

# Minutes

## CITY COUNCIL WORK SESSION

Monday, June 22, 2026

7:30 P.M.

Municipal Building, Jamestown, New York

MEMBERS PRESENT: Councilman Sheldon, Councilman Dolce, Councilman Scotchmer, Councilwoman Jaroszynski, Councilman Faulkner, Councilman Bonfiglio, Councilman Engquist, Councilman Gonzalez

MEMBERS ABSENT: Council President Brackman

Others Present: Mayor Kimberly Ecklund, Acting City Clerk/Treasurer Leigh Anne Jordan, Comptroller Ericka Thomas, Director of Development Crystal Surdyk, Police Chief Scott Forster, Acting Fire Chief Ryan Roush, Corporation Counsel Elliot Raimondo, Acting Director of Public Works Mark Roetzer, Mayor's Administrative Assistant Ashlan Davis

Acting City Clerk/Treasurer Jordan called the meeting to order and called the roll. In the absence of Council President Brackman, a pro tem president was elected. Councilman Sheldon moved to nominate Councilman Dolce, seconded by Councilman Bonfiglio. The motion was carried.

### **Opportunity for Public Comment**

Paul Wolff, 212 Fulton Street, Jamestown, appeared before the City Council regarding communication issues surrounding a previously scheduled meeting where no officer was present. He expressed concern that poor interdepartmental communication could affect public trust.

Mayor Ecklund stated she was unaware of the meeting and requested information to follow up. Mr. Wolff said he later learned from Chief Forster that no officers had volunteered due in part to the Juneteenth holiday. Mayor Ecklund recommended coordinating future events through the Clerk's Office or Mayor's Office. Mr. Wolff appreciated the explanation.

Mr. Wolff suggested using an SRO for similar events. Councilman Dolce noted that the City's nuisance officer had been reassigned to field duties.

Acting City Clerk/Treasurer Jordan read an email from Tom Andolora. This email was to express his concern about not having Jamestown Public Town Hall meetings. He recommends a meeting for the residents of Jamestown this summer prior to Labor Day. He requested a verbal response from the Mayor regarding this request after read into record.

### **Standing Committees**

#### **Housing Committee**

Councilwoman Jaroszynski provided an overview of the Housing Committee meeting. Principal Planner Jason Kulaszewski and Development Director Crystal Surdyk encouraged the public to review the Comprehensive Plan before the public comment period ends. They emphasized the plan's importance and its impact on the future of the City.

## **Finance Committee**

### **Resolutions**

1. RESOLVED, That the Mayor or her authorized representative be, and hereby is authorized to enter into a sales agreement with the Jamestown City School District to the Jamestown Board of Public Utilities for 240 Harrison Street Jamestown, NY 14701 for use by the City of Jamestown and Jamestown Board of Public Utilities subject to approval as to form by the Corporation Counsel.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

2. WHEREAS, as part of The Appalachian Regional Commission's (ARC) formation, it is an economic development entity representing a partnership of federal, state, and local governments and spans 423 counties across 13 states including Chautauqua County, New York; and

WHEREAS, in conjunction with the ARC's Partnerships for Opportunity and Workforce and Economic Revitalization Initiative process, federal grant funding is made available for projects that help Appalachian communities and regions that have been affected by job losses in coal mining, coal power plant operations and coal-related supply chain industries; and

WHEREAS, the City of Jamestown's Department of Development is working to prepare for submission on or before July 8<sup>th</sup>, 2026, for the purpose of creating a new loan program to be run through the Jamestown Local Development Corporation (JLDC), to provide vital funding to keep projects moving forward and allow for expanded support for business development in Jamestown; now therefore be it

RESOLVED, that the City Council is in full support of application for the 2026 Partnerships for Opportunity and Workforce and Economic Revitalization Initiative to support the development of a new loan program through the Jamestown Local Development Corporation; and be it further

RESOLVED, that the City Council hereby authorizes the Mayor to execute all necessary documents with Appalachian Regional Commission, should the City of Jamestown be successful in securing funding for this Initiative.

