

**TOWNSHIP OF MEDFORD  
COUNTY OF BURLINGTON**

**ORDINANCE 2023-16**

**AN ORDINANCE OF THE TOWNSHIP OF MEDFORD, COUNTY OF BURLINGTON,  
STATE OF NEW JERSEY REPEALING AND REPLACING CHAPTER 71 “FEES AND  
LICENSES” OF THE CODE OF THE TOWNSHIP OF MEDFORD.**

Be it ORDAINED AND ENACTED by the Medford Township Council of the Township of Medford, County of Burlington and State of New Jersey as follows:

Section 1.

Medford Township periodically reviews its Fees and Licenses for various Township services and licensed and to update same as and when appropriate.

Section 2:

The Code of the Township of Medford is hereby amended to repeal and add a new Section 71 “Fees and Licenses”, said provisions as expressly set forth below and expressly and specifically incorporated herein.

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**Chapter 71 Fees and Licenses**

**ATTACHMENTS**

Attachment 1 - Towing Fee Schedules 

**Article I - Legislative Declaration**

§ 71-1 **Statement of intent.**

**Article II - Schedule of Fees**

§ 71-2 **Fees under Chapter 32, Alarms.**

§ 71-3 **Fees under Chapter 35, Alcoholic Beverages, Article I.**

§ 71-4 **Fees under Chapter 39, Amusements.**

§ 71-5 **Fees under the Uniform Construction Code.**

§ 71-6 **Fees under Chapter 66, Dogs.**

§ 71-7 **Fees under Chapter 113, Peddling and Soliciting.**

§ 71-8 **Fees for facility usage.**

§ 71-9 **Fees under Chapter 118, Sewage Disposal Systems, Individual. REPEALED**

- § 71-13 (Reserved)
- § 71-14 (Reserved)
- § 71-15 Fees for certified copies by Registrar of Vital Statistics.
- § 71-16 Fees under Chapter 78, Food Establishments, Retail.
- § 71-17 Fees under the Senior Citizens and Disabled Protective Tenancy Act (N.J.S.A. 2A:18-61.22 et seq.); Landlord Registration Fee.
- § 71-18 Fees under Chapter 75, Fire Prevention.
- § 71-19 Fees under Chapter 89, Littering.
- § 71-20 Fees under Chapter 82, Garbage and Bulk Trash Collection and Recycling.
- § 71-21 (Reserved)
- § 71-22 Fees under Chapter 5, Administration, § 5-81, Division of Emergency Medical Services.
- § 71-23 Fees under Chapter 5, Municipal Prosecutor.
- § 71-24 Fees for copies of duplicate tax bills.
- § 71-25 Fees for returned checks.
- § 71-26 (Reserved)
- § 71-27 Fees for reproduction of public records.
- § 71-28 Fees under Chapter 136, Towing of Vehicles.
- § 71-29 Fees for businesses that deal in Precious Gems and Metals (Chapter 83).
- § 71-30 Administrative fee for Police Vehicles.
- § 71-31 Administrative fee for Tax Map amendments.
- § 71-32 Administrative agent fees for Affordable Units.
- § 71-33 Fees under Chapter 9, Donation Bins.
- § 71-34 Fees under Chapter 79, Food Vending Vehicles.
- § 71-35 Fees under Chapter 116, Raffles.
- § 71-36 Fees under Chapter 67, Farm Stands.
- § 71-37 Fees under Chapter 123, Trees.
- § 71- 38 Fees under Chapter 87, Lead Paint Inspections
- § 71- xx Fees under Chapter xxx, Vacant Property Registrations.

## Article I -Legislative Declaration

### § 71-1 Statement of intent.

**A.** It is the determination of the Township Council of the Township of Medford that the various fees, deposits or other payments required to be made for licenses or permits issued by the Township or for services rendered by the Township, all of which have been provided for by ordinances of the Township Council or of the former Township Committee, shall be removed from the various ordinances in which they originally appeared, which ordinances have for the most part become chapters of the Code of the Township of Medford, and shall be compiled into this chapter of the Code entitled "Fees and Licenses."

**B.** It is the determination of the Township Council that the listing of these fees and deposits in a single chapter will make for ease in reference and will facilitate future revision of such fees and deposits.

## **Article II-Schedule of Fees**

### **§ 71-2 Fees under Chapter 32, Alarms.**

**A.** A registration fee for the connection of any burglar alarm or fire alarm system shall be accompanied by a nonrefundable application fee of \$35 for each separate proposed installation.

**B.** Following the third false alarm in any calendar year, the owner of the property will be advised that each subsequent false alarm in the calendar year will result in the imposition of a fine in accordance with the following schedule:

- (1)** Fourth false alarm: fine of \$50.
- (2)** Fifth false alarm: fine of \$100.
- (3)** Each subsequent false alarm: fine of \$200.

### **§ 71-3 Fees under Chapter 35, Alcoholic Beverages, Article I.**

**A.** The fee for a Class C plenary retail consumption license shall be the sum of \$2,500.

**B.** The fee to be charged for a plenary retail distribution license shall be the sum of \$2,500.

**C.** The fee to be charged for a Class C club license shall be the sum of \$188.

### **§ 71-4 Fees under Chapter 39, Amusements.**

No annual license fee shall be charged for an amusement device license pursuant to this chapter.

### **§ 71-5 Fees under the Uniform Construction Code.**

#### **A. General.**

**(1)** The fee for plan review, computed as a percentage of the fee for a construction permit, shall be paid at the time of granting the permit. Plan review fees are nonrefundable.

**(2)** The fee to be charged for a construction permit shall be the sum of the basic construction fee computed in accordance with Subsection **C** below, plus any available special fees, such as elevator or sign fees. This fee shall be paid before a permit is issued. All permit fees shall be rounded to the nearest dollar.

**(3)** The fee to be charged for a certificate of occupancy shall be paid before a certificate is issued. This fee shall be in addition to the construction permit fee.

**B. Plan review fees.**

Plan review fees shall be computed as 20% of the fee to be charged for the construction permit except for courtesy plan reviews, which shall be paid at the time of submission. For projects that do not require plan review for all subcodes, the fee shall be the appropriate percentage of the applicable subcode fee.

**C. Building subcode fees.**

(1) New construction. Fees for new construction shall be based upon the volume of the building or structure as computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be in the amount of \$0.040 per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in Articles 3 and 4 of the building subcode; except that the fee shall be \$0.025 per cubic foot of volume for the use groups A-1, A-2, A-4, F-1, F-2, S-1 and S-2. The fee shall be \$0.015 per cubic foot for structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2(d). The minimum fee shall be \$69.

(2) Renovations, alterations and repairs. The fees for renovations, alterations and repairs shall be based upon the estimated cost of the work. For the purpose of determining estimated cost the applicant shall submit to the Department cost data produced either by the architect or engineer of record, or by a recognized estimating firm, or by the actual contract signed by the owner and the contractor. A bona fide contractor's bid, if available, shall be submitted. Where any material or labor is furnished or provided at no cost, its normal or usual cost shall be included in the estimated cost. The Medford Township Construction Official shall make the final decision regarding estimated cost. The minimum fee shall be in the amount of \$69.

(a) For the first \$50,000: \$36 per \$1,000.

(b) \$50,001 to \$100,000: \$27 per \$1,000.

(c) \$100,001 and greater: \$22 per \$1,000.

