

**AGENDA**  
**CITY OF LINCOLN REGULAR COUNCIL MEETING**  
**AUGUST 19, 2013**  
**7:00 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

  - 1) Payment of Bills
  - 2) Approve minutes of the Regular City Council Meeting on July 15, 2013
  - 3) Approval of City of Lincoln Parks and Recreation Tobacco Free Policy
  - 4) Approval of purchase of 2012 International 4300 Dump Truck for Street Department at a total cost of \$110,652.00
6. **Ordinances and Resolutions**
  - A. Ordinance amending the street cut language for City ordinances
  - B. Ordinance approving utility tax
  - C. Resolution naming Friday, August 23, 2013 as Jim & Nancy Ireland Day in Lincoln
7. **Bids**
8. **Unfinished Business**
9. **Reports**
  - A. City Treasurer Report for July, 2013
  - B. City Clerk Report for July, 2013
  - C. Department Head Reports for July, 2013
10. **New Business/Communications**
  - A. Approval of agreement between Lincoln Police Department and Lincoln Community High School to create position of School Resource Officer
11. **Announcements**
12. **Possible Executive Session**
13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or [CityClerk@cityoflincoln-il.gov](mailto:CityClerk@cityoflincoln-il.gov) no later than 48 hours prior to the meeting time.

Lincoln, Illinois  
July 15, 2013

Minutes of a regular City Council Meeting held in the Council Chambers of City Hall, Lincoln, IL, on Monday, July 15, 2013.

Mayor Pro Tem Anderson called the regular City Council Meeting to order at 7:00 p.m. City Clerk Mrs. Gehlbach called the roll. There were seven Aldermen present (Alderman Anderson, Alderman Carmitchel, Alderman Hoinacki, Alderman Horn, Alderman O'Donohue, Alderman Tibbs and Alderman Wilmert) and one absent (Alderman Neitzel). Also present were Fire Chief Miller, Safety and Building Officer Mr. Lebegue, and Deputy Police Chief Geriets. Also present were City Treasurer Mr. Conzo, City Attorney Mr. Bates, City Clerk Mrs. Gehlbach, and Recording Secretary Mrs. Riggs.

A moment of silence was given in memory of former Alderman Art Neitzel. The Pledge of Allegiance was said by all.

***Public Participation:***

There was no public participation.

***Mayor Pro Tem Anderson called for the Consent Agenda by Omnibus Vote:***

***Payment of Bills***

*Approve minutes of the July 1, 2013 Regular City Council Meeting*

Alderman Horn moved to approve the consent agenda and Alderman Tibbs seconded it. City Clerk Mrs. Gehlbach called the roll call. There were seven yeas (Alderman Anderson, Alderman Carmitchel, Alderman Hoinacki, Alderman Horn, Alderman O'Donohue, Alderman Tibbs, and Alderman Wilmert,) zero nays, and one absent (Alderman Neitzel); motion carried.

***Approval of any items removed from the Consent Agenda***

There were no items removed from the Consent Agenda.

***Ordinances and Resolutions***

*Appropriation Ordinance FY 13/14*

Mayor Pro Tem Anderson said this would be brought up next week at the Adjourned meeting.

***Bids:***

There were no Bids to come before the City Council.

***Unfinished Business:***

There was no Unfinished Business to come before the City Council.

**Reports:**

*City Treasurer' Mr. Conzo gave an oral Report for June, 2013 and a copy of the report is on file.  
City Clerk's Report for June, 2013 is on file.*

*Department Head Reports for June, 2013 are on file.*

**New Business/Communications:**

*Approve release of executive session minutes for 1/20/04, 3/22/04, 7/6/04, 7/19/04, 9/28/04, 12/13/05, 2/14/06, 4/11/06, 4/25/11, 11/20/06,12/4/06, 4/2/07, 4/10/07, 4/14/07, 9/17/07, and 11/5/07*

Alderman Carmitchel moved to approve and Alderman Wilmert seconded it. City Clerk Mrs. Gehlbach called the roll call. There were seven yeas (Alderman Anderson, Alderman Carmitchel, Alderman Hoinacki, Alderman Horn, Alderman O'Donohue, Alderman Tibbs, and Alderman Wilmert,) zero nays, and one absent (Alderman Neitzel); motion carried.

Mayor Pro Tem Anderson read a thank you from Rick & Brenda McCabe.

**Announcements:**

There were no announcements.

Alderman Horn moved to go into Executive Session under 5 ILCS 120/2(c)(1) personnel and Alderman Tibbs seconded it. City Clerk Mrs. Gehlbach called the roll call. City Clerk Mrs. Gehlbach called the roll call. There were seven yeas (Alderman Anderson, Alderman Carmitchel, Alderman Hoinacki, Alderman Horn, Alderman O'Donohue, Alderman Tibbs, and Alderman Wilmert,) zero nays, and one absent (Alderman Neitzel); motion carried. The meeting adjourned to Executive Session at 7:10 p.m.

The meeting returned to regular Session at 7:20 p.m. City Clerk Mrs. Gehlbach called the roll. There were seven Aldermen present (Alderman Anderson, Alderman Carmitchel, Alderman Hoinacki, Alderman Horn, Alderman O'Donohue, Alderman Tibbs, and Alderman Wilmert) and one absent (Alderman Neitzel). Also present were City Treasurer Mr. Conzo, City Clerk Mrs. Gehlbach, City Attorney Mr. Bates and Recording Secretary Mrs. Riggs.

Alderman O'Donohue moved to adjourn the meeting to July 23, 2013 and Alderman Hoinacki seconded it. There were seven yeas (Alderman Anderson, Alderman Carmitchel, Alderman Hoinacki, Alderman Horn, Alderman O'Donohue, Alderman Tibbs, and Alderman Wilmert,) zero nays, and one absent (Alderman Neitzel); motion carried.

The City Council Meeting was adjourned at 7:20 p.m.

Respectfully Submitted By:

Risa Riggs, Recording Secretary

MINUTES APPROVED BY CITY COUNCIL AS  
RECORDED IN THIS DOCUMENT ON

AUG 19 2013

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

## POLICY

## SUBJECT

### City of Lincoln Parks and Recreation Tobacco-Free Policy

## POLICY STATEMENT

The City of Lincoln is committed to the quality of life for all residents, therefore we believe that:

1. Tobacco product use in the proximity of children, youth and adults engaging in or watching recreational activities is unhealthy and detrimental to the health of others.
2. Tobacco products consumed in public spaces are often discarded on the ground, thus posing a risk of ingestion to toddlers and causing a litter problem.
3. As parents, leaders, coaches, and officials, we are thought of as role models and the use of tobacco products around youth has a negative effect on their life-style choices.

