CITY OF LAKE OZARK
A Missouri Municipality of the 4th Class

BILL NO.: 2018-26 **ORDINANCE NO.: 2018-26**

AN ORDINANCE AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL OF THE CITY OF LAKE OZARK, MISSOURI

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides for the adoption of a Personnel Policies and Procedures Manual to establish a guide of administrative action concerning various personnel expectations, rights, activities and transactions; and,

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark will be updated on a regular basis; and,

WHEREAS, § 120.030 of the Municipal Code of the City of Lake Ozark, Missouri provides that the Personnel Policies and Procedures Manual for the City of Lake Ozark may be changed, modified, rescinded or suspended from time to time with the approval of the City Administrator and the majority of the Board of Aldermen of the City of Lake Ozark; and,

WHEREAS, a modification of the Personnel Policies and Procedures Manual for the City of Lake Ozark is being proposed as set forth herein; and,

WHEREAS, the Board of Aldermen of the City of Lake Ozark, Missouri has reviewed the proposed modification of the Personnel Policies and Procedures Manual for the City of Lake Ozark and has determined that said modification would be in the best interests of the City of Lake Ozark and its employees to amend the Personnel Policies and Procedures Manual of the City of Lake Ozark by repealing the existing § 600-602 and replacing it with a new § 600-602 as follows:

600-602. Positions by Job Titles, Pay Grade, and Authorized:

As of October 2018

Job Title	Department	Grade	Employed	Approved
City Administrator	Admin	11	1	1
Police Chief	Police	10	1	1
Public Works Director	Public Works/Trans	9	1	1
City Clerk	Admin	9	1	1
City Treasurer	Admin	9	1	1
Deputy Com Dev Admin	Admin	6	1	1
Street Superintendent	Public Works/Trans	6	1	1
Utility Superintendent	Public Works/ Trans	6	1	1
Police Sergeant	Police	6	0	1
Police Detective	Police	4	2	2
General Foreman	Public Works/Trans	4	1	1
Police Corporal	Police	4	1	2
City Collector	Admin	4	1	1
Court Administrator	Admin	4	1	1
Dispatch Supervisor	Police	4	1	1
Accounting Clerk	Admin	4	0	1
Police Officer	Police	3	8	8
Skilled Laborer (PWIII)	Public Works/Trans	3	2	2
Administrative Assistant	Admin	3	1	1
Skilled Laborer (PWII)	Public Works/ Trans	2	1	1
Dispatcher (5 f/t & 2 p/t positions)	Police	2	5.5	6.0
PW Adm Asst/Meter Reader.	Admin	2	1	1
General Laborer (PW1)	Public Works/Trans	1	4	4

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF ALDERMEN, OF THE CITY OF LAKE OZARK, MISSOURI, THAT § 600-602 OF THE PERSONNEL POLICIES AND PROCEDURES MANUAL OF THE CITY OF LAKE OZARK, MISSOURI BE REPLACED IN ITS ENTIRETY TO HEREAFTER READ AS FOLLOWS:

Section 1 of this Ordinance. Section 600-602 of the Lake Ozark Personnel Policies and Procedures Manual shall read as follows:

600-602. Positions by Job Titles, Pay Grade, and Authorized:

As of October 2018

Job Title	Department	Grade	Employed	Approved
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Street Superintendent	Public Works/Trans	6	1	1
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Police Sergeant	Police	6	0	1
Police Detective	Police	4	2	2
General Foreman	Public Works/Trans	4	1	1
Police Corporal	Police	4	1	2
City Collector	Admin	4	1	1
Court Administrator	Admin	4	1	1
Dispatch Supervisor	Police	4	1	1
Accounting Clerk	Admin	4	0	1
Police Officer	Police	3	8	8
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PW Adm Asst/Meter Reader	Admin	2	1	1
General Laborer(PW1)	Public Works/Trans	1	4	4

Section 2 of this Ordinance. All other provisions of the Personnel Policies and Procedures Manual for the City of Lake Ozark not amended or modified by this Ordinance shall continue in force and effect.

Section 3 of this Ordinance. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen of the City of Lake Ozark.

First Reading: October 9, 2018

Second Reading: October 23, 2018

DULY READ AND APPROVED THIS 23rd DAY OF OCTOBER 2018.

Alderman Klautzer	Aye
Alderman Jaycox	Aye
Alderman Murawski	Aye
Alderman Neels	Aye
Alderman Hicks	Aye
Alderman Thompson	Aye

ATTEST:

MAYOR: **CITY CLERK**

Johnnie Franzeskos
Johnnie Franzeskos

Kathy Vance
Kathy Vance

THE CITY OF LAKE OZARK CORPORATE SEAL MISSOURI