

**FILE OF THE CITY CLERK**  
**CITY OF LANCASTER**  
**ADMINISTRATION RESOLUTION NO. 30 - 2023**  
**INTRODUCED – APRIL 11, 2023**  
**ADOPTED BY COUNCIL – APRIL 25, 2023**

**RESOLUTION OF THE CITY OF LANCASTER AUTHORIZING THE PROPER OFFICERS OF THE CITY OF LANCASTER TO EXPEND EIGHT HUNDRED THOUSAND (\$800,000) DOLLARS OF THE CITY'S FISCAL RECOVERY FUNDS RECEIVED FROM THE UNITED STATES DEPARTMENT OF TREASURY TO FUND IN CONJUNCTION WITH THE LANCASTER COUNTY HOUSING & REDEVELOPMENT AUTHORITY, ON BEHALF OF THE COUNTY OF LANCASTER, THE CONSTRUCTION AND IMPLEMENTATION OF ADDITIONAL LOW-BARRIER SHELTER CAPACITY WITHIN THE CITY OF LANCASTER AND EIGHT HUNDRED THOUSAND (\$800,000) DOLLARS OF THE CITY'S FISCAL RECOVERY FUNDS RECEIVED FROM THE UNITED STATES DEPARTMENT OF THE TREASURY TO FUND THE DEVELOPMENT OF A PERMANENT CENTER FOR HOMELESSNESS SERVICES, SHELTER AND HOUSING FOR PERSONS EXPERIENCING HOMELESSNESS WITHIN THE CITY OF LANCASTER.**

**WHEREAS**, in accordance with the American Rescue Plan Act, (ARPA), the City of Lancaster received funds from the United States Department of Treasury through appropriations made in accordance with the provisions of ARPA and the Rules and Regulations issued thereunder by the Department of Treasury; and

**WHEREAS**, by Administrative Ordinance No. 23-2022, City Council of the City of Lancaster allocated One Million Six Hundred Thousand (\$1,600,000) Dollars ARPA funds to fund projects such as the construction of housing and other similar housing services as authorized under the American Rescue Plan Act subject to approval by Resolution of City Council; and

**WHEREAS**, the City has been working with the Lancaster County Redevelopment Authority, its Office of the Homeless Coalition, and the County of Lancaster to develop a three year plan to reduce homelessness and mitigate the impacts of homelessness in the City of Lancaster, which plan addresses service, shelter and housing needs of those experiencing or at risk of homelessness in the City of Lancaster and which plan will mitigate the impacts of homelessness on the Lancaster City community; and

**WHEREAS**, the City desires to allocate One Million Six Hundred Thousand (\$1,600,000) Dollars of ARPA funds to create and/or expand low-barrier emergency shelter facilities and to develop a permanent center for homelessness all as more particularly described on Exhibit "A" hereto.

**NOW, THEREFORE, BE IT RESOLVED** that the proper officials of the City of Lancaster be and are hereby authorized to utilize Eight Hundred Thousand (\$800,000) Dollars of funds appropriated by Ordinance No. 23- 2022 for purposes of creating and/or expanding emergency low-barrier shelter facilities within the City over a three year period, commencing December 1, 2023 and an additional Eight Hundred Thousand (\$800,000) Dollars for purposes of developing a permanent center for homelessness services, shelter and housing with a minimum occupancy for sixty (60) persons experiencing homelessness plus supporting services, subject to the following conditions:

1. That the City enter into agreements approved by the Administration and the City Solicitor with the Lancaster County Redevelopment Authority to complete the plan referenced in Exhibit "A" hereto;
2. That the use of all funds be performed in such a manner as to comply with ARPA and all applicable laws and regulations;
3. That any and all recipients, sub-recipients or contractors receiving any such funds be obligated to comply at all times with the provisions of ARPA;
4. That the Lancaster County Redevelopment Authority agrees to comply in their use of the funds with ARPA and all applicable laws and regulations; and
5. That Lancaster County Housing & Redevelopment Authority, on behalf of the County of Lancaster, and/or any and all recipients, sub-recipients or contractors receiving any such funds from the County of Lancaster be obligated to comply at all times with the provisions of ARPA.
6. Funds in the amount of \$800,000 for expanding emergency, low-barrier shelter capacity will not be released until Lancaster County Housing and Redevelopment Authority has established a detailed project budget to implement the stated project objectives and the City has received evidence that funds sufficient to fulfill the budget have been obligated. Budget must be established and funds obligated prior to September 30, 2023.


-AND-


Funds in the amount of \$800,000 for the establishment of a permanent center for homeless services, shelter, and housing will not be released until Lancaster County Housing and Redevelopment Authority has established a detailed budget to implement the stated project objectives and the City has received evidence that funds sufficient to fulfill the budget have been obligated. Budget must be established and funds obligated prior to March 2024.

Duly adopted and approved this 25th day of April, 2023.

