

BILL NO.: 24-0802

ORDINANCE NO. 24-0302

INTRODUCED BY COUNCIL MEMBER(S) C. W. G. G. G.

**AN ORDINANCE AUTHORIZING JEFFERSON COUNTY, MISSOURI TO ACCEPT THE AWARD FOR THE STATE OF MISSOURI OFFICE OF STATE COURTS ADMINISTRATOR (OSCA) 2024 DETENTION ALTERNATIVES PROJECT GRANT AND AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE THE DOCUMENTS NECESSARY FOR THE COUNTY TO PARTICIPATE IN SAID GRANT.**

**WHEREAS**, Jefferson County, Missouri (hereafter the “County”) is currently a recipient of the 2023 Detention Alternatives Project Grant; and

**WHEREAS**, said grant is administered by the State of Missouri Office of State Courts Administrator (OSCA); and

**WHEREAS**, the goal of the grant is to successfully sustain the implementation of the Juvenile Detention Alternatives Initiative (JDAI) in Jefferson County; and

**WHEREAS**, the Juvenile Court will be entering the twelfth year of JDAI implementation for Jefferson County; and

**WHEREAS**, an objective to this goal will be to reduce the number of juveniles admitted to secure detention; and

**WHEREAS**, an objective to this goal will be to reduce the average daily population and length of stay by juveniles; and

**FILED**

AUG 16 2024

JEANNIE GOFF  
COUNTY CLERK, JEFFERSON COUNTY, MO

**WHEREAS**, an objective to this goal is to expand access to existing detention alternatives and develop new detention alternatives; and

**WHEREAS**, the County, based on the recommendation of Jefferson County Juvenile Department, accepts the award for the 2022 Detention Alternatives Project Grant for the amount of Two Thousand Dollars (**\$2,000.00**), (July 1, 2024 to June 30, 2025), subject to budgetary limitations.

**BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL, AS FOLLOWS:**

Section 1. The County hereby accepts the award for the 2023 Detention Alternatives Project Grant for the amount of Two Thousand Dollars (**\$2,000.00**), subject to budgetary limitations.

Section 2. The Jefferson County, Missouri, Council hereby authorizes the County Executive to execute the grant agreement incorporated by Reference as Exhibit “A” and any agreements or contracts necessary to effectuate the acceptance of the grant set forth in this Ordinance. The County Executive is further authorized to take any and all actions necessary to carry out the intent of this Ordinance.

Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses thereto, and any contracts or agreements shall be maintained by the Department of the County Clerk consistent with the rules and procedures for the maintenance and retention of records as promulgated by the Secretary of State.

Section 4. This Ordinance shall be in full force and effect from and after its

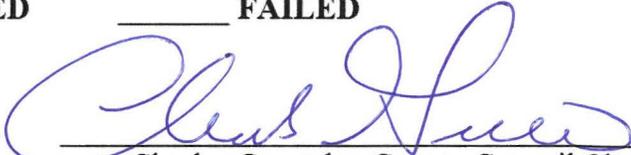
date of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not affect the remainder of this Ordinance.

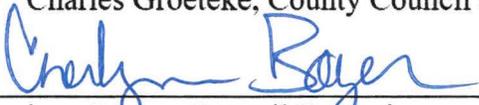
**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	<del>Absent</del> yes
Council Member District 2, Gene F. Barbagallo	yes
Council Member District 3, Lori Arons	yes
Council Member District 4, Charles Groeteke	yes
Council Member District 5, Scott Seek	absent
Council Member District 6, Daniel Stallman	yes
Council Member District 7, Bob Tullock	yes

**THE ABOVE BILL ON AUGUST 12, 2024:**

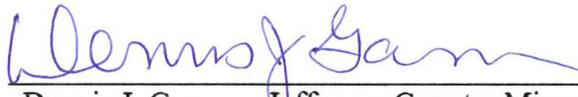
**PASSED**       **FAILED**

  
\_\_\_\_\_  
Charles Groeteke, County Council Chair

  
\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

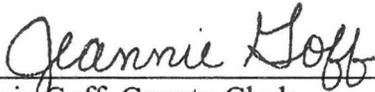
THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, ON AUGUST ~~12~~<sup>15</sup>, 2024.

THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, ON \_\_\_\_\_.



Dennis J. Gannon, Jefferson County, Missouri, Executive

**ATTEST:**



Jeannie Goff, County Clerk

BY:



First Reading: 8/12/2024



**State of Missouri**  
Office of State Courts Administrator  
Administrative Services Division

**Issue Date**

July 1, 2024

**Award Amount**

\$ 2,000.00

**Contract Period**

July 1, 2024 through  
June 30, 2025

## Juvenile Justice Program Assistance

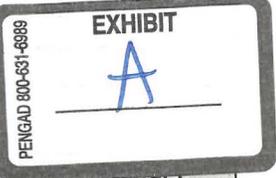
The Family Court Committee of the Supreme Court of Missouri, in cooperation with the Circuit Court Budget Committee, has approved and provided funding for the implementation of juvenile justice programming assistance for delinquent youth who can be diverted from secure detention by use of the objective screening instrument Juvenile Detention Assessment (JDTA) into a non-secure;pre-adjudication placement.