Development Director Surdyk noted that this resolution adds more funding to revolving loans to help boost the funds we have available. Councilman Faulkner questioned whether or not the Appalachian training was a pre-requisite, Mayor Ecklund declined and explained that those meetings are for training to get more engagement and involvement for the grant process.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

3. WHEREAS, under the Community Development Block Grant (CDBG) and HOME Investment Partnership programs, entitlement communities are allotted funds to implement housing, neighborhood, community, and economic development activities; and

WHEREAS, The Department of Development has prepared an Annual Action Plan amendment for Program Year 2025 to be submitted to the US Department of Housing and Urban Development; and

WHEREAS, The Department of Development has successfully supported ADA compliant commercial improvements across the City with CDBG ADA Improvements Public Facilities funds; and

WHEREAS, The Department of Development has incorporated the Code of Federal Regulations pertaining to ADA compliance into the CDBG Rehabilitation: Publicly- or Privately-Owned Commercial/Industrial line so that funds may be used broadly while maintaining the ability to allocate funds to ADA projects when needed; and

WHEREAS, \$99,000.00 of the CDBG ADA Improvements Public Facilities allocation for 2025 is being reallocated to CDBG Business Dev. & Technical Assistance; and

WHEREAS, \$7,105.00 of the CDBG ADA Improvements Public Facilities allocation for 2025 is being reallocated to CDBG Community Engagement/Enhanced Community Safety; and

WHEREAS, this substantial amendment establishes the reallocation of PY 2025 CDBG funds in the total amount of \$106,105.00, now therefore be it resolved

RESOLVED, that the Mayor be and is hereby authorized and directed to submit the Significant Amendment of the PY 2025 Annual Action Plans to the US Department of Housing and Urban Development.

Attachment 1  
City of Jamestown  
Notice of Proposed Substantial Amendment

**In accordance with its Citizen Participation Plan and US Department of Housing and Urban Development (HUD) regulations, the City of Jamestown’s proposed changes to activities found in the 2025 Annual Action Plans are activities that have already been approved per citizen participation prior to the adoption of the 2025-2029 Consolidated Action Plan and subsequent Annual Action Plans. Affected activities are funded with Community Development Block Grant (CDBG) and HOME funds.**

Additional information may be obtained by contacting Crystal Surdyk, Director of Development, 716.483.7659 or by email at [surdyk@jamestownny.gov](mailto:surdyk@jamestownny.gov).

A summary of all changes to the CDBG allocations and HOME Program guidelines will be attached to the amendment transmitted to HUD prior to implementation of the substantial amendment.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

4. PROPOSED RESOLUTION:                   “Pearl City 2045” Comprehensive Plan  
  City Council Resolution  
  City of Jamestown City Council, June 29, 2026

WHEREAS, the City of Jamestown has undertaken the preparation of a Comprehensive Plan in accordance with Section 272-a of the New York State Town Law, which provides municipalities with the authority to adopt a comprehensive plan to serve as a guide for future developments and investments; and

WHEREAS, the Comprehensive Plan reflects the collective input of residents, businesses, community organizations, and other stakeholders through a series of public meetings, workshops, surveys, and advisory committee sessions; and

WHEREAS, the Comprehensive Plan identifies the City’s long-term goals and strategies related to land use, housing, economic development, transportation, infrastructure, natural resources, community facilities, and overall quality of life; and

WHEREAS, the City of Jamestown’s Planning Commission has reviewed the Comprehensive Plan and recommended its adoption by the Common Council; and

WHEREAS, the Jamestown City Council is scheduled and held a duly noticed public hearing on June 29, 2026, at 6:45 PM in the Council Chambers to receive comments from the public and other interested parties regarding the proposed Comprehensive Plan; and

WHEREAS, the Jamestown City Council has considered such comments along with the recommendations of City staff and consultants, and finds that adoption of the Comprehensive Plan is in the best interest of the health, safety, economy, and welfare of the residents of Jamestown;

