

LOWER SOUTHAMPTON TOWNSHIP

RESOLUTION NO. 2024-9

A RESOLUTION OF THE TOWNSHIP OF LOWER SOUTHAMPTON, BUCKS COUNTY, COMMONWEALTH OF PENNSYLVANIA; AMENDING THE EXISTING FEE SCHEDULE AND ESTABLISHING A SCHEDULE OF FEES ASSOCIATED WITH CERTAIN PERMITS, APPLICATIONS AND APPROVALS WITHIN THE TOWNSHIP; PROVIDING FOR THE PAYMENT OF FEES AS A CONDITION OF ISSUANCE OF PERMITS OR ACCEPTANCE OF APPLICATIONS; REPEALING PRIOR INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Lower Southampton is a Township of the Second Class in the County of Bucks, Commonwealth of Pennsylvania; and

WHEREAS, the Township is authorized to assess and collect certain permit and application fees for the issuance of permits and the acceptance of applications under, inter alia, the Uniform Construction Code, the Demolition Ordinance, the Zoning Ordinance and other such ordinances of the Township; and

WHEREAS, the Board of Supervisors has determined that it is in the best interest of the Township to assess such application and permit fees;

NOW, THEREFORE, the Board of Supervisors of the Township of Lower Southampton Does hereby ADOPT and APPROVE the following FEE SCHEDULE:

LOWER SOUTHAMPTON TOWNSHIP

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PERMIT FEES MAY BE DOUBLED FOR FAILURE TO PULL PERMITS

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 1 – CONTRACTOR REGISTRATIONS

Annual registrations are required for all contractors performing work in the Township on.

1. General Contractor	\$ 100.00
2. Electrical Contractor	\$ 100.00
3. Mechanical Contractor	\$ 100.00
4. Well Drillers	\$ 100.00
5. Sign Erector	\$ 150.00
6. Landscaper	\$ 100.00
7. Plumbing Contractor	\$ 100.00
8. Fire Alarm and Sprinkler Contractor	\$ 100.00

PART 2 – BUILDING PERMITS

1. Single Family Dwellings	
a) First 2,000 sq. ft. of gross floor area	\$ 1,350.00
b) Each additional 100 sq. ft.	\$ 35.00
c) Plan Review Fee (per submission)	\$ 150.00
d) State Training Fee	\$ 4.50
2. Apartments	
a) First 2,000 sq. ft. of gross floor area	\$ 3,500.00
b) Each additional 1,000 sq. ft. up to 10,000 sq. ft.	\$ 300.00
c) Each additional 10,000 sq. ft.	\$ 155.00
d) Plan Review Fee all trades (per 100 gross sq.ft. minimum \$650.00)	\$ 10.50
e) State Training Fee	\$ 4.50
3. Accessory Building including but not limited to: Decks, Pole Barns, Detached garages, Patio Roof, Green Houses, Bathhouse, Etc.	
a) Residential	
1) First 150 sq. ft. of gross floor area	\$ 50.00
2) Each additional 100 sq. ft.	\$ 25.00
3) Plan Review Fee (per submission)	\$ 85.00
4) State Training Fee	\$ 4.50
b) Commercial	
1) First 150 sq. ft. of gross floor area	\$ 300.00
2) Each additional 100 sq. ft.	\$ 70.00
3) Plan Review Fee	\$ 130.00
4) State Training Fee	\$ 4.50

PART 2 – BUILDING PERMITS (cont'd)