**Contract Number**

OSCA 24-02209-22

Original Contract

Contract



**Court/Recipient Information:**

The Honorable Brenda Stacey  
Presiding Judge  
Twenty-Third Judicial Circuit  
P.O. Box 100  
Hillsboro, MO 63050

**Project Director:**

Jessica Norton  
Project Coordinator  
Twenty-Third Judicial Circuit  
P.O. Box 100  
Hillsboro, MO 63050

**OSCA Program Contact**

Ashleigh Hoose  
573-522-6768

**OSCA Fiscal Contact**

Michael Skinner  
573-526-8841

Special Conditions of this award are attached.

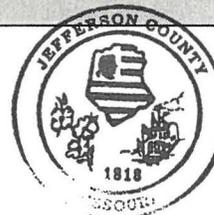
There are no special conditions of this award. Original RFP requirements only.

The Family Court Committee has approved funding for the Alternatives to Detention for FY24.

Requested Funding: \$16,614.40      Awarded Funding: \$ 2,000.00

### Please Sign, Date and Return to:

Office of State Courts Administrator  
Attn: Contracts Unit  
P.O. Box 104480  
Jefferson City, MO 65110 - 4480  
e-mail: osca.contracts@courts.mo.gov  
Fax: 573-522-6152



**ORDINANCE NO.**

24-0302

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature

*Dennis J. Gannon*

OSCA Signature

*R. Morrissey*

Printed Name

Dennis J. Gannon

Date

8/15/24

Printed Name

Richard S. Morrissey

Presiding Judge Signature

Title

Deputy State Courts Administrator

Printed Name

Date

Date

07/14/2024



**SUPREME COURT OF MISSOURI**  
**OFFICE OF STATE COURTS ADMINISTRATOR**

**KATHY S. LLOYD**  
STATE COURTS  
ADMINISTRATOR

2112 Industrial Drive  
P.O. Box 104480  
Jefferson City, Missouri  
65110

PHONE (573) 751-4377  
FAX (573) 522-6152

July 15, 2024

The Honorable Brenda Stacey  
Presiding Judge  
Twenty-Third Judicial Circuit  
P.O. Box 100  
Hillsboro, MO 63050

Dear Judge Stacey,

On behalf of the Family Court Committee, I am pleased to announce the award of funding for the Juvenile Justice Program Assistance. The **Twenty-Third** Judicial Circuit has been awarded **\$2,000.00** for the **Alternative to Detention** for FY25 under contract OSCA **24-02209-22**.

Funds are available to your court per the terms of the attached contract award. The OSCA Contracts Unit requests the contract award be signed and returned to us for filing with the award documentation. Quarterly reports concerning the number of juveniles served and recidivism outcomes should be submitted with a final report being submitted at the end of the funding period. Additional information will be sent out soon.

When entering into contracts for this program, courts should determine if the individual is an employee of the state of Missouri, a member of the General Assembly, a statewide elected official or a county employee. If this is the case, the court must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. Your county purchasing policies and rules will apply to the contracting with individuals that fall into this category.

The county should consider language concerning liability as it relates to the contractor. For example, OSCA uses the following in its contracts. "The contractor shall agree that neither the state of Missouri nor the county shall be responsible for any liability incurred by the contractor arising out of the ownership, selection, possession, leasing, rental, operation, control, use, maintenance, delivery, return and/or installation of equipment provided by the contractor, except as otherwise provided in the contract."

Additional language OSCA utilizes in contracts concerning liability is as follows. "The contractor shall understand and agree that the state of Missouri and the county cannot save and hold harmless and/or indemnify the contractor against any liability incurred or arising as a result of any activity of the contractor or any activity of the contractor's employees related to the contractor's

The Honorable Stacey  
July 15, 2024  
Page 2

performance under the contract. Therefore, the contractor must acquire and maintain adequate liability insurance in the form(s) and amount(s) sufficient to protect the state of Missouri, its agencies, its employees, its clients and the general public against any such loss, damage and/or expense related to his/her performance under the contract.”

In light of these provisions, your budget narrative is being revised to state the court will contract for personnel services and electronic monitoring services.

The following OSCA staff members have been designated to assist you and your court staff with any additional information you may need related to this program. They may be reached as indicated below:

Courtney Pulley	Program Administration– 573-522-4674
Michael Skinner	Fiscal Matters (invoicing/reimbursements)- 573-526-8841
Trish Adamson	Contractual Matters– 573-526-8818

Congratulations on your award.

