Bill No. 06-2024

AN ORDINANCE APPROVING THE NINTH AMENDED MISSOURI WESTERN INTERDICTION AND NARCOTICS TASK FORCE (MOWIN) MEMORANDUM OF UNDERSTANDING.

WHEREAS, the Kearney Police Department has been a long-time member of the MoWIN Task Force; and

WHEREAS, the primary mission of the MoWIN Task Force will be the investigation and disruption of drug trafficking activities occurring in or affecting communities in Jackson County, Clay County and Platte County; and

WHEREAS, this memorandum will formalize relationships between the participating parties for Law-Enforcement guidance and planning, in order to maximize inter-agency cooperation and create a closeknit cohesive unit capable of addressing the most complex problems facing the agencies participating in the task force.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF KEARNEY, MISSOURI, AS FOLLOWS:

Section 1. That the Ninth Amended MoWIN Memorandum of Understanding is hereby approved, and the Police Chief is authorized and directed to execute the MOU on behalf of the City. A copy of the Memorandum of Understanding shall be attached and considered part of this ordinance.

Section 2. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen of the City of Kearney and approved by the Mayor.

ADOPTED AND APPROVED BY THE MAYOR AND BOARD OF ALDERMEN, CITY OF KEARNEY, MISSOURI, THIS 20TH DAY OF FEBRUARY, 2024.

Attest:

Sheila Ernzen, City Clerk

APPROVED:

Randy Pogue, Mayor

ATTEST A TRUE AND CERTIFIED COPY:

Sheila Ernzen, City Administrator/Clerk



NINTH AMENDED MEMORANDUM OF UNDERSTANDING MISSOURI WESTERN INTERDICTION AND NARCOTICS TASK FORCE

This Ninth Amended Memorandum of Understanding is entered between the following agencies:

- (1) Platte County, Missouri, the agency of the Platte County Sheriff's Office;
- (2) Board of Police Commissioners of Kansas City, Missouri (BOPC), the governing body of the Kansas City, Missouri Police Department (KCPD);
- Drug Enforcement Administration (DEA), by and through the Group Supervisor of the Drug Enforcement Administration, St. Louis Division, Kansas City Interdiction Task Force - Group 44. DEA is entering into this agreement pursuant 18 U.S.C. §873
 (a) which provides for cooperative enforcement and regulatory activities under both the Controlled Substances Act and the Controlled Substances Import and Export Act;
- (4) Jackson County, Missouri, the agency of the Jackson County Sheriff's Office;
- (5) Clay County, Missouri, the agency of the Clay County Sheriff's Office and the Clay County Prosecutor's Office;
- (6) City of Smithville, Missouri, the agency of the Smithville Police Department;
- (7) Village of Claycomo, Missouri, the agency of the Claycomo Police Department;
- (8) City of Liberty, Missouri, the agency of the Liberty Police Department;
- (9) City of Gladstone, Missouri, the agency of the Gladstone Police Department;
- (10) City of Excelsior Springs, the agency of the Excelsior Springs Police Department;
- (11) City of Kearney, Missouri, the agency of the Kearney Police Department;
- (12) City of North Kansas City, Missouri, the agency of the North Kansas City Police Department;
- (13) City of Lawson, Missouri, the agency of the Lawson Police Department;
- (14) City of Pleasant Valley, Missouri, the agency of the Pleasant Valley Police Department;
- (15) Village of Oakview, Missouri, the agency of the Oakview Police Department;
- (16) City of Parkville, Missouri, the agency of the Parkville Police Department;

- (17) City of Platte City, Missouri, the agency of the Platte City Police Department;
- (18) City of Platte Woods, Missouri, the agency of the Platte Woods Police Department;
- (19) City of Riverside, Missouri, the agency of the Riverside PoliceDepartment;
- (20) City of Weston, Missouri, the agency of the Weston Police Department;
- (21) City of Edgerton, Missouri, the agency of the Edgerton Police Department;
- (22) City of Northmoor, Missouri, the agency of the Northmoor Police Department;
- (23) City of Weatherby Lake, Missouri, the agency of the Weatherby Lake Police Department; and

This MOU sets forth the procedures, duties, responsibilities, and involvement of the above Parties, their successors and assigns (collectively, the above agencies will be referred to as "Parties") in the Missouri Western Interdiction and Narcotics Task Force.