4. Alterations and Additions	
a) Residential	
1) Costs up to \$10,000	3%
2) Costs up to \$100,000	1.5%
3) Costs over \$100,000	1.25%
4) Minimum Fee	\$ 300.00
5) Plan Review Fee (per submission)	\$ 85.00
6) State Training Fee	\$ 4.50
b) Commercial New Buildings, Additions & Alterations	
1) New Buildings	\$1,750 plus \$1.20 per sq. ft. of gross floor area
2) Additions & Alterations	\$750 of est. costs up to \$20,000, 3% of everything thereafter
4) Plan Review Fee all trades (per 100 gross sq.ft. minimum \$300.00)	\$ 10.50
5) State Training Fee	\$ 4.50
5. Trash Dumpsters, Portable Home Storage Units (POD's)	
a) Residential	
1) Per month (not to exceed 6 months)	\$ 50.00
b) Commercial	
1) Per dumpster, per site, per month.	\$ 100.00
6. Commercial Roofing, Siding, Windows, and Doors	
a) Commercial	
1) Roof	\$ 275.00
2) Siding	\$ 275.00
3) Windows	\$ 275.00
4) Application Fee	\$ 130.00
5) State Training Fee	\$ 4.50
7. Mobile Homes, Office and Similar Plus outside inspection fees if needed (Total or partial inspection, to be charged as per fee schedule per unit)	
a) New	\$ 580.00
b) Additions	\$ 220.00
c) Shed	\$ 55.00
d) Alterations	\$ 55.00
e) Plan Review Fee	\$ 85.00
8. Miscellaneous Construction (Cell Towers, retaining walls, etc..)	\$ 150.00/min
1) 1.5% of total cost of construction (materials and labor)	
2) Plan Review 1% of total construction costs	\$ 300.00/min
9. Residential Swimming Pool, Hot Tub	
a) Above ground pool (includes electrical permit)	\$ 300.00
b) In-Ground pool, including bonding and fence enclosures	\$ 400.00
1) In-Ground pool engineer review escrow (over 2,000 sq.ft)	\$ 500.00
c) Re-Inspection after final inspection	\$ 70.00
10. Commercial Outdoor Recreational and Entertainment Facilities	
a) Swimming pool, tennis court, miniature golf, etc.	\$ 575.00
b) Re-Inspection after final inspection	\$ 70.00
c) In-Ground pool engineer review escrow	\$ 1,000.00

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 3 – PLUMBING PERMITS

• Residential Plumbing Application Fee	\$ 20.00
• Commercial Plumbing Application Fee	\$ 45.00
• State Training Fee	\$ 4.50
1. New Construction & Alterations	
a) Residential R-3 & R-4 per unit first 5 fixtures	\$ 115.00
b) Residential R-3 & R-4 per unit each additional fixture	\$ 25.00
c) Commercial per unit first 10 fixtures	\$ 250.00
d) Commercial per unit each additional fixture	\$ 25.00
2. Exterior Water/Sewer Line/Grinder Pump (between curb and structure)	
a) Disconnect	\$ 115.00
b) Repair	\$ 115.00
3. Sewer Lateral inspection/video review after lateral failure	\$ 115.00
4. Well installation	
a) Residential	\$ 115.00
b) Commercial	\$ 390.00
c) Geothermal unit (each)	\$ 150.00
d) Escrow	\$ 1,000.00