## TOBACCO FREE FACILITIES

The City of Lincoln does not allow the use of tobacco products on city-owned parkland, park facilities, or open space except within the confines of a vehicle in a designated parking area.

## COMPLIANCE PROCEDURES

The emphasis on enforcing the Tobacco-Free park policy is through voluntary compliance:

1. Appropriate City-owned parkland, park facilities, or open space shall be signed.
2. City staff will make periodic observations of recreational facilities to monitor for compliance.

Passed this \_\_\_\_ day of \_\_\_\_\_, 2013 by the City Council of The City of Lincoln at a regularly scheduled and duly noticed meeting of the City Council, held on such date.

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City Clerk

## NEW DUMP TRUCK REQUEST

The Street Department is requesting approval to purchase a new dump/salt truck for \$100,176.00. We budgeted \$115,000.00 for this truck. We have found a 2012 International 4300 demonstrator model with a 10' plow and stainless steel bed with hydraulic hook ups for a spreader box in the rear with the controls in the cab. This is a low profile truck meaning it has smaller wheels than our normal trucks otherwise the same as far as motor and pay load capabilities. Being lower allows us to keep the bed up when salting instead of stopping and shaking the salt to the spreader box and then salting until time to do it again. Also we can turn this truck tighter allowing us to get into the alleys and maneuver the plow and will allow for better visibility when loading and unloading material.

Items we would add on are a pre wet system for \$4,558.00, a stainless steel drop spreader box for \$4,528.00 and a bed vibrator for \$1,390.00 including installation on all.

This would bring the total price for this truck to \$110,652.00. This would be \$4,348.00 less than budgeted.

If approved, this truck would replace a 1980 Chevy C70 chassis with a 1996 salt spreader V box for the bed.

Thank you for your consideration on this purchase.



**2012 International 4300 SBA LP**

Unit# 83112  
 Engine International MAXX DT 230  
 Sleeper  
 Transmission Allison 3000 RD  
**Price: Call!**

**Contact Information**  
 Prairie International  
**(866) 930-5987**

**Address** [\[Map It\]](#)  
 1605 East Pershing Rd.  
 Decatur, IL 62526  
**Phone#**  
 (866) 930-5987  
**Fax#**  
 (217) 877-5154  
[Back to Home Page](#)

**Tools**

- [I'm Interested in this Truck](#)
- [View Slideshow](#)
- [Print Specification Sheet](#)
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**Share On**



**Similar Units**

- 1993 International 4900**  
 International DTA 466 195  
 Unit#: 44344      \$11,950
- 2000 Sterling L7500**  
 Caterpillar 3126 250  
 Unit#: 42826      \$24,950
- 2012 International TERRASTAR**  
 Maxforce 7 300  
 Unit#: 06336      \$76,950

[View All Similar Units](#)

**Detailed Specifications**

<b>Engine Make</b>	International	<b>Rear Wheels</b>	Steel
<b>Engine Model</b>	MAXX DT	<b>Serial No.</b>	1HTMNAAN9CJ683112
<b>Engine HP</b>	230	<b>Wheel Base</b>	152"
<b>Engine Brake</b>	No	<b>Front Tires</b>	19.5
<b>Transmission</b>	Allison 3000 RD	<b>Rear Tires</b>	19.5
<b>Suspension</b>	Spring	<b>Frame</b>	Steel
<b>Rear End Ratio</b>	5.57	<b>Interior</b>	Deluxe
<b>Axles</b>	Single	<b>A/C</b>	Yes
<b>GVWR</b>	28,000 lbs	<b>Power Steering</b>	Yes
<b>FA Capacity</b>	9,000 lbs	<b>Color</b>	White
<b>RA Capacity</b>	19,000 lbs	<b>Tank Capacity</b>	50 gal.
<b>Front Wheels</b>	Steel		

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**New Truck Proposal**  
**Single Axle Low Profile Dump Truck Specifications**  
**State of Illinois Solicitation # 225684 ~ Contract # PSD4016932**

DATE: 7/23/13

\_\_\_\_\_  
 CONTACT NAME

\_\_\_\_\_  
 BUYER INFORMATION

\_\_\_\_\_  
 ADDRESS

\_\_\_\_\_  
 CITY/ STATE/ ZIP

\_\_\_\_\_  
 PHONE/ FAX/ EMAIL

\_\_\_\_\_  
 TAX EXEMPT #/ COUNTY

Contact: Kevin Burdell  
 Municipal Fleet Sales  
 401 S. Dirksen Pkwy ~ Springfield, IL 62703  
 Ofc: 217-523-5631 ~ Fax: 217-523-0797  
 Email: kburdell@prairiearchway.com

Please Circle Cab Color:  
 Red-2303 / IDOT Orange / Omaha Orange  
 School Bus Yellow / Blue / Blue Met-6E12  
 Green-6047 / White / Black

2012 INTERNATIONAL 4300-LP 4X2 / 152" WHEELBASE/ 85" CAB TO AXLE  
 80,000 PSI/ 917,600 RBM single frame rail  
 MAXXFORCE DT466 230HP/ 620# TORQUE w/ GRID HEATER  
 3600RDS Allison Six (6) speed trans. w/ T-Handle & Trans. Cooler  
 Extended Life Oil Pan/ Transmission TCM mounted inside cab  
 Transmission temp. gauge/ Hour meter/ Plow light Switch  
 Warning Lights & Alarm for Low Coolant, Low Oil PSI, Engine Temp.  
 Horton Two-Speed Fan Drive/ Block Heater/ Trans. Dipstick on right side  
 9,000# Front axle & suspension w/ 2000# aux. overloads & HD shocks  
 19,000# Rear axle w/ 20,000# multi-leaf suspension  
 Air Brakes w/ 13.2 compressor/ Bendix air dryer/ DV2 Heated drain valve  
 Automatic slack adjusters/ Oil bath wheel seals/ Stationary front grille  
 Trailer brake package w/ 7-way ABS trailer plug/ Bodybuilder wires @ BOC  
 Tilt & Telescoping steering column/ Leece-Neville alternator/ Delco starter  
 50 gallon aluminum fuel tank (driver side) w/ fuel water seperator  
 Three (3) Batteries @ 1950 CCA w/ battery box mounted right side BOC  
 Horizontal muffler w/ vert. exhaust pipe & 36" turn out  
 Air horn/ Jump start stud/ L.E.D. cab marker lights/ Air ride cab  
 AM/FM/Weatherband radio/ Air conditioning/ Cigar lighter  
 Black heated mirrors w/ Black fender mounted convex mirrors  
 Air ride driver seat w/ arm rest/ Fixed passenger seat/ Daytime lights  
 265/70R19.5 Goodyear G159 Steer tires w/ Grey Powder coat wheels  
 265/70R19.5 Goodyear G622 Drive tires w/ Grey Powder Coat Wheels