Sincerely,



Richard S. Morrissey  
Deputy State Courts Administrator

cc: Jessica Norton  
JJPA Program  
Trish Adamson  
Shannon Dougherty

RM/ta

Enclosures:  
Juvenile Justice Program Assistance Contract Award



STATE OF MISSOURI  
OFFICE OF STATE COURTS ADMINISTRATOR  
REQUEST FOR PROPOSAL

RFP NO: OSCA 24-02209  
TITLE: Juvenile Justice Program Assistance  
ISSUE DATE: January 2, 2024

CONTACT: Trish Adamson  
PHONE NO: 573-526-8818  
EMAIL: [osca.contracts@courts.mo.gov](mailto:osca.contracts@courts.mo.gov)

RETURN PROPOSAL NO LATER THAN: 4 p.m., March 7, 2024

RETURN PROPOSAL EITHER VIA EMAIL, USPS or COURIER SERVICE:

(U.S. Mail)  
Office of State Courts Administrator  
P.O. Box 104480  
Jefferson City, MO 65110 - 4480

(Courier Service)  
Office of State Courts Administrator  
2112 Industrial Drive  
Jefferson City, MO 65109

CONTRACT PERIOD: July 1, 2024 through June 30, 2025

SIGNATURE REQUIRED

PRESIDING JUDGE SIGNATURE	DATE
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE	
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE	
PRESIDING JUDGE SIGNATURE (IF MORE THAN ONE COUNTY IS INCLUDED IN PROPOSAL)	TITLE
FAMILY COURT ADMINISTRATIVE JUDGE SIGNATURE, IF APPLICABLE	DATE
COURT 23rd Judicial Circuit	
MAILING ADDRESS P.O. Box 100	
CITY, STATE, ZIP Hillsboro, MO 63050	
CONTACT PERSON Ross Politte	TITLE Project Coordinator
PHONE NUMBER (636) 797-5350	EMAIL ADDRESS <a href="mailto:ross.politte@courts.mo.gov">ross.politte@courts.mo.gov</a>

NOTICE OF AWARD (OSCA USE ONLY)

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS:		
Awarded: \$2,000.00 - Requested: \$16,614.40 - Alternative to Detention		
CONTRACT NO. OSCA 24-02209-22	CONTRACT PERIOD July 1, 2024 through June 30, 2025	
CONTRACTS SECTION /s/ Trish Adamson	DATE 07/14/2024	DEPUTY STATE COURTS ADMINISTRATOR <i>R. Morrissey</i>

**Jefferson County Juvenile Office**  
**P. O. Box 100**  
**Hillsboro, MO 63050**  
**Pilot #: 636-797-5350, Fax #: 636-797-5090**

**RFP NO:** OSCA 24-02209

**Program:** Juvenile Justice Program Assistance

**Project Title:** Detention Alternative Project

**Applicant Agency Name and Address:** Jefferson County Juvenile Court, P.O. Box 100, Hillsboro, MO 63050

**Geographical Area to be Served:** Jefferson County, 23<sup>rd</sup> Judicial Circuit. Jefferson County is a first-class county in the most eastern portion of the State of Missouri. Jefferson County is located directly south of St. Louis County and is considered to be a part of the St. Louis Metro Area. Within the borders of Jefferson County is the 23<sup>rd</sup> Judicial Circuit. The eastern border of Jefferson County is the Mississippi River, with Monroe County, Illinois being directly across the river. Located southeast of Jefferson County is Ste. Genevieve County, to the south is St. Francois County, to the southwest is Washington County, and to the west is Franklin County. In geographic terms, Jefferson County is a large county, it consists of over 664 square miles in total area. 657 square miles reflects the total land area with 7 square miles representing bodies of water. The county seat for Jefferson County is the City of Hillsboro.

The population of Jefferson County was determined to be 226,739 in the year 2020. About 65% of the county's population resides in urban areas with about 35% of the population residing in rural areas within the county. The breakdown of the county's population is as follows: White (non-Hispanic) – 94.1%, Hispanic – 2.1%, two or more races – 1.6%, American Indian - 0.3%, Black – 1.2%. The median age of the county's inhabitants is 34.9 years. At least 89.1% of the county's citizens who are 25 years or older have attained a high school diploma. About 20.4% of the county citizens who are 25 years or older have received a bachelor's degree or higher.

There are 11 school districts located within Jefferson County, one of these school districts is the Fox, C-6 School District which ranks among the largest school districts in the State of Missouri. Jefferson College is located in the City of Hillsboro and serves adult students in Jefferson County as well as students from the surrounding counties.