(3) Minor construction. Fees for minor construction work shall be based upon the estimated cost of construction. The fee shall be as listed in the renovations, alterations and repairs Subsection C (2), above. Minor work shall be described in the State Uniform Construction Code, N.J.A.C. 5:23-2.17A. The minimum fee shall be in the amount of \$69.

(4) Exterior additions. For exterior additions the fee shall be \$0.040 per cubic foot of building or structure volume for the added portion, with a minimum fee of \$69.

(5) Renovations and additions combinations. For combinations of renovations and additions the fee shall be computed separately as renovations additions.

(6) Demolition. The fee for a demolition or removal permit shall be \$100 for a structure of less than 5,000 square feet in area and less than 30 feet in height, for one- or two-

family dwelling (use group R-3 or R-5 of the building subcode), and structures on farms, including commercial buildings under N.J.A.C. 5:23-3.2(d), and \$151 for all other use groups.

(7) Tank removal and/or abandonment. The fee for a demolition (removal or abandonment) permit of an underground or aboveground storage tank (all use groups) shall be \$65 for the first tank and \$35 for each additional tank located at the same site.

(8) Signs. The fees for ground-mounted monument and Pylon signs shall be \$6 per square foot the first 100 square feet, \$4.50 per square foot for the next 400 square feet and \$3 per square foot thereafter. The minimum fee shall be \$69.

(9) (Reserved)

(10) (Reserved)

(11) Asbestos abatement. The administrative fee for an asbestos abatement permit shall be \$176.

(12) Lead hazard abatement. The fee for a permit for lead hazard abatement work shall be \$176.

(13) Tents. The fee shall be \$138 for tents greater than 16,800 square feet or more than 140 feet in any dimension.

(14) Swimming pools. The fee for an aboveground swimming pool shall be \$150. The fee for an in-ground swimming pool shall be \$225.

(15) Solar/photovoltaic systems. A fee shall be charged for all use groups outlined in Subsection C(2) above. All residential use groups shall be charged a flat fee of \$500.

(16) Garden sheds. Required for sheds greater than 200 square feet. Shall be calculated as Subsection C(1) above. The minimum fee shall be \$69.

(17) Fences. A fence permit is not required for any fences less than six feet and that do not act as a barrier around an above-ground or in-ground swimming pool. A fence that is a barrier around an above-ground or in-ground pool and is greater than six feet in height does require a permit. A minimum fee of \$69 shall be charged for this permit.

(18) Roofing and Siding for Use Groups R-1, R-2, R-3 and R-4. Shall be a flat fee of \$150. (\*R-5 detached 1 and 2 family dwellings are exempt).

#### **D. Plumbing subcode fees.**

(1) The fee shall be in the amount of \$15 per fixture or stack for all fixtures as listed in the following Subsection D(4).

(2) The fee shall be \$75 per special device for the following: grease traps, oil separators, water-cooled air-conditioning units, refrigeration units, utility service connections, backflow preventers, steam boilers, hot-water boilers (excluding those for domestic water heating), active solar systems, swimming pool heaters, swimming pools/spas/hot tubs with submerged inlets, sewer pumps, interceptors, foundation drain sump pumps and gas and fuel oil piping.

- (3) The fee shall be \$15 per heating furnace replacements, all fuel types.
- (4) For the purpose of computing this fee, fixtures or stacks shall include but not be limited to lavatories, kitchen sinks, slop sinks, urinals, water closets, bathtubs, floor drains, drinking fountains, dishwashers, garbage disposals, condensate drains, clothes washers, hot water heaters or similar devices.
- (5) Backflow and cross-connection annual testing: the fee shall be \$75.
- (6) LPG installation. The fee for the installation of tank and piping system containing liquefied petroleum gas (LPG) in quantities of 2,000 gallons or less aggregate water capacity shall be a flat fee of \$75.
- (7) The minimum fee shall be \$69.

#### **E. Electrical subcode fees.**

- (1) For one to 50 electrical receptacles, fixtures or devices, including but not limited to lighting fixtures, receptacles, wall switches, fluorescent fixtures, convenience receptacles, dimmers, communications outlets, light standards, alarm devices, sensors, smoke and heat detectors, exit signs, emergency lights, or similar fixtures and devices rated 20 amperes or less and motors or equipment rated less than one horsepower (hp) or one kilowatt (kw). The fee shall be \$65.
- (2) For each 25 or less additional receptacles, fixtures or devices rated less than 20 amperes and motors or equipment rated less than one hp or one kw. The fee shall be \$20.
- (3) For each motor or electrical device greater than one horsepower or one kilowatt and less than or equal to 10 horsepower or 10 kilowatts and for transformers and generators greater than one kilowatt and less than or equal to 10 kilowatts; for each receptacle 30 to 50 amperes. The fee shall be \$55.
- (4) For each motor or electrical device greater than 10 horsepower and less than or equal to 50 horsepower and for each service panel, service entrance or subpanel less than or equal to 225 amps and all transformers and generators greater than 10 kilowatts and less than or equal to 45 kilowatts. The fee shall be \$80.
- (5) For each motor or electrical device greater than 50 horsepower to 100 horsepower or 100 kilowatts and less than or equal to 100 horsepower; for each service equipment, panel, board, switch gear, motor control center rated greater than 225 amperes to 1,000 amperes and for each transformer or generator rated greater than 45 kilowatts to 112.5 kilowatts. The fee shall be \$130.
- (6) For each motor or electrical device greater than 100 horsepower or 100 kilowatts for each service panel, service entrance or subpanel greater than 1,000 amperes, and each transformer or generator greater than 112.5 kilowatts. The fee shall be \$600.
- (7) Residential swimming pools. The fee charged for electrical work for each permanently installed private swimming pool as defined in the building subcode, spa,

hot tub or fountain. This fee shall include any required bonding and associated equipment such as filter pumps, motors, disconnect, switches, receptacles and underwater lights. This will be a flat fee of \$150.

**(8)** Public annual public pools. The fee charged for an annual electrical certificate of compliance for each swimming pool, spa and/or hot tub located on any property other than one- or two-family residential properties. The fee shall be \$90 for the first pool and \$55 for each additional pool, spa or hot tub.

**(9)** Fire and burglar alarm. The installation of single and multiple station smoke or heat detectors and fire, burglar, and security alarm systems in any one- or two-family dwelling. For fire, burglar and security alarm systems and detectors in buildings other than one or two-family dwellings. This will be a flat fee of \$69.

**(10)** Solar/photovoltaic systems. The fee shall be based on the designated kilowatt rating of the solar/photovoltaic systems as follows:

**(a)** One to 50 kilowatts, the fee shall be \$125.

**(b)** Fifty one to 100 kilowatts, the fee shall be \$300.

**(c)** Greater than 100 kilowatts, the fee shall be \$1,000.

**(11)** The minimum fee shall be \$69.

#### **F. Fire subcode fees.**

**(1)** Sprinkler and detection equipment. In computing fees for sprinkler heads and smoke/heat detectors, the number of each shall be counted separately and two fees, one for the sprinkler heads and one for the smoke/heat detectors, shall be charged.

