



# THE BOROUGH OF LITTLESTOWN

## MEETING OF THE COUNCIL

232 N. QUEEN STREET, LITTLESTOWN PA 17340

TUESDAY • NOVEMBER 22, 2022 @ 6:30PM

Call to Order - Pledge of Allegiance

### **(1) Minutes**

- a) November 8, 2022, Council Minutes (**for vote**)

### **(2) Finances**

- a) Payables from 11/01/22 to 11/16/22 (**for vote**)
- b) Payroll from 11/01/22 to 11/16/22 (**for vote**)
- c) Budget Status Report for October (**for vote**)

### **(3) New Business**

- a) Bradford Pear Trees - (**for discussion and potential vote**)
- b) Designation of ARPA Money from County (**for discussion and possible vote**)

### **(4) Budget**

- a) 2023 Budget, Tentative Budget (**for review and discussion**)
- a) 2023 Tentative Budget Resolution (**for vote**)

### **(5) Reports (verbal, if any)**

- a) Mayor
  - Borough Manager/Chief of Police
  - Borough Solicitor
  - Borough Engineer
- b) Treasurer (**for vote**)
- c) Code Officer

**Public Comment** (agenda items, non-agenda items and/or all other matters of concern)

### **Recess for Executive Session**

- One will be called if warranted and reason will be announced at that time

### **Reconvene**

### **Adjourn Meeting**



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## 2022 - MEETINGS NOTICE

Borough Council (6:30pm) Reorganizational Meeting: JANUARY 3<sup>RD</sup>

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Borough Council (6:30pm) and Borough Authority (6:45pm) Meetings

JANUARY 11<sup>TH</sup>, JANUARY 25<sup>TH</sup>, FEBRUARY 8<sup>TH</sup>, FEBRUARY 22<sup>ND</sup>, MARCH 8<sup>TH</sup>, MARCH 22<sup>ND</sup>, APRIL 12<sup>TH</sup>, APRIL 26<sup>TH</sup>, MAY 10<sup>TH</sup>,  
MAY 24<sup>TH</sup>, JUNE 14<sup>TH</sup>, JUNE 28<sup>TH</sup>, JULY 12<sup>TH</sup>, JULY 26<sup>TH</sup>, AUGUST 9<sup>TH</sup>, AUGUST 23<sup>RD</sup>, SEPTEMBER 13<sup>TH</sup>, SEPTEMBER 27<sup>TH</sup>,  
OCTOBER 11<sup>TH</sup>, OCTOBER 25<sup>TH</sup>, NOVEMBER 8<sup>TH</sup>, NOVEMBER 22<sup>ND</sup>, DECEMBER 13<sup>TH</sup>, DECEMBER 27<sup>TH</sup>

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Planning Commission (6:30pm) Meeting

JANUARY 13<sup>TH</sup>, FEBRUARY 10<sup>TH</sup>, MARCH 10<sup>TH</sup>, APRIL 14<sup>TH</sup>, MAY 12<sup>TH</sup>, JUNE 9<sup>TH</sup>, JULY 14<sup>TH</sup>,  
AUGUST 11<sup>TH</sup>, SEPTEMBER 8<sup>TH</sup>, OCTOBER 6<sup>TH</sup>, \*\*NOVEMBER 10<sup>TH</sup>, DECEMBER 8<sup>TH</sup>

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Planning Commission (5:30pm) Meeting: JANUARY 3<sup>RD</sup>

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**\*\*ALL MEETINGS ARE HELD AT THE LITTLESTOWN LIBRARY, UNLESS OTHERWISE ADVERTISED.**

### PUBLIC COMMENT AND MEDIA INFORMATION POLICY OF THE BOROUGH OF LITTLESTOWN

*It is the policy of the Borough of Littlestown, by the Littlestown Borough Council, to comply with the public participation provisions of the Sunshine Act (65 Pa.C.S.A. §710.1.), as amended. In view of the multiplicity of issues with which the Littlestown Borough Council must deal during each public meeting, as well as the number of residents and/or taxpayers who may desire to participate in and provide comment relative to matters of concern, official action or deliberations which are or may come before the Borough Council, it is necessary and appropriate to establish the present policy, pursuant to and in accordance with the provisions of the Sunshine Act (65 Pa.C.S.A. §§710., 710.1.), regarding the Littlestown Borough Council's receipt of public comment and the amount of time to be allocated therefore during regular and special Borough Council meetings. Therefore, each resident and/or taxpayer of the Borough of Littlestown who wishes to provide public comment shall be allocated and shall be limited to a maximum of three (3) minutes per agenda item or matter of concern, not to exceed in the aggregate ten (10) minutes per meeting relative to all agenda items or matters of concern; provided, however, that each such resident and/or taxpayer shall be allocated and shall be limited to a maximum of an additional three (3) minutes per non-agenda item/issue which may come before Borough Council for official action or deliberation. Public comment shall be requested, received, and limited to agenda items only at the beginning of each meeting, prior to any official public action or deliberation by Borough Council during such meeting. Public comment shall also be requested and received during the meeting prior to Borough Council's official public action relative to any non-agenda items/issues. An additional public comment period shall occur prior to adjournment of the meeting, during which public comment regarding agenda issues, non-agenda issues and other matters of concern will be requested and received.*

*Residents and/or taxpayers of the Borough of Littlestown who wish to provide public comments must state their name, address and, if applicable, the organization/agency which they represent, before making their comments. Any person wishing to speak, who is not a Borough resident or a Borough taxpayer, shall state that fact and provide his/her name, address, reason for requesting to provide public comment, and if applicable, the organization/agency which he/she represents, before making his/her comments.*

*This policy was originally effective on and as of January 1, 1999. The second paragraph of this policy was added and effective on and as of June 27, 2000. This policy was further amended on April 26, 2011, effective immediately.*

*The Borough Council will provide up to a ten (10) minute question and answer period at the end of the regular and special Meetings to respond to media inquiries.*