

TOWNSHIP OF LOWER MACUNGIE
Lehigh County, Pennsylvania

Resolution No. 2022-68
(Duly Adopted October 6, 2022)

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF LOWER MACUNGIE TOWNSHIP, LEHIGH COUNTY
APPROVING AGREEMENT WITH HOUGH ASSOCIATES**

WHEREAS, Hough Associates (“Hough”) collects residential and commercial recycling data and prepares state recycling grant applications; and

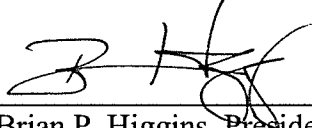
WHEREAS, Hough only gets paid if the Township’s state grant approvals exceed the 2010 grant approval;

WHEREAS, the Township wants to enter into a five-year renewal agreement with Hough, a copy of which is attached hereto as Exhibit A, to continue to collect recycling data and apply for state grants.

NOW THEREFORE, BE IT RESOLVED, that the Township Manager is authorized to enter into that certain “Agreement Authorizing Hough Associates to Collect Residential and Commercial Recycling Dara and Prepare PA DEP 904 Recycling Grant Applications for Lower Macungie Township”, dated effective upon signature by the Township, and attached hereto as Exhibit A; and


RESOLVED, at a duly convened meeting of the Board of Commissioners of Lower Macungie Township conducted on this 6th day of October, 2022.

**LOWER MACUNGIE TOWNSHIP
BOARD OF COMMISSIONERS**

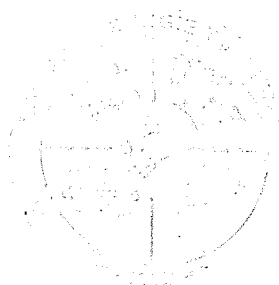


Brian P. Higgins, President

ATTEST:



Renea Flexer, Secretary



Agreement Authorizing Hough Associates to Collect Residential and Commercial Recycling Data and Prepare PA DEP 904 Recycling Grant Applications for Lower Macungie Township

Lower Macungie Township authorizes Hough Associates to collect recycling data for 2022, 2023, 2024, 2025, and 2026. Hough Associates will prepare joint grant applications with other area municipalities that have or form an IMA. Hough Associates will file individual applications for the Township if does not want to be included in a joint application.

Hough Associates will:

- Prepare and mail annual data collection forms to haulers for reporting recycling tonnage collected in Lower Macungie Township and to identify where the recyclables were processed.
- Prepare and mail annual forms to recycling processors to certify materials are marketed.
- Contact all haulers and processors that did not respond to the mailing.
- Compile the annual recycling data reported to the Township and to Hough Associates in both hard copy and on a computer database. Data will be retained for 4 years following filing.
- Prepare and file the annual Lehigh County Recycling Survey Report due in February.
- Prepare and mail recycling education to businesses, institutions and governmental facilities.
- Prepare and file the joint or individual 904 Recycling Performance Grant Application forms on or before DEP's filing deadlines.

Lower Macungie Township will provide Hough Associates with annual update of the commercial entities that operate in the Township for use in data collection and the recycling education mailing.

Lower Macungie Township agrees to pay Hough Associates a variable fee for these services upon receipt of the recycling performance grant awards in according to the following schedule:

- No fee is due Hough Associates, if Lower Macungie Township's grant awards are equal to or less than its 2010 grant award of \$55,000.
- Township agrees to pay Hough Associates 23% of the grant awards that exceed \$55,000 upon receipt of the grant awards.

In the event of a DEP audit, Hough Associates will represent the Township at no additional cost.

The previous agreement terminates upon receipt of the 2021 recycling performance grant award and payment of any fee due Hough Associates.

Accepted by Lower Macungie Township



Accepted by Hough Associates

Date

9/8/22

Date