

TOWN OF LOOMIS

ORDINANCE NO. 303

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS AMENDING THE LOOMIS MUNICIPAL CODE TO ESTABLISH CHAPTER 3.30 "USER FEES" TO TITLE 3 REVENUE AND FINANCE OF THE LOOMIS MUNICIPAL CODE

WHEREAS, the Town of Loomis provides services for the direct benefit of individual parties but not for the Town as a whole; and

WHEREAS, under California law, through government codes and propositions, the Town may charge fees for services provided directly to a public citizen or group. The fees charged must be provided directly to the payer, and the amount of the fee must not exceed a reasonable estimate of the cost to provide the service; and

WHEREAS, the Town Council wishes to publish a fee schedule that clarifies the services for which fees are charged, the amount charged, and the legal basis for the fees.

THE TOWN COUNCIL OF THE TOWN OF LOOMIS DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The Town Council hereby finds that the foregoing recitals are true and correct and are incorporated herein as substantive findings of this ordinance.

Section 2. Purpose. The purpose of this ordinance is to enact Chapter 3.30 of Title 3, Revenue and Finance, of the Loomis Municipal Code, which defines user fees.

Section 3. Authority. This ordinance is enacted under the authority granted to cities by Article XI, Section 7 of the California Constitution and Government Code Section 37100.

Section 4. Chapter 3.30 Established. The Town of Loomis hereby enacts the user fees as outlined in the ordinance herein pursuant to the California Government Code sections 50076 and 66014. To this end, Chapter 3.30 of Title 3 Revenue and Finance of the Loomis Municipal Code establishing user fees is hereby adopted as follows:

Title 3, Chapter 3.30 User Fees

3.30.01 Purpose

This chapter establishes the authority of the Town to impose and collect fees, service charges, and cost recoveries in connection with services, programs, permits, licenses, regulatory activities, and use of Town facilities and property, as permitted by law.

3.30.02 Authority to Establish Fees

A. Fees and charges shall be established, modified, or repealed by resolution of the Town Council following notice and public hearing as required by law.

B. The Finance Director is authorized to administer adopted fees and implement procedures necessary for collection and accounting.

3.30.03 Applicability

- A. The Town may impose, as permitted by law, including but not limited to:
1. Regulatory fees
 2. Service fees
 3. User fees
 4. Facility use fees
 5. Cost recovery fees
 6. Late fees, penalties, and administrative charges
- B. This chapter does not apply to, and does not affect in any manner, the following taxes and fees:
1. Development Impact fees
 2. Transient Occupancy tax
 3. Sales and Use tax
 4. Transactions and Use tax
 5. Real Property Transfer tax
 6. Maintenance District assessments
 7. Tree fund fees

3.30.04 User Fee Revenue/Cost Recovery System

- A. There is hereby established a user fee/cost recovery system by which the amount of each user fee shall be calculated at the cost reasonably borne by the Town to provide the service, and then the fee shall be set at a designated percentage of that cost, as determined by the Town Council. The Town Council shall generally seek one hundred percent (100%) cost recovery for these services. However, the percentage shall not exceed one hundred percent (100%) cost recovery.
- B. The Town Council shall periodically review and may make adjustments to all services provided by the various town departments to all users and the fees and charges associated with those services.
- C. Prior to levying, adopting, amending, or increasing any fee amount or service charge, the Town Council shall conduct a noticed public hearing in compliance with Government Code Sections 66016 through 66018, or as otherwise required by law. At the conclusion of the hearing and after consideration of all oral and documentary evidence received, the Town Council may adopt, by resolution, a user fee schedule (Schedule of Fees) setting fee amounts at a designated percentage of costs reasonably borne.

3.30.05 User fees established and effective date

All new or increased fees and charges and their effective dates shall be established pursuant to this chapter by resolution of the Town Council.

Section 5. California Environmental Quality Act (CEQA). The Town Council hereby finds that the adoption of this ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to section 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) of the CEQA guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3 because it has no potential for resulting in a physical change in the environment, directly or indirectly. Moreover, the Town Council finds that this ordinance is also exempt under CEQA pursuant to guidelines section 15061(b)(3) (there exists no possibility that the activity will have a significant

adverse effect on the environment) because this ordinance will not cause a change in any of the physical conditions within the area affected.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. Town Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions are declared invalid or unconstitutional.

Section 7. Posting, Publication, and Effective Date.
This ordinance shall take effect 30 days after the date of its adoption.
The ordinance, or a summary thereof, shall be published and/or posted as authorized by state law.

Section 8. The Town Clerk shall cause this Ordinance and its certification to be entered in the Book of Ordinances of the Town.

The foregoing Ordinance was introduced at a regular meeting of the Council of the Town of Loomis duly held on the 14th day of April 2026, and was approved and adopted at a duly held regular meeting or adjourned meeting of the Council held on the 12th day of May 2026, by the following vote:

AYES: Cortez, Youngblood, Cartwright, Ring, Clark-Crets
NOES: None
ABSENT: None
ABSTAIN: None

Mayor Jan Clark-Crets

ATTEST:

Coral Parker
Town Clerk