NOW, THEREFORE, BE IT RESOLVED, that the Jamestown City Council hereby adopts the Pearl City 2045 Comprehensive Plan as the official Comprehensive Plan of the City pursuant to Section 272-a of New York State Town Law with the following conditions;

- Public Comments be incorporated into the draft prior to being finalized; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to file and maintain the adopted Comprehensive Plan as a public record and to distribute copies to appropriate City departments, agencies, and officials for implementation.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

5. PROPOSED RESOLUTION: SEQR “Pearl City 2045” Comprehensive Plan  
City of Jamestown  
Council Resolution, June 29, 2026

WHEREAS, the City of Jamestown, received funding from the Department of State in 2023 to update the City’s 1998 Comprehensive Plan; and

WHEREAS, the City of Jamestown has executed an extensive community engagement process that resulted in the development of a community vision, goals, and strategies forming the basis for the City’s new comprehensive plan, “Pearl City 2045”; and

WHEREAS, the main tenants of the plan include the celebrating Jamestown’s unique identity, safe and vibrant mixed-use neighborhoods, stable housing options, safer, more connected transportation network, preservation and enhancement of natural resources, expanded economic opportunities, resilient and sustainable infrastructure, as well as an inclusive and collaborative planning process; and

WHEREAS, Article 8 of the New York State Environmental Conservation Law, Environmental Quality Review, mandates full environmental review for the actions of preparing and adopting any type of formal land use plan, in this case the “Pearl City 2045” Comprehensive Plan; and

WHEREAS, the City of Jamestown assumed Lead Agency Status for the purposes of conducting the environmental reviews necessary for the preparation and adoption of the “Pearl City 2045” Comprehensive Plan; and

WHEREAS, pursuant to 6NYCRR Part 617.12(b)(1), the City of Jamestown, on May 21 2026 completed and filed a Full Environmental Assessment Form which resulted in the action being classified as Type I, and furthermore showing no negative environmental impact; and

WHEREAS, the City Council on June 29, 2026 has reviewed and accepted as adequate Full Environmental Assessment Form (EAF) Part 1 as prepared by the applicant and City Planning Staff, a digital draft of the “Pearl City 2045” plan prepared by C&S Companies dated April 2026; now therefore be it

RESOLVED, that the Jamestown City Council hereby makes a Negative Declaration of environmental significance in accordance with Article 8 of the Environmental Conservation Law and 6 NYCRR Part 617 New York State Environmental Quality Review for the above referenced action as proposed, based on the information in the prepared SEQR documents.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

6. WHEREAS, The Jamestown City Council at a regular meeting held on September 21, 1981, authorized the Mayor of the City of Jamestown to enter into an agreement with the Jamestown Local Development Corporation delegating to the Jamestown Local Development Corporation responsibility for the processing and approval of loan applications for “first instance” Urban Development Action Grant re-use money; and

WHEREAS, Article V, Section 3 of said bylaws of the Jamestown Local Development Corporation requires that no loan of Urban Development Action Grant originated moneys in excess of One Hundred Thousand Dollars and No Cents (\$100,000.00) be placed without prior approval of the City Council of Jamestown, New York; and

WHEREAS, Powerhaus Fitness Center LLC made application to the Jamestown Local Development Corporation for a loan of Two Hundred Thousand Dollars and No Cents (\$200,000) through the Jobs and Private Investment Loan Program (Tier I) as part of a \$838,170.60 project to renovate the structure at 834 Monroe Street; and

WHEREAS, the Board of Directors of the Jamestown Local Development Corporation, at its meeting held on May 20<sup>th</sup>, 2026, gave preliminary approval for the loan to Powerhaus Fitness Center LLC for Two Hundred Thousand Dollars (\$200,000.00) at a 4.0% rate of interest for a ten (10) year term subject to the ratification by a majority vote of the City Council of Jamestown, New York; now therefore be it