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 4 – ELECTRICAL PERMITS

• Residential Application Fee	\$ 20.00
• Commercial Application Fee	\$ 45.00
• State Training Fee	\$ 4.50
1. Flat Electrical Permit Fees <i>(Use these flat fees for most jobs)</i>	
a. Residential <i>(i.e. one- and two-family dwellings & their accessory buildings)</i>	
i. Up to 200 devices and a single service/subpanel <i>(2 visits max)</i>	\$ 250.00
ii. Up to 100 devices <i>(one inspection max)</i>	\$ 150.00
b. Other Uses <i>(including three+ unit multifamily dwellings)</i>	
i. Up to 200 devices and a single service/subpanel <i>(2 visits max)</i>	\$ 400.00
ii. Up to 100 devices <i>(one inspection max)</i>	\$ 250.00
2. Flexible Electrical Permit Fees <i>(Use these fees for complex jobs)</i>	
a. Minimum Fees Utilizing Flexible Fee Schedule	
i. Residential <i>(one- and two-family dwellings)</i>	\$ 150.00
ii. Other Uses <i>(including multi-family)</i>	\$ 250.00
b. Branch Circuits and Basic Electrical Devices	\$1.00 per device
c. Services <i>(listed rates are for single-phase and 600 volts or less, double rates for three-phase or over 600 volts)</i>	
i. 200 amps or less	\$ 150.00
ii. 201 amps to 400 amps	\$ 200.00
iii. 401 haps to 600 amps	\$ 300.00
iv. 601-999 amps	\$ 400.00
v. 1000+ amps	\$ 600.00
d. Feeders & Subpanels <i>(listed rates are for single-phase and 600 volts or less, double rates for three-phase or over 600 volts)</i>	
i. 200 amp or less subpanel, including feeders	\$ 30.00
ii. 201 to 400 amps, including feeders	\$ 50.00
iii. 401 to 600 amps, including feeders	\$ 100.00
iv. 600+ amps, including feeders	\$ 200.00
e. Motors, Generators, Transformers, Solar Systems Etc. <i>(any motor under 1/3 hp is considered a basic device)</i>	
i. 1/3 to 1.0 hp, kW, or kVA	\$ 15.00
ii. 1.1 to 5.0 hp, kW or kVA	\$ 20.00
iii. 5.1 to 10 hp, kW or kVA	\$ 25.00
iv. 10.1 to 30 hp, kW or kVA	\$ 35.00
v. 30.1 to 50 hp, kW or kVA	\$ 50.00
vi. 50.1 to 100 hp, kW or kVA	\$ 75.00
vii. \$1.00 per hp, kW or KVA	\$1.00 per kW, kVA or hp
3. Plan Review fees – For electrical only permits	
a. Residential	\$ 85.00
b. Commercial	\$ 300.00

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 5 – MECHANICAL PERMITS

- Residential Application Fee \$ 20.00
- Commercial Application Fee \$ 45.00
- State Training Fee \$ 4.50

1. For installation, conversion or replacement of heating, air conditioning, electrical equipment, accessory components.

- a) First \$5,000.00 of cost \$ 150.00
- b) Each additional \$1,000.00 \$ 20.00
- c) State Training Fee \$ 4.50

PART 6 – ZONING, USE & MISCELLANEOUS PERMITS

1. Fences

- a) Up to 100 linear ft. \$ 25.00
- b) Each additional linear ft. \$ 0.25

2. New Buildings, Additions, Accessory Structures (sheds, decks, patios, pools...etc) \$ 100.00

3. Driveway, Driveway Apron, Sidewalk, Curbs

- a) Residential
 - 1) Driveway resurface \$ 50.00
 - 2) Driveway enlargement \$ 50.00
 - 1. Engineer review (Escrow if needed) \$ 300.00
 - 3) Frontage work (driveway apron, sidewalks, curbs) \$1 per linear foot minimum \$50

- b) Commercial
 - 1) Driveway, Parking lot (resurface, re-stripping) \$ 150.00
 - 2) Tennis Courts \$ 100.00
 - 1. Engineer review (escrow) \$ 300.00
 - 3) Frontage work (driveway apron, sidewalks, curbs) \$1 per linear foot minimum \$50

4. Commercial Temporary Structures

- a) Construction trailer
 - 1) Per month (not to exceed 6 months) \$ 125.00
- b) Tents
 - 1) Per month (not to exceed 6 months) \$ 125.00

5. Walls over 4' also need Earth Disturbance Permit

- a) Up to \$500.00 cost \$ 25.00
- b) Each additional \$500.00 cost \$ 15.00
- c) Engineer review escrow \$ 250.00

6. Demolition (buildings, pools, structures)

- a) Up to 2,000 sq. ft. \$ 190.00
- b) Over 2,000 sq. ft. \$ 335.00

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 6 – ZONING & MISCELLANEOUS PERMITS (Cont'd)

