

MAY 17 2024

JEANNIE GOFF  
COUNTY CLERK, JEFFERSON COUNTY, MO

BILL NO.: 24-0510

ORDINANCE NO.: 24-0218

INTRODUCED BY: COUNCIL MEMBER(s) Gueter

**1 AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN  
2 PRODUCTS AND SERVICES FOR 2023 ON-CALL HVAC SERVICES,  
3 DEPARTMENT OF PUBLIC WORKS.**

**4 WHEREAS,** Pursuant to Ordinances 23-0250, 24-0157 and 24-0181 Jefferson  
5 County, Missouri entered into a Contract, known as the 2023 On-Call HVAC Services  
6 Contract, with Sheet Metal Contractors, Inc, and Automatic Controls Equipment Systems  
7 Inc.; and

**8 WHEREAS,** Jefferson County, Missouri, (hereafter, the “County”) recommends  
9 the renewal of the following bid awards at the same terms and conditions as previously bid,  
10 as authorized by the original Invitation for Bid awarded by the County, for an additional  
11 one-year term:

BID NAME

2023 On-Call HVAC Services

AWARDED BIDDERS

Sheet Metal Contractors Inc. (A1)

Automatic Controls Equipment Systems, Inc. (A2)

ORDINANCE NUMBER

23-0250, 24-0157 and 24-0181

1           **WHEREAS**, the Department of Public Works, Division of Facility Services of  
2 Jefferson County, Missouri, requested renewal from the awarded bidders, Sheet Metal  
3 Contractors, Inc, and Automatic Controls Equipment Systems Inc., to renew the contract  
4 for the 2023 On-Call HVAC Services with the County; and

5           **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest  
6 of the County to renew the bid award for 2023 On-Call HVAC Services for the term of 5-  
7 19-24 to 5-18-25 with Sheet Metal Contractors, Inc., and Automatic Controls Equipment  
8 Systems Inc., up to **\$100,000.00 per term, for total amount not to exceed \$100,000.00**  
9 **for the term**, subject to budgetary limitations.

10           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
11 **AS FOLLOWS:**

12           Section 1.     The County authorizes the renewal of the bid awards for an  
13 additional one-year term as follows:

14	<u>BID NAME</u>
15	2023 On-Call HVAC Services
16	<u>TERM</u>
17	5-19-24 to 5-18-25
18	<u>AMOUNT</u>
19	<b>Up to \$100,000.00 per term,</b>
20	<b>for total amount not to exceed \$100,000.00 for the term,</b>
21	subject to budgetary limitations
22	<u>AWARDED BIDDERS</u>

1 Sheet Metal Contractors Inc. (A1)

2 Automatic Controls Equipment Systems, Inc. (A2)

3 Section 2. The Jefferson County, Missouri, Council hereby authorizes the  
4 County Executive to execute a renewal agreement, attached hereto and incorporated herein  
5 by reference and attached as Exhibit A1-A2. The County Executive is further authorized  
6 to take any and all actions necessary to carry out the intent of this Ordinance.

7 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses  
8 thereto, and any contracts or agreements shall be maintained by the Department of the  
9 County Clerk consistent with the rules and procedures for the maintenance and retention  
10 of records as promulgated by the Secretary of State.

11 Section 4. This Ordinance shall be in full force and effect from and after its  
12 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
13 shall not affect the remainder of this Ordinance.

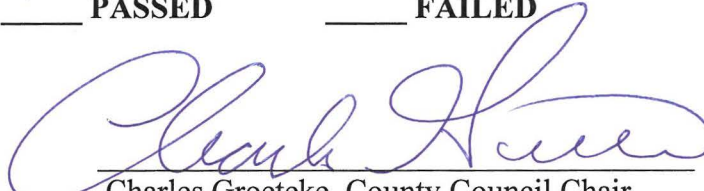
**[THIS SECTION LEFT INTENTIONALLY BLANK]**

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	<u>Yes</u>
Council Member District 2, Gene F. Barbagallo	<u>Yes</u>
Council Member District 3, Lori Arons	<u>Yes</u>
Council Member District 4, Charles Groeteke	<u>Yes</u>
Council Member District 5, Scott Seek	<u>Yes</u>
Council Member District 6, Daniel Stallman	<u>Yes</u>
Council Member District 7, Bob Tullock	<u>Yes</u>

**THE ABOVE BILL ON THIS 13 DAY OF May, 2024:**

**PASSED**       **FAILED**

  
\_\_\_\_\_  
Charles Groeteke, County Council Chair

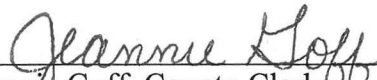
  
\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant


THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 17 DAY OF May, 2024.

THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

  
\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

**ATTEST:**

  
\_\_\_\_\_  
Jeannie Goff, County Clerk

BY: 

First Reading: 05-13-2024



County of Jefferson

APR 19 2024

State of Missouri
Administration Center
729 Maple Street - PO Box 100
Hillsboro, Missouri 63050

Dennis Gannon
County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

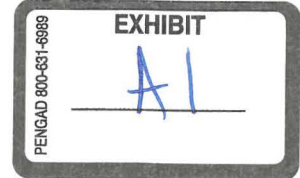
David Courtway - Director

Web Address: www.jeffcomo.org

Dana Downs
Human Resources Manager
(636)797-5563 / Fax (636)797-5596

Jackie Doyle
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

SHEET METAL CONTRACTORS INC
1661 VETRANS DR
DESOTO MO 63020



April 14, 2024

Attn: CONTRACTS

Your company was awarded a bid for "2023 ON-CALL HVAC SERVICES" for the County of Jefferson, Missouri in May 2023. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from May 19, 2024 to May 18, 2025.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 5) This executed renewal letter
6) Updated insurance certificates
7) Current paid tax receipts for any real or personal property owned in Jefferson County OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
8) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Kimberly M. Brown
Printed Name of Authorizing Agent

Signature

04.23.2024
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,
Jackie Doyle
Department of Administrative Services



ORDINANCE NO.
24-0218

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 23 day of April 2024:

Sheet Metal Contractors, Inc  
Company Name

County of Jefferson, State of Missouri

Kimberly W Brown  
Signature  
Kimberly W Brown  
Print

Dennis J Gannon  
Dennis J. Gannon County Executive

Company Address: 11401 Veterans Dr.

De Soto, MO 63020

Phone: 636.337.2150

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kristy Colquhoun  
County Auditor

APPROVED AS TO FORM

Jason Y Gordon for Justice Kuersten  
County Counselor



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/24/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lakenan 890 Rozier Street Ste. Genevieve MO 63670	<b>CONTACT NAME:</b> PHONE (A/C, No., Ext): 573-883-7446 E-MAIL ADDRESS: COI@lakenan.com	FAX (A/C, No): 573-883-3981
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Sheet Metal Contractors Inc. PO Box 700 De Soto MO 63020	<b>SHEET-1</b>	
	INSURER A : UNITED FIRE GROUP	NAIC # 13021
	INSURER B : Argonaut Insurance Company	19801
	INSURER C : MISSOURI EMPLOYERS MUTUAL	10191
	INSURER D : Tokio Marine Speciality Ins. Co.	23850
	INSURER E :	
INSURER F :		

**COVERAGES** CERTIFICATE NUMBER: 2119140519 REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$500 deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			60477080	5/22/2023	5/22/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 0
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			60477080	5/22/2023	5/22/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ n			60477080	5/22/2023	5/22/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	MEG202098307 WC928988742384	5/22/2023 5/22/2023	5/22/2024 5/22/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	<input checked="" type="checkbox"/> Inland Marine <input checked="" type="checkbox"/> Professional Liability <input checked="" type="checkbox"/> Pollution Liab incl mold			60477080 PLMCBS7J4Q0SFP	5/22/2023 5/22/2023	5/22/2024 5/22/2024	Leased Rented Each Claim 110,000 Each Occurrence 3,000,000 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Transit and Temporary Storage coverage up to \$1,000,000  
Installation Floater coverage up to \$1,000,000 with \$1,000 deductible  
Rented/Leased/Borrowed Equipment coverage up to \$110,000 with \$1,000 deductible  
Re: Renewal of 2023 On-Call HVAC Services

