

**DRAFT**

**MANCHESTER HOUSING & FAIR RENT COMMISSION  
LINCOLN CENTER DIRECTORS ROOM  
WEDNESDAY, NOVEMBER 20, 2024  
7:00 P.M.**

MEMBERS PRESENT: Kevin Hood, Linda Harris, Cyril D’Auria, Brenda Earle, Jeri Beckford

OTHERS PRESENT: Emma Petersen, Principal Comprehensive Planner  
Gary Anderson, Director of Planning & Economic Development  
Joseph D’Ascoli, Executive Director, Manchester Housing Authority  
MISAC Board of Directors, Meeting Guests

Due to the absence of a quorum at the scheduled start time of 7:00 p.m., the chair was unable to formally call the meeting to order. Ms. Petersen provided informational updates on the Community Development Block Grant (CDBG) and active housing development projects. These updates were shared for context only, with no formal deliberations or decisions taking place. Once a quorum was reached, the chair officially called the meeting to order at 7:50 p.m.

**Adoption of Minutes**

Ms. Earle moved to adopt the May 15, 2024, and September 25, 2024, minutes as written. Ms. Harris seconded the motion, and all voted in favor, except Ms. Beckford, who abstained. The motion carried with a vote of 4-0-1.

**Adoption of 2025 Commission Regular Meeting Schedule**

Ms. Earle moved to adopt the 2025 meeting schedule, which includes meetings on May 21, 2025, and November 19, 2025, as proposed. Mr. D’Auria seconded the motion, and all voted in favor. The motion passed unanimously with a vote of 5-0.

**Public Comment**

Several members of the MISAC Board of Directors attended the meeting to learn more about the Housing & Fair Rent Commission’s responsibilities. They posed questions regarding efforts to strengthen the local employment base, the development of additional housing units, and opportunities to enhance collaboration with the town on housing programming and funding initiatives.

**Adjournment**

Mr. Hood called for adjournment. Mr. D’Auria made a motion to adjourn, which was seconded by Ms. Harris. The meeting was adjourned at 8:02 p.m.