7. Earth Disturbance Permit/Grading	
a) Application Fee:	\$ 250.00
b) Escrow for engineer review	\$ 1,000.00

PART 7 – SIGN PERMITS (Does not include Electrical Permit if needed)

1. New/Replacement Wall Sign	
a) Up to 6 sq. ft.	\$ 70.00
b) 7 sq. ft. up to 50 sq. ft.	\$ 165.00
c) Over 50 sq. ft. (charge per additional sq. ft.)	\$ 5.00
2. New/Replacement Ground and Plaza Sign	
a) Up to 6 sq. ft.	\$ 80.00
b) 7 sq. ft. up to 50 sq. ft.	\$ 200.00
c) Over 50 sq. ft. (charge per additional sq. ft.)	\$ 5.00
d) Height charge (per ft. of height in excess of 9 sq. ft.)	\$ 5.00
3. Temporary / Promotion Signs	
a) Base fee	\$ 55.00
b) Area charge per sq. ft.	\$ 5.00
c) Escrow deposit for all Temporary / Promotion Signs	\$ 100.00
1. Sign Insert Replacement	\$ 100.00

PART 8 – COMMERCIAL AND RESIDENTIAL OCCUPANCY PERMITS

(Required for all new Occupancies and for changes in ownerships or tenants)

1. Commercial Use and Occupancy	Zoning	Fire Marshal	
a) Up to 3,000 sq. ft.	\$ 150.00	\$ 85.00	
b) Each additional 2,000 sq. ft.	\$ 28.00	\$ 13.00	
c) Existing tenants that move from space to space within executive suites			\$ 50.00
d) Re-Inspection fee for no show appointments			\$ 60.00
2. Residential Use and Occupancy			
a) Single family home			\$ 100.00
b) Group Home			\$ 100.00
c) Mobile Home			\$ 50.00
d) Apartment Building (per unit)			\$ 50.00
1) 3 or more units			\$ 200.00
e) Residential re-inspection			\$ 50.00
f) Alteration without permit and inspection to document (Including but not limited to Alterations, Fences, Accessory structure			\$ 50.00
g) Home Occupations in accordance with MPC			\$ 25.00
a. Home Occupations yearly renewal			\$ 20.00
h) In-law Suites			\$ 55.00
i) In-Law Suites Yearly Inspections			\$ 25.00
j) Forced enforcement on In-Law Suites & Home Occupations			\$ 55.00
3. Deed Registration			\$ 10.00
a) Fine if not filed within 30 days of settlement			\$ 50.00

PART 9 – ZONING HEARING BOARD

1. Residential Appeal		
a) Variance for single lot application fee		\$ 750.00
b) Zoning Officer's decision for single lot application fee		\$ 750.00
2. Commercial Appeal		
a) Variance application fee		\$ 2,900.00
1) Escrow		\$ 300.00
b) Zoning Officer's decision application fee		\$ 2,700.00
1) Escrow		\$ 300.00
3. UCC Appeal Hearing		
a) Residential		\$ 475.00
b) Commercial		\$ 2,600.00
4. Challenge to the Validity of an Ordinance		
a) Application fee		\$ 3,500.00
1) Escrow		\$ 5,000.00
5. Change of Zoning Classification		
a) Application fee		\$ 4,000.00
1) Escrow deposit against Township expenses		\$ 5,000.00

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PART 10 – SUBDIVISION AND LAND DEVELOPMENT

ALL SUBDIVISIONS ARE SUBJECT TO FEES SHOWN ON BUCKS COUNTY PLANNING COMMISSION APPLICATION FORM.

