

Minutes

FINANCE COMMITTEE
Monday, July 14, 2025
7:00 P.M.
Mayor's Conference Room
Municipal Building, Jamestown, New York

MEMBERS PRESENT: Councilman Sheldon, Council President Dolce, Councilman Faulkner

MEMBERS ABSENT:

Others Present: Comptroller Ericka Thomas

Councilman Sheldon called the meeting to order at 7:00 PM.

Finance Committee

7:00 pm., Mayor's Conference Room

Resolutions

1. WHEREAS, funding has become available through the 2025 Consolidated Funding Application (CFA) to advance Governor Kathy Hochul's efforts to improve New York's business climate and expand economic growth; and

WHEREAS, Regional Economic Development Council is launching a \$7 million dollar grant to create economic impact and increase visitation downtown in certified Pro-Housing Communities; and

WHEREAS, the City of Jamestown as a certified Pro Housing Community intends to apply for funding through the Market New York by July 31, 2025 to assist in the financing of economic growth through visitation; now therefore be it

RESOLVED, that the City Council of Jamestown, New York is fully supportive of the Consolidated Funding Application (CFA) submission of the Market New York Program.

- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.

2. WHEREAS, funding has become available through the 2025 Consolidated Funding Application (CFA) to advance Governor Kathy Hochul's efforts to improve New York's business climate and expand economic growth; and

WHEREAS, Empire State Development in partnership with New York State Homes and Community Renewal is launching a \$4.2 million dollar grant to the New York Main Street Program to invest in economic developments and housing opportunities downtown in certified Pro-Housing Communities; and

WHEREAS, the City of Jamestown as a certified Pro Housing Community intends to apply for funding through the New York Main Street Program by July 31, 2025 to assist in the financing of essential infrastructure to facilitate new housing developments; now therefore be it

RESOLVED, that the City Council of Jamestown, New York is fully supportive of the Consolidated Funding Application (CFA) submission of the Pro Housing Supply Fund.

- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.

3. RESOLVED, That the Mayor be and she hereby is authorized to execute a quit claim deed on the property located at 523 Winsor Street, Jamestown, New York, a property that has been designated a 19A property, to the Jamestown Urban Renewal Agency for the purpose of sale to an individual.

- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.

4. WHEREAS, the County of Chautauqua heretofore applied for State funding under the New York State Division of Criminal Justices Services GIVE Grant Program for 2025 and,

WHEREAS, the County's application has been approved and a portion of the grant funds must be shared with the City of Jamestown Police Department, now therefore be it

RESOLVED, that the Mayor and Police Chief be and they hereby are authorized and directed to participate in GIVE for the period of July 1, 2025 through June 30, 2026 with funding in the amount of Three Hundred Nine Thousand, Nine Hundred Eighty Dollars and No Cents (\$309,980.00) provided by the State of New York.

- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.

5. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Jamestown Police Department, an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

- One full-time Crime Analyst position in the Jamestown Police Department
- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.

6. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Jamestown Police Department, an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

- One full-time GIVE Coordinator position in the Jamestown Police Department
- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.

7. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Jamestown Police Department, an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following positions due to the essential nature of the positions.

- Two police officers in the Jamestown Police Department.
 - The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.
8. RESOLVED, that Officers Justin Conti, Mark Conklin, and Kaitlin Promber be, and hereby are, authorized to attend the International Homicide Seminar to be held at the Crowne Plaza Desmond Hotel in Albany, NY from September 21st through September 26th, 2025, with all expenses paid by the Chautauqua County District Attorney's Office.
- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.
9. RESOLVED, That the Mayor be and she hereby is authorized to execute an agreement with Premier Concrete and Landscapes of WNY, Buffalo, NY 14224 for ADA Sidewalk Ramps 2025 based on the bid opening July 9, 2025 in the following amounts:

3,250 SF 4" Concrete Flat Work includes excavation and landscaping @ \$15.00 SF
3,000 SF 6" Concrete Flat Work includes excavation and landscaping @ \$16.00 SF
590 LF Concrete Curb and Gutter, includes excavation, landscaping and 18" wide blacktop or brick street repair @ \$50.00 LF
158 EA Cast Iron Detectable Warning Plates @ \$400.00 EA
125 SF Purchase and place, Warm Asphalt Mix (WMA) 12.5 mm binder @ \$8.00 SF
2 EA Traffic Manhole Resets @ \$500.00 EA
10 SY Brick Pavement Repair @ \$150.00 SY

for a total bid amount of One Hundred Ninety-Two Thousand, Nine Hundred Fifty Dollars and No Cents. (\$192,950.00) subject to the approval of Corporation Counsel as to form.

- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.

10. RESOLVED, That the Mayor be and she hereby is authorized to execute an agreement S. Tabone Construction Co. INC, 3712 Straight Road, Fredonia, NY 14063 for Concrete Work: Street Reconstruction 2025: Stowe St. – Buffalo St. to Rich St.

2075 SF Flatwork 4" @ \$14.50 SF
1400 SF Flatwork 6" @ \$15.50 SF
850 LF In-Kind Concrete Curb & Gutter @ \$105.00 LF
130 SY Brick Pavement Repair @ \$260.00 SY
8 EA 24" x 30" ADA Cast Iron Detectable Warning Plates @ \$350.00 EA
5 CY Additional Excavation @ \$0.00 CY
725 SF Purchase and Place 12.5mm Binder Course @ \$15.00 SF
1 EA Landscape Restoration @ \$7,000.00 EA

for a total bid amount of One Hundred Ninety-Five Thousand, Five Hundred Twelve Dollars and Fifty Cents. (\$195,512.50), subject to the approval of the Corporation Counsel as to form. The project will be funded through CHIPs funds.

- The committee agreed to place the resolution on the July 28, 2025 Voting Session Agenda.

Informational Report

Comptroller Ericka Thomas noted that she is keeping the ARAP projects on track. The money must be spent down within the next sixteen months. She has begun work on the 2026 budget template. She will begin working with department heads to determine their needs, etc.

There being no further business, the meeting was adjourned.

Jennifer R. John City Clerk/ Treasurer