**(a)** The fee for 20 or fewer sprinkler heads or smoke/heat detectors shall be \$82.

**(b)** The fee for 21 to and including 100 sprinkler heads or smoke/heat detectors shall be \$151.

**(c)** The fee for 101 to and including 200 sprinkler heads and smoke/heat detectors shall be \$289.

**(d)** The fee for 201 to and including 400 sprinkler heads and smoke/heat detectors shall be \$748.

**(e)** The fee for 401 to and including 1,000 sprinkler heads or smoke/heat detectors shall be \$1,036.

**(f)** The fee for over 1,000 sprinkler heads or smoke/heat detectors shall be \$1,323.

**(2)** Automatic and manual fire alarm system. For single and multiple station smoke or heat detectors and fire alarm systems in any one- or two-family dwelling, there shall be a flat fee of \$65. All other use groups are as follows: one to 12 detectors: the fee shall be \$65. For each additional 25, the fee shall be \$30.

**(3)** Fire protection standpipes (dry or wet). The fee shall be \$289.

**(4)** Independent pre-engineered systems: dry chemical, wet chemical, halon, clean agent, carbon dioxide, foam, etc. The fee shall be \$138.

(5) Natural gas, LPG and oil-fired appliance: appliance which is not connected to the plumbing system. The fee shall be \$75 each.

(6) Combustible liquid tanks: flammable or combustible liquid storage tanks, underground or aboveground. The fee shall be \$69 per tank.

(7) Kitchen exhaust. The fee for each commercial kitchen exhaust system shall be \$125.

(8) Solid-fuel-burning appliances: wood stoves, coal stoves, pellet stoves, gas-fired fireplaces. The fee shall be \$60.

(9) Incinerator and crematorium. The fee shall be \$460.

(10) Smoke control system. The fee shall be \$100.

### **G. Certificate of occupancy fees.**

(1) The fee for a certificate of occupancy granted for new construction shall be in the amount of 10% of the new construction permit fee for all use groups.

(2) The fee for a certificate of occupancy shall be charged a flat fee of \$100 for groups R-3, R-4 and R-5. All other use groups shall be charged a flat fee of \$200.

(3) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$150.

(4) The fee for a certificate of continued occupancy at the request of the owner for change of ownership/tenant shall be \$150. Work done without a permit shall be \$250.

(5) The administrative fee for each certificate of occupancy issued following the successful completion of an asbestos/lead abatement project shall be \$50.

### **H. Elevator subcode fees.**

The New Jersey Department of Community Affairs Elevator Safety Unit is the elevator subcode official of the Township of Medford. All fees for installation permits and annual maintenance are in accordance with the current adopted fee schedule of the Department (N.J.A.C. 5:23-4.20).

I. Variations. The fee for an application for a variation shall be as follows:

(1) Class I structures: \$250; resubmittal fee is \$125.

(2) Class II structures: \$100; resubmittal fee is \$50.

(3) Class III structures: \$100; resubmittal fee is \$50.

### **I. Prototype permits.**

Where a design is used repeatedly at different locations, the plans attached to the application for a construction permit may be designated as prototype or master plans either by the Construction Official or the New Jersey Department of Community Affairs. Subsequent submittals shall consist of a plot plan, including utilities, floor plan, exterior



elevations and a reference to the prototype plan by application or permit number [N.J.A.C. 5:23-2.15(e)3i(4)]. The construction permit fee shall be reduced by 5%.

## **J. Inspections.**

- (1) Mechanical inspections: use groups R-3, R-4, R-5.
  - (a) The fee for the installation or replacement of a gas or oil-fired warm air furnace or electric heat pump shall be \$75 each.
  - (b) The fee for the installation or replacement of a domestic hot water boiler, steam boiler or swimming pool heater shall be \$75 each.
  - (c) The fee for the replacement or installation of a water heater shall be \$15 each.
  - (d) The fee for the installation or replacement of air-conditioning equipment shall be \$15 each.
  - (e) The installation of gas or oil piping shall be shall be a flat fee of \$75.
  - (f) The fee for a standby generator shall be \$75.
  - (g) The fee for the installation or replacement of a liquid propane gas cylinder and piping shall be \$75.
  - (h) The fee for the installation or replacement of a residential heating oil storage tank: \$69 per tank.
  - (i) Natural gas or LPG appliances connected to the gas system, including but not limited to gas fireplaces, log lighters, gas fire pits, lights, or outdoor cooking equipment: the fee shall be \$60.
  - (j) The installation or replacement of ductwork shall be a flat fee of \$100.
  - (k) The minimum fee for a mechanical inspection performed by the mechanical or plumbing inspector in use groups R-3, R-4, R-5 shall be \$69.
- (2) The annual fee for the inspection of a residential dwelling with tenants is \$200.

## **§ 71-6 - Fees under Chapter 66, Dogs.**

- A.** The annual license fee for all dogs registered within the time as provided by N.J.S.A. 4:19-15.12, for which the owner presents a certificate signed by a licensed veterinarian stating that the dog has been spayed or neutered, shall be \$12, plus any and all state fees required therein.
- B.** The annual license fee for all dogs of reproductive age registered within the time as provided by N.J.S.A. 4:19-15.12, which have not been spayed or neutered, is \$15, plus any and all state fees required therein.
- C.** The annual license fee for all dogs classified as vicious and/or potentially dangerous is \$700.
- D.** A late fee of \$15 shall be assessed for all dogs registered after the time prescribed in N.J.S.A. 4:19-15.12.

E. All fees are waived for service dogs upon the provision of legal documentation attesting to service dog status.

### **§ 71-7- Fees under Chapter 113, Peddling and Soliciting.**

A. An applicant for a registration certificate under Chapter 113 shall pay an application fee of \$20 for the processing and investigation of application.

B. If the application is granted, an additional fee shall be payable upon the following basis for a seasonal license: \$600 business resident; \$1,600 nonresident.

C. Special event permit (§ 113-11).

(1) Special event permit application: \$25.

(2) Annual special event permit renewal: \$25.

### **§ 71-8 Fees for facility usage.**

Section 71-8 is amended to revise the title to eliminate the phrase "recreational programs and" and to repeal former subsections A-C, and to revise the subsection numbers of the balance of the Section, as follows.

A. The park and facility usage fee schedule is hereby memorialized in accordance with the fee schedule attached hereto as Exhibit A<sup>m</sup> and incorporated herein.

[1] *Editor's Note: The Medford Township Facility Use Policy and Fee Schedule shall be kept on file with the "Municipal Clerk". See § 109-2.*

### **§ 71-9 - Fees under Chapter 118, Sewage Disposal Systems, Individual. REPEALED**

### **§ 71-10 Fees under Chapter 121, Sewers and Water.**

Fees under this chapter shall be established and payable as follows:

A. Quarter-annual sewer service rates.

(1) Residential use. The basic quarterly service charge for sewer service shall be \$141.48 per unit.

(2) Nonresidential use. Wherever possible or practical, nonresidential sewer rates shall be charged based upon metered water used. The Township shall have the right to require installation of a water meter, at the owner's expense, for uses where there is reason to believe that the rate of water drawn will exceed or exceeds 100,000 gallons per quarter.

(a) If the nonresidential use is metered for water, the basic annual service charge for sewer service shall be at the rate of \$6.72 per 1,000 gallons of water used, with a minimum charge of \$141.48 per quarter per unit.