SUBDIVISION

1. Sketch Plan	
a) Filing fee	\$ 1,500.00
b) Escrow	\$ 5,000.00
2. Lot Line Change	
a) Filing fee	\$ 1,500.00
b) Escrow	\$ 5,000.00
3. Minor Subdivision (2 lots or units)	
a) Filing fee	\$ 2,500.00
1) Escrow deposit against related Township expenses	\$ 5,500.00
4. Major Subdivision (3 to 10 lots or units)	
a) Filing fee	\$ 3,300.00
b) Plus, per each lot or unit	\$ 300.00
1) Escrow deposit against related Township expenses	\$ 10,000.00
5. Major Subdivision (10 or more lots or units)	
a) Filing fee	\$ 3,500.00
b) Plus, per each lot or unit over 10	\$ 350.00
1) Escrow deposit against related Township expenses	\$ 10,000.00
6. Curative Amendments	
a) Application fee	\$ 10,000.00
1) Escrow	\$ 5,000.00
7. Other Hearings before the Board of Supervisors	
a) Storage of motor vehicles nuisances	\$ 250.00
b) Relief from noise limitations	\$ 250.00
c) Liquor License Transfer	\$ 750.00

LAND DEVELOPMENT

7. Land Development and Site Plan Review – Commercial	
a) 0 to 25,000 sq. ft. plus \$100.00 per tenant/leasehold	
1) Filing fee	\$ 2,700.00
2) Escrow	\$ 10,000.00
b) 25,001 to 50,000 sq. ft. plus \$100.00 per tenant/leasehold	
1) Filing fee	\$ 3,300.00
2) Escrow	\$ 12,000.00
c) 50,001 to 100,000 sq. ft. plus \$300.00 per tenant/leasehold	
1) Filing fee	\$ 3,800.00
2) Escrow	\$ 15,000.00
d) 100,001 and up sq. ft. plus \$350.00 per tenant/leasehold	
1) Filing Fee	\$ 4,200.00
2) Escrow	\$ 20,000.00
8. Request for Land Development Waiver	
a) Filing fee	\$ 1,300.00
1) Escrow	\$ 1,500.00

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

9. Flood Plan / Steep Slope Review	
a) Filing fee	\$ 800.00
1) Escrow	\$ 5,000.00
b) Letter of certification	\$ 160.00
10. Lot Grading Plan Reviews for Building Permits (Related to SALDO)	
a) Filing fee	\$ 300.00
1) Escrow	\$ 5,000.00
11. Conditional of Use Review	
a) Filing fee	\$ 1,500.00
1) Escrow	\$ 5,000.00
12. Conditional Use and Waiver of Land Development	
a) Filing fee	\$ 2,500.00
1) Escrow	\$ 5,000.00

PART 11 – ROAD OCCUPANCY PERMIT

Permit fees charges according to the fee schedule established by the Pennsylvania Department of Transportation. A check deposit must be made to the Township escrow fund before a permit may be issued for opening and Township right-of-way. A properly executed and binding Performance Bond may be substituted for a check deposit, provided that the Bond coverage is equivalent to the required check deposit. (State Road-Penn Dot) Township Road-Township-Public Works Director.

Fee for excavation within improved portion of the Right-Of-Way
Residential - \$300.00/first 100 linear ft. \$1.00 each additional ft.
Commercial - \$300.00/first 100 linear ft. \$1.00 each additional ft.
Escrow - \$2,000.00

Fee for excavation within the unimproved portion of the Right-Of-Way
Residential - \$150.00/first 100 linear ft. \$1.00 each additional ft.
Commercial - \$150.00/first 100 linear ft. \$1.00 each additional ft.

Escrow (Only applicable to improved portion of the Right-Of-Way)

An escrow deposit shall be submitted with all street openings to guarantee the satisfactory restoration of the roadway, and other disturbed areas within the public right-of-way. The escrow deposit will be fully refundable only after an inspection had been conducted by an authorized township official to determine that the proper restoration has been accomplished. In the event that an inspection yields deficiencies in restoration of the roadway or other public improvements within the legal right-of-way, the township reserves the right to complete said restoration in a satisfactory manner. The applicant shall be responsible for any charges in excess of the original escrow amount. A 10% administrative charge will be added to all fees and costs. Any unused portion of the escrow deposit will be refunded to the applicant.