Sales price \$64,247.00  
 Options \$1,697.00  
 Body price \$33,852.00  
 Freight \$275.00  
 Sub-total \$100,071.00  
 Trade \_\_\_\_\_  
 License/ Title \$105.00  
 Total \$100,176.00

19K Rear Axle w/ Locking Diff \$ 508  
 Heated Windshield \$ 462  
 Power Windows/Locks \$ 275  
 6pack switches \$ 397  
 Front Tow Hooks \$ 55

S/N# CJ683112

PLEASE CIRCLE DESIRED GEAR RATIO:

4.88 (75 mph) / 5.29 (69 mph) 5.57 (65 mph) 5.86 (62 mph)

Please include copy of tax exempt form w/ your order.  
 All prices are F.O.B. 401 S. Dirksen Pkwy. Springfield, Illinois  
 Payment in full is due at time of delivery.

*Kevin Burdell*

Kevin Burdell- Municipal Fleet Sales Representative

\_\_\_\_\_  
 Signature of Buyer

\_\_\_\_\_  
 Purchase Order Number (if applicable)

ORDINANCE NO. \_\_\_\_\_

ORDINANCE AMENDING THE STREET CUT LANGUAGE FOR CITY ORDINANCES OF THE  
CITY OF LINCOLN

WHEREAS, the City of Lincoln is a municipal corporation situated in Logan County, Illinois; and,

WHEREAS, the City Code of the City of Lincoln, specifically Chapter 7 of Title 7, Section 4-1, sets forth the permit requirements for making sewer connections and repairing sewer connections within the City of Lincoln; and,

WHEREAS, the City Code of the City of Lincoln, specifically Chapter 2 of Title 8, Section 2, sets forth the cash deposits required, liquidated damages, and fines and penalties for the failure to properly tap or repair sewer connections within the City of Lincoln; and,

WHEREAS, the City Code of the City of Lincoln, specifically Chapter 2 of Title 8, Sections 4 through 7, set forth the appropriate materials that should be used when connecting to sewers or repairing sewer connections within the City of Lincoln; and

WHEREAS, the City Council of the City of Lincoln believes that the permit fees, liquidated damages, and a penalties for sewer connections and sewer connection repairs within the City of Lincoln are outdated and that the above noted sections should be modified; and,

WHEREAS, the City Council believes that the City Code of the City of Lincoln, specifically the sections outlined above, should be

amended to reflect actual policies and practices of the City of Lincoln; and,

WHEREAS, the City Council of the City of Lincoln believes that changes to the materials that should be used when connecting to sewers or repairing sewer connections within the City of Lincoln are necessary to maintain the integrity of the infrastructure of the City of Lincoln; and,

WHEREAS, the City Council believes it is in the best interest of the citizens of Lincoln, Logan County, Illinois, to make the amendments and revisions to the above noted sections of the City Code of the City of Lincoln.

NOW, THEREFORE, the City Council of the City of Lincoln, Logan County, Illinois, does hereby amend the City Code in the following regards:

1. That Section 7-7-4-1 is hereby deleted and the following is inserted in place thereof:

**"7-7-4-1: PERMITS REQUIRED:**

(A) Connection With Sewers: No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance thereof, without first obtaining a written permit from the City Engineer.

(B) Tapping Sewers: No person shall tap or cause to be tapped or to be connected to, or suffer or cause to flow or to drain, or to continue to flow or drain into the public sewer system of the city, the effluent of any source or sources of sewage, without first obtaining a permit therefor and complying with the regulations governing the securing of such permits, and the making and use of connections to the city's sewer systems, whether such systems lie wholly or partly within or without the boundary limits of the city. Furthermore, the City Engineer or his/her designee shall inspect each tap before it is made permanent so as to see that an approved connection has been installed to prevent the sewer pipe from slipping into the sewer line. If for

any reason the sewer tap has been connected prior to the City Engineer or his/her designee's inspecting of same, the City Engineer or his/her designee shall have the power and the obligation to ask that same be removed so that the City Engineer or his/her designee can properly inspect the installation of the sewer tap.

(C) Construction/Repair of Sewers: No unauthorized person shall construct, alter, or eliminate any private sewer service connected to City Sewage System, without first obtaining a written permit from the City. Any work performed shall comply with City requirements and be subject to inspection of the City Engineer or their designee."

2. That Section 8-2-2 is hereby deleted and the following is inserted in place thereof:

**"8-2-2: CASH DEPOSITS, LIQUIDATED DAMAGES:**

It is hereby provided that the following regulations shall govern in the granting of permits to break into, across or under the surface of streets, avenues, alleys, roadways, public walks, lawns, parkways or other public places of the city, to install, repair, renew, extend, remove or relocate water, gas, sewer, or other service connections, in or under said streets, avenues, alleys, roadways and other public places.

(A) For a permit to cut, dig, excavate, or tunnel in, through or under any improved dirt street, avenue, alley, roadway, or other public place, the applicant shall deposit with the city clerk the sum of one thousand dollars (\$1,000) as a guarantee that such street, avenue, alley, roadway or other public place will be restored to its original condition upon completion of work covered by the permit.

(B) For a permit to cut, dig, excavate, break or tunnel in or under any brick or concrete or similar hard surfaced pavement, applicant shall pay to the city clerk the sum of one thousand dollars (\$1,000) as a guarantee that such street, avenue, alley, roadway or other public place will be restored to its original condition upon completion of work covered by the application and permit.

(C) For a permit to cut, dig, excavate or tunnel in or under any bituminous, blotter type surfaced street, or public place of like or analogous surface, applicant shall deposit with the city clerk the sum of one thousand dollars (\$1,000) as a guarantee that such street, avenue, alley, roadway or other public place will be restored to its original condition upon completion of work covered by the application and permit.

