

BOROUGH OF LEHIGHTON

RESOLUTION R7-2024

WHEREAS, the Borough of Lehighton charges fees for various services provided, utilities and applications made to the Borough ; and

WHEREAS, Lehighton Borough Council wishes to adopt a consolidated schedule of fees for these services;

WHEREAS, Lehighton Borough Council has determined the need for an amendment to the June 11, 2023 Fee Schedule ;

NOW, THEREFORE, BE IT RESOLVED the amended fee schedule is adopted for the year 2024, and shall remain in effect until further amended.

ADOPTED this 5th day of February, 2024

BOROUGH OF LEHIGHTON

BY: *Grant R. Heuser*
Council President

ATTEST:

Brenda L. Smith
Borough Secretary

Borough of Lehighton - Fee Schedule (Revised 2/5/24)

DESCRIPTION	FEE
Accident Report	\$15.00
Alarm Registration	\$10.00

Administration Fees	FEE
Black & White Photocopies	\$.25/per page
Color Photocopies	\$.50/per page
Utility Bill Reprint	\$.25/per page
Certification of Records	\$5.00
Wide Format Prints	\$10.00/per sheet
Returned Checks/ACH/Echeck Fees	\$35.00
Debit/Credit Card Convenience Fee	2.95% of payment
ACH/Echeck Convenience Fee	\$1.95

Building Permits (includes occupancy permits)	FEE
Inspection Fees & Plan Review	See attached BIA Schedule
Builidng/General Permit Fee	30% of BIA Schedule
Electric Permit Fee	30% of BIA Schedule
Plumbing Permit Fee	30% of BIA Schedule
Mechanical Permit Fee	30% of BIA Schedule
UCC Surcharge	\$4.50

Civil Service - Police	FEE
Application fee	\$45.00

Driveways **FEE \$25.00**

NOTE: All fees of the borough Engineer incurred in connection with an application and/or inspection for a permit for curbing and/or sidewalks must be paid by the applicant

Dumpsters	FEE
Temporary Dumpster Permit through Police Department	\$40.00

Electrical Service	FEE
RS Customer Charge	\$15.00
RS Rate per KWH	\$0.1540
GS Customer Charge	\$15.00
GS Rate per KWH	0.1646
Customer Charge - GS (>500,000)	\$20.00
GS (>500,000) Rate per KWH	0.15
GP Customer Charge	\$60.00
GP Rate per KWH	0.12
Pole Lights	\$20.00
Delinquent Account Fee	10% of face amount of bill
Termination Notice Administration Fee	\$10.00 per notice
Meter Tampering Fee	\$150.00
Disconnect/Reconnect Fee	\$50.00
Residential Security Deposit-Non-Electric Heat	\$200.00 minimum
Residential Security Deposit - Electric Heat	\$300.00 minimum
Commercial - Minimum Security Deposit	\$500.00
Temporary Electric Box -Residential	\$50.00
Tempoary Electric Box - Community Fee	\$20.00

Borough of Lehighton - Fee Schedule

Equipment Rental + Labor Rates + Materials

Description	Fee Per Hour
Backhoe	\$80.00
Brush Hog	\$165.00
Chipper	\$50.00
Dump Truck	\$80.00
Leaf Vacuum	\$75.00
L&P Bucket Truck	\$65.00
L&P Line Truck	\$75.00
Line Painter	\$45.00
Loader	\$80.00
Paver	\$150.00
Pickup Truck/Expedition	\$50.00
Roller	\$50.00
Snow blower	\$165.00
Street Sweeper	\$80.00
Tractor with Mower	\$45.00
Weed Whacker	\$15.00
Sewer Jetter	\$60.00
Skid Loader	\$75.00

Labor Rates	Fee Per Hour
Public Works - Regular Rate	\$45.35
Public Works - Overtime Rate	\$68.03
Light & Power - Regular Rate	\$64.12
Light & Power - Overtime Rate	\$96.19

Material
 Actual Cost + 10% Handling

Excavation Permits	FEE
0 to 43,559 sq. ft.	\$75.00
Greater than 43,560 sq. ft. (one acre)	\$75.00 plus \$25.00 for each additional 10,000 sq. ft.
Escrow for Excavation over One Acre	\$500.00

Fireworks	FEE
Permit Fee	\$100.00

Food Trucks/Vending Carts	FEE
Annual	\$300.00
Monthly	\$50.00
Community Events	\$20.00