*Utility Pole Replacements \$100.00 per pole

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 12 – FIRE MARSHAL PERMITS AND FEES

FIRE INSPECTIONS

1. Annual fire prevention	
a) 999 sq. ft. or less	\$ 85.00
b) 1,000 to 3,499 sq. ft.	\$ 110.00
c) 3,500 to 12,499 sq. ft.	\$ 150.00
d) 12,500 to 24,499 sq. ft.	\$ 200.00
e) 24,500 to 49,999 sq. ft.	\$ 300.00
f) 50,000 to 99,999 sq. ft.	\$ 450.00
g) 100,000 + sq. ft.	\$ 1,000.00
h) High Hazard	\$ 1,250.00
2. Re-Inspections for corrections of deficiencies/Commercial U&O Re-Inspections	
a) Per hour (minimum 1hr)	\$ 85.00/hr.
3. Multiple dwelling units (Apartments)	
a) 0 to 75 dwelling units	\$ 350.00
b) 75 to 200 dwelling units	\$ 450.00
c) 201 to 400 dwelling units	\$ 600.00
d) Annual Inspection of rental units	\$ 40.00
4. Late Fees	
a) 60 days past due	\$ 30.00
b) Every 30 days thereafter	\$ 30.00/month
5. Annual Commercial Accountability	\$ 10.00

PERMITS

6. Alarm device	
a) Permit fee	\$ 160.00
1) Each additional alarm device	\$ 2.00
b) Application fee	\$ 15.00
c) Plan Review fee	\$ 85.00
7. Sprinkler system	
a) Permit fee	\$ 160.00
b) Sprinkler system – per head	\$ 2.00
c) Application fee	\$ 15.00
d) Plan Review fee	\$ 85.00
8. Suppression system	
a) Permit fee	\$ 200.00
b) Application fee	\$ 15.00
c) Plan Review fee	\$ 85.00
9. Fuel or Tank Replacement per 1,000 gallons	
a) Commercial tank – IN	\$ 100.00
b) Commercial tank – OUT	\$ 100.00
c) Commercial application fee	\$ 15.00
d) Residential Tanks; Single fee for application, all inspections:	\$ 100.00
e) LP Gas installation (Commercial Only)	\$ 100.00
f) LP Gas appliance installation (Commercial Only)	\$ 100.00

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

g) Application fee

\$ 15.00

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 12 – FIRE MARSHAL PERMITS AND FEES (cont'd)

10. Fire Safety Training	
a) During normal business hours	\$ 150.00
b) During non-business hours	\$ 200.00
11. Fire Alarms	
a) Residential	
1) 1 to 3 false alarms per 12-month period	\$ 0.00
2) 4 to 6 false alarms per 12-month period, each occurrence	\$ 35.00
3) 7 to 9 false alarms per 12-month period, each occurrence	\$ 65.00
4) 10 to 12 false alarms per 12-month period, each occurrence	\$ 115.00
5) Over 12 false alarms per 12-month period, each occurrence	\$ 250.00
b) Commercial	
1) 1 to 3 false alarms per 12-month period	\$ 0.00
2) 4 to 6 false alarms per 12-month period, each occurrence	\$ 100.00
3) 7 to 9 false alarms per 12-month period, each occurrence	\$ 150.00
4) 10 to 12 false alarms per 12-month period, each occurrence	\$ 250.00
5) Over 12 false alarms per 12-month period, each occurrence	\$ 300.00
12. Depositions or Expert Testimony at Court Appearances	
a) Consultation - 2 hours minimum, charge per hour	\$ 65.00
b) Deposition - 4 hours minimum, charge per hour	\$ 50.00
13. Fire Investigation Reports	
a) First page	\$ 50.00
b) Each additional page	\$ 10.00
14. Fire Investigation Photo Log	\$ 300.00