(D) The city may, at its option, approve a one year performance bond for ten thousand dollars (\$10,000) at the beginning of each year in lieu of

cash deposits for each excavation. Such bond shall save and keep harmless and indemnify the city from all actions, suits, costs, damages and expenses, including attorney fees.

(E) Wherever work of the nature contemplated to be done under subsections (A), (B), and (C) of this section, the city clerk shall require the respective payment or deposit to be made even though the applicant believes or intends that his/her work may not disturb or damage the curb, gutter or surface or subsurface of such street or other public way; and if the work done actually does not so disturb or damage such street or public way, then full or partial refund may be made to applicant as provided in subsection (F) of this section.

(F) No deposit shall be returned to any applicant until the work of restoration has been approved by the city engineer, by his/her endorsement of such approval and actual charges, if any, on applicant's permit. This permit shall then be surrendered to the city clerk, who shall take the applicant's receipt thereon for the return of his/her deposit or so much thereof as shall remain due to applicant after any deductions for necessary repairs or replacements made or to be made at the city's expense in putting the street and surface back in good condition.

(G) It shall be the duty of all persons or their representatives doing any cutting, digging, excavating or tunneling in, upon or under any of the streets, avenues, alleys, roadways or other public places of the city to carry liability and workers' compensation insurance necessary to protect the city from damages or liability in connection with such operations. A Certificate of Insurance delineating such coverage will be required at the time of permit. And, they shall use due care and diligence to minimize the extent of disturbance to roadway surfaces and subgrades and to guard and to backfill all trenches, tunnels and excavations in the manner required by the provisions of this chapter, under and to the satisfaction of the city engineer.

(H) The fees as above provided for breaking the streets shall be so assessed and paid provided that application therefor and payment is made prior to the beginning of the work of breaking the street. In the event the application is made after work has begun on the breaking of the street, then the fees as above provided shall be doubled and, in addition, the owner of the property for the benefit of which the break in the street has been made shall pay to the city such an amount as shall be reasonable and necessary to ensure that the break in the street has been properly backfilled. In the event the breaking of the street has been done and completed, prior to the application having been made, in addition to the fees and expenses immediately above provided to be taxed to the owner for whose benefit the street has been broken, the same owner shall be guilty of a misdemeanor, and upon conviction thereof, shall be fined in a sum not less than one hundred fifty dollars (\$150) and not more than seven hundred fifty dollars (\$750) for each

violation."

3. That Sections 8-2-4 is hereby deleted and the following is inserted in place thereof:

**"8-2-4: BACKFILL MATERIALS:**

(A) Any opening or excavation located in an area which does not now, nor will not in the foreseeable future, receive vehicular traffic, shall be backfilled with a minimum of 12" of black dirt, free of clods and stones within twelve inches (12") of the pipe and relatively clean of such clods and stones above this and seeded.

(B) All trenches within two feet of proposed or existing road surfaces, shoulder, curb or sidewalk shall be backfilled with controlled low strength material meeting the requirements of Article 1019 of the latest edition of the Illinois Department of Transportation "Standard Specifications for Road and Bridge Construction in Illinois" or as otherwise directed by the City of Lincoln Engineer or their designee.

(C) No debris shall be disposed of in the trench backfill. Debris and removed pavement which is unsuitable for backfill shall be disposed of by the contractor in accordance with prevailing laws and ordinances."

4. That Section 8-2-5 is hereby deleted and the following is inserted in place thereof:

**"8-2-5: TRENCH SURFACE REPAIR:**

(A) The responsible person(s) shall provide trench surface repair and placement of the permanent patch.

(B) Areas which have been backfilled with black dirt/topsoil to a minimum depth of 12" shall, after settling is complete, be fertilized and seeded according to normal landscape practices which have been approved by the city engineer.

(C) Areas which have been backfilled in accordance with Section 8-2-4 (B) shall be prepared for placement of permanent patch immediately. Prior to placing the permanent patch, the responsible person(s) shall make a final sawcut or chisel in a straight line twelve inches (12") beyond the limit of excavation on all four (4) sides. Sawcuts shall be at least two inches (2") deep. The pavement between the excavated area and this final cut shall be removed. Any excess controlled low strength material shall be removed in order to allow placement of the

appropriate depth of permanent patch. Any backfill disturbed below this point shall be replaced by a method approved by the city engineer. The city engineer or his/her designee shall approve all excavated areas prior to actual placement of permanent patch.

(D) If permanent patch materials are not available or if weather conditions do not permit the placement of the permanent patch, as determined by the city engineer, the excavated area shall be given a temporary patch. The temporary patch shall be kept in place and repaired if necessary, until permanent patch materials can be placed. The temporary patch shall consist of two inches (2") of CA-16 emulsion mix or two inches (2") UPM cold patch."

5. That Section 8-2-6 is hereby deleted and the following is inserted in place thereof:

**"8-2-6: PERMANENT PATCH MATERIALS:**

The materials used for the permanent patch shall be based on the materials of construction for the existing surface. The permanent patch materials shall be as listed below:

Existing Surface	Permanent Patch
Portland cement (PC) concrete sidewalk	4 inches PC concrete <sup>2</sup>
PC concrete driveway	6 inches PC concrete <sup>2</sup>
PC concrete	8 inches PC concrete <sup>2</sup>
Brick over sand cushion	New/used bricks of similar size or shape and color
Hot Mix Asphalt over PC concrete	8 inches PC concrete <sup>1, 2</sup>
Hot Mix Asphalt over brick	8 inches PC concrete <sup>1, 2</sup>
Hot Mix Asphalt	3 inches of bituminous concrete, class I
	8 inches CA-6 crushed stone
Aggregate surface	8 inches CA-6 crushed stone

Note:  
 1. For larger, more extensive repairs, or new installations, the city has the option to require 3 inches of bituminous concrete, class I, with tack coat over 6 inches of PC concrete.  
 PC Concrete materials shall meet the requirements of Article 1020 of the Illinois Department of Transportation "Standard Specifications for Road and Bridge Construction in Illinois", latest edition for the type of pavement being placed.  
 All bituminous concrete, mixes, and patch material shall be adequately

compacted after placement. The permanent patches listed above are minimum requirements. Existing pavement thickness shall govern when greater than minimums."

6. That Section 8-2-7 is hereby deleted.

7. That should any clause, sentence, or paragraph of the above-noted Ordinance be declared invalid by any Court of competent jurisdiction, such invalidity shall not affect any other portion of said Ordinance.

8. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

The vote on the adoption of this Ordinance was as follows:

Alderwoman Anderson	_____	Alderwoman Tibbs	_____
Alderman Wilmert	_____	Alderman Carmitchel	_____
Alderman Hoinacki	_____	Alderman O'Donohue	_____
Alderwoman Horn	_____	Alderwoman Neitzel	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF LINCOLN,

BY: \_\_\_\_\_  
Keith Snyder, Mayor  
City of Lincoln, Logan  
County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)  
City Clerk, City of Lincoln,  
Logan County, Illinois

**Resolution No. \_\_\_\_\_**  
City of Lincoln, Illinois

**WHEREAS**, August 23-25, 2013 will mark the 40th Annual Art & Balloon Festival in Lincoln; and

**WHEREAS**, Jim and Nancy Ireland took their first balloon ride in Napa Valley in 1985 which led to a love of ballooning and Jim flying his first balloon in 1989; and

**WHEREAS**, Nancy has always been Jim's crew chief as they have flown in balloon events across Illinois and in the Albuquerque Balloon Fiesta in New Mexico; and

**WHEREAS**, ballooning has always been a family affair with their daughters actively involved with Jim & Nancy's balloons as well as their own; and

**WHEREAS**, the Irelands fly their own balloon in the Festival here in Lincoln and have been involved in the Balloon Festival here each year of its existence; and

**WHEREAS**, the Jim and Nancy also serve as pilot co-coordinators, a valuable role that makes the Lincoln Balloon Festival an organized, fun, and well-functioning event for all participating pilots; and

**WHEREAS**, because of the efforts of the Irelands the City of Lincoln is blessed each year to have talented balloon pilots and crews join us in Lincoln during the last weekend in August to display their skills, beautifully decorate our skies, and delight us all.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Mayor and City Council of Lincoln that Friday, August 23, 2013 shall be "Jim & Nancy Ireland Day" in the City of Lincoln, Illinois as a fitting tribute to the Irelands, their love of ballooning, and their faithful participation in and continuing devotion to both the community of Lincoln and the Lincoln Art & Balloon Festival; and be it further

**RESOLVED**, that we congratulate Jim and Nancy Ireland on being named Grand Marshalls of the 2013 Annual Art and Balloon Festival parade; and be it further

**RESOLVED**, that the people of Lincoln join us in extending to Jim and Nancy our deep gratitude and appreciation for the time, effort, and passion they have committed to make the Lincoln Balloon Festival a success and for all they do for our community each day of their lives.

Dated this 19th day of August, 2013.

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Susan Gehlbach, City Clerk

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Keith Snyder, Mayor



CITY OF LINCOLN, ILLINOIS  
 700 BROADWAY ST., P.O. BOX 509  
 LINCOLN, IL 62656

August 15, 2013

TO: Mayor Keith Snyder  
 City Aldermen  
 Sue McLaughlin, City Administrator  
 Chuck Conzo, City Treasurer  
 Tim Ferguson, EMC Facility Manager

FROM: Susan Gehlbach, City Clerk

The chart below represents the breakdown of the past due sewer balances as of 07/31/13. These accounts are divided into three periods, 0-45 days, 46-90 days and over 90 days. The Monthly sewer balance total includes the two prisons and LDC as of July 31, 2013.

Reports	0-45 Days	46-90 Days	Over 90 Days	Total
Monthly	\$ 44,706.10		\$ -	\$ 44,706.10
Commercial	\$ 1,069.81	\$ 7,464.20	\$ 363.00	\$ 8,897.01
Northeast	\$ 2,813.88	\$ 958.01	\$ 17,568.91	\$ 21,340.80
South	\$ 1,964.54	\$ 1,245.16	\$ 26,569.67	\$ 29,779.37
Northwest	\$ 3,690.06	\$ 18,050.65	\$ 23,882.65	\$ 45,623.36
TOTALS	\$ 54,244.39	\$ 27,718.02	\$ 68,384.23	\$ 150,346.64

Please note as of July 31, 2013 (accounts that are 90 days or more past due) totaled \$68,384.23. We have authorized IL-AWC to disconnect water service to 56 properties with allowing 36 reconnections (due to payment in full) since February, 2012. There are 30 properties in foreclosure and/or bankruptcy; with a total of \$33,642.43 (included in above past due residential totals).

The Northeast Section was billed on 07/31/13.  
 Monthly - July \$67,677.52  
 Northeast - May/Jun/July 13 \$80,256.00

The total amount of sewer receipts collected for the month of June 2013:  
 \$331,505.40 cash & checks  
 + 14,192.48 debit/credit payments (E-Pay)  
 \$345,697.88 total for July 2013

When the Clerk's office enforced collection of delinquent sewer accounts on 1/1/12, \$129,704.93 has been collected of the \$170,290.95 that was reported on the 12/31/11 sewer report (approximately 76.2%).

We continue to have tremendous response with the option to pay a year in advance (by City Ordinance) and receive the 10% discount. Please feel free to contact me, if you have any additional questions.

## ST. AND ALLEY WORK ACCOMPLISHMENTS FOR THE MONTH OF JULY 2013

### ST. AND ALLEY GOALS COMPLETED

- CLEANED THE DEPOT
- CALLED IN TO CILCO NUMEROUS STREET LIGHT REQUEST
- REPLACED BULBS IN THE DOWNTOWN AND BLVDS. AS NEEDED
- PICKED UP FOUR BICYCLES
- WORKED ON EQUIPMENT AS NEEDED
- ATTENDED DEPARTMENT HEAD MEETINGS AND COUNCIL MEETING
- PUT BARRICADES OUT FOR THE FIRE DEPT., CAR SHOW AND FOR THE BOWLING ALLEY
- ATTENDED TWO MEETINGS AT THE BLUE ROOM
- ASPHALT ZIPPED THE 600 BLOCK OF FRORER
- SPRAYED FOR MOSQUITOS EACH WEEK
- MOWED PARKS AND BLVDS
- PUT BARRICADES OUT FOR THE 1<sup>ST</sup> PRESBYTERIAN CHURCH
- FINISHED INSTALLING BRICKS AT SHAY PARKING LOT
- WEEDED SHAY PARKING LOT
- WEEDED SANGAMON ST. AREA EAST OF TRACKS
- PAINTED ALL THE METAL STREET LIGHT POLES IN MAYFAIR

