

December 29, 2025

City Council

Proceedings by Authority

State of New York
City of Jamestown ss:
City Council Chambers

A Regular Meeting of the City Council of the City of Jamestown, New York was held on Monday, December 29, 2025 at 7:30 p.m.

MEMBERS PRESENT: Council President Dolce, Councilman Sheldon, Councilwoman Brackman, Councilman Paterniti, Councilman Reynolds, Councilman Faulkner, Councilman Bonfiglio, Councilman Daversa, Councilman Russell

MEMBERS ABSENT:

COUNCIL ELECT: Councilman Elect Scotchmer, Councilman Elect Gonzalez, Councilwoman Elect Jaroszynski, Councilman Elect Engquist

OTHERS PRESENT: Mayor Kimberly A. Ecklund, City Clerk/Treasurer Jennifer John, Comptroller Ericka Thomas, Director of Public Safety Timothy Jackson, Interim Deputy Fire Chief Ryan Roush, Director of Public Works Mark Roetzer, Executive Assistant to the Mayor Joseph Calimeri, Principal Planner Jason Kulazewski

Council President Anthony Dolce called the meeting to order, led the council in the Pledge of Allegiance. Invocation was provided by Rev. Dr. William Blair from the New Creation Assembly of God.

Councilman Faulkner moved to approve the November 24, 2025 voting session minutes.

MESSAGES FROM THE MAYOR

202512A00.01

Mayor Ecklund welcomed Zachary Peterson to the Department of Public Works, and Jenna Wilson to the City Clerk's Office during the month of November, additionally she bid farewell to Doug Lindquist who retired from the Department of Public Works.

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202512A00.02

CITY OF JAMESTOWN)

Mayor's Office)

To the City Council of the City of Jamestown New York

Council Members:

In pursuance of the authority vested in me by the Charter of said City, I do hereby nominate:

Keith Ecklund
32 Harris Avenue
Jamestown, New York 14701

to be re-appointed as member and Chairman of the Veterans Memorial Commission in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2028.

Dated: December 29, 2025

202512A00.03

Cynthia DiNapoli
224 Ahrens Ave
Jamestown, New York 14701

to be re-appointed a member of the Parks Recreation and Conservation Commission in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2030.

Dated: December 29, 2025

202512A00.04

Jennifer John
312 Camp Street
Jamestown, New York 14701

December 29, 2025

to be re-appointed a member of the Parks Recreation and Conservation Commission in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2030.

Dated: December 29, 2025

202512A00.05

Rev. Luke Fodor
311 Crossman Street
Jamestown, New York 14701

to be re-appointed a member of the Riverfront Management Council in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2030.

Dated: December 29, 2025

202512A00.06

Rebecca L. Nystrom
93 Beech Street
Jamestown, New York 14701

to be re-appointed a member of the Riverfront Management Council in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2030.

Dated: December 29, 2025

202512A00.07

David B. Anderson
126 Wilton Ave.
Jamestown, New York 14701

December 29, 2025

to be re-appointed a member of the Riverfront Management Council representing the Chautauqua Watershed Conservancy in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2030.

Dated: December 29, 2025

202512A00.08

Jennifer Lumia
350 East Second Street
Jamestown, New York 14701

to be re-appointed a member of the Riverfront Management Council in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2027.

Dated: December 29, 2025

202512A00.09

Terry Horner
1249 Newland Ave.
Jamestown, New York 14701

to be re-appointed a member of the Riverfront Management Council in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2030.

Dated: December 29, 2025

202512A00.10

Anton Leenders
450 Valerie Lane
Jamestown, NY 14701

December 29, 2025

to be re-appointed a member of the Riverfront Management Council as the representative of the Roger Tory Peterson Institute in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2030.

Dated: December 29, 2025

202512A00.11

Steven Nowell
29 Chapin Street
Jamestown, New York 14701

to be re-appointed a member of the Board of Electrical Examiners in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2027.

Dated: December 29, 2025

202512A00.12

Andrew Nickerson
347 Broadhead Ave.
Jamestown, New York 14701

to be re-appointed a member of the Board of Electrical Examiners in and for the City of Jamestown, New York.

The term for which said appointment is to be made will expire
December 31, 2027.

Dated: December 29, 2025

Kimberly A. Ecklund
Mayor of the City of Jamestown, New York

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Councilman Reynolds moved to suspend the rules and vote on appointments.

Carried: 9 – 0

Councilman Sheldon moved to approve the appointments.