PART 13 – MISCELLANEOUS FEES

ZONING DEPARTMENT

1. Annual Sign Inspection	\$ 50.00
2. Annual Plaza Sign Inspection	\$ 45.00
a) Annual sign fee per tenant	\$ 30.00
3. Amusement Devices	
b) Annual license fee per device	\$ 200.00
c) Vending machine	\$ 100.00
PLUS 18% penalty if payment is received after December 31 st for the following license year	
4. Consultations – In office discussions with the Building Inspector, Zoning Officer, Ordinance Administrators Code Enforcement Officer (this would include the Township Manager) Per person, or current approved professional, per request, per hour	
a) Professionals (Insurance adjusters, Lawyers, Etc.)	\$ 85.00

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 13 – MISCELLANEOUS FEES (cont'd)

5. Duty Towing License Fees	
a) Tractor and Trailer	\$ 450.00
b) Box Truck or Tractor Only	\$ 260.00
c) Trailer Only	\$ 225.00
d) Wrecker / flatbed for vehicles under 12,000 lbs.	\$ 185.00
e) After Hour Light Duty Wrecker, Wheel Life Wrecker, Flatbed Wrecker	\$ 210.00
f) Hook up and dismantle	\$ 85.00
g) Storage up to 25,999 lbs. outside, per day	\$ 85.00
h) Storage 26,000 lbs. and over outside, per day (including tractor trailer)	\$ 150.00
i) Oil dry mix when requested by Police (per bag) will not exceed \$170.00	\$ 20.00
j) Escort admin fee (escorting person to retrieve property, assess or estimates	\$ 25.00
k) Administrative/Paperwork/Office Fees	\$ 25.00
l) Additional winching, cleanup or recovery fees shall not exceed \$170.00 and shall be reasonable in light of the fees charged by reputable towing companies in the area for a similar service.	
m) Unusual circumstances (Prevailing rates may be applied)	
6. Duty Towing Registration	
a) Towing license fee (yearly)	\$ 250.00
b) Sticker fee (per vehicle, yearly)	\$ 50.00
7. Letter of Certification for Zoning and Violations	
a) Homeowner	\$ 85.00
b) Professionals (Realtors, Lawyers, Etc.)	\$ 200.00
8. Research Request for investigation regarding permits issued	
a) Professionals (Insurance adjusters, Lawyers, Etc.) per hour	\$ 85.00
9. Solicitation / Transient Permit / Food Truck / Vendors	
a) Solicitation application fee per applicant/application	\$ 50.00/day
1) Per week	\$ 150.00
2) Per month	\$ 300.00
b) Transient retail	\$ 150.00/mo
1) Christmas tree sales, flowers, fireworks.... etc.	\$ 100.00
2) Food trucks/Vendors at Township Sponsored Events	\$ 225.00/yr
3) Food trucks/Vendors operating on non-Township Properties	\$ 750.00/6mo
• Valid for 6 months at a time	
10. Liens	
a) Legal Fee	\$ 100.00
b) Zoning Lien to file	\$ 31.75
c) To satisfy	\$ 9.50
d) Suggestion of Non-Payment (Lien Re-Filing)	\$ 26.75
e) Suggestion of Non-Payment (Lien Re-Filing Legal Fee)	\$ 25.00
f) Interest rate	10%

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 13 – MISCELLANEOUS FEES (cont'd)

SEWER DEPARTMENT

1. Application Fee	\$ 250.00
2. Tapping fees – Residential (Household)	\$ 3,640.00
3. Tapping fees – Commercial (based on anticipated flow & per gallon rate)	\$ 14.76/gal
4. Reconnection of Sewer Service (to administer and inspect)	\$ 750.00
5. Sewer Certification	\$ 30.00
6. Sewer Certification – (Re-Certification)	\$ 30.00
7. Sewer Delinquent – post on premises	\$ 25.00
8. Sewer Delinquent – Reconnect to public water (Twp. Fee \$25/BCWS Fee \$100.)	\$ 125.00
9. Sewer Invoices – late fee interest rate	10 %
10. Sewer Lien – to file	\$ 31.75
11. Suggestion of Non-Payment (Lien Re-Filing)	\$ 26.75
12. Suggestion of Non-Payment (Lien Re-Filing Legal Fee)	\$ 25.00
13. Sewer Lien – to satisfy	\$ 9.50
14. Sewer Lien – legal fee	\$ 100.00
15. Sewer Lien – interest rate	10 %