ATTEST:

CITY OF LANCASTER

  
 Bernard W. Harris, Jr., City Clerk

By:   
 Danene Sorace, Mayor

ATTEST:

LANCASTER COUNTY HOUSING &  
 REDEVELOPMENT AUTHORITY, ON BEHALF OF  
 THE COUNTY OF LANCASTER

\_\_\_\_\_

By: \_\_\_\_\_



**EXHIBIT A**  
**Project Plan to Reduce Homelessness and**  
**Mitigate the Impacts of Homelessness in Lancaster City**

**Introduction**

The City of Lancaster is proposing an intergovernmental agreement between the Lancaster County Housing & Redevelopment Authority (LCHRA), on behalf of Lancaster County, and the City of Lancaster, in support of the PA 510-COC, to address the needs of the homeless population in the City for the next 3 years. The City seeks to support the Office of the Homelessness Coalition administered under the authority of LCHRA, to fulfill their established mission: Together, the Coalition provides quality, personalized human and housing services for all individuals and families facing or experiencing homelessness, and ensures homelessness is rare, brief, and non-recurring.

**Current Status/Unmet Community Needs**

- Emergency shelter has been continuously operating at or near capacity.
  - An estimated 30-40 individuals remain unsheltered in Lancaster City and surrounding areas, as evidenced by data gathered during Code Blue pop-up shelter operations.
  - An estimated 80 emergency shelter beds in total are needed in the City of Lancaster (excluding available beds at Water Street Mission).
  - Additional shelter capacity (40 more beds) is needed to supplement the low-barrier shelter operated by the Food Hub at Ebenezer Baptist Church (40 existing beds) for a 2-year period until a permanent center for providing homelessness services, shelter, and transitional housing is completed.
  - The existing shelter operated by the Food Hub at Ebenezer Baptist Church (40 beds) is temporary due to site conditions.
- The Lancaster County Redevelopment Authority and the Homelessness Coalition purchased a permanent space at 132 - 134 S. Prince Street to serve as a center for providing homelessness services, shelter, and transitional housing.
- The community needs longer-term solutions to increase access to transitional and permanent supportive housing to alleviate pressure on emergency shelters and provide next step options for those exiting homelessness.
- The Homelessness Coalition is working in good faith to develop a longer-term action plan inclusive of the County and City that takes into consideration the best practices, data collection, goals and benchmarks, current funding and assessment of funding opportunities and gaps, and capacity building for existing and new community partners.

**Joint Project Objectives**

1. Establish new emergency, low barrier shelter (or shelters) with a minimum of 40 additional shelter beds for the period of December 1, 2023-April 1, 2026.
2. Ensure 80 total emergency, low-barrier shelter beds in the City by December 1, 2023 and maintain this number of beds over time.
3. Establish permanent center for providing homeless housing and services with a minimum occupancy of 60 people by September 1, 2024 (this may be a combination of emergency shelter and transitional housing).

## City and LCHRA Commitments

In support of the joint project objectives, the City of Lancaster commits to providing a total of \$1.6 million in ARPA funds for the following purposes:

1. Expanding emergency, low-barrier shelter capacity in the City.
  - a. The City and LCHRA will work together to issue a Request for Proposals (RFP) to identify and select a provider for additional low-barrier shelter capacity in the City of Lancaster for the period of December 1, 2023 – April 1, 2026, based on requirements to be provided by the Coalition/County detailing specific requirements
  - b. No City ARPA funds can be used for operating costs for existing shelter beds (40) or to sustain existing levels of service. Funds may only be utilized to provide new/expanded low-barrier shelter, with the provider to be selected through an RFP process.

*\*\$800,000 in City ARPA funds will be made available for this purpose upon the identification of a site approved by the City and LCHRA and the completion of a joint, public RFP process to select service provider(s), submission of a detailed operating budget, and documented obligated funds to fulfill the budget.*

2. Supporting the development of a permanent center for homelessness services, shelter, and housing.
  - a. The center will provide for a minimum occupancy of 60 persons experiencing homelessness, plus supporting services.
  - b. The City will have a designated representative on the committee guiding the planning, design, and operation of the center.

*\*\$800,000 in City ARPA funds will be made available for this purpose contingent upon the submission of final construction documents and building permits, a detailed project budget, and documented obligated funds to fulfill the budget; plus RFP documentation and results for the selected service provider.*

In support of the joint project objectives, LCHRA, commits to:

1. Providing funding and organizational capacity to complete the joint project objectives in the timeframes specified.
2. Maintaining existing emergency, low-barrier shelter capacity in the City of Lancaster (specifically 40 shelter beds).
3. Increasing emergency, low-barrier shelter capacity in the City of Lancaster by at least 40 additional beds.
4. Developing a plan and design for the homelessness center at 134 -136 S Prince Street and completing the necessary renovations. LCHRA will provide detailed plans and designs specifying the number and type of units, such as congregate emergency shelter, non-congregate emergency shelter, transitional housing units for individuals, transitional housing units for families, etc.