### CERTIFICATE HOLDER

### CANCELLATION

County of Jefferson State of Missouri Administration Center 729 Maple Street Hillsboro MO 63050	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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JEFFERSON COUNTY, MISSOURI

PAID

2023 PERSONAL PROPERTY

ACCT # 026639  
VALUE 336,180  
TAX RT 6.398200

SHEET METAL CONTRACTORS INC  
PO BOX 700  
DE SOTO, MO 63020-0700

JAN 10 2024

TAX DISTRICT	TAX
CITY OF DESOTO	2,909.97
DESOTO SCHOOL	14,813.12
HEALTH UNIT TAX	337.19
JC DEV DISABILITIES	288.11
JEFFERSON COLLEGE	1,046.19
MENTAL HEALTH TAX	288.11
PARK TAX	86.06
ROAD & BRIDGE TAX	759.09
STATE TAX	100.85
VALLE AMBULANCE	880.79
<b>TOTAL TAXES</b>	<b>21,509.48</b>
<b>TOTAL PAID</b>	<b>21,509.48</b>

\*\* DATE PAID 12/31/2023 \*\*

043013	1GDG7D180GV517566	1986 GMC BOX VAN 24LBS	1	220
211809	7GZ07RFG8KN001716	2019 GMC/CHEVY (G3500) CAB & CHASSIS V	1	7,060
211808	1G007RFG8K1284670	2019 GMC/CHEVY (G3500) CAB & CHASSIS V	1	7,060
351489	1FTSE3EL2CDA24070	2012 FORD (E350) CAB & CHASSIS 4X2 4X2	1	4,520
123036	1FD7X3F64CEA44741	2012 FORD (F350) CAB & CHASSIS 4X4 4X4	1	7,290
351512	1FDAF58Y55EC18406	2005 FORD (F550SD) CAB & CHASSIS 4X2 4	1	5,190
351505	1FDWF36S8YED94214	2000 FORD (F350) CAB & CHASSIS 4X2 4X2	1	100
351530	1FDWE3F62JDC21811	2018 FORD (E350SD) CAB & CHASSIS 4X2 4	1	6,660
211815	1GD07RFG2H1122025	2017 GMC/CHEVY (2500) CAB & CHASSIS VA	1	6,230
351505	1FDWX36S8XEE14460	1999 FORD (F350) CAB & CHASSIS 4X2 4X2	1	100
259441	1FV6GFBC3YHG72591	2000 FREIGHTLINER (FL-60) CAB & CHASSIS	1	850
351505	1FDWE35L3YHA54384	2000 FORD (F350) CAB & CHASSIS 4X2 4X2	1	100
351527	1FTBW2ZM1GKA92288	2015 FORD (T350) CAB & CHASSIS VAN 9.5G	1	8,390
351489	1FDWE3FN8NDC24225	2022 FORD (E350) CAB & CHASSIS 4X2 4X2	1	7,010
385101		2008 GOOSENECK 18	1	320
385861		2001 GOOSENECK 24 2AX	1	300
384877		1988 STOCK GOOSENECK16FT GOOSENEC	1	200
894800		2003 UTILITY TRL18FT TRAILER 18FT	1	50
004635	53K852421BF000764	2011 UTILITY TRL24FT TRAILER 24FT	1	50
673970		1999 CARGO TRL22FTENCTA TRL 22FT ENC	1	100
		<b>Total Value:</b>		<b>61,800</b>

MICHELLE WORTH  
COUNTY COLLECTOR  
HILLSBORO, MO 63050  
Phone: 636-797-5406

JEFFERSON COUNTY, MISSOURI

PAID

2023 PERSONAL PROPERTY

ACCT # 026639  
VALUE 336,180  
TAX RT 6.398200

JAN 10 2024

SHEET METAL CONTRACTORS INC  
PO BOX 700  
DE SOTO, MO 63020-0700

TAX DISTRICT	TAX
CITY OF DESOTO	2,909.97
DESOTO SCHOOL	14,813.12
HEALTH UNIT TAX	337.19
JC DEV DISABILITIES	288.11
JEFFERSON COLLEGE	1,046.19
MENTAL HEALTH TAX	288.11
PARK TAX	86.06
ROAD & BRIDGE TAX	759.09
STATE TAX	100.85
VALLE AMBULANCE	880.79
<b>TOTAL TAXES</b>	<b>21,509.48</b>
<b>TOTAL PAID</b>	<b>21,509.48</b>

