

ORDINANCE NO. 2026-10

ORDINANCE AMENDING CHAPTER 11 ENTITLED "RECREATION FACILITIES"
SECTION 11-4 "BOATS" BY CREATING NEW SECTION 11-4.9 "HARBOR
MASTER AND ASSISTANT HARBOR MASTER" OF THE CODE OF THE BOROUGH
OF KEYPORT

WHEREAS, THE Borough of Keyport seeks to promote safe, orderly and environmentally responsible use of Keyport Harbor; and

WHEREAS, the Keyport Harbor Commission has identified the need for dedicated oversight and administration of harbor operations; and

WHEREAS, the Borough of Keyport (the "Borough") is desirous of creating the position of Harbor Master and Assistant Harbor Master to support the administration of harbor rules, coordination with municipal and maritime authorities and service to the boating community by creating in Chapter 11 Recreation Facilities, a new Section 11-4.9 " Harbor Master and Assistant Harbor Master;

WHEREAS, the Borough has conducted the requisite background investigation in accordance with applicable policies and procedures; and

WHEREAS, the results of the background investigation revealed no disqualifying information, and [name] has been cleared to serve in such capacity for the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Keyport that the following new Section of Chapter 11 of the Borough Code be and is hereby created to read as follows:

Deletions are noted by ~~strike-throughs~~
Additions are indicated in **bold underline**
Language that remains unchanged is not highlighted in any way

SECTION I

Chapter 11 Recreation Facilities

§11-4.9 Harbor Master and Assistant Harbor Master.

- A. The position of a Harbor Master and Assistant Harbor Master are hereby created. The Harbor Master and Assistant Harbor Master shall be a volunteer appointment made by the Borough Council for a term not to exceed one year. The Harbor Master and Assistant Harbor Master's term of office shall expire on December 31, annually. The Borough Council may appoint the Harbor Master and Assistant Harbor Master based on all relevant factors including but not limited to, experience in boating, education, interagency coordination, and communication skills. The Harbor Master or the Assistant Harbor Master shall be responsible for the daily oversight, management and operational control of harbor activities.
- B. Volunteer service without compensation. The Harbor Master and Assistant Harbor Master shall serve without compensation.
- C. Duties and responsibilities. The Harbor Master or the Assistant Harbor Master shall administer all transient mooring and anchoring policies, ensure compliance with municipal ordinances and applicable federal and state regulations, oversee vessel assignments, monitor safety and environmental compliance, coordinate

emergency responses, and perform all duties as outlined in the Harbor Master Job Description. The Harbor Master or the Assistant Harbor Master shall have the authority to grant, condition, or revoke mooring and anchoring privileges; direct vessel movement in the interest of safety; and coordinate with law enforcement and emergency agencies.

D. Appointment. The Harbor Master and Assistant Harbor Master shall be nominated by the Keyport Harbor Commission, with input from the Keyport Police Chief and Keyport Fire Chief, and shall be subject to ratification by the Mayor and Council of the Borough of Keyport on an annual basis.

E. Enforcement. The Harbor Master or Assistant Harbor Master shall report directly to the Keyport Harbor Commission and shall work in coordination with the Borough of Keyport and may communicate with the Code Enforcement Officer, all members of the Borough Police Department, the New Jersey State Police and the New Jersey Marine Services Bureau, as well as the United States Coast Guard and all other law enforcement officers and health officers to report incidents and provide consultative support on any matters contained in subsection 11-4.9(C.) above.

F. Implementation. The Harbor Commission is authorized to implement procedures, operational rules and administrative processes necessary to support the Harbor Master and Assistant Harbor Master roles.

SECTION II. SEVERABILITY

BE IT FURTHER ORDAINED that if any article, section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared severable.

SECTION III. REPEALER

BE IT FURTHER ORDAINED that all other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the City, the provisions hereof shall be determined to govern.

SECTION IV. EFFECTIVE DATE

BE IT FURTHER ORDAINED This ordinance shall take effect immediately upon its passage and publication in accordance with law.

ORDINANCE INTRODUCED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady		X	X			
Bergen			X			
Kyne			X			
McNamara			X			
Merla			X			
Pecora	X		X			

CERTIFICATION

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the ordinance introduced by the Governing Body of the Borough of Keyport on May 5, 2026.

Michele Clark

Michele Clark, RMC
Borough Clerk

ORDINANCE ADOPTED						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady	X		X			
Bergen						X
Kyne			X			
McNamara			X			
Merla		X	X			
Pecora			X			

Introduced: May 5, 2026
Public Hearing: May 19, 2026
Adopted: May 19, 2026

Michele Clark

Michele Clark, RMC
Borough Clerk

Rose P. Araneo

Rose P. Araneo, Mayor
Borough of Keyport