Trash/Sanitation

1. Trash/Sanitation Certification	\$ 30.00
2. Trash/Sanitation Certification – (Re-Certification fee)	\$ 30.00
3. Trash/Sanitation Lien Filing Fee	\$ 31.75
4. Trash/Sanitation Lien Legal Fee	\$ 100.00
5. Trash/Sanitation Lien Satisfy Fee	\$ 9.50
6. Trash/Sanitation Lien Interest Rate	10%
7. Trash/Sanitation Suggestion of Non-Payment (Lien Re-Filing)	\$ 26.75
8. Trash/Sanitation Suggestion of Non-Payment (Lien Re-Filing Legal Fee)	\$ 25.00
9. Trash/Refuse Fee per residential household curbside pickup (Tax Collector)	\$ 300.00
10. Penalty for not paid by due date	\$ 30.00

POLICE DEPARTMENT

1. Accident Photos Printed (per photo)	\$ 15.00
2. Accident Photos on CD	\$ 130.00
3. Accident Reports Residents \$ 15.00 Non-Residents \$ 15.00	
4. Kennel Fee (per day)	\$ 50.00

MISCELLANEOUS

1. Record Request and Reproduction – Document search – per hour	\$ 25.00
2. State Training Fee (UCC Permits)	\$ 4.50
3. Return Check	\$ 40.00
4. Copying charge – per side	\$ 1.00
5. Credit/Debit Card Transaction up to \$500.00 Sewer Payments – Utility only	\$ 3.14
6. E-Checks	\$.55
7. Charge-backs Credit/Debit Cards or credit back to charge card/reversed payment	\$ 10.95
8. Return Checks for E-Checks	\$ 40.00
9. No Utility Bill – All other charges/Debit/Credit Cards	2.70% of bill/transaction amount

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

PART 13 – MISCELLANEOUS FEES (cont'd)

10. Witness Appearance (In addition to record fees)		
a) First 3 hours including travel	\$	75.00
b) Additional hour	\$	25.00
c) Mileage – at current IRS rate		
11. Inactive Escrow accounts – after 6 months of inactivity	(per month)	\$ 30.00
12. Finance Charge on all unpaid invoices over 30 days		18 %
13. Recycle Bin	\$	60.00
14. Rental of Auditorium & Conference Rooms	\$	100.00
15. Rental of Ball Field (4 hours)	\$	100.00
16. Rental of Ball Field (per game or practice) with lights (4 hours)	\$	180.00
17. Rental of Russel Elliot Memorial (4 hours)	\$	100.00
18. Rental of Russel Elliot Memorial (4 hours) with lights	\$	180.00
19. Multi-use (10 or more dates)	\$	
75.00/per		
20. Rental of Tennis Court (per tournament)	\$	100.00
21. Professional Photography in Township Parks	\$	
50.00/yr		
a) Per session	\$	20.00

Township Youth/Township Organizations

In kind fee-exchange of Services-
Such as planting flowers around the
Township.

***AN ADMINISTRATIVE PENALTY OF A DOUBLED FEE WILL BE ADMINISTERED IF FORCED TO COMPLY.**

LOWER SOUTHAMPTON TOWNSHIP FEE SCHEDULE

ADOPTED, by at least a majority of the members of the Board of Supervisors at a duly advertised Public Meeting of the Township on the 14th day of February, 2024 at which a quorum was present. The existing fees will be charged through February 14, 2023. The amended fee schedule will become effective February 15, 2023.

BOARD OF SUPERVISORS

LOWER SOUTHAMPTON TOWNSHIP

Attest:

Joseph Galdo, Assistant Secretary