

Minutes

FINANCE COMMITTEE
Monday, December 1, 2025
7:00 P.M.
Mayor's Conference Room
Municipal Building, Jamestown, New York

MEMBERS PRESENT: Councilman Sheldon, Council President Dolce, Councilman Faulkner

MEMBERS ABSENT:

Others Present:

Finance Committee

7:00 pm., Mayor's Conference Room

Resolutions

1. RESOLVED, That Key Bank of New York, N.A., Jamestown Office, Jamestown, New York; Key Bank Capital Markets, Jamestown, New York, Evans Bank, N.A., Williamsville, NY, New York State Investment Firms and NYCLASS be and hereby are designated as depositories of the City of Jamestown and that they be and hereby are requested, authorized and directed to honor checks, drafts, or other orders for payment of money drawn in the City's name, including those payable to the individual order of any person or persons whose name or names appear thereon as a signer or signore thereof, when bearing or purporting to bear the facsimile signatures of the City Comptroller and City Clerk/ Treasurer and the above mentioned banks shall be entitled to honor and charge this city for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signatures or signature thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimen duly certified to or filed with the above mentioned banks by the City Clerk/ Treasurer of the City of Jamestown.

Councilman Sheldon noted that NBT Bank acquired Evans Bank, so the resolution will need to be changed to reflect the new information.

The committee agreed to place the resolution on the December 29, 2025 Voting Session Agenda.

2. WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers in the city involved in the procurement process, now, therefore be it

RESOLVED, that the City of Jamestown does hereby adopt the following procurement policy for fiscal year 2026 which is intended to apply to all goods and services which are not required by law to be publicly bid.

The committee agreed to place the resolution on the December 29, 2025 Voting Session Agenda.

3. RESOLVED, That the Mayor and City Council members be, and they hereby are, authorized to attend meetings of the Chautauqua County Conference of Mayors, the Southern Tier West Regional Planning and Development Board, the New York State Conference of Mayors, the National League of Cities and any other job-related conferences during 2026, with expenses paid pursuant to Section 77-b of the General Municipal Law.

Councilman Sheldon noted that there hasn't been much travel in 2025.

The committee agreed to place the resolution on the December 29, 2025 Voting Session Agenda.

4. RESOLVED, That the City Comptroller be and she hereby is authorized to make the following amendment to the 2025 General Fund Budget for the purpose of realigning funds to the correct expenditure account for a net total budget adjustment not to exceed No Dollars and No Cents (\$0.00).

INCREASE:	Appropriations	
A-5110-0400-619	Slurry/Micropaving	\$150,000.00

DECREASE:	Appropriations	
A-5110-0400-0580	Nova Chip	\$150,000.00

Councilman Sheldon noted that this resolution is correcting an error in funding source.

The committee agreed to place the resolution on the December 29, 2025 Voting Session Agenda.

There being no further business, the meeting was adjourned.

Jennifer R. John City Clerk/ Treasurer