

KINGSTON TOWNSHIP BOARD OF SUPERVISORS

SUPERVISORS' MEETING

October 13, 2021

- MINUTES -

The regular monthly meeting of the Kingston Township Board of Supervisors was held at the Kingston Township Municipal Building, 180 East Center Street, Shavertown, Pennsylvania at 7:02 p.m. on Wednesday, September 8, 2021.

ROLL CALL

Kimberly Rose, Chairperson
Samuel Barbose, Vice Chairperson
Frank Natitus-absent
James Balavage
Melissa Chamberlain

Also, in attendance were Manager, Kathleen Sebastian, Chief Michael Moravec, DPW Supervisor, Don Fritzges, Zoning Officer William Eck and Assistant Township Manager, Karen Rose.

ANNOUNCEMENTS

Residents are reminded the Winter Parking Ordinance will be in effect beginning November 1st until March 31, 2022.

The Kingston Township Compost Site is now operating on the Fall Schedule and will officially close for the season as of end of day, Tuesday, November 30, 2021. (Closed on Thanksgiving, November 25th).

The Kingston Township Board of Supervisors will hold their Budget Work Session on Monday, October 25th at 6:00 pm.

PUBLIC HEARING

PUBLIC HEARING ON RESOLUTION R-2021-13; APPROVING THE TRANSFER OF PENNSYLVANIA LIQUOR CONTROL BOARD LICENSE NO. R-11397 INTO A KINGSTON TOWNSHIP ESTABLISHMENT LOCATED AT 145 NORTH MEMORIAL HIGHWAY.

Attorney Brian Kelly, representing 741 Hazle Street, LLC, informed the Board that the appropriate paperwork has been filed with the Pennsylvania Liquor Control Board pending approval of the Board.

PUBLIC COMMENTS ON R-2021-13

The Kingston Township Board of Supervisors will now take Public Comments on Resolution R-2021-13. Please come to the microphone, state your name and address for the record and express your comments within a five (5) minute time frame.

There were no public comments.

ADJOURNMENT

On a motion by James Balavage, seconded by Sam Barbose, the Board voted to adjourn Public Hearing R-2021-13. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

PUBLIC HEARING

PUBLIC HEARING ON RESOLUTION R-2021-16; APPROVING THE TRANSFER OF PENNSYLVANIA LIQUOR CONTROL BOARD LICENSE NO. R-925 INTO A KINGSTON TOWNSHIP ESTABLISHMENT LOCATED AT 2 MANOR DRIVE.

Attorney John Rogers, representing Super Service Gas Mart. Attorney Rogers provided the Board with plans to remodel the gas station to adhere to Pennsylvania Liquor Control Board's rules and regulations.

PUBLIC COMMENTS ON R-2021-16

The Kingston Township Board of Supervisors will now take Public Comments on Resolution R-2021-16. Please come to the microphone, state your name and address for the record and express your comments within a five (5) minute time frame.

There were no public comments.

ADJOURNMENT

On a motion by Melissa Chamberlain, seconded by Sam Barbose, the Board voted to adjourn Public Hearing R-2021-16. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

PUBLIC COMMENTS

Chairman Rose called for Public Comments on non-agenda items.

There being no public comments, Mrs. Rose moved onto the business at hand.

MS4 PUBLIC COMMENTS

Chairman Rose called for public comments on storm-water issues relating to Kingston Township's MS4 Storm-water management plan.

There being no public comments, Mrs. Rose moved onto the business at hand.

APPROVAL OF MINUTES

On a motion by Mr. Barbose, seconded by Mrs. Chamberlain, the Board approved the September 7, 2021 Public Works Session and the September 8, 2021, Regular Supervisor Meeting. Mr. Balavage requested the correction of the minutes reflecting that Mr. Natitus participated via phone, while Mrs. Rose, Mr. Barbose, Mr. Balavage and Mrs. Chamberlain attended in person. Correction noted and remedied. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

MANAGER MATTERS

None

ADMINISTRATIVE REPORTS

On a motion by Mrs. Chamberlain, seconded by Mr. Barbose, the Board approved the Administrative Reports as submitted. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

TREASURER'S REPORT- 09/30/2021

On a motion by Mr. Barbose seconded by Mrs. Chamberlain the Board approved the Treasurer's Report as indicated on the Meeting Agenda. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mr. Natitus, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Five ayes, zero nays, motion carried.

BILLS PAYABLE – October 11, 2021

The Bills Payable was approved for payment on a motion by Mrs. Balavage, seconded by Mrs. Chamberlain. On roll call: On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

NEW BUSINESS

On a motion by Mr. Barbose, seconded by Mrs. Chamberlain, the Board voted to approve the transfer of PA LCB License No. R-11397 in to a Kingston Township establishment located at 145 North Memorial Highway. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

On a motion by Mrs. Chamberlain, seconded by Mr. Barbose, the Board voted to approve the transfer of PA LCB License No. R-925 into a Kingston Township establishment located at 2 Manor Drive. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

On a motion by Mr. Balavage, seconded by Mr. Barbose, the Board voted to approve the Salvantis Minor Subdivision located at 2 Manor Drive with two (2) waivers as recommended by the Kingston Township Planning Commission. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

On a motion by Mr. Barbose, seconded by Mr. Balavage, the Board voted to approve Resolution R-2021-17 participating in the Back Mountain Community Partnership's DCED LSA Grant application for police and emergency services equipment. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

On a motion by Mr. Barbose, seconded by Mrs. Chamberlain, the Board voted to approve Resolution R-2021-18; Approving the Township's DCED LSA Grant Application in the amount of \$553,595 for Center Street Park Phase III Improvement Project. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

On a motion by Mrs. Chamberlain, seconded by Mr. Barbose, the Board voted to approve the request of L & V Engineering on behalf of PennDOT for the use of Pioneer Avenue from SR 309 / Harris Hill Road to Overbrook Road for 7-10 days as a detour during a PennDOT bridge replacement project on Huntsville Road scheduled for the Spring of 2023. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

On a motion by Mr. Barbose, seconded by Mr. Balavage, the Board voted to authorize the Township Manager to seek bids for Towing Services for Kingston Township according to Ordinance O-2017-10. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

On a motion by Mr. Balavage, seconded by Mr. Barbose, the Board voted to authorize the Township Manager to have the Municipal Building clocks, both front and back, repaired in the amount of \$5,360, which includes a three (3) year warranty. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, nay and Mr. Balavage, aye. Three ayes, one nay, motion carried.

On a motion by Mr. Barbose, seconded by Mr. Balavage, the Board voted to affirm the appointment of Todd Chamberlain to the position of Assistant Road Superintendent. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, abstain and Mr. Balavage, aye. Three ayes, zero nays, one abstain, motion carried.

On a motion by Mr. Barbose, seconded by Mrs. Chamberlain, the Board voted to accept the resignation of Cody Hall from the Public Works Department. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

On a motion by Mr. Barbose, seconded by Mrs. Chamberlain, the Board voted to affirm the appointment of Steven Derhammer Jr. to the Public Works Department. On roll call: Mrs. Rose, aye; Mr. Barbose, aye; Mrs. Chamberlain, aye and Mr. Balavage, aye. Four ayes, zero nays, motion carried.

Mrs. Rose announced the next Public Work Session will be held on Monday November 8, 2021 beginning at 7:00 pm in preparation for the next Regular Meeting of the Board of Supervisors to be held Wednesday, November 10, 2021 at 7:00 P.M.

ADJOURNMENT

There being no further comments, the meeting adjourned at 7:22 p.m.

Respectfully submitted,

Kathleen Sebastian
Township Manager

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