RESOLVED, that the Jamestown City Council hereby approves the Jamestown Local Development Corporation Jobs and Private Investment (JAPI) Tier I loan to Powerhaus Fitness Center LLC, in the amount of Two Hundred Thousand Dollars, and No Cents (\$200,000.00) at a fixed rate of four-percent (4.0%) interest for a term of ten (10) years with collateral being a first lien position on all machinery and equipment to be used in operations at Powerhaus Fitness Center LLC with personal guarantees from owners of Powerhaus Fitness Center LLC, Zachary Davis and Aaron Regdos.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

7. WHEREAS, the County of Chautauqua heretofore applied for State funding under the New York State Division of Criminal Justices Services GIVE Grant Program for 2026 and,

WHEREAS, the County’s application has been approved and a portion of the grant funds must be shared with the City of Jamestown Police Department, now therefore be it

RESOLVED, that the Mayor and Police Chief be and they hereby are authorized and directed to participate in GIVE for the period of July 1, 2026 through June 30, 2027 with funding in the amount of Three Hundred Nine Thousand, Three Hundred Forty-Five Dollars and No Cents (\$309,345.00) provided by the State of New York.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

8. RESOLVED that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase for the DPW Streets Division from Fleet Maintenance, Inc., 67 Ransier Dr., West Seneca, NY 14224, per Sourcewell Contract# 032824-DAI one 2027 Freightliner 144SD Cab and Chassis to replace truck #27 in the amount not to exceed One Hundred Fifty Three Thousand, Twenty-Seven Dollars and Thirty-Two Cents (\$153,027.32), to be paid from NYS CHIPs monies, subject to approval of the Corporation Counsel as to form.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

9. RESOLVED that the Mayor and Mark Roetzer, Jr., P.E., Acting Director of Public Works and Acting Director of Parks, Recreation & Conservation, be and they hereby are authorized and directed to purchase for the DPW Streets Division from Henderson Products, Inc., 22686 Fisher Road, Watertown, NY 13601, per Quote # SF-2026-01934, Rev. #2, NPPGov Contract # PS22170, one Dump Body and Plow Frame to replace truck #27 in the amount not to exceed Ninety-Four Thousand, Five Hundred Fifteen Dollars and Seventy-Eight Cents (\$94,515.78) to be paid from NYS CHIPs monies, subject to approval of the Corporation Counsel as to form.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

### **Informational Report**

Comptroller Ericka Thomas provided a revenue update, reporting that revenues remain on track through the second quarter. She noted that the City has not yet received the May payment from the Jamestown BPU and has contacted Kevin Karr regarding the matter. The second-quarter sales tax payment is expected in early August. Adult-use cannabis revenue has exceeded budget projections, totaling \$57,622.47. Comptroller Thomas noted that this revenue source could not be accurately estimated at the start of the year and expects related revenues to remain relatively flat in 2027.

Salary expenditures are on track; however, utility costs are currently \$137,000 over budget. Fuel expenses are also expected to increase due to seasonal operations, additional DPW projects, and increased equipment usage. Comptroller Thomas stated that she will continue to monitor these costs.

The City currently has three outstanding bonds with a combined long-term debt balance of just under \$14 million. Ms. Thomas also advised that the 2027 budget will be distributed next week.

## **Public Safety**

### **Resolutions**

1. WHEREAS, the County of Chautauqua heretofore applied for State funding under the New York State Division of Criminal Justices Services GIVE Grant Program for 2026 and,

WHEREAS, the County's application has been approved and a portion of the grant funds must be shared with the City of Jamestown Police Department, now therefore be it

RESOLVED, that the Mayor and Police Chief be and they hereby are authorized and directed to participate in GIVE for the period of July 1, 2026 through June 30, 2027 with funding in the amount of Three Hundred Nine Thousand, Three Hundred Forty-Five Dollars and No Cents (\$309,345.00) provided by the State of New York.

