



## Agenda

## Jamestown City Council

Monday, April 27, 2026

7:30 P.M.

Council Chambers, Second Floor, Municipal Building

The work session will be held at 7:00 p.m. in the Police Training Room.

### STANDING COMMITTEES

#### Finance, et. al., Committee

1. Resolution authorizing payment of the regular audit.
2. Resolution supporting the Department of Development's application submission to Southern Tier West (STW) for funding to be provided by the Appalachian Regional Council (ARC)'s Area Development Program.
3. Resolution authorizing Tonya Taber to attend the New York State Public Employer Labor Relations Association annual training conference to be held June 28 – July 1, 2026, in Saratoga Springs, NY, with expenses to be paid pursuant to section 77-b of the General Municipal Law.
4. Resolution authorizing Lt. Josh Nickerson and Sgt. Dan Overend to attend the DCJS Non-Fatal Shooting Seminar to be held at the Embassy Suites Hilton in Syracuse, NY on May 1<sup>st</sup>, 2026, with lodging, meal and gas expenses paid by the DCJS GIVE grant.
5. Resolution authorizing the Mayor and Police Chief to receive the 2026 Edward Byrne Memorial Justice Assistance Grant (JAG) Program award for Twenty-Four Thousand, Three Hundred Twenty-Seven Dollars and No Cents (\$24,327.00).
6. Resolution authorizing GIVE Grant Coordinator Sydney Robinson and Crime Analyst Holly Katta to attend the 2026 LEIU/IALEIA Conference to be held April 25 through May 2, 2026 in Orlando, Florida with all expenses paid with GIVE grant funds.
7. Resolution authorizing Deputy Chief Adam McKinley and Officer Kyle Liuzzo to attend the 2026 New York State Law Enforcement Recognition Event to be held at the Albany Capital Center in Albany, NY from April 27<sup>th</sup> through April 28<sup>th</sup>, 2026, with lodging, meal and gas expenses paid by the Jamestown Police Department pursuant to Section 77-b of the General Municipal Laws of the State of New York.
8. Resolution authorizing the Mayor and Police Chief to participate in STRIVE for the period of April 1, 2026 through March 31, 2027 with funding in the amount of Two Hundred Nine Thousand, Four Hundred Seventy-Eight Dollars and No Cents (\$209,478.00) provided by the State of New York.

**Finance, et. al., Committee cont'd**

9. Resolution authorizing the Mayor and Police Chief to receive a grant award for Seventy-Five Thousand Dollars and No Cents (\$75,000.00) to be utilized by the Jamestown Police Department to purchase attire and pay for training for the SWAT Team.
10. Resolution authorizing the Mayor and Mark Roetzer, Jr., P.E., to allow for an in-engine overhaul of Jamestown Fire Department Engine 5, by Ascendance Truck Centers, for a total amount not to exceed Twenty-Four Thousand, Twenty-One Dollars, and Twenty-Eight Cents (\$24,021.28) to be paid from the contingency fund, subject to approval of the Corporation Counsel as to form.
11. Resolution authorizing the Mayor to execute an agreement with Junior's Design Build Firm, LLC, for ADA Sidewalk Ramps 2026 for a total bid amount of One Hundred Fifty-Eight Thousand, Four Hundred Twenty-Five Dollars and No Cents (\$158,425.00) subject to the approval of Corporation Counsel as to form.
12. Resolution authorizing the Mayor and Mark Roetzer, Jr., P.E., to purchase one new John Deere Gator for the Parks Department, from LandPro Equipment, for a total amount not to exceed Fifteen Thousand, Six Hundred Eight Dollars and Sixty Cents (\$15,608.60), which includes the trade allowance of Four Thousand, Five Hundred Dollars and No Cents (\$4,500.000), to be paid from account H.9551.0400.0019 subject to approval of the Corporation Counsel as to form.
13. Resolution lifting the hiring freeze to allow for the hiring of One (1) Junior Civil Engineer Position in the Department of Public Works. This position is vacant as the result of a recent employee promotion.
14. Resolution authorizing the Mayor to execute an agreement between Winning Tree LLC of Ellicott, New York, for Concrete Work – Misc. Right-of-Way Construction for a total bid amount of Two Hundred Fifty-Five Thousand, Two Hundred Fifty Dollars and No Cents (\$255,250.00), subject to the approval of the Corporation Counsel as to form. The project will be funded through CHIPs funds.
15. Resolution authorizing Dan Stone, Parks Manager/Arborist and eleven (11) Parks employees to attend the ACRT Arborist Training to be held at the Firemen's Grounds, Jamestown, NY. The one-day training is to be held October 27, 2026. Expenses paid pursuant to Section 77-b of the General Municipal Law, subject to the approval of Corporation Counsel as to form.
16. Resolution authorizing the Mayor and Mark Roetzer, Jr., P.E., to purchase one new 4WD Chevrolet Silverado 3500 for the Parks Department from Jones Chevrolet, Inc. for a total amount not to exceed Fifty-Nine Thousand, Seven Hundred Thirty-Five Dollars and No Cents (\$59,735.00) to be paid from account H.9551.0400.0019 subject to approval of the Corporation Counsel as to form.