Carried: 9 – 0

OPPORTUNITY FOR PERSONS TO ADDRESS THE COUNCIL

202512A00.03

Paul Wolfe of 212 Fulton Street, Jamestown, appeared before the City Council to speak on the condition of city sidewalks during the winter. He has spoken with several businesses and property owners, urging them to care for their sidewalks.

STANDING COMMITTEES

FINANCE

202512A01

BY COUNCILMAN FAULKNER:

RESOLVED, That bills be audited and warrants drawn on the proper funds in payment of the respective amounts, totals as follows: General Fund, Capital Fund, Special Revenue Fund and Trust & Agency Fund \$12,671,415.42 accordance with the period ending Dec 26, 2025 copy of which is annexed hereto and a copy to be filed in the office of the City Clerk, and be it further

RESOLVED, That disbursements in the total amount of \$10,186,311.73 and payrolls in the total amount of \$2,485,103.69 as paid by the Comptroller and City Clerk/Treasurer, a copy of which is annexed hereto and a copy to be placed on file in the office of the City Clerk be and hereby are approved.

Carried: 9 – 0

202512A02

BY COUNCILMAN FAULKNER:

RESOLVED, That Key Bank of New York, N.A., Jamestown Office, Jamestown, New York; Key Bank Capital Markets, Jamestown, New York, NBT Bank, Williamsville, NY, New York State Investment Firms and NYCLASS be and hereby are designated as depositories of the City of Jamestown and that they be and hereby are requested, authorized and directed to honor checks, drafts, or other orders for payment of money drawn in the City's name, including those payable to the individual order of any person or persons whose name or names appear thereon as a signer or signore thereof, when bearing or purporting to bear the facsimile signatures of the City Comptroller and City Clerk/ Treasurer and the above mentioned banks shall be entitled to honor and charge this city for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signatures or signature thereon may have been

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affixed thereto, if such signature or signatures resemble the facsimile specimen duly certified to or filed with the above mentioned banks by the City Clerk/ Treasurer of the City of Jamestown.

Carried: 9 – 0

202512A03

BY COUNCILMAN FAULKNER:

Updated: December 2024

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers in the city involved in the procurement process, now, therefore be it

RESOLVED, that the City of Jamestown does hereby adopt the following procurement policy for fiscal year 2026 which is intended to apply to all goods and services which are not required by law to be publicly bid.

PROCUREMENT POLICY FOR THE CITY OF JAMESTOWN

1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and public works contracts under \$35,000; emergency purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under state and county contracts; and surplus and second-hand purchases from another governmental entity.

Competitive bids subject to federal procurement standards for professional services will include when required a publication of a RFP/Q in a newspaper of general circulation, at least once, New York State Contract System, and other identified avenues that are applicable or required.

Every purchase, specifically those that fall under New York State, HUD, or Federal Funding, are subject to further efforts pertaining to M/WBE efforts. Good Faith Efforts (GFE) will be made on all procurements using the assistance of the NYS Empire Development Corporations assistance for certified M/WBEs. These procurements will follow the City of Jamestown's M/WBE Policy and Procedure. These efforts are further subject to any required efforts on behalf of State-certified service-disabled veteran-owned businesses ("SDVOBs") and NYS small business enterprises ("SBEs"); promoting local food growers and local plant fiber products and textiles ("NYS Textiles"); and protecting human health and the environment.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

2. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances: purchase contracts over \$20,000 and public works contracts over \$35,000; goods purchased from agencies for the blind or severely handicapped pursuant to Section 175-b of the State Law; goods purchased from correctional institutions pursuant to Section 186 of the Correctional Law; purchases under State contracts pursuant to Section 104 of the General Municipal Law; purchases under county contracts pursuant to Section I 03(3) of the General Municipal Law; or purchases pursuant to subdivision 6 of this policy:

Procurement Policy for the City of Jamestown

3. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
\$500 - \$2,999	
\$3,000 - \$19,999	2 verbal quotations 3 written quotations or written request for proposals
<u>Estimated Amount of Public Works Contract</u>	
\$500 - \$2,999	2 verbal quotations
\$3,000 - \$19,999	3 written quotations or written request for proposals
\$5,000 - \$34,999	3 written quotations or written request for proposals

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to the procurement.