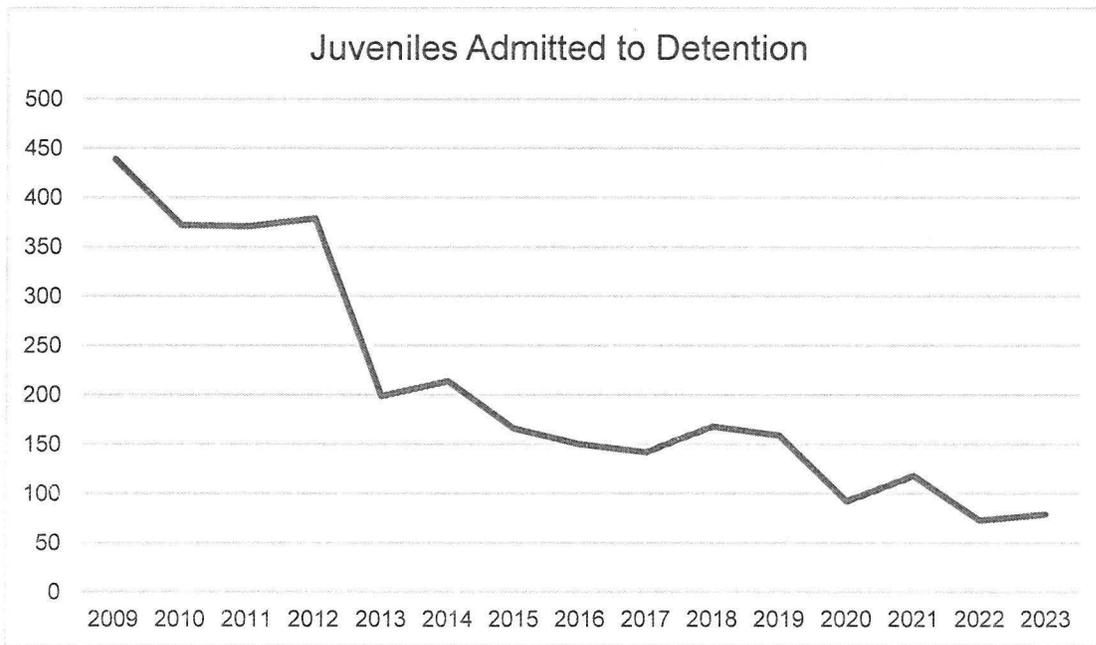
There are 14 incorporated cities, along with 17 unincorporated communities, within the borders of Jefferson County. The largest city in Jefferson County is Arnold, which has a population of about 20,413 inhabitants. Because of the size of Jefferson County and the extent of rural areas throughout the county, there is a considerable amount of farming which takes place throughout Jefferson County. Approximately 94.24% of the farms in Jefferson County are operated by families or by an individual, with the average size of these farms being about 163 acres. The chief crops grown on these farms are corn and soybeans. It is noted that in spite of its large size, there is no organized system of mass transportation that serves Jefferson County. About 84% of the workforce drives to work and about 12% of the workforce participates in carpools. The average length of travel time to a person's place of employment is 31 minutes, with most persons working in nearby St. Louis city and St. Louis county areas.

The Jefferson County Juvenile Office is located on the second floor of the Jefferson County Justice Center at 400 1<sup>st</sup> Street in Hillsboro. The organizational structure of the Juvenile Office begins with the Juvenile Officer and consists of the following units:

- Probation/Prevention/Intake Services, which include:
  - Initial Intake/Preliminary Investigation Services
  - Diversion/Prevention/On-Line Programs
  - Official Probation Services
  - In-Home Detention Services
  - School-based Truancy Diversion Services
  
- Child Protection Services, which also includes:
  - Family Drug Court Services
  - Court Case Management for Abuse/Neglect Cases
  
- Administrative Services, which coordinates the assignment of:
  - Clerical and Paralegal Duties
  - Mentor Services
  - Tutor Services
  - Surveillance/Tracker Services
  - Transportation Services
  - Community Service Program/Restitution Services
  - Volunteer Services
  
- Detention Services, which include :
  - Secure Juvenile Detention Services
  - Transportation Services
  
- Legal Services

**Need for Program:** The Juvenile Court will be entering the twelfth year of JDAI implementation in Jefferson County. The focus of the first two years was placed on the familiarization and utilization of the JDTA, the training of personnel through participation in model site visits, and the self-assessment of the detention center. The third and fourth years of implementation emphasized addressing the areas identified by the detention self-assessment

effort and the further development of the graduated sanctions grid to identify gaps in services and programs. During the fifth year of JDAI implementation in Jefferson County the focus shifted to ensuring the reduction of supervisory overrides. The total number of admissions to secure detention has decreased from 439 youth in 2009 to 73 in 2022. It should be noted that during portions of the 2022 calendar year, the Jefferson County Juvenile Center was unable to be fully operational due to staffing shortages. This resulted in more discretionary selection of juveniles who were presented for detention and at times, no juveniles were being admitted.