\*\* DATE PAID 12/31/2023 \*\*

978841	2005 FLATBED TRL18FT TRAILER 18FT	1	50
698143	4M9C12220NN050262	1	1,970
516123	1GB1WLE7XNF148098	1	17,960
516123	1GB2WLE73MF169063	1	16,880
516171	1GCUYDETXM2203063	1	14,620
393403	2GD21NEG8K1216660	1	10,280
393403	2GD21NEG5K1219239	1	10,280
452942	1FTSW30536ED26794	1	1,900
462952	1FDWX30529EA08608	1	2,470
532216	1GNSKKE71ER236137	1	6,410
462952	1FDWX30548EA72589	1	2,470
736050	5GAKVBKD5GJ326226	1	5,480
827551	1FTNE2EWS8DA26332	1	3,420
952314	1GCHC24U83E276890	1	100
827551	1FTNE2EW6DDA82069	1	3,830
780927	1GCWGF1F1101152	1	5,250
533555	1FDSX215X8EE42191	1	2,150
780927	1GCWGFCA0D1180464	1	3,830
211798	1GB0CVCG1DF117106	1	6,110
821755	1GTR5CED7KZ195877	1	11,330
<b>Total Value:</b>			<b>128,790</b>

MICHELLE WORTH  
COUNTY COLLECTOR Phone: 636-797-5406  
HILLSBORO, MO 63050

JEFFERSON COUNTY, MISSOURI

PAID

2023 PERSONAL PROPERTY

ACCT # 026639  
VALUE 336,180  
TAX RT 6.398200

SHEET METAL CONTRACTORS INC  
PO BOX 700  
DE SOTO, MO 63020-0700

TAX DISTRICT	TAX
CITY OF DESOTO	2,909.97
DESOTO SCHOOL	14,813.12
HEALTH UNIT TAX	337.19
JC DEV DISABILITIES	288.11
JEFFERSON COLLEGE	1,046.19
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STATE TAX	100.85
VALLE AMBULANCE	880.79
<b>TOTAL TAXES</b>	<b>21,509.48</b>
<b>TOTAL PAID</b>	<b>21,509.48</b>

\*\* DATE PAID 12/31/2023 \*\*

JAN 10 2024

515940	1GC3CVBG9AF155947	2010 CHEVROLET TRUCK SILVERADO 2500 I	1	2,640	Z - Business Value	1	70,680
410555	1FT7X2B66HE858199	2017 FORD TRUCK F-250 SUPER DUTY EXT	1	10,160	Total Value:		70,680
515924	1G92CUEG9HZ277450	2017 CHEVROLET TRUCK SILVERADO 2500 I	1	9,280			
357803	1FTEW1EG8HFA55689	2017 FORD TRUCK F-150 CREW CAB XL EC	1	8,720			
820452	1GT49REY7NF245506	2022 GMC SIERRA 2500 HD CREW CAB DEN	1	24,380			
516123	1GB2WLE78MF126029	2021 CHEVROLET TRUCK SILVERADO 2500 I	1	16,880			
833379	1GB0G2CG1E1144503	2014 CHEVROLET COMM MEDIUM DUTY CAI	1	4,850			
		<b>Total Value:</b>		<b>76,910</b>			

MICHELLE WORTH  
COUNTY COLLECTOR  
HILLSBORO, MO 63050  
Phone: 636-797-5406

JEFFERSON COUNTY TAX RECEIPT  
2023 REAL ESTATE

11/22/2023 3:10 PM

PARCEL NUMBER: 24-1.1-11.0-2-001-017.