**(b)** If the nonresidential use is not metered for water, the basic annual service charge for sewer service shall be calculated on the basis of \$141.48 per quarter per unit, with the following uses considered to constitute the following number of units and billed accordingly:

**[1]** One unit.

**[a]** Churches.

**[b]** Recreation centers.

**[c]** Bowling alley, for each nine lanes or fraction thereof.

**[d]** Beauty salon with one operator.

**[e]** Barbershop.

**[f]** Bank.

**[g]** Doctor's office, for each doctor.

**[h]** Building and loan or savings and loan association.

**[i]** Township hall.

**[j]** Funeral home in connection with private residence.

**[k]** (Reserved)

**[l]** Milk house.

**[2]** Two units.

**[a]** Gas stations.

**[b]** Beauty salons with more than one operator.

**[c]** Luncheonette or restaurant with no alcoholic beverage license: one unit for each 21 seats or fraction thereof; minimum, two units.

**[d]** Private club with alcoholic beverage license.

**[e]** Dentist's office, for each dentist.

**[f]** Post office.

**[g]** Funeral home in independent building.

**[h]** Pharmacy with soda fountain.

**[i]** Barroom: one unit for each 21 seats; minimum, two units.

**[j]** Golf course.

**[3]** More than two units. The following establishments shall be charged on a per-unit basis as indicated:

**[a]** Schools: One unit shall be charged for each 21 students, faculty and employees, as shown on school records as of September 30 of each year.

**[b]** Industrial installations (domestic waste only): Each 21 employees, on an average determined as of January 1 of each year, shall be considered one unit.

**[c]** Laundromat: one unit for each four machines.

**[d]** Supermarket with on-site washing and preparation of foods, meats or vegetables: five units.

**[e]** Restaurant with alcoholic beverage license: five units.

**[f]** Motel/hotel: one unit for every four rooms or units.

**[4]** Where a nonresidential use contains more than one of the above uses, the use shall be charged for the total of all uses specified in the above schedule. For example, a golf course with private club and alcoholic beverage license, golf course (two units) plus club with license (two units), total charge: four units.

**[5]** Where the nonresidential use is not listed above, one unit shall be charged for every 2,000 square feet of general commercial or office use, or part thereof. Where there is conflict between the specific use schedules set forth in

Subsection **A(2)(b)[1]**, **[2]** and **[3]** above and the general charge in this

Subsection **A(2)(b)[5]**, the higher charge shall be used. For example, a bank of 4,000 square feet shall be charged two units under the general charge herein, although a bank is listed as one unit under Subsection **A(2)(b)[1][f]** above.

**(c)** When any premises discharges sewage, which sewage is such that it imposes an unreasonable additional burden upon the sewerage system or sewage treatment plant of the Township above and beyond that imposed by the average or normal sewage entering the said sewerage system or sewage treatment facilities, such additional costs necessitated thereby and resulting therefrom shall be an additional charge to the owner of said premises over and above the rates hereinabove set forth. The average strength of raw sewage shall be as determined by analysis of the sewage treatment inflow, and the adjustment for strengths of said sewage shall be as follows:

**[1]** One-percent increase for each five parts per million that the five-day biochemical oxygen demand exceeds the normal biochemical oxygen demand for the raw sewage, as determined hereinbefore.

**[2]** One-percent increase for each five parts per million that the suspended solids exceed the normal suspended solids of raw sewage, as determined hereinabove.

**[3]** One-percent increase for each 50 parts per million that the total solids exceed the normal total solids of the raw sewage, as determined hereinbefore.

**[4]** One-percent increase for each 25 parts per million that the acidity exceeds the normal acidity of the raw sewage, as determined hereinbefore.

**[5]** One-percent increase for each 25 parts per million that the alkalinity exceeds the normal alkalinity of the raw sewage, as determined hereinbefore.

**[6]** One-percent increase for each five parts per million that the chlorine demand exceeds the normal demand of the raw sewage, as determined hereinbefore.

**[7]** One-percent increase for each one part per million of phenols ( $C_6H_6O$ ) in excess of 0.1 parts per million.

**[8]** One-percent increase for each one part per million of cyanide (CN) in excess of two parts per million.

**[9]** One-percent increase for each part per million of copper in excess of six parts per million.

[10] One-percent increase for each part per million of chromium in excess of 15 parts per million.

[11] One-percent increase for each part per million of zinc in excess of 10 parts per million.

**(3) Exceptions**

(a) A senior citizen and/or a permanently and totally disabled person, as defined herein, shall pay the sewer rates in existence prior to the adoption of this section. A "senior citizen and/or a permanently and totally disabled person," for the purpose of this exception, shall mean a Township of Medford property owner who qualifies in accordance with N.J.S.A. 54:4-8.40 et seq. for a senior citizen and/or a permanently and totally disabled person property tax deduction.

(b) All fire companies within the Township of Medford are exempt from sewer service charges.

(c) A disabled veteran or surviving spouse of a disabled veteran, as defined herein, shall pay the sewer rates in accord with Subsection A(3)(a) above. A "disabled veteran or surviving spouse of a disabled veteran," for the purpose of this exception, shall mean a Township of Medford property owner who qualifies in accordance with N.J.S.A. 54:4-3.30 et seq. for a disabled veteran or surviving spouse of a disabled veteran property tax deduction.

**B. Water rates.**

(1) Metered water service rates to all residential and nonresidential users shall be as follows:

(a) For the first 5,000 gallons or less of water used each quarter, the minimum charge per quarter shall be:

Size of Meter (inches)	Minimum Charges
5/8 and 3/4	\$25
1	\$50
1 1/2	\$85
2*	\$185
3 or greater*	\$405

**Notes:**

\*(1) Residential Lifeline Rate for those who qualify: for the first 5,000 gallons or less of water used each quarter, the minimum charge per quarter shall be \$14.44.

\*(2) Municipal and school users would pay \$63.88 for two- or three-inch meters.

**(b) Rates for additional water consumed:**

Gallons of Water	Rate per Thousand Gallons
Residential, Civic Association, Municipal	
5,001 to 20,000	\$3.50
20,001 to 27,000	\$4.20
27,001 to 50,000	\$5.04
Over 50,000	\$8.68
Residential Lifeline Rate (for those who qualify under certain income restrictions)	
5,001 to 20,000	\$1.36
20,001 to 27,000	\$2.00
27,001 to 50,000	\$2.40
Over 50,000	\$4.12
Commercial, Apartments, Condos, Schools	
5,000 to 40,000	\$3.78
40,001 to 60,000	\$4.35
Over 60,000	\$5.22

**(c) Metered irrigation service rates shall be charged for the first 5,000 gallons or less, the minimum charge per quarter as set forth in Subsection B(1)(a) above, and for additional water consumption as follows:**

Gallons Per Quarter	Size of Meter (inches)	Rate
Up to 5,000	5/8 and 3/4	\$50
	1	\$100
	1 1/2	\$170
	2*	\$370
	3 or greater*	\$810
Over 5,000		\$8.68 per thousand gallons

**Notes:**

\*(1) Residential Lifeline Rate for those who qualify: for the first 5,000 gallons or less of water used each quarter, the minimum charge per quarter shall be \$14.44.

Gallons Per Quarter	Size of Meter (inches)	Rate
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\*(2) Municipal and school users would pay \$63.88 for two- or three-inch meters.

(2) All multi-unit complexes of apartments, townhouses, condominiums, stores or other multi-unit structures shall be master-metered and the record owner of said property shall be responsible for payment for all water consumed, at the rates in Subsection **B(1)** above, unless each unit is individually metered and individually owned.

**C. Sewer connection fees.**

(1) Residential use. There shall be a one-time sewer connection fee for connection of an individual dwelling unit or apartment in the amount as set forth in the schedule set forth in Subsection **C(3)** below.