I. OBJECTIVE

The objective of this Memorandum of Understanding (MOU) is to outline the mission of the Missouri Western Interdiction and Narcotics Task Force (hereinafter, "MoWIN Task Force"). This MOU seeks to unite the Kansas City Multijurisdictional Drug Task Force, Platte County Drug Task Force, Clay County Drug Task Force, Jackson County Drug Task Force, and the Drug Enforcement Administration (DEA) into the MoWIN Task Force.

Additionally, this memorandum will formalize relationships between the participating Parties for Law-Enforcement guidance and planning, in order to maximize inter-agency cooperation and create a close-knit cohesive unit capable of addressing the most complex problems -facing the agencies participating in the task force.

II. MISSION

The primary mission of the MoWIN Task Force will be the investigation and disruption of drug trafficking activities occurring in or affecting communities in Jackson County, Clay County, and Platte County as well as the apprehension and prosecution of those individuals responsible for the related criminal violations.

III. COMPOSITION - CHAIN OF COMMAND

A. Task Force

The MoWIN Task Force will consist of an overarching combined enforcement body of members of the Kansas City Missouri Police Department, the Drug Enforcement Administration, Jackson County Sheriff's Office, Clay County Sheriff's Office, and the Platte County Sheriff's Office. This overarching body will coordinate efforts between and amongst all Parties as needed to carry out the mission of this MOU.

All Parties agree and understand that the MoWIN Task Force is not a legal entity. Each

Party is responsible for providing appropriate representation and/or liability protection for their respective members. Accordingly, each Party is responsible for any liability associated with their respective member's actions or omissions. To the extent liability issues arise for state and local police officers formally deputized by the DEA, those issues are addressed separately between the DEA and the parent agency.

B. <u>Task Force Financial Officer</u>

The Platte County Sheriff's Office will designate a financial officer from its Administration Division to receive funds for the operation of the MoWIN Task Force. As part of the responsibilities of the financial officer, all Parties understand and agree that the financial officer may audit each agency that receives grant funding for compliance with the Department of Public Safety grant requirements.

Each sub-recipient of grant funding further understands and agrees to abide by all requirements of the most current Certified Assurances provided by the Missouri Department of Public Safety for the Edward Byrne Memorial Justice Assistance Grant (JAG). If a Party is unable to locate these certified assurances, it is the Party's responsibility to contact the Task Force Financial Officer or other Platte County Sheriff's designee, to obtain a copy.

C. Assignment of Personnel

The listed agencies agree to assign the following personnel to the MoWIN TaskForce:

- 1. The Kansas City, Missouri Police Department agrees to assign two (2) sergeants and six (6) detectives on a full-time basis.
- 2. The Drug Enforcement Administration agrees to assign one (1) Supervisory Special Agent for policy recommendations and operational guidance.
- 3. The Clay County Sheriff's Department agrees to assign one (1) sergeant and eight (7) detectives on a full-time basis.
- 4. The Platte County Sheriff agrees to assign one (1) sergeant and four (4) detectives on a full-time basis.
- 5. The Jackson County Sheriff agrees to assign one (1) deputy on a full-time basis.

D. <u>Supervision of Personnel</u>

These agencies will assign the following personnel for direct supervision:

- 1. The Kansas City, Missouri Police Department agrees to assign a Sergeant to supervise the day-to-day operations of KCPD member(s).
- 2. The Drug Enforcement Administration Group Supervisor will supervise his/her Special Agent(s) who will exercise direct, daily supervision over all DEA

personnel/employees assigned to the task force. This supervisor authority, to extent allowed by law, will apply to any state and local officer who has been formally deputized by DEA and is involved in a task force. It should be noted that the Group Supervisor also supervises the Kansas City Interdiction Initiative, Group 44. If a conflict exists between participants' policies, procedures, guidelines, regulations, and standards, refer to Part III, Section 3.