### FORESTRY GOALS COMPLETED

- GROUND STUMPS AND BACK FILLED
- PICKED UP BRUSH
- TRIMMED TREES
- REMOVED A TREE IN THE 600 BLOCK OF FRORER
- REMOVED A TREE AT THE LINCOLN CHRISTIAN VILLAGE
- REMOVED TREES IN THE FLOWER BEDS AT SHAY PARKING LOT

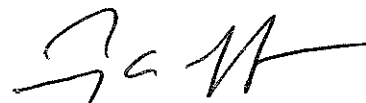
### SEWERAGE AND DRAIN AGE

- PUSHED BRUSH AND GRASS UP AT THE LANDFILL

- CITY CODE ENFORCER EMAILED ABOUT TIMBER CREEK VILLAGE AND THE OASIS ENGINEERS REPORT
- PRAIRIE ENGINEERS E MAILED ABOUT ST. CUTS, PULASKI ST. PROJECT, ALLEY BEHIND ACTION RENTALS, FELDMAN DR TILE AND TRAFFIC LIGHT TIMING
- ALD. HOINACKI E MAILED TO THANK US FOR GETTING THE STREET LIGHT POLES IN MAYFAIR PAINTED
- ALD. ANDERSON E MAILED ABOUT A TREE REMOVAL ON WOODLAWN RD.
- JAN TAYLOR E MAILED ABOUT INFO ON OAK PARK DR.
- TIM FERGUSON E MAILED ABOUT SOME SINK HOLES
- FRANK HOSKINS E MAILED ABOUT UNION MATTERS

#### TIME OFF

- VACATION DAYS- 16 DAYS 7 HRS.
- PERSONAL DAYS- 1 DAY
- SICK DAYS- 11 DAYS 1.5 HRS.
- COMP TIME- DAYS- 6 DAYS 1.5 HRS.
- WORKERS COMP- 0
- TOTAL DAYS OFF – 35 DAYS 2 HRS.



TRACY A JACKSON  
ST. SUPT.



# LINCOLN FIRE DEPARTMENT

*Fire ~ Rescue ~ Life Safety*

700 Broadway - Lincoln, IL 62656  
Phone 217-735-4020 - Fax 217-732-2145  
[www.cityoflincoln-il.gov](http://www.cityoflincoln-il.gov)



## July Activity Report 2013

Emergency runs for July 2013 included the Lincoln Firefighters responding to 203 alarms; 2 structure fire, 2 fuel spills, 13 false alarms, 3 Police assist, 2 searches for missing people and 3 carbon monoxide incidents.

Fire related runs	54
EMS related runs	144
Rescue related runs	5

Lincoln Fire Department cooled kids at local parks but were hampered by good cool days. We filled a dunk tank for Family Fun Days and participated in the Fourth of July Parade. Crews stood by for assistance at the fireworks with no events being reported. The Logan County Fair kicked off with Chief Miller attending the ribbon cutting and assisting inspectors with safety inspections of the grounds and rides.

Fire Inspectors have worked with Building Safety to review many sets of plans and preliminary prints for fire code implementation and water main extensions. Our prevention department received a local Wal-Mart grant of \$1000 to support our popular smoke detector give away and inspection campaign. We also received two donations one from Frontier Insurance \$120 from their annual golf outing 23 years in the running. Thank you to the Memory of Mary Anne Sampson for your donation to fire safety.

Lieutenants have conducted plan reviews in local business such as Family Custom Cleaners, Fed Ex, Community Action and The Century Building. As a note if firefighters visit your facility to plan review please do not hesitate to verify by calling the station or ask for identification. Plan reviews are not inspections but allow our firefighters the opportunity to see the floor plans and construction of building.

Lincoln firefighters training in July consisted of Motor Vehicle Extrication safety operations which included Lincoln Fire fighters, Lincoln Rural Fire fighters, and Logan County Paramedics. Topics covered were scene safety, parking at car crashes and other hazards such as air bags, live electrical systems, removing ignition keys and stabilization. Cardiovascular emergencies and protocols, testing of Haz-Mat suit, Auto Aid training with LRFPD and relay pump operations. New Fire fighter Robert Wood began his two week orientation for Lincoln Fire, which started with paperwork, mandatory training on IDOL topics, equipment job performance reviews and full medical evaluation,.

Station repairs: Heat damage to ladder 5102 occurred at a structure fire and is now being repaired, July preventative maintenance on all of the trucks was completed with minor repairs being made and a tire was replaced due to road debris that was struck. Filters were changed for our Ice maker and the station cooling systems just in time for hot weather.

# LINCOLN POLICE DEPARTMENT

CHIEF KEN GREENSLATE



DEPUTY CHIEF MICHAEL L. GERIETS

## Activity Summary For July 2013

	This Month	Year to Date
Traffic Citations	94	877
Written Warnings	85	770
Traffic Accidents	19	184
Arrests	100	646
Crime Reports Taken	166	1106
Total Incidents	1309	8189
Juveniles Processed	12	51
Circuit Clerk Fines	\$6,624.40	\$46,769.13
Credit Bureau Collections	\$ 0	\$566.67
Parking Meter Collection	\$700.00	\$3,431.67

Ken Greenslate

A handwritten signature in black ink, appearing to read "Ken Greenslate".

Chief of Police

Michael L. Geriets

A handwritten signature in black ink, appearing to read "Michael L. Geriets".

Deputy Chief



**AMERICAN WATER**  
**Contract Services Group**

150 West Kickapoo Street  
Lincoln, Illinois 62656  
[www.amwater.com](http://www.amwater.com)

P 217.732.4030  
F 217.732.8596

August 16, 2013

CITY OF LINCOLN  
700 Broadway Street  
Lincoln, Illinois 62656

**Monthly Sewer Operations Report**

Dear Lincoln Officials:

EMC is pleased to present the monthly operations report for July, 2013. This report contains information on the following:

- General Information,
- Facility Operations,
- Lift Station Operations,
- Collection System Operations,
- Maintenance and Repair Budget,
- Safety and Training

Please feel free to contact me with any questions or comments, or if you would like copies of any of the attachments listed above. EMC greatly appreciates the opportunity to provide service, as well as, continue our partnership with the City of Lincoln.

Sincerely,

Timothy D Ferguson  
Facility Manager

**1.0 GENERAL INFORMATION**

- The facility received 3.78 inches of precipitation in July.

**2.0 FACILITY OPERATIONS**

**2.1 Influent Quality**

Table 2.1, indicates the influent quality for the month of July.