(2) Nonresidential use. There shall be a one-time sewer connection fee for connection of a nonresidential use, as follows:

(a) If the use is metered for water, the connection fee shall be based on the Division's estimate of water usage at the rate per gallon per day of water used, and with a minimum connection fee in the amount as set forth in the schedule set forth in Subsection **C(3)** below. If requested, or at the option of the Township, the actual water usage will be determined and the connection fee will be adjusted upward or downward, but not less than the minimum above, one year after the connection is accomplished based on one year's experience.

(b) If the nonresidential use is not metered for water, the connection fees shall be based on the fees set forth in the schedule set forth in Subsection **C(3)** below, on a per-unit basis, calculated on the same basis per unit as set forth in Subsection **A(2)(b)** of this section.

(3) Schedule. Sewer connection fees are hereby established at the following rates, with reference to residential use, nonresidential use (metered) and nonresidential use (non-metered), as set forth in Subsection (C)(1) and (2) above. It is the intent of the Township Council to establish sewer connection fees on an annual basis, in advance, with said sewer connection fee increasing annually in order to provide prompt repayment of such notes and/or bonds that may be issued by the Township in order to pay for the capital improvements to the sewage treatment plant. The Township Council reserves the right to change the sewer connection fees set forth below at any time by ordinance duly enacted.

Schedule of Sewer Connection Fees			
Year	Residential Use	Nonresidential Use Metered (per gallon)	Nonmetered (per unit)
2016	\$8,655	\$39.57; \$8,655 minimum	\$8,655

(4) Waiver. The Township Council may, in its full discretion, agree to waive part or all of the sewer connection fee(s) for municipally owned or affiliated structures, including schools, libraries, Township offices and buildings, and emergency services buildings. This section is to be strictly construed. This waiver provision shall only apply to connection permit fees and shall in no way apply to sewer rates and other charges.

**D. Water connection fees.** There shall be a one-time water connection fee for connection to the water system as follows:

- (1) All uses with a one-inch or less meter: cost of meter plus \$4,651.
- (2) All uses with a one-and-one-half-inch meter: cost of meter plus \$10,464.
- (3) All uses with a two-inch meter: cost of meter plus \$18,370.
- (4) All uses with a four-inch meter: cost of meter plus \$74,416.
- (5) All uses with larger than a two-inch meter: cost of meter plus \$4 per gallon per day average use, with a minimum connection fee of \$18,370.
- (6) Lawn sprinkler or irrigation line: There shall be a one-time lawn sprinkler or irrigation line connection fee, if the tap is made to the main, equal to 1/2 of the applicable water connection fee established in Subsection D(1) through (5) above, plus \$350. If the tap is made to the service after the meter, the one-time lawn sprinkler or irrigation line connection fee will be \$350.
- (7) Fire hydrant rent fee: reserved.
- (8) Fire protection or unmetered line fee: \$47.74 per inch of line per quarter.

**E. Water and sewer inspection fees:**

(1) Certificate of continuing occupancy for sump pumps: \$50. (Valid for 180 days from date of issuance.) *[Amended 6-19-2012 by Ord. No. 2012-5]*

(2) Water and sewer tie-in inspection: \$75.

(3) Capped sewer lateral inspection: \$75.

[1] *Editor's Note: Former Subsections E and F were superseded 12-4-1984 by Ord. No. 1984-22. For current provisions pertaining to fire hydrants and fire protection lines, see § 71-10D(7) and (8) above.*

**F. Location and repairs** *[Added 1-11-2005 by Ord. No. 2004-28<sup>[2]</sup>]*



(1) Sewer clean out: \$50.

(2) Water shut-off box: \$50.

[2] *Editor's Note: Former Subsections E and F were superseded 12-4-1984 by Ord. No. 1984-22. For current provisions pertaining to fire hydrants and fire protection lines, see § 71-10D(7) and (8) above.*

#### **G. Discontinuance of service (§ 121-3I)**

(1) When service has been discontinued for any of the reasons in § 121-3I(1), service shall not be restored until the defects remedied and the bills for water service due and a fee of \$50 have been paid to cover the costs of restoring the water service.

(2) When requested by the property owner or his agent, the Division shall discontinue service to a property. A turn-on charge of \$50 shall be paid prior to the time the service is restored.

#### **H. Late Charges:**

All ratepayer property owners will be assessed a 10% monthly late charge for each month the water and/or sewer account remains delinquent. Specific penalties are as follows to standard billing:

\$25.00 = \$2.50 late charge

\$141.48 = \$14.15 late charge

\$166.48 = \$16.65 late charge

### **§ 71-11 - Fees under Chapter 125, Signs. Repealed**

### **§ 71-12 Fees under Chapter 129, Streets and Sidewalks Article II**

A. Before the issuance of a permit to excavate or open a street, an applicant shall make:

- (1) A minimum cash performance and maintenance guaranty in the amount of \$500, which shall cover an excavation up to 50 square feet in area.
- (2) An additional cash performance and maintenance guaranty in the amount of \$10 per square foot for all paved streets or \$8 per square foot for all gravel streets or shoulders to cover an excavation in excess of 50 square feet.

B. When it is deemed unnecessary by the Township Manager or his/her designee to excavate by breaking the surface of the road and the result can be obtained by driving pipes under the road, the same permit fee, cash performance and maintenance guarantee of bon must be deposited with the Township based on the area which would otherwise have been excavated.

C. If the applicant's excavation exceeds the limits of construction as shown on the application, the Township Manager or his/her designee shall immediately be notified and provided with a revised application and adjusted permit fee and cash performance and maintenance guarantee.

D. In addition to the above cash performance and maintenance guaranty, the applicant shall pay a nonreturnable permit and inspection fee in the amounts of:

(1) One hundred and twenty-five dollars (\$125) for opening up to 20 square feet; maximum of \$25 for utilities as defined in Section 129-1

(2) One hundred and seventy-five dollars (\$175) for opening over 20 square feet up to 50 square feet

(3) One hundred and seventy-five dollars (\$175) plus 10% of the amounts determined in Subsection A(1) and (2) for increments for openings over 50 square feet.

### § 71-13 (Reserved) [1]

[1] *Editor's Note: Former § 71-13, Fees for collection of trash from certain school, adopted 4-6-1982 by Ord. No. 1982-5, was repealed 3-31-2015 by Ord. No. 2015-2.*

### § 71-14(Reserved) [1]

[1] *Editor's Note: Former § 71-14, Fees under Chapter 92, Loading and Dredging Equipment, Use of, adopted 3-19-1980 by Ord. No. 1980-3, as amended 4-5-1983 by Ord. No. 1983-6, was repealed 3-31-2015 by Ord. No. 2015-2.*

### § 71-15 - Fees for certified copies by Registrar of Vital Statistics.

A. For the first certified copy of a death, marriage, domestic partnership or birth certificate, the Registrar of Vital Statistics shall collect a fee of \$25. For each additional certified copy ordered at the same time, the Registrar shall collect \$5 per copy.

B. For any notarized document, the fee shall be \$3 for each signature.

### § 71-16 - Fees under Chapter 78, Food Establishments, Retail.

A. Non-seating establishments wherein are employed not more than nine employees, not including the owner and his or her spouse, shall pay an annual fee of \$40.

B. Non-seating establishments wherein are employed more than nine employees, not including the owner and his or her spouse, shall pay an annual fee of \$110.