4. Documentation is required of each action taken in connection with each procurement.

5. Documentation and an explanation are required whenever a contract is awarded to other than the lowest responsible offer. This documentation will include an explanation of how the award will achieve savings or how the offer was not responsible. A determination that the offer is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

6. Pursuant to General Municipal Law Section 104-b(2) (t), the procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the City of Jamestown to solicit quotations or document the basis for not accepting the lowest bid:

a. Professional services or services requiring special or technical skill, training or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

Carried: 9 – 0

202512A04

BY COUNCILMAN FAULKNER:

RESOLVED, That the Mayor and City Council members be, and they hereby are, authorized to attend meetings of the Chautauqua County Conference of Mayors, the Southern Tier West Regional Planning and Development Board, the New York State Conference of Mayors, the National League of Cities and any other job-related conferences during 2026, with expenses paid pursuant to Section 77-b of the General Municipal Law.

Councilman Reynolds noted that the new councilmembers should attend meetings and conferences that are offered as they are very helpful.

Carried: 9 – 0

202512A05

BY COUNCILMAN FAULKNER:

RESOLVED, that the City Comptroller be and she hereby is authorized to affect the 2025 General Fund overdrafts as follows:

Increase in Appropriations: \$483,327

Increase is Revenues: \$483,327

Carried: 9 – 0

202512A06

BY COUNCILMAN SHELDON:

RESOLVED, That the City Comptroller be and she hereby is authorized to make the following amendment to the 2025 General Fund Budget for the purpose of realigning funds to the correct expenditure account for a net total budget adjustment not to exceed No Dollars and No Cents (\$0.00).

INCREASE:	Appropriations	
A-5110-0400-619	Slurry/Micropaving	\$150,000.00
DECREASE:	Appropriations	
A-5110-0400-0580	Nova Chip	\$150,000.00

Carried: 9 – 0

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202512A07

BY COUNCILMAN SHELDON:

WHEREAS, the Department of Housing and Urban Development requires the submission of a Consolidated Annual Performance and Evaluation Report (CAPER); and

WHEREAS, the Department of Development has prepared the Consolidated Annual Performance and Evaluation Report (CAPER) describing the achievements made with FY 2024 Community Development Block Grant (CDBG) and HOME Investment Partnership Program funds in reference to the goals stated in the FY 2024 Annual Action Plan; and

WHEREAS, the CAPER was made available to the public for comment; Now therefore be it

RESOLVED, that the Mayor be and is hereby authorized and directed to submit the FY 2024 CAPER to the U.S Department of Housing and Urban Development.

Carried: 9 – 0

202512A08

BY COUNCILMAN SHELDON:

WHEREAS, the Department of Development administers the US Housing and Urban Development HOME Investment Partnership Program; and

WHEREAS, FY 2023 Annual Action Plan included the creation of the HOME Redevelopment program as a HOME Investment Partnership program to promote housing development and assist in site-preparation activities,

WHEREAS, the Department of Development is providing matching funds for the approved Homes and Community Renewal grant in the amount of Two Hundred Thousand Dollars and No Cents (\$200,000.00) for the Blooming Gardens project with Citizens Opportunity for Development and Equity Inc. and Southern Tier Environments for Living,

RESOLVED, that the Mayor be and is hereby authorized and directed to approve this expenditure.

Carried: 9 – 0

202512A09

BY COUNCILMAN SHELDON:

WHEREAS, pursuant to New York Education Law § 6310(1-a), the City of Jamestown, the County of Chautauqua, and the County of Cattaraugus are the sponsors of Jamestown Community College (JCC) pursuant to a regional agreement dated September 17, 1996; and

WHEREAS, pursuant to Resolution 202410A9, the Jamestown City Council requested inclusion of the proposed JCC athletic and wellness complex to be shared with the Jamestown Area YMCA in SUNY's capital request for the 2025-26 Executive Budget; and

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WHEREAS, the State of New York included the design of the full joint project in its 2025-2026 capital budget for community colleges, and JCC and the YMCA desire to proceed with construction of the project in phases, with Phase I including design of the full joint project and construction of portions of the project that pertain only to JCC; therefore be it

RESOLVED, That the Mayor of the City of Jamestown and Jamestown City Council Request Inclusion of Construction of Phase 1 of Proposed New JCC Wellness Complex in SUNY’s Capital Request for the 2026-2027 Executive Budget.

Carried: 9 – 0

202512A10

BY COUNCILMAN SHELDON:

RESOLVED, That the Mayor or her authorized representative be, and hereby is authorized to enter into a lease agreement with the County of Chautauqua for the third floor of the Jamestown Municipal Building for use by the County Health Department, County Resolution 277-25 subject to approval as to form by the Corporation Counsel.