- 3. The Clay County Sheriff's Department agrees to assign a Sergeant to supervise the day-to-day operations of its members. The Clay County Sheriff's Office is also a member and administrator of the Clay County Drug Task Force. The Sheriff's Office will continue to coordinate efforts between and among the following listed Parties in order to effectively carry out this MOUs mission: Clay County Prosecutor's Office, Smithville Police Department, Claycomo Police Department, Lawson Police Department, North Kansas City Police Department, Liberty Police Department, Excelsior Springs Police Department, Gladstone Police Department, and Kearney Police Department.
- 4. The Platte County Sheriff agrees to assign a Sergeant to supervise his/her deputy(s). The Platte County Sheriff's Office is a member and administrator of the Platte County Drug Task Force. The Sheriff's Office will continue to coordinate efforts between and among the following listed Parties in order to effectively carry out this MOU's mission: Platte County Prosecutor's Office, Edgerton Police Department, City of Northmoor, Parkville Police Department, Platte City Police Department, Platte Woods Police Department, Riverside Police Department, Weatherby Lake Police Department, and Weston Police Department.
- 5. The Jackson County Sheriff will supervise his/her member(s).

The Parties agree that their respective members shall not be considered employees, agents, or members of the other Party. Each Party's members are responsible for complying with their respective agency's policies, procedures regulations, standards, and guidelines. Each Party's agency is responsible for their respective members conduct and supervision while on the MoWIN Task Force. Each Party to the MOU, therefore, retains the responsibility to undertake disciplinary action as necessary with respect to its own personnel. Each Party to the MOU retains the responsibility to conduct or serve as lead agency in investigations of non-criminal misconduct involving its own personnel.

E. Chain of Command

The Parties designate the following Coordinators over the Task Force:

- 1. The KCPD designates the Commander of the KCPD Drug Enforcement Unit.
- 2. The DEA designates a Supervisory Special Agent.
- 3. The Jackson County Sheriff designates a commander.

- 4. The Clay County Sheriff designates the commander to coordinate efforts among agencies listed above under Section 111, subsection D.3.
- 5. The Platte County Sheriff designates the commander to coordinate efforts among the agencies listed above under Section III, subsection D.4

Operational problems will be mutually addressed and resolved by front line supervisors. If problems arise which cannot be resolved to their mutual satisfaction, they should be presented to one of the Coordinators. It is agreed, however, that resolution of operational problems at the lowest possible level is in the best interest of the MoWIN Task Force.

The Parties agree that their individual agencies will address issues of liability for any claimed willful, wanton, or negligent act or omission by any of their respective employees resulting from performance of their duties as part of the MoWIN Task Force.

IV. EQUIPMENT

A. <u>Vehicles</u>

The participating Parties agree to provide sufficient vehicles for their assigned personnel to perform the law enforcement duties required by the mission. In the event of an accident, liability will rest with the driver's employer to the extent permitted by applicable law.

B. <u>Communications Equipment</u>

The Kansas City, Missouri Police Department agrees to provide its employees eight (8) hand-held two-way radios capable of communicating with each other and the police dispatcher, eight (8) cellular mobile phones capable of long distance calling and texting and four (4) drug detection dogs. This equipment will be provided to the KCPD personnel assigned to the Task Force.

Clay County Drug Task Force agrees to provide its employees eight (8) hand-held twoway radios capable of communicating with each other and the police dispatcher, eight (8) cellular mobile phones capable of long distance calling and texting. The equipment will be provided to the Clay County Sheriff's personnel assigned to the Task Force.

Platte County agrees to provide its employees five (5) hand-held radios capable of communicating with police dispatcher. They will provide five (5) cellular mobile phones capable of long distance calling and texting.

V. RECORDS AND REPORTS

All Task Force administrative and investigative records will be the property and responsibility of the Party agency that creates the record on their respective agency forms. Each state agency recognizes that it must follow the Missouri Sunshine Law regarding disclosure of records. Dissemination of the information prepared by the DEA

on DEA forms will be handled by the DEA and is subject topertinent legal and/or policy restrictions.

VI. PROCEDURE

A. Assignment of Cases

The assignment of cases and the subsequent prosecution jurisdiction (Federal, Clay, Platte, or Jackson County) will be jointly decided upon by the Task Force Coordinators.

It can be anticipated that other law enforcement agencies and jurisdictions will request assistance from the MoWIN Task Force. Whenever possible, the MoWIN Task Force wishes to be responsive to the needs of those agencies.