- This resolution also appears on the Finance Agenda.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

### **Informational Report**

2. Special Event – 33<sup>rd</sup> Annual Jamestown Cruise In, to be held on August 14, 2026, from 3:00 p.m. until 10:00 p.m. (including set up and tear down) on W. 3<sup>rd</sup> Street, between Washington and Spring Street, as well as Pine Street, Main Street and Cherry Street, all between 2<sup>nd</sup> and 4<sup>th</sup> Streets.

The committee approved of the Special Event as presented.

3. Special Event – Comedy Night @ Buzz WNY, to be held from August 6 through August 10, 2026, including set up and tear down. The Friday night show will run from 6:00 – 8:00 p.m., and the Saturday night show will run from 1:00 – 2:00 p.m. Everything will take place at 34 Scott Street, Jamestown.

The committee approved of the Special Event as presented.

4. Special Event – Scandinavian Folk festival, to be held on July 18, 2026 from 10:00 – 8:00 p.m. and July 19, 2026, from 10:00 a.m. – 4:00 p.m. at the Northwest Arena. Lafayette Street will be closed from July 18 at 8:00 a.m. until July 19 at 4:00 p.m. The committee is also asking for police traffic control for the maypole procession from the Public Market to the Northwest Arena on July 18th at 11:00 a.m.

The committee approved of the Special Event as presented.

5. Block Party – to be held on Eagle Street, between Willard and Scioto Streets, on July 11, 2026, with a rain date of July 12, 2026 from 10:00 a.m. – 10:00 p.m.

The committee approved of the Block Party as presented.

6. Block Party – to be held on Peterson Street, between Benedict Street to Scioto Street, on July 3, 2026, from 7:00 a.m. – 8:00 p.m.

The committee approved of the Block Party as presented.

Councilman Faulkner requested that fireworks language be included in block party correspondence, noting complaints received during last year's Eagle Street block party.

Chief Forster reported on the success of the Citizens Police Academy and plans for an abbreviated session this fall and a full session in spring 2027. Councilman Scotchmer encouraged council members to participate. Chief Forster noted that the shorter format may improve participation, as a sixteen-week commitment can be difficult for some residents.

Corporation Counsel Elliot Raimondo added that fireworks create additional stress for the police department, neighbors, and animals and asked for the public's assistance.

## **Public Works Committee**

### **Resolutions**

1. AUTHORIZING THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO UTILIZE A PORTION OF 5TH STREET AS PART OF AN OVERNIGHT DETOUR ROUTE FOR THE INTERSTATE 86 BRIDGE REHABILITATION OVER CHAUTAUQUA LAKE, PIN 5006.92

WHEREAS, the New York State Department of Transportation ("NYSDOT") is rehabilitating the Interstate 86 bridge over Chautauqua Lake in the Towns of North Harmony and Ellery, Chautauqua County, PIN 5006.92; and

WHEREAS, NYSDOT has advised that Phase 2 construction is anticipated to occur from late Fall 2026 through late Fall 2027, and that certain short-term nighttime bridge closures will be necessary during construction; and  
WHEREAS, during those nighttime closures, NYSDOT proposes to detour I-86 eastbound traffic using NY Route 394, 5th Street in the City of Jamestown, NY Route 430/Fluvanna Avenue, and Strunk Road; and

WHEREAS, the proposed detour route uses state routes except for approximately 0.4 miles of 5th Street within the City of Jamestown; and

WHEREAS, NYSDOT has requested that the City authorize use of said portion of 5th Street as part of the overnight detour route; now therefore be it

RESOLVED, that the City Council of the City of Jamestown hereby authorizes NYSDOT to utilize approximately 0.4 miles of 5th Street within the City of Jamestown as part of the overnight detour route for the Interstate 86 bridge rehabilitation over Chautauqua Lake, PIN 5006.92, during short-term nighttime bridge closures; and be it further

RESOLVED, that NYSDOT shall be responsible for providing, installing, maintaining, and removing all necessary detour signs and traffic control devices for the detour route; and be it further

RESOLVED, that NYSDOT shall be responsible for any necessary repairs or restoration to the affected portion of 5th Street resulting from its use as a NYSDOT detour route; and be it further

RESOLVED, that the City of Jamestown shall remain responsible for snow and ice control along the entire detour route within the City of Jamestown during the detour period.