**Public Safety, et. al., Committee**

17. Ordinance amending § 175-3 Licenses and Permits Schedule of Fees of the Jamestown City Code.
18. Ordinance amending § 252-10 Restoration of street surface of the Jamestown City Code.
19. Local Law 2 Of 2026 - A Local Law Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law §3-c.
20. RESOLVED, That the following be and she hereby is appointed to the office of Commissioner of Deeds in and for the City of Jamestown for a term of two years:

Anna Kelley

4/28/2026 – 4/27/2028

**New Business**

21. WHEREAS, the BPU has identified the need to upgrade the Cassadaga Water Pump Station, and plans to apply for grant funding for a portion of the cost of the improvements, and

WHEREAS, Staff has recommended that a design of the upgrades be completed prior to applications being made for available grant funding, and

WHEREAS, Wendel Engineering has estimated that design costs over the next year will be One Million, Five Hundred Thousand Dollars and No Cents (\$1,500,000.00), which exceeds the Water Department's available cash reserves for this project; now therefore be it

RESOLVED, that the Board does hereby request the City to issue Bond Anticipation Notes in the amount of One Million, Five Hundred Thousand Dollars and No Cents (\$1,500,000.00), at prevailing interest rates, and that the proceeds thereof be paid into the Board of Public Utilities general fund to be used to fund the design and engineering of the Cassadaga Water Pump Station project.

Discussion: Staff believes that the issuance of Bond Anticipation Notes is the appropriate mechanism for short-term borrowing for the Cassadaga Pump Station design and engineering. Bond anticipation notes can be renewed annually for up to five years prior to being paid off through revenue or issuance of bonds. The timing of the request coincides with the BPU's request to renew the BPU's 2025 Ban for water and sewer division capital projects. This request is made as a part of, and not in addition to, the Board's resolution 250307 requesting the City to issue bonds for this project, and the City's resolution 202504A04 authorizing the financing.

- This resolution was discussed in open session during the April 20, 2026 City Council Work Session.

***COUNCIL MEMBERS: PLEASE CONTACT THE COUNCIL PRESIDENT OR CITY CLERK IF UNABLE TO ATTEND THE REGULAR MEETING AT 7:30 P.M.***

Resolution #2  
April 27, 2026

BY COUNCIL:

WHEREAS, funding has become available through Southern Tier West (STW) in the form of Appalachian Regional Commission (ARC)'s Area Development Program; and

WHEREAS, ARC provides funding for economic development and improved infrastructure projects through a 50-50 matching grant program; and

WHEREAS, ARC Area Development Program grant funding is available through STW on a competitive basis to eligible organizations and municipalities; and

WHEREAS, the Department of Development would like to apply for funding through this program in order to bring in funds for community quality of life projects;

NOW THEREFORE BE IT RESOLVED, that the City Council of Jamestown, New York is fully supportive of the Department of Development's application submission to Southern Tier West (STW) for funding to be provided by the Appalachian Regional Council (ARC)'s Area Development Program.

Resolution #3  
April 27, 2026

BY COUNCIL:

RESOLVED, that Paralegal, Tonya Taber, be, and hereby is authorized to attend the New York State Public Employer Labor Relations Association annual training conference to be held June 28 – July 1, 2026, in Saratoga Springs, NY, with expenses to be paid pursuant to General Municipal Law.

Resolution #4  
April 27, 2026

BY COUNCIL:

RESOLVED, that Lt. Josh Nickerson and Sgt. Dan Overend be, and they hereby are, authorized to attend the DCJS Non-Fatal Shooting Seminar to be held at the Embassy Suites Hilton in Syracuse, NY on May 1<sup>st</sup>, 2026, with lodging, meal and gas expenses paid by the DCJS GIVE grant.