B. <u>Prosecutions</u>

The MoWIN Task Force investigative procedures will conform to the basic requirements for successful prosecution. A determination will be made on a case-by-case basis whether the prosecution of a Task Force case will be at the state or Federal level. The criteria for the decision will be based on which *level* of prosecution would be of the greatest benefit to the overall objective of the Task Force.

The use of investigative methods (e.g., search warrants, interceptions of oral communication, etc.) and reporting procedures in connection there with will be consistent with the policy and procedure of the Party(s) jurisdiction that handles the anticipated prosecution of the case.

VII. SEIZURE/FORFEITURE

A. <u>Mission of the MoWIN Task Force</u>

The mission of asset forfeiture is to disrupt criminal enterprises and remove the instrumentalities and proceeds of crime. Potential revenue must not be allowed to jeopardize the effective investigation and prosecution of criminal offenses, officer safety, the integrity of ongoing investigations, or the due process rights of citizens. Whenever warranted, assets seized by MoWIN Task Force members will be processed for federal forfeiture. This MOU does not create or confer any legal rights, privileges or benefits that may be enforced in any way by private parties.

As previously stated in the MOU, the primary mission of the MoWIN Task Force will be the investigation and disruption of drug trafficking activities occurring in or affecting communities in Jackson County, Clay County, and Platte County as well as the apprehension and prosecution of those individuals responsible for the related criminal violations, thereby reducing crime and the availability of illegal drugs in the area. The MoWIN Task Force will bring federal, state, and local law enforcement and prosecutorial resources to bear on this important mission to investigate and disrupt illegal drug distribution activities in this area.

B. Equitable Sharing Account

Each participating agency that is a recipient of funds shall maintain all Department of Justice (DOJ) equitable sharing funds, regardless of source, within a separate account or accounting code. DOJ equitable sharing funds shall not be commingled with any other funds.

Each participating agency that is a recipient of funds shall file an Automated Clearing House ("ACH") form with the United States Marshals Service ("USMS") and the United States Postal Inspection Service, if applicable. Each participating agency must promptly update its ACH form with any necessary changes.

C. Assets Eligible for Sharing

Participating agencies acknowledge that equitable sharing is at the discretion of the Attorney General and not guaranteed in any case. Additional information concerning the DOJ equitable sharing policy can be found in The U.S. Department of Justice, Criminal Division, Guide to Equitable Sharing for State and Local Law Enforcement Agencies, review the most current version (Equitable Sharing Guide), and subsequent policy statements released by DOJ.

Participating agencies acknowledge that sharing will not be awarded in a case if victims have not been fully compensated. State, local, or federal government entities can be considered victims.

D. Budgeting of Equitable Sharing Funds

Participating agencies shall not budget equitable sharing funds until the shared funds are deposited into the participating agency's equitable sharing account.

E. <u>Submission of DOJ DAG-71 Form</u>

Each participating agency shall promptly submit an electronic DAG-71 sharing request no later than 45 days after forfeiture.

If the sharing percentage requested in a DAG-71 is based on this MOU, each participating agency shall append a copy of this MOU to their DAG-71.

F. Division of Forfeited Assets

The MoWIN Task Force conducts daily interdiction efforts, including but not limited to bus, train, parcel, freight, hotel/motel, airport, and commercial motor vehicle interdiction supported from time to time by members of the KCITF 44. MoWIN consists of the four full-time local agencies listed below. All MoWIN participating agencies understand that if the DEA adopts a seizure for forfeiture, the asset will be shared based on the following percentages to the extent that such local agency maintains its staffing levels under paragraph III.C.

DOJ	20.00%
Kansas City, Missouri Police Department	66.67%

Clay County, Missouri Sheriff's Office	0.00%
Platte County, Missouri Sheriff's Office	6.67%
Jackson County, Missouri Sheriff's Office	6.67%

The MoWIN Task Force understands that participating or non-participating agencies may be entitled to receive an equitable share of an asset based on substantive contributions to the seizure, which may then proportionally reduce the percentages above. All funds dispersed to each participating agency must be reported on its yearly Equitable Sharing Agreement or Certification (ESAC) form.

G. Compliance with Program Requirements

All participating agencies shall comply with the Guide and the National Code of Professional Conduct for Asset Forfeiture.

H. Audit and Compliance Requirements

Each participating agency shall be subject to the Office of Management and Budget (OMB) Circular A-133 single audit requirements.