Garbage Collection	YEARLY FEE
Residential	\$600.00
Commercial	\$720.00
Delinquent Account Fee	10 % of face amount of bill

Horse Drawn Carriages	YEARLY FEE
April of Current Year to March of Following Year	\$300.00 need resolution to add other prices

Borough of Leighton - Fee Schedule

Handicapped Parking		Fee	
Handicap Space & Sign Installation		\$250.00	
Yearly Renewal		\$30.00	
Health Inspection		FEE	
New Business - Initial Inspection		\$75.00	
Routine Inspection		\$75.00	
Reinspection		\$40.00	
Plan Review		\$125.00	
Hearing before the Zoning Hearing Board		FEE	
Residential Appeal-Variance Request		\$550.00	
Residential Special Use/Exception		\$550.00	
Commercial Appeal-Variance Request		\$600.00	
Commercial Special Use/Exception		\$600.00	
Cancellation/Postponement of Scheduled Hearing		\$125.00	
Joint Board of Appeals-UCC Code		FEE	
Residential/Commercial Appeal		\$3,000.00	filing fee
			Refund to be issued for balance of account after all related expenses
Moving Out of Borough		FEE	
Moving Permit		\$5.00	
Parking Tickets		FEE	
General Violations		\$25.00	
Handicapped		\$50.00	
Peddling/Solicitation Permits		FEE	
One Day		\$50.00	
One Week		\$100.00	
One Month		\$200.00	
Planning Commission/Borough Council		FEE	
Conditional Use Hearing		\$1,000.00	
Pool Passes		FEE by 2/29/24	4/30/2024 After 4/30/24
Family of 5		\$270.00	\$290.00 \$320.00
Child		\$95.00	\$105.00 \$115.00
Adult		\$115.00	\$125.00 \$135.00
Senior Citizen		\$100.00	\$110.00 \$120.00
Daily Admission - Adult			\$10.00
Daily Admission - Child			\$7.00

Borough of Lehighton - Fee Schedule

Property Maintenance Board of Appeals	FEE
Residential Appeal	\$350.00
Commercial Appeal	\$400.00

Rental of Property/Parks/Buildings	FEE
Annex Auditorium	\$250.00
Recreation Center	\$250.00 weekends \$25.00 per hour during the week
Recreation Center	\$500.00 When Registration/Admission fee is charged
Pool Pavilions	\$300.00
6th & Coal Soccer Field - Seasonal	\$1,000.00
Baer Memorial Park - Seasonal	\$1,000.00
Baer Memorial Park - General Use	\$200.00

Right-to-Know Requests	FEE
Black & White Copies - per sheet	\$0.25
Color Copies - per sheet	\$0.50
Postage (dependant on wieght)	Actual Charge
Certification of a record	\$5.00
Wide Format Prints - per sheet	\$10.00

Sale of Publications	FEE
Subdivision & Land Development	\$25.00
Zoning	\$25.00

Sidewalks	FEE
NOTE: All fees of the borough Engineer incurred in connection with an application and/or inspection for a permit for curbing and/or sidewalks must be paid by the applicant	
Permit for Sidewalks	\$25.00
Permit for Curbing	\$50.00
Permit for Curbing and Sidewalks	\$50.00

Stormwater	FEE
Base Fee	\$200.00
Escrow Account for Borough's Professional Consultants Review Fees	\$1,000.00 Paid by Developer

Sewer	FEE
Sewer Connection Permit	\$50.00
Sewer Repair/Replacement	Actual cost of Time, Materials and Equipment
EDU	\$4,000.00
Residential Rate/Per Year	\$516.00
Commercial Rate 1/Per Year	\$648.00
Commercial Rate 2/Per Year	\$648.00 plus \$4 per 1,000 gallons after 7,500
Churches/Per Year	\$300.00
Delinquent Account Fee	10% of face amount of bill

