

FILE OF THE COUNCIL OF THE CITY OF LEBANON, PA.

BILL NO. 24 SESSIONS 2024-2025

INTRODUCED BY Mr. Sean T. Maguire, December 15, 2025

Passed finally by Lebanon City Council on January 29, 2026

**AN ORDINANCE**

ESTABLISHING FEES RELATING TO ELECTRONIC PAYMENTS MADE TO THE CITY OF LEBANON.

WHEREAS, the City of Lebanon accepts electronic payment for fees assessed by the City of Lebanon; and

WHEREAS, third-party processing costs are incurred when electronic payment is accepted; and

WHEREAS, the City of Lebanon is desirous of requiring that processing fees be paid by the payor;

Be It Ordained by the Council of the City of Lebanon, Pa., and it is hereby ordained by the authority of the same, That:

SECTION 1. The following fees are hereby established for electronic payments:

- a. Credit and Debit Cards
  - (1) Processing fee: Up to 3.75 percent (minimum fee \$2.50)
  - (2) Chargeback fee: \$15.00
  
- b. eCheck and ACH Payments
  - (1) Flat Fee: \$1.95

SECTION 2. Any ordinance or part of ordinance conflicting with the provisions of this ordinance be and the same is hereby repealed so far as the same affects this ordinance.

SECTION \_\_\_\_\_. That any ordinance, or part of ordinance, conflicting with the provisions of this ordinance be and the same is hereby repealed so far as the same affects this ordinance.

Passed finally by the Council of the City of Lebanon, PA.,

JAN 30 2025  
\_\_\_\_\_  
*[Signature]* Chairperson

Attest: *Cheryl Gibson*, Clerk

Approved JAN 30 2025  
\_\_\_\_\_  
*[Signature]* Mayor

Attest: *Cheryl Gibson*, City Clerk

Recorded in Ordinance Book \_\_\_\_\_, Page \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
*Cheryl Gibson* City Clerk

<p>FILE OF THE COUNCIL OF THE CITY OF LEBANON, PA.</p> <p>BILL NO. <u>24</u></p> <p>SESSION OF 2024-2025</p> <p>NO. _____ VOL. _____ PAGE _____</p> <p><b>AN ORDINANCE</b></p> <p>ESTABLISHING FEES RELATING TO ELECTRONIC PAYMENTS MADE TO THE CITY OF LEBANON</p> <p>INTRODUCED BY</p> <p>Mr. Sean T. Maguire _____</p> <p>December 15, 2025 _____</p> <p>PRESENTED TO THE MAYOR</p> <p>JAN 30 2025 _____</p> <p>PASSED FINALLY BY THE COUNCIL OF THE CITY OF LEBANON, PA</p> <p>JAN 29 2025 _____</p> <p>APPROVED BY THE MAYOR</p> <p>JAN 30 2025 _____</p> <p><i>Cheryl Gibson</i></p> <p>CITY CLERK</p>
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