Each participating agency shall submit the ESAC form annually and provide information to the DOJ Asset Forfeiture and Money Laundering Section (AFMLS) as requested during the compliance review process.

J. Recordkeeping and Financial Controls

Participating agencies shall comply with accurate recordkeeping and financial controls in accordance with Guide and any applicable state or local record retention laws or policies.

VIII. TASK FORCE POLICY BOARD

This Task Force MOU simultaneously establishes the Task Force Policy Board. Attached to this MOU, and fully incorporated as part of this MOU, is Exhibit A titled "MoWIN Task Force Policy Board", which sets forth the policy board objectives, composition, responsibilities, records and reports, and terms and modifications. The Parties agree that the Policy Board will be composed of the following:

- A. At least one, Elected Official" or his/her designee that is a Party to the MoWIN Task Force MOU.
- B. The Chief Law Enforcement Officers of the current local Parties that are part of this Task Force MOU.
- C. At least one Hazardous Materials Response Representative designated by a Party to this Task Force MOU, or at least one representative of the local fire response agency that is a Party to this Task Force MOU.

D. Federal partners will be advisory members only and will not vote or be included for purposes of a quorum.

The MoWIN Task Force Board may modify the terms of Exhibit A if 51% of the composed members approve the modification, or the terms of Exhibit A may be modified by amendment of this Task Force MOU.

IX. SALARIES/OVERTIME COMPENSATION

Salaries and overtime of the MoWIN Task Force assigned members will be determined and paid by their respective agencies.

X. MEDIA RELEASES

All media releases and statements involving joint operations between Parties will be mutually agreed upon and jointly handled by those Parties involved in the investigation. All media releases and statements involving the general task force operations will be mutually agreed upon and jointly handled by the KCPD Chief of Police, Jackson County Sheriff, Assistant Special Agent in Charge of the Kansas City District Office of the DEA, Clay County Sheriff, and Platte County Sheriff.

XI. FUNDING

This MOU is not an obligation or commitment of funds to any Party, nor a basis for transfer of funds, but rather is a basic statement of the understanding between the Parties regarding the process and procedures for performing the tasks described herein. Unless otherwise agreed to in writing, each party shall bear its own costs in relation to this MOU. Expenditures by each Party will be subject to its budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies.

The Parties further agree the number of personnel assigned to the MoWIN Task Force is dependent on the monies allocated through the Department of Public Safety. The Parties also agree that if the Department of Public Safety does not fund the full amount of monies requested, the monies awarded shall be divided equally and beneficially, after taking into consideration each Parties contribution in assigned members', resources, training, space and other assistance, to all Parties involved to ensure a unified enforcement effort.

XII. DISCRIMINATION FREE WORKPLACE

Each Party shall comply with Title VII of the Civil "Rights Act of 1964, Sections 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (as incorporated in the Civil Rights Act of 1991) and all requirements imposed or pursuant to the regulations of the United States Department of Justice implementing those laws, 28 C.F.R. Part 42, Subparts C, D, and F. This language is required by Federal laws which prohibit discrimination in federally assisted programs and by Department of Justice regulations implementing those laws. 28 C.F.R. Part 42.

XIII. TERM OF AGREEMENT/MODIFICATIONS

- A. The Parties, and their successors, consent that the term of this Amended MOU shall be effective for the period beginning July 1, 2024 and shall remain in effect each consecutive year (July 1 June 30).
- B. A Party's failure to sign this MOU does not terminate this MOU as to the remaining Parties that do sign, but such unsigned Party will not be considered a member of the Task Force.
- C. If any Party dissolves its law enforcement department and enters into a contract for police services with another agency, the Party will remain part of this MOU and the head of the new police services agency will be considered the law enforcement contact for that Party. Such Party, through its current authorized representative, must notify the MoWIN Task Force by written notification to the Platte County Sheriff or his designee. A sample letter is attached and labeled as Sample Letter 1.
- D. Any Party, through its current authorized representative, may withdraw from the MoWIN Task Force and Task Force Board at any time by written notification to the Platte County Sheriff or his designee at least 30 days prior to withdrawal. Upon withdrawal from or termination of this MOU, any equipment provided to the Parties shall be returned to the supplying agency. A Party's written withdraw from the Task Force will be deemed a modification by amendment to this MOU, but does not terminate this MOU as to the remaining Parties. A sample letter is attached and labeled as Sample Letter 2.
- E. The Parties agree that this MOU may be modified at any time by written amendment that is reviewed, approved, and executed by an authorized representative of each Party. The Parties agree that no other documents, correspondence, acts, and oral communications by or from any person (other than a withdraw as specified Section XII, subsection B), shall be construed as an amendment to the MOU.
- F. The Parties agree that the provisions of the MoWIN Task Force will be periodically reviewed by the Parties to ensure that the MoWIN Task Force will continue to operate and function in an appropriate and beneficial manner for all Parties.
- G. The Parties agree that this MOU of the MoWIN Task Force supersedes and replaces any previous MOU regarding the MoWIN Task. Force and those prior amendments.