RECEIPT#: 2023007186

MICHELLE WORTH, COLLECTOR

729 MAPLE ST., STE 36

HILLSBORO, MO 63050

PHONE: (636) 797-5406

Email: collector@jeffcomo.org

TOTAL VALUATION: 3,400  
ACRES 5.48

KLA LLC  
PO BOX 700  
DESOTO, MO 63020

TAX DISTRICT	TAX
CITY OF DESOTO	29.43
HEALTH UNIT TAX	3.41
JC DEV DISABILITIES	2.91
JEFFERSON COLLEGE	10.58
MENTAL HEALTH TAX	2.91
PARK TAX	0.87
ROAD & BRIDGE TAX	7.68
STATE TAX	1.02
SUNRISE SCHOOL	157.29
VALLE AMBULANCE	8.91
<b>TOTAL TAXES</b>	<b>225.01</b>
<b>TOTAL PAID</b>	<b>225.01</b>

PROPERTY DESCRIPTION

PT NW1/4 NW1/4 & PT SW1/4 NW  
1/4 ALSO PT SEC 10

SITUS:

**PAID**

*This receipt is valid ONLY  
if the payment is funded*

2023 Jefferson County Real Estate Paid Receipt

11/22/2023 3:10 PM

Tax Year: 2023

PARCEL NUMBER: 24-1.1-11.0-2-001-017.

KLA LLC  
PO BOX 700  
DESOTO, MO 63020

Date Paid: 11/22/2023  
Amount Paid: \$225.01  
Receipt #: 2023007186  
Batch #: 2023000109  
Payment Type: CHECK  
Check #: 015415

**REAL ESTATE TAX RECEIPTS CANNOT BE USED  
TO LICENSE VEHICLES**

JEFFERSON COUNTY TAX RECEIPT  
2023 REAL ESTATE

11/22/2023 3:10 PM

PARCEL NUMBER: 24-1.1-11.0-2-001-017.01

RECEIPT#: 2023007186

TOTAL VALUATION: 433,500  
ACRES 6.86

KLA LLC  
PO BOX 700  
DESOTO, MO 63020

MICHELLE WORTH, COLLECTOR  
729 MAPLE ST., STE 36  
HILLSBORO, MO 63050  
PHONE: (636) 797-5406  
Email: collector@jeffcomo.org

TAX DISTRICT	TAX
CITY OF DESOTO	3,752.38
DESOTO SCHOOL	19,101.31
HEALTH UNIT TAX	434.80
JC DEV DISABILITIES	371.51
JEFFERSON COLLEGE	1,349.05
MENTAL HEALTH TAX	371.51
MERCHANT SUR TAX	1,040.40
PARK TAX	110.98
ROAD & BRIDGE TAX	978.84
STATE TAX	130.05
VALLE AMBULANCE	1,135.77
<b>TOTAL TAXES</b>	<b>28,776.60</b>
<b>TOTAL PAID</b>	<b>28,776.60</b>

PROPERTY DESCRIPTION

PT NE1/4 NW1/4  
(DESOTO SHOE CO)

SITUS: 1659 VETERANS DR  
1661 VETERANS DR

**PAID**

*This receipt is valid ONLY  
if the payment is funded*

2023 Jefferson County Real Estate Paid Receipt

11/22/2023 3:10 PM

Tax Year: 2023

PARCEL NUMBER: 24-1.1-11.0-2-001-017.01

KLA LLC  
PO BOX 700  
DESOTO, MO 63020

Date Paid: 11/22/2023  
Amount Paid: \$28,776.60  
Receipt #: 2023007186  
Batch #: 2023000109  
Payment Type: CHECK  
Check #: 015415

**REAL ESTATE TAX RECEIPTS CANNOT BE USED  
TO LICENSE VEHICLES**

## Jackie Doyle

---

**From:** Melony Martin <melony.martin@smcihvac.com>  
**Sent:** Wednesday, April 24, 2024 12:52 PM  
**To:** Jackie Doyle  
**Subject:** On-Call HVAC Services Renewal  
**Attachments:** SMCI On-Call HVAC Service Renewal.pdf; Paid Tax Receipts.pdf; Jefferson County SMCI COI.pdf

Hello Jackie,

Please find attached our renewal for the on-call HVAC Services, paid tax receipts, and our certificate of insurance. If you would please send back a copy of the contract once all signatures have been obtained, I would appreciate it.

Thank you for your continued business!

