change	\$ 19,546.00

The original Contract Sum was	\$ 83,330.00
Net change by previously authorized Change Order	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 83,330.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 19,546.00
The new Contract Sum including this Change Order will be	\$ 102,876.00
The Contract Time will be unchanged by	0 days

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

R. Patti Concrete Excavating LLC
CONTRACTOR
PO Box 3081
Jamestown, NY 14702

CITY OF JAMESTOWN, NY
OWNER
Municipal Building, 200 E. Third St.
Jamestown, NY 14701

BY _____

BY _____

DATE _____

DATE _____



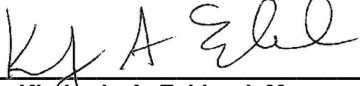
CITY OF
JAMESTOWN
NEW YORK

Agenda Date: _____

Agenda Item: _____

STAFF REPORT

DATE: December 10, 2024
TO: Kimberly A. Ecklund, Mayor
FROM: Mark Roetzer, Jr., P.E., Acting Director of Public Works
SUBJECT: Lifting Hiring Freeze: Streets Division

Approved and Forwarded to City Council


Kimberly A. Ecklund, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: The Department of Public Works will have one vacancy due to a retirement. I am requesting to hire one (1) Laborer.

BACKGROUND: This position is required by the Minimum Manning clause in the AFSCME contract. Recent employee separation requires replacement employee.

FISCAL IMPACT: Funding for this position was included in the 2024 Budget and replaces a separated employee.

RECOMMENDATION: I request that the City Council lift the hiring freeze in order to fill the vacancy.

ATTACHMENT(S): 1. Resolution

BY COUNCIL:

WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Department of Public Works an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

Laborer in the Department of Public Works.

This position is vacant as the result of a retirement.



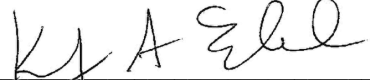
CITY OF
JAMESTOWN
NEW YORK

Agenda Date: _____

Agenda Item: _____

STAFF REPORT

DATE: December 10, 2024
TO: Kimberly A. Ecklund, Mayor
FROM: Mark Roetzer, Jr., P.E., Acting Director of Public Works
SUBJECT: Lifting Hiring Freeze: Mechanic

Approved and Forwarded to City Council


Kimberly A. Ecklund, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: The Department of Public Works is requesting to hire one (1) new Mechanic in the Fleet Maintenance Division.

BACKGROUND: This position is required by the Minimum Manning clause in the AFSCME contract. Recent employee resignation requires replacement employee.

FISCAL IMPACT: Funding for this position was included in the 2024 Executive Budget and replaces a separated employee.

RECOMMENDATION: I request that the City Council lift the hiring freeze in order to fill this position.

ATTACHMENT(S): 1. Resolution

BY COUNCIL:

WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Department of Public Works an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

Mechanic in the Department of Public Works Fleet Division.

This position is vacant as the result of a resignation.

BY COUNCIL:

RESOLVED, That the regular meetings of the City Council of the City of Jamestown shall be held in the City Council Chambers, Municipal Building at 7:30 p.m. beginning the evening of January 27, 2025 and on scheduled Monday evenings thereafter in the year 2025, at the same time and place.

January 27
February 24
March 31
April 28
May 19
June 30

July 28
August 25
September 29
October 27
November 24
December 29

BY COUNCIL:

RESOLVED, That The Post-Journal be and it hereby is designated as the official newspaper for the publications of proceedings and official notices for the City of Jamestown for the period January 1, 2025 through December 31, 2025.

BY COUNCIL:

RESOLVED, That the Jamestown City Council hereby grants the following organizations a Games of Chance (Bell Jar) license for the 2025 calendar year:

Jamestown Lodge #263 BPO Elks

Chautauqua Aerie #2145, Fraternal Order of Eagles, Inc.

Jamestown Vietnam Veterans

ILS Veterans Club Inc.

APPLICATION FOR 911 TOWING RATE CARD

2025

Applicant's Name Bradley Woodward
 Applicant's Address 2596 Quaint Road
Falconer, NY 14733
 Home Phone Number 716-640-8437
 Name of Business Brad's Auto Body
 Business Address 2596 Quaint Road
Falconer, NY 14733
 Business Phone Number 716-720-4122
 Number of Trucks Presently in Operation 1

911 Towing Rates

Towing Regular Hours \$ 225.00
 Midnight to 8:00 a.m. \$ 250.00
 Flatbed \$ 250.00
 Clean-up \$ 50.00 min.
 Storage \$ 85.00 per day
 Winch Out \$ 150.00 min.