However, due to a continually challenging fiscal climate, there remains the lack of sufficient local funding to effectively sustain existing alternative resources which have proven so effective during this period of JDAI implementation. The Juvenile Office continues to review the graduated sanctions grid to determine possible gaps in services/resources and to assess the potential for additional innovative and cost-effective alternatives.

A review of the population of juveniles placed in secure detention and the population of youth diverted from secure detention since the implementation of JDAI suggests that the expanded range of alternative services now available to the Juvenile Office has proven to be effective in diverting youth from secure detention. The Jefferson County Juvenile Office has access to short term shelter care services through Faith Foundation and Rocky Creek Youth Ranch. The assistance provided through the approval of this application will allow the continued use of shelter care services as an alternative resource for a population of youth who otherwise would have been placed in secure detention.

The remaining service components of this application, GPS/Electronic Monitoring Services and Evening Tracker Services were previously available and utilized by the Juvenile Office but on a small scale due to limited local funds allocated for these services. It is believed that these services, GPS and Tracker Services, have much potential for expansion their ability to address a large and

diverse population of juvenile offenders by diverting these juveniles from entering secure detention through less restrictive measures. For those juveniles who are placed in secure detention, these service components would continue to be significant by facilitating the timely release of a wide population of these juveniles with the added layers of services, reducing the average length of stay for youth. Each of these components is intended to address the issue of the juvenile offender's accountability when he/she is allowed to remain in the community or when released from secure detention to return to the community. Additionally, these three components work in harmony to enhance a graduated approach by increasing the level of services. An example of this gradual increase in application of services would be the initial assignment of GPS/Electronic Monitoring Services followed with the addition of Evening Tracker Services after the subject juvenile demonstrates the need for an increase in the level of monitoring. Should the subject juvenile continue to exhibit non-compliant behavior while in the community, the use of shelter care services could then be utilized. After the juvenile has exhibited appropriate behavior while in Shelter Care, the juvenile could then be returned to the community, again with the assistance of the tracking services and the GPS services.

Please be aware that the Jefferson County Juvenile Office has systems in place for the services cited in this proposal. In determining the most effective approach when developing this proposal, the following areas were considered: the target population(s), the ability to access appropriate alternatives, and accountability/public safety. A review of the precipitating violations which resulted in the placement of juveniles in secure detention in Jefferson County since the JDAI Project commenced reflects four (4) primary reasons which account for over 80% of the admissions to the detention center. These violations are:

- Assault
- Violation of a Valid Court Order (VCO) & Probation Violations
- Possession or Distribution of a Controlled Substance
- Property Damage

The Jefferson County Juvenile Office does plan to extend the use of GPS/Electronic Monitoring Services, Tracking Services and Shelter Care Services to a broader population of juveniles, both pre-adjudication and post-adjudication. Another factor that will present a need for the Juvenile Office to extend the use of these services, is the requirement for the Public Defender's Office representing juveniles in all juvenile hearings. In many cases this will create a longer period of time between the delinquent behavior and the Hearing on the Merits or a trial. Local records indicate that for the 2022 fiscal year, a youth that was affixed with a GPS monitor, on average wore it for 1,473 hours. This estimates to 61 days as compared to our previous estimate of 803 hours (33 days total). This will require more use of GPS/Electronic Monitoring, Tracking Services and Shelter Care Services, to avoid the juvenile being placed in the detention center when it is appropriate to use the services provided by this project. Current funds allocated locally will not be able to accommodate these types of demands.

The approval of this project will give the Juvenile Office tools with which to keep youth in their communities while ensuring a high level of accountability and without compromising public safety.

## **Number of People to be Served and the Number of Hours of Service to be Provided:**

The following projections are submitted based on the current rate agreements with the service providers and the population of juveniles identified as potential participants:

- **Global Positioning System:** The service provider is BI, Inc. of Boulder, Colorado. GPS rate is \$6.48 per day per juvenile. Total number of juveniles served by this component is projected to be 16 juveniles. (6 juveniles -x- 30 days -x- \$6.48 per day = \$1,166.40) + (10 juveniles -x- 60 days -x- \$6.48 per day = \$3,888.00) Total amount requested for GPS services is \$5,054.40.
- **Surveillance/Tracker Services:** Surveillance/Tracker Services are provided by personnel appointed by the Juvenile Court and trained by the Juvenile Office. These staff members conduct unannounced evening visits to the homes of juveniles assigned to participate in this program. These unannounced evening visits by Surveillance/Tracker personnel are supplemented by evening telephone calls to the homes of the participating juveniles, the times, dates and persons spoken to during the phone calls are documented. Due to COVID-19, and the restrictions on close contact, Support Specialist Tiffany Horn has developed a new virtual visit system via some form of video conferencing. This will allow our trackers to feel safe while providing accountability that may not be achieved with a phone call. The total number of juveniles served by this component is projected to be 12 juveniles. (2 Youth provided Surveillance/Tracking Services every 2 months segments -x- 6 segments per year = 12 Youth Served). However, it is also anticipated that about three (3) of the juveniles receiving GPS services will also receive Surveillance/Tracker Services. The unduplicated number of juveniles served is projected to be 9 youth. Total amount requested is \$1,560.00 for Tracker services.
- **Shelter Care Services:** Faith Foundation Children's Home in Fredericktown, Missouri and Rocky Creek Youth Ranch are the current providers of Shelter Care Services for the Juvenile Office. Both are licensed by the Missouri Children's Division and the Missouri Department of Mental Health. It is projected that at least 8 youth will be served by these resources during this contract period. (8 Youth -x- 10 days Shelter Care -x- \$125 per day = \$10,000. It is further projected that at least three (3) of these youth placed in Shelter Care Services will also receive GPS services and/or Surveillance Tracking Services through this project. The use of the Shelter Care services will be in most cases youth who have entered secure detention and are unable to return home immediately following their detention hearing. The use of the Respite Care services will permit youth in custody to be diverted by the Court from secure detention and allow their placement in a non-secure, licensed children's home pending their detention hearing. The unduplicated number of juveniles served is projected to be 5 youth.

Due to the potential of the three (3) service components overlapping, the total unduplicated number of youth to be served by this project will be **30 juveniles served**.

**Implementation Plan:** Upon notification that the Detention Alternative Project has received approval for continued implementation, the following steps will be taken immediately:

- Global Position System: The Jefferson County Juvenile Office currently contracts with BI, Inc., Boulder, Colorado for the continued delivery of electronic monitoring services and global positioning system (GPS) services. Please note that BI, Inc. is also the provider of electronic monitoring services and GPS services for the State of Missouri. Due to an extremely limited amount of funds allocated for these services each year, the juvenile office withholds the application of these services in anticipation of dealing with a small population of juvenile offenders, to wit: juveniles alleged to have perpetrated sex offenses, arson, or felony-type assaults. GPS monitoring has the potential for a much broader range of application and can be easily used in harmony along with other services as conditions of probation to ensure a high degree of accountability by the participating juvenile as he/she is permitted to return to the community. The funds provided with the approval of this project will allow for the wider use of GPS as a resource by the Juvenile Office. The overall impact of the wider use of GPS will be an increase in diverting youth from entering secure detention by allowing a larger population of juvenile offenders the option of remaining in the community while participating in the GPS program. Additionally, with an increase in GPS services, the length of stay in detention for juvenile offenders will be positively impacted. The installation of the equipment is performed in most cases before the juvenile is released to return home. In some cases, juveniles are allowed to return to the custody of their parent and return within a 48-hour period for the installation of the equipment. In these cases, surveillance services are implemented. The increased use of GPS will allow the Juvenile Office to maintain a small inventory of GPS units without being charged for the additional units of equipment. The proposed expanded use of the GPS services can be put into practice immediately.

- Surveillance/Tracker Services: The Jefferson County Juvenile Office currently maintains a small pool of part-time staff members designated as Surveillance/Tracker personnel. As with the GPS services, the Surveillance/Tracker services are reserved for a small population of juvenile offenders. Upon receiving notification that this application has received approval, Tiffany Horn, Coordinator of Support Services for the Juvenile Office, will be alerted and advised to continue recruiting efforts to ensure the availability of this service.

- Shelter Care Services and Respite Care Services: The Jefferson County Juvenile Office currently enlists the services of Faith Foundation Children's Home and Rocky Creek Youth Ranch for shelter care services. The business relationship between the juvenile office and the management for the Faith Foundation Children's Home has existed for several years. The quality of this service that has been experienced over the past several years provides the juvenile court with an excellent, non-secure residential alternative to secure detention. Confirmation will be made with the provider that the juvenile office will be seeking to continue the delivery of shelter care and respite care services. Janet Schmidt, Chief Deputy Juvenile Officer/ Director of Administrative Services for the juvenile office, maintains regular contact with the Program Director for Faith Foundation Children's Home. Rocky Creek Youth Ranch and the Jefferson County Juvenile Office partnered in February of 2024 by Memorandum of Understanding. Rocky Creek Youth Ranch has agreed to keep two beds available for Jefferson County Juvenile Office usage at all times.

