

Minutes

FINANCE COMMITTEE
Monday, August 4, 2025
7:00 P.M.
Mayor's Conference Room
Municipal Building, Jamestown, New York

MEMBERS PRESENT: Councilman Sheldon, Council President Dolce, Councilman Faulkner

MEMBERS ABSENT:

Others Present: Comptroller Ericka Thomas

Finance Committee

7:00 pm., Mayor's Conference Room

1. RESOLVED, that Officer Daniel Torres be, and hereby is, authorized to attend the Incumbent Officer Physical Ability and Fitness Testing Training to be held at the Erie County Law Enforcement Training Academy in Williamsville, NY from September 16th through September 18th, 2025, with lodging, meal and gas expenses paid by the Jamestown Police Department pursuant to Section 77-b of the General Municipal Laws of the State of New York.
 - The committee agreed to place the resolution on the August 25, 2025 Voting Session Agenda.
2. RESOLVED, that Deputy Chief Scott Forster, GIVE Coordinator Sydney Robinson, Crime Analyst Holly Katta, and one additional officer be, and hereby are, authorized to attend the New York State Division of Criminal Justice Services Public Safety Symposium to be held at the Empire State Plaza Convention Center in Albany, NY from September 15th through September 18th, 2025 with expenses paid by the New York State Division of Criminal Justice Services.
 - The committee agreed to place the resolution on the August 25, 2025 Voting Session Agenda.
3. RESOLVED, that Mark Roetzer, Jr., P.E., Acting Director of Public Works, be and he hereby is authorized to attend the NYCOM Public Works Training School to be held in Lake George NY to be held October 6 – 8, 2025. Expenses paid pursuant to Section 77-b of the General Municipal Law, subject to the approval of Corporation Counsel as to form.
 - The committee agreed to place the resolution on the August 25, 2025 Voting Session Agenda.
4. RESOLVED that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase for the Streets Division of the Department of Public Works, from Fleet Maintenance, Inc. 67 Ransier Dr., West Seneca, NY 14224, via Sourcewell Contract #032824-DAI, paid from the combination of an insurance check in the amount of One Hundred Fifty-Five Thousand, Twenty-Five Dollars and Fifty-Six Cents (\$155,025.56) and the balance of Forty-Eight Thousand Dollars and No Cents (\$48,000.00) paid from the NYS DOT CHIPS funding, a new 2026 114SD+ tandem dump truck, to

replace DPW dump truck number 72, for a total amount not to exceed Two Hundred Three Thousand, Twenty-Five Dollars and No Cents (\$203,025.00) subject to approval of the Corporation Counsel as to form.

- The committee agreed to place the resolution on the August 25, 2025 Voting Session Agenda.

5. RESOLVED, That the Mayor be and she hereby is authorized to execute an agreement with Genesee Valley Construction, LLC of Portageville, NY for Cured-In-Place (CIIP) for Storm Sewer: Various Locations

Steele St. 34" length 18", pipe diameter for a total of \$5,400.00
West Second St. length 25', pipe diameter 8" for a total of \$3,200.00
West Second St. length 14', pipe diameter 12" for a total of \$3,840.00
Elm Street length 249', pipe diameter 12" for a total of \$14,940.00
Foote Ave. length 77', pipe diameter 15" for a total of \$6,390.00
Hazeltine Ave. length 185', pipe diameter 15" for a total of \$12,950.00
Palmer St. length 61', pipe diameter 15" for a total of \$4,270.00
Crescent St. length 120', pipe diameter 24" for a total of \$24,000.00
East Third St. length 74', pipe diameter 12" for a total of \$4,840.00
East Third St. length 114', pipe diameter 12" for a total of \$6,840.00
East Third St. length 27', pipe diameter 12" for a total of \$3,620.00
East Third St. length 94', pipe diameter 12" for a total of \$5,640.00
East Third St. length 17', pipe diameter 12" diameter for a total of \$3,020.00

for a total bid amount of Ninety-Eight Thousand, Nine Hundred Fifty Dollars and No Cents (\$98,950.00), subject to the approval of the Corporation Counsel as to form.

- The committee agreed to place the resolution on the August 25, 2025 Voting Session Agenda.

6. RESOLVED, That the City Comptroller be and she hereby is authorized to make the following amendment to the 2025 General Fund Budget for the purpose of appropriating funds toward the replacement of the Bergman Park main waterline for a total not to exceed Ten Thousand Dollars and No Cents (\$10,000.00):

INCREASE:	Appropriations	\$10,000.00
	Parks Department	
	A.7110.0200.0000	

DECREASE:	Appropriations	\$10,000.00
	Contingency	
	A.1990.0400.0000	

- The committee agreed to place the resolution on the August 25, 2025 Voting Session Agenda.

7. RESOLVED, that the Mayor be and she hereby is authorized to execute an agreement with Ahlstrom Schaeffer Electric Corporation, 46 Hopkins Ave., Jamestown, NY 14701 in an amount not to exceed Twenty Thousand, Four Hundred Twenty-Five Dollars and No Cents (\$20,425.00) for ventilation electrical work in the Fleet Maintenance Building, 1425 Washington St., Jamestown, NY subject to approval by the office of the Corporation Counsel as to form.
 - The committee agreed to place the resolution on the August 25, 2025 Voting Session Agenda.
8. RESOLVED, that the Mayor be and she hereby is authorized to execute an agreement with JMI Heating & Air, 1903 Washington St., Jamestown, NY 14701 in an amount not to exceed Forty-One Thousand, Two Hundred Dollars and No Cents (\$41,200.00), for ventilation equipment and installation in the Fleet Maintenance Building, 1425 Washington St., Jamestown, NY subject to approval by the office of the Corporation Counsel as to form.
 - The committee agreed to place the resolution on the August 25, 2025 Voting Session Agenda.

Informational Report

Comptroller Ericka Thomas reported that the quarter two sales tax payment has been received in the amount of \$2,222,716.00. The payment is \$13,000 less than projected, however, we have received \$50,000 more than budgeted year to date.

2026 budget meetings are scheduled with department heads, to begin on Friday, August 22, 2025.

There being no further business, the meeting was adjourned.

Jennifer R. John City Clerk/ Treasurer