

ORDINANCE 614

**ORDINANCE OF THE CITY COUNCIL OF THE
TOWN OF LOS ALTOS HILLS AMENDING TITLE 2, CHAPTER 6
OF THE LOS ALTOS HILLS MUNICIPAL CODE REMOVING CONFLICT OF
INTEREST DESIGNATIONS**

WHEREAS, the Political Reform Act requires every local government agency to review its conflict-of-interest code to determine if it is accurate or, alternatively, that the code must be amended; and

WHEREAS, following review of the code, it was determined that the amendments contained in this Ordinance were appropriate.

NOW, THEREFORE, the City Council of the Town of Los Altos Hills does hereby **ORDAIN** as follows:

1. Chapter 6 of Title 2 of the Los Altos Hills Municipal Code is hereby amended to read as follows (with additions in double underline and deletions in ~~striketrough~~):

CONFLICTS OF INTEREST

2-6.01 Purpose.

Pursuant to the provisions of Government Code Sections 87300, et seq., the following provisions constitute the Conflict-of-Interest Code for the Town of Los Altos Hills. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974, as amended (Government Code Section 81000 et seq.). The provisions of this Code are additional to Government Code Section 87100 et seq., and other laws pertaining to conflicts of interest.

2-6.02 Incorporation of Model Code

The terms and provisions of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission is hereby incorporated herein by reference.

2-6.03 Designated Positions and Disclosure Categories.

The positions listed in this Section 2-6.03 are designated positions. Officers and employees holding those positions are designated public officials, and are deemed to make, or participate in the making of, decisions which may foreseeably have a material financial effect on a financial interest of the designated public official. Each designated public official shall file an annual statement disclosing that public official's interests as required by the disclosure category applicable to that public official.

Designated Position

Category

City Engineer/Public Works Director

1

Senior Engineer	1
Associate Engineer	1
Assistant Engineer	1
Community Development Director	1
Senior Planner	1
Associate Planner	1
Assistant Planner	1
Building Technician	1
Planning Technician	1
Administrative Services Director	1
Finance Director	1
Deputy City Manager	1
Finance Manager	1
Management Analyst I	1
City Clerk	1
Assistant to the City Manager	1
Building Official	1
Deputy Building Official/Plan Examiner	1
Community Services Manager	1
Community Services Supervisor	1
Administrative Clerk/Technician	1
Finance and Investment Committee Members	4
Environmental Design and Protection	4
Committee Members	
Pathways Committee Members	4
Open Space Committee Members	4
Environmental Initiatives Committee Members	4
Consultants	2

Category 1: Persons in this category shall disclose all of the following interests: investments, interests in real property located either wholly or partially within the Town or within 2 miles of the Town’s boundaries, business positions and income—including loans, gifts and travel payments—from all sources.

Consultant Disclosure Category 2: Consultants shall disclose all of the interests required to be disclosed pursuant to Disclosure Category 1, subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this Chapter. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager’s determination is a public record and shall be retained for public inspection.

2. **SEVERABILITY.** If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, the remainder of this Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council of the Town of Los Altos Hills hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid, or unenforceable.

3. EFFECTIVE DATE AND PUBLICATION. This ordinance shall become effective thirty (30) days from the date of its passage. Within 15 days after its passage, this ordinance shall be published once, with the names of those City Councilmembers voting for or against it, in the Los Altos Town Crier, a newspaper of general circulation in the Town of Los Altos Hills, as required by law.

INTRODUCED: January 29, 2025

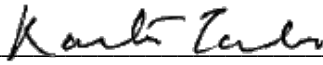
PASSED: February 20, 2025

AYES: Mok, Schmidt, Swan, Tankha, Tyson

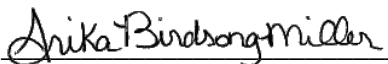
NOES: None

ABSTENTIONS: None

ABSENT: None

BY: 
Kavita Tankha, Mayor

ATTEST:


Arika Birdsong-Miller City Clerk