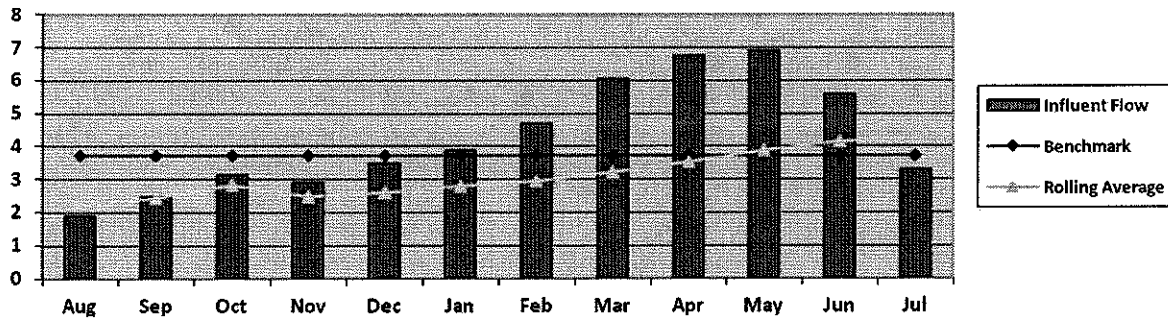
**Table 2.1, Influent Quality**

PARAMETER	MONTHLY AVERAGES
Biological Oxygen Demand (BOD <sub>5</sub> )	139 mg/l
Total Suspended Solids (TSS)	149 mg/l
Ammonia Nitrogen (NH <sub>3</sub> -N)	13.9 mg/l

**2.2 Influent Flow Benchmark**

Graph 2.2, compares the fiscal year's flow with the 2004/2005 benchmark. As indicated by Graph 2.2, the annual benchmark for influent flow is 3.73 MGD. The 12 month rolling average is 4.27 MGD.

**Graph 2.2, Influent Flow**



**2.3 Effluent Quality**

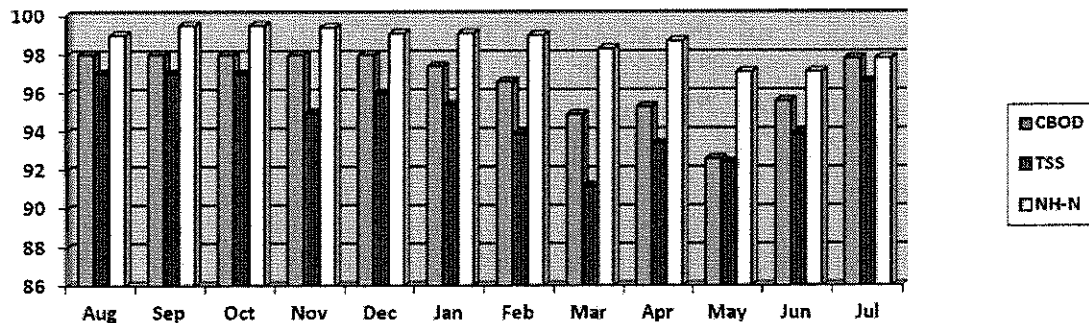
The effluent quality at the facility consistently met permit limits during this reporting period. Table 2.3, compares the effluent quality with the NPDES permit limits.

**Table 2.3, Effluent Quality**

PARAMETER	PERMIT LIMITS	MONTHLY AVERAGES
Biochemical Oxygen Demand (CBOD <sub>5</sub> )	20 mg/L	3.00 mg/L
Total Suspended Solids (TSS)	25 mg/L	5.03 mg/L
Ammonia Nitrogen (NH <sub>3</sub> -N)	4.0 mg/L	.3 mg/L

The Wastewater Treatment Facility has performed well over the past reporting period. Graph 2.3, illustrates the removal rate the facility achieved on the three above parameters. The annual average removal rate for BOD was 97.8 %, TSS was 96.6%, and the NH<sub>3</sub>-N was 97.8%.

**Graph 2.3, Removal Rate (Percentage)**



**2.4 Scheduled and Unscheduled Maintenance and Repair**

The following is a list of the major preventive maintenance or repair tasks that were performed within the facility during the reporting period.

- Repaired a broken aeration header in the #2 Digester.
- Submitted RFQ for the LCTP to various engineering firms.
- Emptied the grit dumpster at the headworks of the plant.

**3.0 LIFT STATION OPERATIONS**

The lift stations performed well in during the reporting period. The following is a list of major preventive maintenance or repair tasks that were preformed within the facility during the reporting period.

- No issues to report.

**4.0 COLLECTION SYSTEM OPERATIONS AND MAINTENANCE**

**4.1 Cleaning and Televising**

Table 4.1, displays the cleaning and televising information for the reporting period and the fiscal year.

**Table 4.1, Cleaning and Televising**

Footage Cleaned	4513
Double Footage Cleaned	0
YTD Footage Cleaned	18226
Footage Televised	360
YTD Footage Televised	2244.8
Number of Days on Repairs	9

Number of Catch Basins Cleaned	30
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**4.2 Scheduled and Unscheduled Maintenance and Repair**

The following is a list of the major preventive maintenance or repair tasks that were performed within the collection system during the reporting period.

- Repaired a broken pipe on Oglesby St.

**4.3 Utility Locating**

The City of Lincoln received 112 requests for utility locations during the reporting period. The City has received 397 requests for the fiscal year.

**5.0 MAINTENANCE AND REPAIR BUDGET**

Table 5.1, displays the current months M & R expenditures and compares the year-to-date expenditures with the current year's budget. The following table includes expenditures for the Treatment Facility, Collection System, and Lift Stations.

**Table 5.1, Maintenance and Repair Budget\***

PERIOD	EXPENDITURES	BUDGET	VARIANCE
Current Month	\$10,028.81	\$6,275	\$-3,753.81
Fiscal Year	\$26,767.59	\$18,825	\$-7,942.59

**7.0 Safety and Training**

The Facility received a 100% safety rating for July.

The July safety training was on Hoists, Cranes, and Rigging.

**EMC has worked 1,556 consecutive days without a lost time accident.**

Chairman Attachments

A – Discharge Monitoring Reports

B – Treatment Facility Process Report

C – Safety Inspection

D – Collection System Maps and Report

E – KPI Report

Lincoln Police Department and Lincoln Community High School  
School Resource Officer  
Contractual Agreement

THIS AGREEMENT is entered in this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and in between the City of Lincoln, Lincoln Police Department (hereinafter referred to as "LPD") and Lincoln Community High School District #404 (hereinafter referred to as "School District").