C. Seating establishments having a total seating capacity for not more than 19 persons shall pay an annual fee of \$40. *[Amended 6-22-2010 by Ord. No. 2010-14]*

D. Seating establishments having a total seating capacity for more than 19 persons and not more than 49 persons shall pay an annual fee of \$110.

E. Seating establishments having a total seating capacity for more than 49 persons and not more than 99 persons shall pay an annual fee of \$160. F. Seating establishments having a total seating capacity for more than 99 persons shall pay an annual fee of \$210.

G. Drive-in establishments shall pay a fee in accordance with the foregoing fees as the same are set forth for seating establishments. Each slot for parking shall be considered to be two seats.

- H. Mobile establishments shall pay a fee of \$50 for each facility/vehicle from which food is sold in the Township of Medford. *[Added 6-19-2018 by Ord. No. 2018-14]*
- I. Industrial establishments shall pay a fee of \$40.
- J. Charitable, religious and educational nonprofit corporations, associations and institutions shall be exempt from the payment of the foregoing fees.
- K. All new food establishments, excluding mobile establishments, will pay a prorated share of the fee, based upon the quarter of the year in which the food handlers application is received. The minimum fee shall be set at \$40.
- L. A late charge of \$40 shall be assessed for all annual renewal licenses received after February 28.

**§ 71-17- Fees under the Senior Citizens and Disabled Protective Tenancy Act (N.J.S.A. 2A:18-61.22 et seq.); Landlord Registration Fee.**

- A. For each application received by the Township Clerk, pursuant to the notification provided under N.J.S.A. 2A:18-61.22 et seq., the fee to be charged to the owner of the property shall be \$75.
- B. All fees due the Township shall be paid in full prior to the Township Clerk's filing the requisite proof of determinations to the Department of Community Affairs.
- C. A landlord registration fee shall be obtained for all rental properties at a cost of \$20 (per N.J.S.A. 46:8-26 et seq.).

**§ 71-18 - Fees under Chapter 75, Fire Prevention.**

- A. Under Article II, Smoke Detectors, Carbon Monoxide Alarms and Portable Fire Extinguisher). The following inspection fees are payable under this article:
  - (1) Requests for a CSDCMAC received more than 10 business days prior to the change of occupant: \$50;
  - (2) Requests for a CSDCMAC received 5 to 9 business days ( prior to the change of occupant: \$90
  - (3) Requests for a CSDCMAC received less than 4 business days prior to the change of occupant: \$161.
  - (4) A fee of \$35 shall be assessed for the second required re-inspection or greater. There shall be no additional fee charged for the first re-inspection.

- B. Under Article I, General Provisions. The following permit fees are payable under this article:

Type	Fee
1	\$54

Type	Fee
2	\$214
3	to \$427
4	to \$641
5 (Special)	\$1380

**C.** Under Article V, Fee Schedule for Staffing and Apparatus Usage. The following Staffing and Apparatus Usage fees are payable under this article. The following fees shall be charged for each hour of usage. All fees shall be calculated from the time of departure to the time of return to the station to which the apparatus is assigned. Such fees shall only be charged for those uses of services outside of the normal scope of duties of the Department of Fire & EMS or upon determination that the use of the Department of Fire & EMS resources was required due to gross deliberate negligent or willful criminal conduct.

**Apparatus**

- Fire apparatus \$125
- Ambulance \$100
- Command vehicle \$75
- Inspection/investigation vehicle \$75

**Personnel**

- Chief Officer \$70
- Captain/Lieutenant \$60
- Firefighter \$50
- EMT (paid) \$50
- Inspector/Investigator \$50

**§ 71-19 - Fees under Chapter 89, Littering.**

**A.** Under § 89-21A(3), the registration fee for the distribution of handbills in or upon private premises shall be \$25.

**§ 71-20 - Fees under Chapter 82, Garbage and Bulk Trash Collection and Recycling.**

“Application fees for new and additional residential and commercial trash containers is established per the terms contained in the current solid waste removal contract.”

**§ 71-21 (Reserved) [1]**

[1] *Editor's Note: Former § 71-21, Fees under Chapter 59, Contractors, Registration and Proof of Bonding, added 4-5-2000 by Ord. No. 2000-6, was repealed 12-13-2005 by Ord. No. 2005-25.*

## **§ 71-22 - Fees under Chapter 5, Administration, § 5-81, Division of Emergency Medical Services.**

**A.** Under § 5-81F(1), the following fees shall be charged for services provided by the Division of Emergency Medical Services:

- (1) There shall be a fee of \$950, for ambulance transportation.
- (2) There shall be a fee of \$20 per loaded mile for basic life support (BLS) mileage.
- (3) There shall be a fee of \$85 for oxygen administration.
- (5) There shall be a fee of \$35 for cervical collars.
- (6) There shall be a fee of \$125 for EpiPen auto injectors.
- (7) There shall be a fee of \$95 for CPAP administration
- (8) Violations for unnecessary municipal Basic Life Support services.

The purpose of this subsection is to encourage the use of Township municipal emergency medical services when necessary but to avoid dispatching emergency medical services for non-emergency situations. As a result, it shall be a violation of this Chapter to request a dispatch of an emergency medical services unit for non-emergency response or transportation. This chapter governs 911 calls seeking response by the municipal emergency medical services units in non-emergent situations.

**A.** A person or business shall be subject to fees or warnings depending on the number of dispatches made for non-emergency medical services upon the following schedule:

- (1) First non-emergency response: Warning notification from the fire department.
- (2) Second non-emergency response: \$250.00.
- (3) Third non-emergency response: \$500.00.
- (4) Fourth and subsequent non-emergency response: \$750.00 for each occurrence/violation.

Fees are to be paid within thirty (30) days of receipt of notification. Failure to remit said fee within thirty (30) days of the notice thereof, the Township of Medford may enforce same through the Municipal Court of The Township of Medford.

Emergency Medical Services dispatches which were reasonably believed to be life-threatening or an emergency at the time of occurrence, later to be deemed non-emergency or unnecessary shall not be recorded as a violation of this ordinance.

### **B. Appeal of fees.**

A person or entity issued a fee under this Chapter may appeal assessment of a fee to the Township Manager and Fire Chief by filing a written request for a review of the situation leading to the issuance of the fee within ten (10) days of receipt of the fee

notice. The filing of an appeal of the fee shall stay the assessment of the fee until the Fire Chief and Manager renders a final decision on the appeal.

The decision on the appeal shall be made on the basis of a preponderance of the evidence presented from the party filing the appeal and any information received from the Medford Department of Fire & EMS. The Township of Medford shall render a decision on an appeal of a fee within thirty (30) days of receipt of the appeal.

### **§ 71-23 - Fees under Chapter 5, Municipal Prosecutor.**

**A. Standard fees.** The Municipal Prosecutor, or a private prosecutor in a cross-complaint case, may charge a fee for a copy or copies of discovery. The fee assessed for discovery embodied in the form of printed matter shall be \$0.05 per letter size page or smaller, and \$0.07 per legal size page or larger. If the prosecutor can demonstrate that the actual costs for copying discovery exceed the foregoing rates, the prosecutor shall be permitted to charge a reasonable amount equal to the actual costs of copying. The actual copying costs shall be the costs of materials and supplies used to copy the discovery, but shall not include the costs of labor or other overhead expenses associated with making the copies, except as provided for in paragraph (i)(2) of R. 7:7-7 of the New Jersey Court Rules. Electronic records and non-printed materials shall be provided free of charge, but the prosecutor may charge for the actual costs of any needed supplies such as computer discs.