Resolution #5  
April 27, 2026

BY COUNCIL:

WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance, is administering the 2026 Edward Byrne Memorial Justice Assistance Grant (JAG) Program, and

WHEREAS, that a Public Hearing is scheduled for April 17, 2026 at 11:00 a.m. to receive public input and comments, and

WHEREAS, the City of Jamestown is eligible to receive funding under the 2026 Edward Byrne Memorial Justice Assistance Grant (JAG) Program, now therefore be it

RESOLVED that the Mayor and Police Chief be, and hereby are, authorized to receive a grant award for Twenty-Four Thousand, Three Hundred Twenty-Seven Dollars and No Cents (\$24,327.00) to be utilized by the Jamestown Police Department to purchase disposable nitrile gloves Fourteen Thousand Dollars and No Cents (\$14,000.00) and drug test kits for Ten Thousand, Three Hundred Twenty-Seven Dollars and No Cents (\$10,327.00).

Resolution #6  
April 27, 2026

BY COUNCIL:

RESOLVED, that GIVE Grant Coordinator Sydney Robinson and Crime Analyst Holly Katta be, and they hereby are, authorized to attend the 2026 LEIU/IALEIA Conference to be held April 25 through May 2, 2026 in Orlando, Florida with all expenses paid with GIVE grant funds.

Resolution #7  
April 27, 2026

BY COUNCIL:

RESOLVED, that Deputy Chief Adam McKinley and Officer Kyle Liuzzo be, and they hereby are, authorized to attend the 2026 New York State Law Enforcement Recognition Event to be held at the Albany Capital Center in Albany, NY from April 27<sup>th</sup> through April 28<sup>th</sup>, 2026, with lodging, meal and gas expenses paid by the Jamestown Police Department pursuant to Section 77-b of the General Municipal Laws of the State of New York.

Resolution #8  
April 27, 2026

BY COUNCIL:

WHEREAS, the County of Chautauqua heretofore applied for State funding under the New York State Division of Criminal Justices Services STRIVE Grant Program for 2026 and,

WHEREAS, the County's application has been approved and a portion of the grant funds must be shared with the City of Jamestown Police Department, now therefore be it

RESOLVED, that the Mayor and Police Chief be and they hereby are authorized and directed to participate in STRIVE for the period of April 1, 2026 through March 31, 2027 with funding in the amount of Two Hundred Nine Thousand, Four Hundred Seventy-Eight Dollars and No Cents (\$209,478.00) provided by the State of New York.

Resolution #9  
April 27, 2026

BY COUNCIL:

WHEREAS, the New York State Division of Homeland Security and Emergency Services, is administering the 2026 Tactical Team Grant Program, and

WHEREAS, the City of Jamestown is eligible to receive funding under the 2026 Tactical Team Grant Program, now therefore be it

RESOLVED that the Mayor and Police Chief be, and hereby are, authorized to receive a grant award for Seventy-Five Thousand Dollars and No Cents (\$75,000.00) to be utilized by the Jamestown Police Department to purchase attire and pay for training for the SWAT Team.

Resolution #10  
April 27, 2026

BY COUNCIL:

RESOLVED that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works, be and they hereby are authorized and directed to allow for an in-engine overhaul of Jamestown Fire Department Engine 5, by Ascendance Truck Centers, 6100 Wattsburg Rd., Erie, PA 16509, for a total amount not to exceed Twenty-Four Thousand, Twenty-One Dollars, and Twenty-Eight Cents (\$24,021.28) to be paid from the contingency fund, subject to approval of the Corporation Counsel as to form.

Resolution #11  
April 27, 2026

BY COUNCIL:

RESOLVED, That the Mayor be and she hereby is authorized to execute an agreement with Junior's Design Build Firm, LLC, 7804 Bley Rd., Eden, NY 14057 for **ADA Sidewalk Ramps 2026** based on the bid opening April 15 2026 in the following amounts:

3500 SF 4" Concrete Flat Work includes excavation and landscaping @ \$14.75 SF  
1550 SF 6" Concrete Flat Work includes excavation and landscaping @ \$21.00 SF  
650 LF Concrete Curb and Gutter, includes excavation, landscaping and 18" wide  
blacktop or brick street repair @ \$75.00 LF  
78 SF Cast Iron Detectable Warning Plates @ \$250.00 EA  
25 SY Brick Pavement Repair @ \$240.00 SY

for a total bid amount of One Hundred Fifty-Eight Thousand, Four Hundred Twenty-Five Dollars and No Cents (\$158,425.00) subject to the approval of Corporation Counsel as to form.