Borough of Lehighton - Fee Schedule

Street Opening	FEE	
Street Opening Permit	\$25.00	
Subdivision and Land Development		FEE
<u>Subdivision</u>		
These fees apply to all subdivisions within Lehighton Borough where municipal improvements (i.e. water, sewer, electric, curbing, etc.) do not presently exist		\$500 General Fee \$25.00
Escrow Account for Borough's Professional Consultant's Review Fees - Paid by Developer		\$2,000.00
For Subdivisions conforming to the provisions of Article 2.601 of the SALDO, the following fees apply:		
	3 Lots or Less Per Lot Fee	\$500 General Fee \$25.00
Escrow Account for Borough's Professional Consultant's Review Fees - Paid by Developer		\$500.00
Escrow Accounts for Borough Professional Fees shall be replenished when funds fall under 25% of total escrow account		
<u>Land Development</u>		
Base Fee		\$500.00
Escrow Account for Borough's Professional Consultant's Review Fees - Paid by Developer		\$1,500.00
Escrow Accounts for Borough Professional Fees shall be replenished when funds fall under 25% of total escrow account		
<u>Additional Fees</u>		
<u>Development Agreements</u>		
Professional Services associated with the implementation and execution of the Developer's Agreement as outlined in Article 3.704 of the SALDO will be taken out of the Development Escrow Account		
Development Escrow Accounts for Borough Professional Fees shall be replenished when funds fall under 25% of total escrow account		
	Special Meeting Request for accelerated review of plans	\$100.00
Tax Statements		FEE
Service Fee for Tax Certificaitons	\$10.00	
Service Fee for Tax Duplicates	\$5.00 per duplicate	

Borough of Lehighton - Fee Schedule

Zoning	FEE
Residential	
New Dwelling Unit	\$300.00 per unit
All additions & expansions (porch, deck, patio)	\$50.00 plus \$0.06 per square feet
Accessory Building (barn, outbuilding, shed, garage)	\$50.00 plus \$0.06 per square feet
Moving a building	\$50.00
Change of Use	\$50.00
In-ground Pool	\$60.00
Above-ground Pool	\$35.00
Temporary Permit	\$50.00
Fence	\$40.00
Residential Signs	\$40.00
Permits issued by the Zoning Officer for residential purposes other than that which is included under any of the above permits	\$60.00
Commercial	* Plus Engineer Fee (Deposit may be required)
New Building or Structure	\$650.00 Base plus \$0.08 per sq ft or coverage area
Addition and Expansion	\$300.00 Base plus \$0.08 per sq ft or coverage area
Accessory Building	\$45.00 Base plus \$0.08 per sq ft or coverage area
Moving a Building	\$50.00
Change of Use	\$55.00
Temporary Residence	\$100.00
Temporary Permit	\$50.00
Fence	\$30.00
Temporary Use Permit (tents, etc.)	\$100.00
Commercial Signs	\$50.00
Permits used by the Zoning Officer for commercial purposes other than that which is included under any of the above permits	\$50.00

approved 12-4-23



**RESIDENTIAL PA UCC PERMIT FEE SCHEDULE
(One- and Two-Family Dwellings)**

A Borough Administration Fee of Thirty percent (30%) shall be added to the total permit fees.

New Construction	
Single Family Dwelling up to 2,500 gross square feet	\$595.00
Per 100 gross square feet or fraction thereof above 2,500 square feet	\$10.00

- Plan Review Fees Additional.
- Mechanical, Electrical, and Plumbing Permit Fees Additional.

Additions	
Addition Up to 200 gross square feet	\$225.00
Per 100 gross square feet or fraction thereof above 200 square feet	\$10.00

- Plan Review Fees Additional.
- Mechanical, Electrical and Plumbing Permit Fees Additional.

Alterations and Renovations	
1.5% of total cost of construction (materials and labor)	\$150.00 minimum

- Plan Review Fees Additional.
- Mechanical, Electrical, and Plumbing Permit Fees Included.

Decks	
Up to 200 gross square feet	\$150.00
Per 100 gross square feet or fraction thereof above 200 square feet	\$10.00

- Covered decks, enclosed porches and three season rooms shall be priced as an addition.

Accessory Buildings and Detached Garages	
Up to 1,500 gross square feet	\$250.00
Per 100 gross square feet or fraction thereof above 1,500 square feet	\$10.00

- Mechanical, Electrical, and Plumbing Permit Fees Additional

Demolition Permit	
Detached Garage / Accessory Structures (1,000 square feet or greater)	\$100.00
Single-Family, Two-Family, or Townhouses	\$150.00 per dwelling

Manufactured Homes (HUD Certified)	
Manufactured home up to 2,500 gross square feet	\$595.00

- Utility Connections, Decks, Porches, Garages, or Other Attachments Additional

Swimming Pools/Spas	
Spa or Hot Tub	\$125.00
Above-ground Pool	\$200.00
In-ground Pool	\$300.00

- Includes Electric Permit Fees

Miscellaneous Construction (Retaining Walls, Fences, Etc.)	
2% of total cost of construction (materials & labor)	\$125.00 minimum

Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 36 of 2017.