For and in consideration of the mutual promises, terms, covenants, and conditions set forth herein, the parties agree as follows:

1. **Purpose.** This agreement establishes and delineates the mission of the School Resource Officer Program, herein after to as the SRO Program, as a joint cooperative effort. The agreement formalizes relationships between the participating entities in order to foster an efficient and cohesive program that will build a positive relationship between Police Officers and the youth of our community, help ensure the safety of high school students, in addition to reducing crime committed by juveniles and young adults.

2. **Mission.** The mission of the SRO Program is the reduction and prevention of the school related violence and crime committed by juveniles and young adults. This is accomplished by assigning a Lincoln Police Officer as a SRO to Lincoln Community High School on a permanent basis. The SRO Program accomplishes this mission by creating and maintaining safe, secure and orderly learning environments for students, teachers and staff. The SRO will establish trusting channels of communication with students, parents and teachers. The SRO will serve as a positive role model to instill in students good moral standards, good judgment, respect for other students and a sincere concern for the school community. The SRO will promote citizen awareness of the law to enable students to become better informed and effective citizens, empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement as well as consequences for violations of the law.

3. **Organizational Structure.**

A. **Composition.** The SRO (School Resource Officer) Program will consist of one (1) full-time Lincoln Police Officer who is an Illinois Training and Standards Board Certified Police Officer and meets all requirements as set forth by the Lincoln Police Department Policies and Procedures.

B. **Supervision.** The day-by-day operational and administration control of the SRO Program will be the responsibility of the Lincoln Police Department in cooperation with Lincoln Community High School administrators. Responsibility for the conduct of the SRO personnel, both personally and professionally, shall remain with the Lincoln Police Department. The School Resource Unit is assigned to the Criminal Investigation Division of the Lincoln Police Department.

On a daily basis, the School Resource Officer will collaborate with school and district administration on many issues, including the disposition of various situations they may encounter. The SRO will report to the school's administrators; however their ultimate responsibility is to carry out their duties as police officers, as expressed and interpreted though the Lincoln Police chain of command.

**C. Employee Status.** LPD and the assigned officer shall have the status of an independent contractor with respect to the School District for purposes of this Agreement. The officer assigned to the School District shall be considered to be an employee of the LPD and shall be subject to its control and supervision. The assigned officer will be subject to current procedures in effect for certified police officers. The parties agree that no person supplied by the School District to accomplish the goals of this Agreement is a LPD employee and that no right under LPD employment, retirement, or personnel rules accrue to such person, and the parties agree that no person supplied by the Lincoln Police Department to accomplish the goals of this Agreement is a School District employee and that no rights under school district employee, retirement, or personnel rules accrue to such person.

#### 4. Procedures.

**A. Concept.** The SRO Program shall utilize the SRO Triad concept as set forth by NASRO (National Association of School Resource Officers). The SRO Triad concept generally means that the officers assigned to the program are law enforcement officers, law-related counselors and instructors for law enforcement topics. SROs are first and foremost law enforcement officers for the responsibilities of a police officer and shall remain at all times under the control, through the chain of command, of the Lincoln Police Department. All acts of commission or omission shall conform to the Lincoln Police Department Policy and Procedures. SROs are enforcement officers in regards to criminal matters only and not enforcers of school regulations. SROs are not school disciplinarians and should not assume this role.

The SRO will report directly to the Lincoln Police Department supervisor in connection with the assignment of law enforcement instruction and normal law enforcement duties. The SRO is not a formal counselor, and will not act as such, however, they are to be used as law-related resources to assist students, faculty, staff, and all persons involved with the School District.

The SRO is to be used as an instructor of law enforcement topics, and will provide instruction when the School District requests it under the supervision of a certified teacher. The SRO can instruct on a variety of law enforcement subjects to students and staff, including alcohol and drug education. The SRO may use this instruction to build rapport between the students and the staff while under the supervision of a certified teacher.

**B. Duties.** Lincoln Police Department responsibilities of the SRO will include, but not limited to:

1. To enforce criminal law and protect the students, staff and public at large against criminal activity;
2. Provide information concerning questions about law enforcement topics to students and staff;
3. Speak to students on a variety of law enforcement related topics including, but not limited to, narcotics, safety, public relations, occupational training, leadership and life skills when the School District requests it under supervision of a certified teacher;
4. Coordinate investigation procedures between Police and school administrators;
5. Provide law-enforcement issue related counseling to students, staff and faculty as needed;
6. Handle initial police reports of crime committed on campus;
7. Take law enforcement action on criminal matters when appropriate;
8. Wear an approved police uniform at all times or other apparel approved by the Lincoln Police Department;
9. Attend school special events as assigned by the Lincoln Police Department.

**C. Enforcement.** Although the SRO has been placed in formal educational environment, they are not relieved of the official duties as an enforcement officer. Decisions to intervene formally will be made when it is necessary to prevent a criminal act or a criminal act has been discovered. Citations may be issued and/or arrests may be made when appropriate and in accordance with police department standard operating procedures.

## **5. Equipment and Working Conditions.**

**A. LPD Responsibilities.** LPD shall provide one (1) SRO officer who has or shall be trained as a school resource officer. Each officer shall be a fully equipped non-probationary Lincoln Police Officer in good standing.

**B. School District Responsibility.** The school District shall provide the SRO the following materials and facilities, which are deemed necessary to the performance of the SROs duties:

1. The SRO shall be provided a full time office that is air-conditioned, heated, properly lighted, and private, which shall contain a telephone and broadband networking lines, large enough for four persons to sit comfortably, which may be used for general business purposes;
2. A location for files and records, which can be properly locked and secured;
3. A desk with drawers, 4 chairs, and filing cabinet;
4. Access to and encouragement of classroom participation by the SRO;
5. Opportunity for the SRO to address teachers and school administrators about the SRO Program, goals and objectives.

**10. Terms of the Agreement.** The term of the agreement is one year (1) year commencing on the \_\_\_ day of \_\_\_ 2013 ending on 31<sup>st</sup> day of July, 2014.

Lincoln Community High School District # 404

By: \_\_\_\_\_

President, Board of Education

**ATTEST:**

\_\_\_\_\_  
Secretary, Board of Education

City of Lincoln

\_\_\_\_\_  
Mayor Keith Snyder

**ATTEST:**

\_\_\_\_\_  
City Clerk