Sincerely,

*Melony Martin*  
*Accounts Receivable/Contract Billing*



Sheet Metal Contractors, Inc.  
1661 Veterans Drive  
De Soto, MO 63020  
Ph: 636.337.2150 Fax: 636.337.6074



# County of Jefferson

State of Missouri  
Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon  
County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

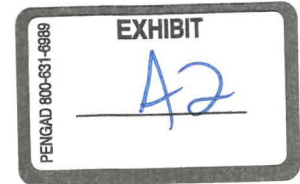
David Courtway - Director

Web Address: www.jeffcomo.org

Dana Downs  
Human Resources Manager  
(636)797-5563 / Fax (636)797-5596

Jackie Doyle  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

AUTOMATIC CONTROLS EQUIPMENT SYSTEMS INC.  
1586 FENCORP DR  
FENTON MO 63026



April 15, 2024

Attn: CONTRACTS

Your company was awarded a bid for “**2023 ON-CALL HVAC SERVICES**” for the County of Jefferson, Missouri in **May 2023**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from **May 19, 2024 to May 18, 2025**.

### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Justin Vogt  
Printed Name of Authorizing Agent

[Handwritten Signature]  
Signature

4-24-24  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,  
Jackie Doyle  
Jackie Doyle  
Department of Administrative Services



ORDINANCE NO.  
24-0218

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 17 day of May 2024:

Automatic Controls  
Equipment Systems, Inc.

County of Jefferson, State of Missouri

Company Name

[Signature]

[Signature]

Signature

Dennis J. Gannon County Executive

Justin Vogt

Print

Company Address: \_\_\_\_\_

1585 Fencorp Drive

Fenton, MO 63026

Phone: 314-722-2727

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

[Signature]  
County Auditor

APPROVED AS TO FORM

[Signature]  
County Counselor





AUTOCON-01

RBERWIN

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Regina L. Berwin Charles L. Crane Agency 100 N Broadway, Ste 900 Saint Louis, MO 63102	CONTACT NAME: <b>Regina Berwin</b>	
	PHONE (A/C, No, Ext): <b>(314) 444-4839</b>	FAX (A/C, No): <b>(314) 444-4970</b>
E-MAIL ADDRESS: <b>rberwin@craneagency.com</b>		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : <b>Cincinnati Insurance Company</b>		10677
INSURER B : <b>Cincinnati Indemnity Company</b>		23280
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

**INSURED**  
 Automatic Controls Equipment Systems, Inc.  
 1585 Fencorp Drive  
 Fenton, MO 63026

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

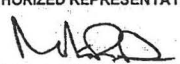
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="checked" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="checked" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="checked" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			EPP 0151088	8/1/2023	8/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
A	<input checked="checked" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="checked" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="checked" type="checkbox"/> HIRED AUTOS ONLY <input checked="checked" type="checkbox"/> NON-OWNED AUTOS ONLY			EPP 0151088	8/1/2023	8/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="checked" type="checkbox"/> UMBRELLA LIAB <input checked="checked" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  DED      RETENTION \$			EPP 0151088	8/1/2023	8/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			EWC033411008	8/1/2023	8/1/2024	<input checked="checked" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Installation Floater			EPP 0151088	8/1/2023	8/1/2024	Job Site 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 HVAC Automated System Contractor

All coverage is subject to policy terms, conditions and exclusions.

Installation Floater limit includes materials stored at: 1585 Fencorp Drive, Fenton, MO 63026

<b>CERTIFICATE HOLDER</b>  County of Jefferson State of Missouri 729 Maple Street Hillsboro, MO 63050	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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April 24, 2024

Ms. Jackie Doyle  
Jefferson County  
Department of Administrative Services  
P.O. Box 100  
Hillsboro, MO 63050

RE: Real or Personal Property

Dear Ms. Doyle,

The purpose of this letter is to confirm that Automatic Controls Equipment Systems, Inc. does not own any real or personal property in Jefferson County, Missouri.

Please do not hesitate to contact me if you need further information.

Thank you.

Sincerely,

Justin Vogt  
President

A handwritten signature in black ink, appearing to read 'Justin Vogt', is written over a horizontal line.

State Of: Missouri

County Of: St. Louis

Sworn to before me and subscribed this 24<sup>th</sup> day of April, 2024

Notary Public: Beverly Lanham

My Commission Expires: 5-1-27