RESIDENTIAL ELECTRICAL PERMIT FEE SCHEDULE (supplemental)

Rough Wiring	
Up to 100 devices	\$75.00
Each additional 20 devices	\$5.00

Final Wiring	
Up to 100 devices	\$75.00
Each additional 20 devices	\$5.00

Services, Panelboards, Feeders	
Up to 400 amps	\$150.00

RESIDENTIAL PLUMBING AND MECHANICAL PERMIT FEE SCHEDULE (supplemental)

Rough and Final Plumbing	
Per Bathroom	\$150.00
Individual Fixtures (Outside of Bathrooms)	\$25.00

Heating and Air Conditioning	
Indoor or Outdoor Appliance	\$75.00
Combination indoor appliance and outdoor appliance	\$125.00
Water Heater	\$75.00

RESIDENTIAL PA UCC PLAN REVIEW FEE SCHEDULE (supplemental)

New Construction, Additions, and Renovations/Alterations	
\$10.00 per 100 gross square feet or fraction thereof	\$150.00 minimum
<ul style="list-style-type: none"> Includes Building, Mechanical, Electrical, Plumbing, and Energy 	

Re-inspection/Additional Inspection Fees	
Each Re-inspection	\$85.00

NOTES:

- UCC Permit Fees are to be paid at the time of UCC Permit pickup and are non-refundable. If a permit application is cancelled prior to the UCC Permit approval, any outstanding UCC Permit Plan Review fees or outstanding UCC fees are required to be paid for any balance due for the application.
- If a project is cancelled or the project is ceased for any reason after receiving a UCC Permit and/or construction is commenced, proper closeout and safety site planning is required, all fees paid shall remain associated with the permit without a refund of UCC fees.
- Residential UCC permits are for one and two-family dwellings, as defined by the 2018 IRC definition of a residential building, and any subsequent revisions. A single building containing three or more dwelling units shall require a Non-Residential UCC Permit.
- Construction work in a floodplain may require additional permitting/review fees.

**NON-RESIDENTIAL PA UCC PERMIT FEE SCHEDULE
(All Structures other than One- and Two-Family Dwellings)**

A Borough Administration Fee of Thirty percent (30%) shall be added to the total permit fees.

New Construction & Additions	
1.5% total cost of construction (materials and labor)	\$500.00 minimum
<ul style="list-style-type: none"> Plan Review Fees Additional. Includes Building, Accessibility, Mechanical, Electrical, Plumbing, Energy, Fire Suppression 	
Alterations, Renovations, and Change of Use	
1.5% of total cost of construction (materials and labor)	\$475.00 minimum
<ul style="list-style-type: none"> Plan Review Fees Additional. Includes Building, Accessibility, Mechanical, Electrical, Plumbing, Energy, Fire Suppression 	
Demolition Permit	
Buildings up to 5,000 gross square feet	\$250.00
Per 100 gross square feet or fraction thereof above 5,000 square feet	\$25.00
Miscellaneous Construction (Towers, Retaining Walls, Fences, Signs, Etc.)	
2% of total cost of construction (materials & labor)	\$150.00 minimum
Services, Panelboards, Feeders	
Not over 200 amps	\$150.00
Not over 400 amps	\$200.00
Not over 600 amps	\$250.00
Swimming Pools, Spas	
3-year state certification	\$300.00

NON-RESIDENTIAL PA UCC PLAN REVIEW FEE SCHEDULE (supplemental)

New Construction, Additions, and Renovations/Alterations	
1% total cost of construction (materials and labor)	\$250.00 minimum
<ul style="list-style-type: none"> Includes Building, Accessibility, Mechanical, Electrical, Plumbing, Energy, Fire Suppression 	
Re-inspection/Additional Inspection Fees	
Each Re-inspection (minimum of 1 hour)	\$100.00/hour

NOTES:

- UCC Permit Fees are to be paid at the time of UCC Permit pickup and are non-refundable. If a permit application is cancelled prior to the UCC Permit approval, any outstanding UCC Permit Plan Review fees or outstanding UCC fees are required to be paid for any balance due for the application.
- If a project is cancelled or the project is ceased for any reason after receiving a UCC Permit and/or construction is commenced, proper closeout and safety site planning is required, all fees paid shall remain associated with the permit without a refund of UCC fees.
- Construction work in a floodplain may require additional permitting/review fees.

Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 26 of 2017.