Resolution #12  
April 27, 2026

BY COUNCIL:

RESOLVED that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase one new John Deere Gator for the Parks Department, from LandPro Equipment, LLC, 1756 Lindquist Dr., Falconer, NY 14733, via Sourcewell Grounds Maint 112624-DAC (PG NB CG 70), for a total amount not to exceed Fifteen Thousand, Six Hundred Eight Dollars and Sixty Cents (\$15,608.60), which includes the trade allowance of Four Thousand, Five Hundred Dollars and No Cents (\$4,500.000), to be paid from account H.9551.0400.0019 subject to approval of the Corporation Counsel as to form.

BY COUNCIL:

WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Department of Public Works an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

One (1) Junior Civil Engineer Position in the Department of Public Works. This position is vacant as the result of a recent employee promotion.

BY COUNCIL:

RESOLVED, That the Mayor be and she hereby is authorized to execute an agreement between Winning Tree LLC of Ellicott, New York, for **Concrete Work – Misc. Right-of-Way Construction**

1000 SF Flatwork 4" @ \$13.00 SF  
1000 SF Flatwork 6" @ \$14.00 SF  
50 LF Concrete Flatwork 8" @ \$20.00 LF  
2500 LF In-Kind Concrete Curb & Gutter @ \$70.00 LF  
1000 LF Concrete Curb @ \$50.00 LF  
10 LF Concrete Step Replacement @ \$50.00 LF  
5 EA Form/Core (4") diameter curb outlet @ \$200.00 EA  
5 CY Additional Excavation @ \$150.00 CY

for a total bid amount of Two Hundred Fifty-Five Thousand, Two Hundred Fifty Dollars and No Cents (\$255,250.00), subject to the approval of the Corporation Counsel as to form. The project will be funded through CHIPs funds.

Resolution #15  
April 27, 2026

BY COUNCIL:

RESOLVED, that Dan Stone, Parks Manager/Arborist and eleven (11) Parks employees be and they hereby are authorized to attend the ACRT Arborist Training to be held at the Firemen's Grounds, Jamestown, NY. The one-day training is to be held October 27, 2026. Expenses paid pursuant to Section 77-b of the General Municipal Law, subject to the approval of Corporation Counsel as to form.

Resolution #16  
April 27, 2026

BY COUNCIL:

RESOLVED that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase one new 4WD Chevrolet Silverado 3500 for the Parks Department from Jones Chevrolet, Inc., 21505 Route 6, Warren, PA, 16365 for a total amount not to exceed Fifty-Nine Thousand, Seven Hundred Thirty-Five Dollars and No Cents (\$59,735.00) to be paid from account H.9551.0400.0019 subject to approval of the Corporation Counsel as to form.

BE IT ORDAINED by the City Council of the City of Jamestown, New York, as follows:  
§ 175-3 Licenses and Permits Schedule of Fees of the Jamestown City Code is amended as follows:

§ 175-3 Schedule of fees.

[Added 6-13-1994]

**B.** Fees for the issuance of building permits shall be as follows:

[Amended 1-13-1992; 4-29-1996; 12-18-2000; 12-18-2002; 4-19-2004; 12-20-2004; 2-28-2005; 12-21-2005; 3-19-2007; 11-17-2008; 3-23-2009; 10-26-2009; 11-23-2009; 4-26-2010; 5-23-2011; 11-27-2012; 7-25-2016; 12-19-2016; 11-26-2018; 10-26-2020]

<b>Type of Permit</b>	<b>Fee</b>
Parking lots	
<b>Patching</b>	<b>\$25</b>
1 to 12 Spaces	\$100
13 or more spaces	\$150

A patching parking lot permit may be obtained for surface treatment work in a parking lot where the aggregate area of all proposed patching work is less than 1,000 square feet. All contractors must submit a parking lot site plan prior to receiving a Right-of-Way permit from the City of Jamestown Department of Public Works. Site plans must include type of surface treatment, dimensions of existing lot, dimensions of surface treatments, and existing and proposed drainage. All parking lot surface treatments, and drainage requires a permit and is subject to site plan review by the Director of Public Works.