A staff meeting which will include all deputy juvenile officers will be scheduled immediately following notification that this application has received approval for continuation. The purpose of this staff meeting will be to alert the deputy juvenile officers of their continued ability to access GPS services, surveillance/tracking services, shelter care services, and respite care services, and to emphasize the value of these services as alternatives to secure detention. Staff will be advised to effectively assess youth for risk levels when placement of youth in detention is considered and to focus their attention on the diversion of all appropriate juvenile offenders from secure detention. However, should it be necessary to authorize the use of detention, staff shall ensure the juvenile's timely release back to the community which can be accomplished with the assistance of these services. The overall effort of the deputy juvenile officers should reflect:

- The reduction in the number of status offenders and probation violators placed into secure detention.
- The reduction in the average daily population and length of stay of juveniles placed in secure detention.
- The positive impact on pre and post disposition recidivism
- The reduction in disproportionate minority confinement.
- The increase in the use of detention alternatives

**Fidelity Plan:** For the purpose of ensuring that the implementation of this project takes place in accordance with the guidelines and parameters established by this application, the following steps will be initiated as measures to sustain the integrity and fidelity of this effort.

- Participant Selection Process: Because the intent of this project is to identify those youth for whom placement in secure detention is not in their best interests and divert these youth to alternate resources while retaining a degree of accountability, this project will place emphasis on those youth who's score on the Missouri JDTA reflects the application of detention alternatives or detention.
- Documentation of Materials Used: The approach as outlined for this project is based on the direction received upon reviewing materials available from the Annie E. Casey Foundation and the Georgetown Center for Juvenile Justice Reform, to wit: "Pathways to Detention Reform" and the "JDAI Starter Kit".
- Fidelity Monitoring: To ensure that the project closely adheres to the methodology cited in the application, and that the objectives and goals of the project are being achieved, the Projects Coordinator will meet with the Director of Probation and Intake Services and the DJO Supervisor for the Delinquency Unit on a quarterly basis. This team will assess the ongoing implementation of the project and will evaluate the project's effectiveness in delivering services to the targeted population. This team will also review the project's effectiveness in the appropriate diversion of youth from secure detention through the use of the project's resources. The types of documentation which will be used will include the JDTA's for all youth where detention was considered, the requests from DJO's for use of alternative non-secure resources, the invoices resulting from the use of non-secure residential services, the use of conditional releases, and the monthly list of youth detained.

- Evaluation of Provider Skill in Program Delivery: On a quarterly basis the Projects Coordinator will meet with the Director of Probation and Intake Services and the DJO Supervisor for the Delinquency Unit to evaluate the skill of the provider(s) in the delivery of services in support of this project. The reports of the providers, feedback from the participating youth and his/her parents, and feedback from the assigned DJO will be contributing sources of information for this effort. The effectiveness of the provider will be evaluated as follows:
  - Timeliness of Service Delivery
  - Effectiveness of Services
  - Overall Quality of Services/Program
  - Professional Conduct
  - Current and Appropriate Licensing
  - Assessment Ability
  
- Provider Turnover: The concern of provider turnover will be a topic addressed at each monthly session to ensure project fidelity. It is noted that each of the two providers cited in this application, to wit: Faith Foundation and Behavioral Interventions, have been resources for the juvenile office for at least the past ten years, allowing this office to achieve an extremely good professional relationship with these providers. Problem areas will be addressed in a timely manner. Gaps in program services will be addressed by scheduling follow-up meetings with the Juvenile Officer and the Director of Administrative Services. The purpose of these meetings will be to determine the feasibility of requesting the modification of the project's application and budget to address the identified gaps without compromising the project's integrity and ability to achieve its stated goals. In addition, the follow-up meeting will review the potential of addressing the identified gaps in services through the utilization of local funding. Rocky Creek Youth Ranch has given another resource to fully utilize shelter care services.
  
- Corrective Action Based on Fidelity Monitoring & Evaluation of Provider Skill in Program Delivery: Should problems areas involving a service provider be identified during the monthly monitoring of this project's implementation, the monitoring team, which includes the Director of Probation and Intake Services , DJO Supervisor, and Project Coordinator, shall determine the most appropriate means to intervene and resolve the concerns. These means may include, but not be limited to, the following approaches:
  - Training/Re-Training
  - Increased Frequency of Monitoring
  - Coaching/Mentoring/Co-Facilitating
  - Modification of Efforts/Intervention
  - Re-Assignment
  
- Timely and Complete Program Records are Maintained: To ensure that accurate records of this project are maintained, the delivery of residential and treatment services to participating youth shall be documented by the issuance of a court orders authorizing the

placement of youth in Faith Foundation. The use of GPS shall be documented after a determination by the assigned DJO that the juvenile is an appropriate candidate for such services. The Projects Coordinator shall ensure that thorough and timely reports are submitted to OSCA for the purpose of verifying the project's implementation and the progress towards achieving the project's goals and objectives.

**Project Goals and Objectives:** The primary goal and the objectives of the Detention Alternatives Project are:

Goal: To successfully sustain the implementation of JDAI in Jefferson County.