**B. Special service charge for printed copies.** Whenever the nature, format, manner of collation, or volume of discovery embodied in the form of printed matter to be copied is such that the discovery cannot be reproduced by ordinary document copying equipment in ordinary business size, or is such that it would involve an extraordinary expenditure of time and effort to copy, the prosecutor may charge, in addition to the actual copying costs, a special service charge that shall be reasonable and shall be based upon the actual direct costs of providing the copy or copies. Pursuant to New Jersey Court Rule 7:7-1, the defendant shall have the opportunity to review and object to the charge prior to it being incurred.

**C. Special service charge for electronic records.** If the defendant requests an electronic record 1) in a medium or format not routinely used by the prosecutor; 2) not routinely developed or maintained by the prosecutor; or 3) requiring a substantial amount of manipulation or programming of information technology, the prosecutor may charge, in addition to the actual cost of duplication, a special charge that shall be reasonable and shall be based on 1) the cost for any extensive use of information technology, or 2) the labor cost of personnel providing the service that is actually incurred by the

prosecutor or attributable to the prosecutor for the programming, clerical, and supervisory assistance required, or 3) both. Pursuant to New Jersey Court Rule 7:7-1, the defendant shall have the opportunity to review and object to the charge prior to it being incurred.

**§ 71-24- Fees for copies of duplicate tax bills.**

**A.** A mortgagee, servicing organization, or property tax processing organization shall pay the Township \$5 for the first copy of a duplicate tax bill and \$25 for each subsequent duplicate copy of the same tax bill in the same fiscal year (in accordance with N.J.S.A. 54:4-64).

**B.** In accordance with N.J.S.A. 54:5-54, the Tax Collector shall provide to any party entitled to redeem a certificate pursuant to the section two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the Tax Collector there shall be a \$50 fee. A request for a redemption calculation shall be made in writing to the Tax Collector.

**C.** In accordance with N.J.S.A. 54:5-97.1, the Tax Collector may charge a lienholder of a tax lien \$50 for the calculation of the amount due to redeem the tax lien as required pursuant to the section. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice. Neither the Tax Collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A. 54:5-54.

**D.** In accordance with N.J.S.A. 54:5-26, in lieu of advertising for four consecutive weeks in a newspaper for the annual tax sale notices, the Tax Collector may offer mailings for two weeks, at a charge of \$25 per set of mailings, with said costs added to the cost of the tax sale.

**§ 71-25 - Fees for returned checks.**

Any person whose check is returned to the Township for insufficient funds shall be charged an additional \$20 for the returned check.

**§ 71-26(Reserved)** <sup>[1]</sup>

*[1] Editor's Note: Former § 71-26, Fees for firearms application fingerprinting, added 1-11-2005 by Ord. No. 2004-28, was repealed 3-31-2015 by Ord. No. 2015-2.*

**§ 71-27- Fees for reproduction of public records.**

**A.**

The Township shall charge the following fees for reproduction of public records:

<b>Record</b>	<b>Fee</b>
Site plans	Fee set by Township Engineer who shall provide the copy at cost
Street map	\$7 each
Reproduction of CD-ROM recordable disk	\$0.50 per disk
Reproduction of audiotapes	\$5 per tape

**B.** The Township of Medford may charge labor costs for extraordinary expenditure of time and effort to accommodate an open public records request. These labor costs may be assessed on a case-by-case basis and pursuant to Government Records Council decisions. The Township shall notify any person requesting public records that a labor cost is to be imposed before any costs are incurred. The person shall then inform the Township whether it wishes to proceed with the record request as a result of the labor cost.

**C.** Fees for reproduction of standard sized public records. The Township, except as otherwise provided by law or regulation, shall be entitled to charge and collect a fee for the reproduction of copies of public records embodied in the form of printed matter at the actual cost of producing the same considering equipment, materials and utility costs but not including labor and overhead. Nevertheless, in circumstances permitted by N.J.S.A. 47:1A-5c, a special service charge may be assessed. The Township Manager shall, not less than once annually, calculate the cost of copies and have such cost noted on the form utilized for requesting public records and on the Township's website. The cost for the year 2023 shall be \$ 0.05 per copy for 8 ½ x 11 and \$ 0.07 per copy for 8 ½ x 14.

## **§ 71-28 - Fees under Chapter 136, Towing of Vehicles.**

**A.** Tower personnel photo identification badge issued upon completion of annual criminal and motor vehicle background check: \$25 for each tag issued or replaced.

**B.** Tower application fee (nonrefundable): \$500.

**C.** Rate schedules.

**(1) Generally.**

**(a)** At the time of tow, each tower licensed shall be responsible for providing a three-inch-by-five-inch preprinted card identifying the towing company's name, address, storage location, hours of operation for pickup, phone number and rates for towing and storage according to the terms of this chapter. Said card shall be presented and explained to the owner or occupant of the vehicle on scene or, in the alternative when the owner or occupant is absent or not physically or mentally capable of receiving said card, provided to the officer requesting tow for inclusion in the police report.



**(b)** Towing and storing charges and fees shall be in accordance with N.J.S.A. 40:48-2.50 as well as the provisions of this chapter. Except as otherwise provided herein, the charge and fee for towing and storage of vehicles within the Township of Medford shall be in accordance with the provisions of the rules and regulations of the New Jersey Department of Insurance. The Township shall not be responsible for the collection or payment of any charges for the towing or storage of vehicles. The charges and fees and rates applicable to services performed pursuant to this chapter shall be posted in a conspicuous place visible to the public at the tower's storage area and shall be posted on each and every vehicle. The tower shall prepare a bill for charges pertaining to each vehicle and present the same to the claimant of a vehicle. The bill shall be itemized in detail as to the actual services rendered and shall contain a statement that the claimant may complain with respect thereto to the Township. The Township will not be responsible for charges due and owing from a claimant of a vehicle. The Township shall not be responsible for the collection or payment of any charges for the towing or storage of vehicles. Vehicles impounded as a result of police investigations involving stolen vehicles or fatal/serious/suspicious accidents will not result in storage charges; however, the Township reserves the right to store such vehicles at a location of its choosing. The police may release vehicle from investigation and make it available for pickup. The tower shall be able to charge storage from this point forward. Said location will include inside storage, lockdown measures, full access accountability and 24/7 access by the Police Department.

**(c)** In the event the Township conducts an auction of unclaimed abandoned vehicles pursuant to Title 39, the tower's bill for towing and storage shall be an expense of possession and sale and shall be paid from the proceeds of such auction. Each vehicle auctioned shall be a separate item for purposes of this subsection. The title fee for which the Township must pay the State of New Jersey for title certificates shall be paid by the purchaser at the auction even if the tower is the purchaser and shall be in addition to the bid price of each vehicle. In the event the Township determines to utilize the provisions of Title 39 with respect to unclaimed vehicles, the tower shall receive no compensation for its services.

**(d)** The fee for towing a vehicle shall include the service rendered from the scene where the vehicle is located to the storage area and from the storage area to the curblane of the property on which is located the storage area. The charge for towing includes any incidental and related costs, such as connecting and reconnecting a transmission, drive line or axle. There shall be no additional charges for any other services, including but not limited to waiting time, cleanup costs and additional labor when the towing services as defined herein are provided, except as otherwise provided herein. The tower may charge a fee for a vehicle lockout service, i.e., when a tower responds and opens a

locked vehicle when the owner/operator has locked the keys in the vehicle or is otherwise unable to open the vehicle.