Extra Labor \$95.00 ← Per Hour

No Keys \$25 Sundays + 25% Holidays + 25%

Any Other Charges

Please Specify Disconnect battery if heavy damage is present \$25.00

Date 11/30/24 Signature [Signature]

Any change in rates will have to be approved by the Public Safety Committee.

YOUR 911 TOWING RATE CARD MUST BE DISPLAYED WHERE IT CAN BE EASILY SEEN BY YOUR CUSTOMERS AT ALL TIMES.

APPLICATION FOR 911 TOWING RATE CARD

2025

Applicant's Name Scott E Seelins

Applicant's Address 1620 Southwestern Drive
Lake wood NY 14750

Home Phone Number 716 450-7883

Name of Business Williams Garage & Wrecker Service Inc

Business Address 1620 Southwestern Drive
Lake wood NY 14750

Business Phone Number 716-664-7883

Number of Trucks Presently in Operation 1

911 Towing Rates

Towing Regular Hours 300⁰⁰

Midnight to 8:00 a.m. 300⁰⁰

Flatbed 300⁰⁰

Clean-up Starts @ 50.00

Storage 50 per day Impound 75 per day Accident

Winch Out Starts @ 50⁰⁰

Extra Labor 50-100 per Hour Per Hour

No Keys 75⁰⁰ Sundays 300.00 Holidays 35000

Any Other Charges

Please Specify All EV Vehicle will be subject to
dealer specs

Date 11/25/24

Signature [Signature]

Any change in rates will have to be approved by the Public Safety Committee.

YOUR 911 TOWING RATE CARD MUST BE DISPLAYED WHERE IT CAN BE EASILY SEEN BY YOUR CUSTOMERS AT ALL TIMES.

APPLICATION FOR 911 TOWING RATE CARD

2025

Applicant's Name Eric Houser
 Applicant's Address 412 Central Ave.
Falconer NY 14733
 Home Phone Number 716-720-3384
 Name of Business Xtreme Auto Towing & Recovery LLC
 Business Address 67 Steele St.
Jamestown, NY 14701
 Business Phone Number 716-640-9718
 Number of Trucks Presently in Operation 1

911 Towing Rates


Towing Regular Hours \$260 plus \$6/mile after 3 miles
 Midnight to 8:00 a.m. \$330 plus \$6/mile after 3 miles
 Flatbed additional \$30
 Clean-up starting at \$135
 Storage \$75 per day per day
 Winch Out starts at \$150/Day \$250/night

Extra Labor \$150 Per Hour

No Keys \$80 Sundays \$360 plus \$6/mile after 3 miles Holidays \$375 plus \$6/mile after 3 miles

Any Other Charges

Please Specify Speedy Dry-\$60, Rollovers starting at \$100 additional, Jump starts, lockouts, fuel delivery (2gal.), fire change with spare available \$125. Plastic for broken windows-\$30 per window. Medium duty vehicles 3500 or larger -additional \$50.

Date 12/3/2024 Signature 

Any change in rates will have to be approved by the Public Safety Committee.

YOUR 911 TOWING RATE CARD MUST BE DISPLAYED WHERE IT CAN BE EASILY SEEN BY YOUR CUSTOMERS AT ALL TIMES.

APPLICATION FOR 911 TOWING RATE CARD

2025

Applicant's Name Kyle L. Shults
 Applicant's Address 3716 Crestview
Bemus Point, NY
 Home Phone Number (716) 720-8020
 Name of Business Parkside Total Auto Care
 Business Address 1315 Washington St
Jamestown NY 14701
 Business Phone Number (716) 720-3491 or (716) 664-0179
 Number of Trucks Presently in Operation 1

911 Towing Rates

Towing Regular Hours \$330
 Midnight to 8:00 a.m. \$400
 Flatbed \$35
 Clean-up \$140
 Storage \$90 per day
 Winch Out 1125

Extra Labor \$230 Per Hour
 No Keys \$85 Sundays \$450 Holidays \$450

Any Other Charges
 Please Specify All Electric vehicles start at \$600
Speedy fluid spill cleanup \$50.00 Rollovers/use of 4x4 vehicle
Starts at \$250.00

Date 12-2-24 Signature Kyle Shults

Any change in rates will have to be approved by the Public Safety Committee.

YOUR 911 TOWING RATE CARD MUST BE DISPLAYED WHERE IT CAN BE EASILY SEEN BY YOUR CUSTOMERS AT ALL TIMES.