- Objective : To reduce the number of juveniles admitted to secure detention by 5% for Fiscal Year 25.

NOTE: Particular attention will be given to this objective as it pertains to juveniles detained for violation of a valid court order.

- Objective : To reduce the override rate of the JDTA instrument by 10% during Fiscal Year 25.
- Objective : To reduce the average daily population and length of stay by juveniles in secure detention by 10 days for Fiscal Year 25.

For the purpose of ensuring the integrity of this proposed project, the Jefferson County Juvenile Office will participate in the program evaluation designed to measure how successful the Juvenile Office has been in providing the services identified in this proposal. The evaluation shall include, but not be limited to:

- Access to Juvenile/Family Court records for the purpose of retrieving statistical data, as applicable.
- Development and implementation of performance measurement tools when applicable.

**Sustainability:** The funds made available through this grant project will be significant in addressing the need of the Jefferson County Juvenile Office to expand the range of alternatives to secure detention. By developing these alternative resources with the assistance of grant funding, an effective and influential position, supported by statistical data, can be fashioned to seek the assistance of the local government to sustain this effort beyond the project's funding cycle.

**Budget:** The total budget for this proposed project is \$15,529.00. The breakdown of this amount is provided below:

• <u>Global Positioning System Services (\$4374.00)</u>	
6 juveniles -x- 30 days -x- \$6.48 per day .....	\$1,166.40
10 juveniles -x- 60 days -x- \$6.48 per day .....	<u>\$3,888.00</u>
Total .....	<u>\$5,054.40</u>

- Tracker/Surveillance Services (\$2,418.00)  
 2 Hrs. Tracker Services per Week -x- \$15.00 per Hr. -x- 52 Weeks.....\$1,560.00  
 Total .....\$1,560.00
  
- Shelter Care Services (\$10,000.00)  
 8 Youth -x- 10 Shelter Care Days -x- \$125 per day .....\$10,000.00  
 Total .....\$10,000.00

**Total Project Cost: \$16,614.40**

**Project Personnel:** For the purpose of providing contact information for the personnel directly associated with the Detention Alternatives Project, the following is submitted:

- Authorized Official: Judge Shannon Dougherty, Division 6, Family Court Administrative Judge, 23rd Judicial Circuit, P. O. Box 100, Hillsboro, MO 63050  
 Phone: 636-797-5060, Fax: 636-797-5073  
 Shannon.Dougherty@courts.mo.gov
  
- Juvenile Officer: Mark Akins, Juvenile Officer, Jefferson County Juvenile Office, P. O. Box 100, Hillsboro, MO 63050  
 Phone: 636-797-5347, Fax: 636-797-5090  
 Mark.akins@courts.mo.gov
  
- Chief Deputy Juvenile Officer: Janet Schmidt, Chief Deputy Juvenile Officer/Director of Administration, Jefferson County Juvenile Office, P.O. Box 100, Hillsboro, Mo. 63050  
 Phone: 636-797-5029, Fax: 636-797-5090  
 Janet.Schmidt@courts.mo.gov
  
- Project Director: Ross Politte, Projects Coordinator, Jefferson County Juvenile Office, P. O. Box 100, Hillsboro, MO 63050  
 Phone: 636-797-5350, Fax: 636-797-5090  
 Ross.Politte@courts.mo.gov
  
- County Treasurer: Paula Wagner, Jefferson County Treasurer, P. O. Box 100, Hillsboro, MO 63050  
 Phone: 636-797-6269, Fax: 636-797-6268  
 TREASURER@JEFFCOMO.ORG

OSCA DRBF FY 25 Timeline		Pre-Award					1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			Assigned to			
Tasks	Jan	Feb	Mar	2 Weeks Out	1 Week Out	1 Day Out	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Ross	Aaron	Trisha	Amy
1 Have Stakeholder Meeting	X																		X	X	X	
1A Critique program	X																		X	X	X	
1B Check for effectiveness	X																		X	X	X	
1C Discuss Relevance	X																		X	X	X	
1D Discuss changes to goals or program	X																		X	X	X	
2 Data collected	→	X																	X			
3 Critique narrative from previous year	→	X																	X			
4 Critique budget from previous year	→	X																	X			
5 Complete Narrative	→	→	→	X															X			
6 Finalize budget	→	→	→	X															X			
7 Send out narrative and budget for review				X															X			
8 Send to Judge for review and signature					X														X			
9 Submit RFP						X													X			
10 Announce Award							X												X			
11 Receive County Council Approval							→	X											X			
12 Advise stakeholders of project							X												X			
13 Complete Semi-Annual OSCA report											→	X							X			
14 Report Quarterly to Delinquency Unit									→	X		→	X		→	X			X	X	X	
15 Complete a Quarterly Grant meeting with Directors									→	X		→	X		→	X			X			X