The committee agreed to place this resolution on the June 29, 2026 City Council Voting Session Agenda.

2. PROPOSED RESOLUTION: "Pearl City 2045" Comprehensive Plan  
City Council Resolution  
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WHEREAS, the City of Jamestown has undertaken the preparation of a Comprehensive Plan in accordance with Section 272-a of the New York State Town Law, which provides municipalities with the authority to adopt a comprehensive plan to serve as a guide for future developments and investments; and

WHEREAS, the Comprehensive Plan reflects the collective input of residents, businesses, community organizations, and other stakeholders through a series of public meetings, workshops, surveys, and advisory committee sessions; and

WHEREAS, the Comprehensive Plan identifies the City's long-term goals and strategies related to land use, housing, economic development, transportation, infrastructure, natural resources, community facilities, and overall quality of life; and

WHEREAS, the City of Jamestown's Planning Commission has reviewed the Comprehensive Plan and recommended its adoption by the Common Council; and

WHEREAS, the Jamestown City Council is scheduled and held a duly noticed public hearing on June 29, 2026, at 6:45 PM in the Council Chambers to receive comments from the public and other interested parties regarding the proposed Comprehensive Plan; and

WHEREAS, the Jamestown City Council has considered such comments along with the recommendations of City staff and consultants, and finds that adoption of the Comprehensive Plan is in the best interest of the health, safety, economy, and welfare of the residents of Jamestown;

NOW, THEREFORE, BE IT RESOLVED, that the Jamestown City Council hereby adopts the Pearl City 2045 Comprehensive Plan as the official Comprehensive Plan of the City pursuant to Section 272-a of New York State Town Law with the following conditions;

- Public Comments be incorporated into the draft prior to being finalized; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to file and maintain the adopted Comprehensive Plan as a public record and to distribute copies to appropriate City departments, agencies, and officials for implementation.

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WHEREAS, Article 8 of the New York State Environmental Conservation Law, Environmental Quality Review, mandates full environmental review for the actions of preparing and adopting any type of formal land use plan, in this case the “Pearl City 2045” Comprehensive Plan; and

WHEREAS, the City of Jamestown assumed Lead Agency Status for the purposes of conducting the environmental reviews necessary for the preparation and adoption of the “Pearl City 2045” Comprehensive Plan; and

WHEREAS, pursuant to 6NYCRR Part 617.12(b)(1), the City of Jamestown, on May 21 2026 completed and filed a Full Environmental Assessment Form which resulted in the action being classified as Type I, and furthermore showing no negative environmental impact; and

WHEREAS, the City Council on June 29, 2026 has reviewed and accepted as adequate Full Environmental Assessment Form (EAF) Part 1 as prepared by the applicant and City Planning Staff, a digital draft of the “Pearl City 2045” plan prepared by C&S Companies dated April 2026; now therefore be it

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## **Mayor's Remarks**

Mayor Ecklund discussed the \$10 million DRI grant awarded for twenty-four proposed projects and expressed gratitude to the team, specifically recognizing Director of Development Crystal Surdyk for her work. Ms. Surdyk provided a brief overview and noted that documentation is available to the public.

She explained that the Mayor's Office and the Development Department will serve as the primary points of communication. Representatives from New York State will visit for initial orientation and project tours. The team has also been tasked with forming a planning committee of no more than fifteen members. Individuals who may benefit from grant funding and elected officials are not eligible to serve. While a planning framework is already in place, public input will be incorporated through approximately four meetings.

Councilman Dolce confirmed with Mayor Ecklund and the council that project selections will not come before City Council for approval, as New York State has final authority over project funding decisions.

## **Executive Session**

There was no need for an Executive Session

The meeting was adjourned at 8:08 p.m.

There being no further business, the meeting was adjourned.

Leigh Anne Jordan  
Acting City Clerk/Treasurer