BE IT ORDAINED by the City Council of the City of Jamestown, New York, as follows:

§ 252-10 of the Jamestown City Code, Restoration of street surface. is amended as follows:

[Added 7-10-1972]

A. Temporary patch. Any excavation or opening in the streets or highways of the City shall be closed ~~and made safe with a temporary patch~~ as soon as possible after the work requiring such excavation or opening shall have been completed. ~~Such~~ A temporary patch shall be installed and be sufficiently stable that the repaired portion shall not be above or below the grade of the surrounding pavement and that normal traffic use by the general public will not be rendered dangerous or unsafe. The temporary patch shall be installed with an impervious cap; cold patch, blacktop, concrete, ect. The contractor is responsible for maintenance on the temporary patch until a final repair can be made. The temporary patch shall be installed within sixty (60) days of the NYS Dig Ticket start date. If the temporary patch is not installed within these sixty (60) days the City of Jamestown DPW will complete the repair, and the Right-of-Way permit holder will be charged for those repairs. The Right-of-Way permit holder will also be charged a \$250 fine for the first occurrence, \$500 for the 2<sup>nd</sup> occurrence, and \$500 for each subsequent infraction within one calendar year.

B. Final repair; responsibility of permittee for backfill. Upon completion of such work and installation of such temporary patch, ~~such person shall notify the Director of Public Works. Final repair of such pavement shall in all cases be made by the City, and the cost thereof shall be charged to the permittee.~~ In the event that such repaired pavement should sink or become uneven during the period of ~~one~~ five year following the excavation or opening, it shall be presumed that the excavation or opening was improperly filled, and such pavement and excavation should be repaired by the City at the expense of permittee.

C. Payment for work performed in the right-of-way. Each permittee shall be responsible for all costs associated with repair of the damaged right-of-way infrastructure, regardless of prior conditions.

[Amended 3-21-2005]

D. Determination of costs of repair of pavement. The costs of repairs and patching of pavements shall be determined by the Director of Public Works and shall, where practicable, be based upon the area in square feet being repaired.<sup>[1]</sup>

[1]

*Editor's Note: Former § 252-10E, regarding excavation in street where pavement was laid less than three years previous to application, which subsection immediately followed this subsection, was repealed 3-21-2005.*

LOCAL LAW NO. 2 OF 2026

A LOCAL LAW AUTHORIZING A PROPERTY TAX  
LEVY  
IN EXCESS OF THE LIMIT ESTABLISHED IN  
GENERAL MUNICIPAL LAW §3-c

BE IT ENACTED by the City Council of the City of Jamestown, New York as follows:

Section 1. Legislative Intent: It is the intent of this local law to allow the City of Jamestown to adopt a budget for the fiscal year commencing January 1, 2027 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 2. Authority: This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override: The City Council of the City of Jamestown, County of Chautauqua, is hereby authorized to adopt a budget for the fiscal year commencing January 1, 2027 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability: If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not effect, impair, or invalidate the remainder of this local law, but shall be confined in its operation in the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation in which such judgment or order shall be rendered.

Section 5. Effective date: This local law shall take effect immediately upon the filing with the Secretary of State.

April 27, 2026  
Resolution #20

BY COUNCIL:

RESOLVED, That the following be and she hereby is appointed to the office of Commissioner of Deeds in and for the City of Jamestown for a term of two years:

Anna Kelley

4/28/2026 – 4/27/2028

BY COUNCIL:

WHEREAS, the BPU has identified the need to upgrade the Cassadaga Water Pump Station, and plans to apply for grant funding for a portion of the cost of the improvements, and

WHEREAS, Staff has recommended that a design of the upgrades be completed prior to applications being made for available grant funding, and

WHEREAS, Wendel Engineering has estimated that design costs over the next year will be One Million, Five Hundred Thousand Dollars and No Cents (\$1,500,000.00), which exceeds the Water Department's available cash reserves for this project;

RESOLVED, that the Board does hereby request the City to issue Bond Anticipation Notes in the amount of One Million, Five Hundred Thousand Dollars and No Cents (\$1,500,000.00), at prevailing interest rates, and that the proceeds thereof be paid into the Board of Public Utilities general fund to be used to fund the design and engineering of the Cassadaga Water Pump Station project.

Discussion: Staff believes that the issuance of Bond Anticipation Notes is the appropriate mechanism for short-term borrowing for the Cassadaga Pump Station design and engineering. Bond anticipation notes can be renewed annually for up to five years prior to being paid off through revenue or issuance of bonds. The timing of the request coincides with the BPU's request to renew the BPU's 2025 Ban for water and sewer division capital projects. This request is made as a part of, and not in addition to, the Board's resolution 250307 requesting the City to issue bonds for this project, and the City's resolution 202504A04 authorizing the financing.