(2) Charges and fees. The charges, fees and rates for vehicles to be towed and stored shall be categorized in the following manner.<sup>[1]</sup> There will be no mileage charge for vehicles towed.

(a) Refer to Schedule A for towing service charges, flat fee.

(b) Refer to Schedule B for winching service charges (per each half-hour of winching).

(c) Refer to Schedule C for administrative, storage and general charges.

(d) Refer to Schedule D for miscellaneous charges.

*[1] Editor's Note: The Towing Fee Schedules are included as an attachment to this chapter.*

(3) Specialized equipment. In cases where the tower must hire laborers or rent or utilize specialized equipment not specified in this chapter, all reasonable charges therefor shall be paid by the owner of the vehicle, after the owner of the vehicle or his agent has given his prior written consent thereto. The consent requirement may be waived when the Chief of Police deems the vehicle to be a hazard to health or safety, whereupon said vehicle will be removed by the direction of the Chief of Police, with the owner then being responsible for all personnel, equipment and labor costs. The necessity for specialized equipment shall be determined by the Chief of Police.

(4) Unloading of goods. In the event that it is necessary to unload a vehicle which has been used for transportation of goods prior to or after towing, an agreement shall be reached between the tower and the owner of the vehicle or the owner's agent or representative as to the charge for said service. No written agreement is necessary in an emergency situation, and the Chief of Police shall determine when an emergency exists.

### **§ 71-29 - Fees for businesses that deal in precious gems and metals (Chapter 83).**

A. Each application for a dealer of secondhand goods shall be accompanied by an annual fee of \$300 submitted to the Municipal Clerk.

B. The annual renewal fee for each premises is set at \$300, submitted to the Municipal Clerk along with a renewal application.

C. No license fee shall be prorated.

### **§ 71-30 - Administrative fee for police vehicles. [Added 3-31-2015 by Ord. No. 2015-2]**

The Police Department is hereby authorized to assess a fee of \$20 per hour for vehicles assigned with outside police on details such as road closures, emergency detours and special events.

**§ 71-31 - Administrative fee for Tax Map amendments.**

For minor subdivisions initiated by a property owner and done by deed outside of the Planning and/or Zoning Board action that require changes and updates to the Township's official Tax Maps, a fee of \$250 is to be collected. Said fees are paid to the Township Engineer at the direction and approval of the Tax Assessor.

**§ 71-32 - Administrative agent fees for affordable units.**

**A. Initial sales.**

(1) Developers and/or owners will be required to pay a lump sum fee of \$2,500 for affirmative marketing to home buyers, completion of randomization process and the establishment of an applicant pool, plus 100% reimbursement for all direct costs associated with marketing, including but not limited to advertising fees, printing and postage.

(2) In addition to the lump sum fee, developers and/or owners will be required to pay on an hourly basis for the provision of home buyer application intake and case management services, through unit acquisition. The hourly fee shall be \$100 per hour.

**B. Resales.** Sellers of affordable units shall be charged 3% of the sales price upon closing.

**C. Refinancing and home equity transactions.** The owner of the affordable unit shall be charged a \$250 fee at closing.

**§ 71-33 - Fees under Chapter 9, Donation Bins.**

**A. Charitable clothing bins.** An annual permit fee of \$25 shall be assessed per bin and utilized to offset the costs involved in enforcing P.L. 2007, c. 209 (N.J.S.A. 40:48-2.60 et seq.). Registered charitable organizations located within the Township of Medford are exempt from paying this annual permit fee but must still apply for and obtain a permit.

**B.** An expiring permit may be renewed upon application and payment of a renewal fee of \$25 per bin.

**§ 71-34 - Fees under Chapter 79, Food Vending Vehicles.**

**A.** The annual operating permit fee for owners/operators of food vending vehicles shall be \$50 per food vending vehicle, payable to the Township Clerk; or

**B.** The daily operating permit fee for owners/operators of food vending shall be \$20 per food vending vehicle, payable to the Township Clerk.

**§ 71-35 - Fees under Chapter 116, Raffles.**

**A.** Raffles run daily for a year, the annual fee is \$200.

**§ 71-36 - Fees under Chapter 67, Farm Stands.**

The annual fee for a permit under Chapter 67, Farm Stands, shall be \$50.

**§ 71-37- Fees under Chapter 123, Trees.**

A \$25 administrative fee shall be required upon submission of a permit for the tree removal application.

**§ 71-38 - Fees under Chapter 87, Lead Paint Inspections**

(1) The fee for a visual inspection and dust wipe sampling inspection performed by the Township's lead evaluation contractor shall be \$275.00 for a one (1) bedroom unit and an additional \$25.00 for each bedroom thereafter. If a dust wipe fails, it shall cost an additional \$125.00, plus \$20.00 per wipe for a subsequent test.

(2) In accordance with N.J.S.A. 52:27D-437.16(h), an additional fee of \$20.00 per dwelling unit inspected by the Township's lead evaluation contractor or the owner's private lead evaluation contractor shall be addressed for the purpose of the Lead Hazard Control Assistance Act, unless the owner demonstrates that the Department of Community Affairs has already assessed an additional inspection fee of \$20.00. The fees collected pursuant to this subsection shall be deposited into the Lead Hazard Control Assistance Fund.

(3) In a common interest community, any inspection fee charged pursuant to this subsection shall be the responsibility of the unit owner and not the homeowners' association, unless the association is the owner of the unit.

**§ 71-39- Fees under Chapter 53, Property Maintenance;  
Vacant/Abandoned Properties in Foreclosure**

A. Creditors shall be required to pay a fee of \$500 per property annually for any property that is required to be registered because a summons and complaint in an action to foreclose was filed by the creditor.

B. Creditors shall be required to pay an additional \$2,000 per property annually if the property is vacant or abandoned pursuant to the definition in the Ordinance when the summons and complaint in an action to foreclose is filed or becomes vacant and abandoned pursuant to the definition in the Ordinance at any time thereafter while the property is in foreclosure.

Section 3.

**REPEALER, SEVERABILITY AND EFFECTIVE DATE.**

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
  
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
  
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Township of Medford

Ordinance 2023-16

“An Ordinance of the Township of Medford, County of Burlington, State of New Jersey Repealing and Replacing Chapter 71 “Fees and Licenses” of the Code of the Township of Medford”

The above entitled ordinance was passed on first reading at a meeting of the Township Council of the Township of Medford on November 8, 2023. It will be further considered for final passage after a public hearing at the regularly scheduled meeting to be held on November 21, 2023 at the Public Safety Building, 91 Union Street, Medford, New Jersey at 7:00 PM, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be heard. Copies of this ordinance will be made available at the Municipal Clerk’s office to members of the general public who shall request them.



Katherine Burger, RMC  
Municipal Clerk

**Township of Medford**

**Notice of Final Adoption**

**Ordinance 2023-16**

“An Ordinance of the Township of Medford, County of Burlington, State of New Jersey Repealing and Replacing Chapter 71 “Fees and Licenses: of the Code of the Township of Medford”

Notice is hereby given that the Ordinance as entitled above was adopted following second reading and public hearing at a regular meeting of the Township Council of the Township of Medford, County of Burlington, State of New Jersey, held at the Public Safety Building, 91 Union Street, Medford, New Jersey on November 21, 2023.



Katherine E. Burger  
Municipal Clerk