XIV. EXECUTION

This MOU may be executed in one or more counterparts, each of which will be deemed original copy of this MOU and all of which, when taken together, will be deemed to constitute one and the same MOU. This MOU shall be effective upon the execution of counterparts by all parties, notwithstanding that all parties may sign the same counterpart. The parties' signatures transmitted by facsimile or by other electronic means shall be proof of the execution of this MOU and shall be acceptable in a court of law.

The persons signing this Ninth Amended MoWIN MOU hereby affirm that they are authorized to do so on behalf of their respective agencies.

Platte County, Missouri Date:_____ Mark Owen, Sheriff Platte County Sheriff's Office Platte County, Missouri Date: Eric Zahnd, Prosecuting Attorney Platte County Prosecutor Board of Police Commissioners of Kansas City, Missouri Date:_____ Stacey Graves, Chief of Police Kansas City, Missouri Police Department **U.S. Drug Enforcement Administration** Date: Michael A. Davis, Special Agent in Charge Drug Enforcement Administration, St. Louis Division, Kansas City Interdiction Task Force - Group 44 Jackson County, Missouri Date: Darryl Forte, Sheriff Jackson County Sheriff's Office Clay County, Missouri Date: William Akin, Sheriff Clay County Sheriff's Office

Clay County, Missouri

	Date:
Zach Thompson, Prosecuting Attorney Clay County Prosecutor	
City of Smithville, Missouri	
Jason Lockridge, Chief of Police Smithville Police Department	Date:
Village of Claycomo, Missouri	
Matt Coonce, Public Safety Director Claycomo Police Department	Date:
City of Liberty, Missouri	
Jim Martin, Chief of Police Liberty Police Department	Date:
City of Gladstone, Missouri	
Fred Farris, Chief of Police Gladstone Police Department	Date:
City of Excelsior Springs, Missouri	
Greg Dull, Chief of Police Excelsior Springs Police Department	Date:
City of Kearney, Missouri Com Tom O'Leary, Chief of Police Kearney Police Department	Date:

City of Lawson, Missouri

	Date:
Bruce Summa, Chief of Police Lawson Police Department	
City of North Kansas City, Missouri	
	Date:
Kevin Freeman, Chief of Police North Kansas City Police Department	
Village of Oakview, Missouri	
	Date:
A.J. Alasmar, Chief of Police Oakview Police Department	
City of Pleasant Valley, Missouri	
·	Date:
Jered McGinley, Chief of Police	
Pleasant Valley Police Department	
City of Parkville, Missouri	
Kevin Chrisman, Chief of Police	Date:
Parkville Police Department	
City of Platte City, Missouri	
	Date:
Joe Wellington, Chief of Police	Dato
Platte City Police Department	
City of Platte Woods, Missouri	
	Date:
James Kerns, Chief of Police Platte Woods Police Department	

City of Riverside, Missouri

Christopher Skinrood, Chief of Police Riverside Police Department

City of Weston, Missouri

Kelly Clark, Chief of Police Weston Police Department

City of Edgerton, Missouri

Ian Johns, Chief of Police City of Edgerton, Missouri

City of Northmoor, Missouri

Linda Wilson, Mayor City of Northmoor, Missouri

City of Weatherby Lake, Missouri

Kevin Davis, Chief of Police Weatherby Lake Police Department Date:_____

Date:_____

Date:_____

Date:_____

Date:_____