Carried: 9 – 0

PUBLIC SAFETY

202512A11

BY COUNCILMAN REYNOLDS:

RESOLVED, That the following be and he hereby is re-appointed to the office of Commissioner of Deeds in and for the City of Jamestown for a term of two years:

Mary Beth DiMaio

12/29/2025 – 11/25/2027

Carried: 9 – 0

202512A12

BY COUNCILMAN PATERNITI:

RESOLVED, That the regular meetings of the City Council of the City of Jamestown shall be held in the City Council Chambers, Municipal Building at 7:30 p.m. beginning the evening of January 26, 2026 and on scheduled Monday evenings thereafter in the year 2026, at the same time and place.

January 26
February 23
March 30
April 27
May 18
June 29

July 27
August 31
September 28
October 26
November 30
December 28

Carried: 9 – 0

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202512A13

BY COUNCILMAN REYNOLDS:

RESOLVED, That the Jamestown City Council hereby grants the following organizations a Games of Chance (Bell Jar) license for the 2026 calendar year:

Jamestown Lodge #263 BPO Elks

Chautauqua Aerie #2145, Fraternal Order of Eagles, Inc.

Jamestown Vietnam Veterans

ILS Veterans Club Inc.

Carried: 9 – 0

202512A14

BY COUNCILMAN RUSSELL:

RESOLVED, That The Post-Journal be and it hereby is designated as the official newspaper for the publications of proceedings and official notices for the City of Jamestown for the period January 1, 2026 through December 31, 2026.

Carried: 9 – 0

NEW BUSINESS

202512A15

BY COUNCILMAN SHELDON:

WHEREAS Jamestown Electroplating, a business located at 105 Water Street, Jamestown, NY 14702 has gifted the City of Jamestown the sum of Three Thousand Six Hundred Twenty-One Dollars and No Cents (\$3,621.00) to purchase self-contained breathing apparatus bottles, now therefore be it,

RESOLVED, that the City of Jamestown hereby accepts the donation, and be it further

RESOLVED, that the Jamestown City Council hereby extends its appreciation and gratitude on behalf of the citizens of the City of Jamestown to Chase Churchill and Jamestown Electroplating for their generous donation.

Carried: 9 – 0

BY COUNCILMAN DAVERSA:

BE IT ORDAINED by the City Council that the code of the City of Jamestown is hereby amended as follows:

Section 1. Chapter 290-24: Exceptions to Alternate-Side Parking Requirements:

§ 290-24(F) Exceptions. Add Front Street, from Sprague Street to Highland Avenue, from alternate parking to one-side-only parking on the south side of Front Street; with a Maintenance Day of Tuesday;

Section 2. This ordinance amendment shall take effect immediately.

Carried: 9 – 0

Council President Dolce spoke on the past two years as City Council President. He thanked his fellow councilmembers for electing him as president and entrusting him with the responsibility. It can be a difficult and thankless job, but he is happy to do it as a service to his community. There has always been a strong level of respect and professionalism between all councilmembers. He has made open communication on council and from the public a priority.

The City Council was tasked with the allocation of ARPA funds during his tenure, including housing, public safety, vehicle upgrades, park upgrades, small business assistance, capital projects, economic development projects, etc.

This past term, council put a strong emphasis on neighborhood and housing issues. Local Laws and Ordinances have been enacted bring attention to housing code violations, as well as dealing with quality of life and nuisance issues. The city has also become more aggressive with demolitions and rehabilitation of properties in neighborhoods.

The City Council and the Mayor's administrative team have worked closely with the city's budget and financial challenges. They have worked to reduce the impact of tax increases by passing fiscally responsible budgets.

President Dolce thanked Councilman Reynolds, Councilman Paterniti, Councilman Daversa, and Councilman Russell for their years of service as councilmembers, as well as other dedicated service to the community.

Councilman Reynolds thanked President Dolce for his leadership, the other councilmembers, department heads, employees, and the citizens of Jamestown. He also thanked his wife, family, and friends for putting up with his desire to pursue community service. He has done so to keep on with a longstanding history of community service in his family.

Mayor Ecklund thanked the outgoing councilmember for their years of service, and provided them with a letter and pen. She reminded them that there are still many ways to be involved.

There being no further business, the meeting will be suspended until January 5, 2026.

Jennifer R. John
City Clerk/ Treasurer