

## **ORDINANCE #2110-24**

### **AN ORDINANCE AMENDING CHAPTER 6 (BYLAWS OF COUNCIL) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX**

**WHEREAS**, by Ordinance No. 2160-23 of the Borough of Middlesex, Chapter 6 of the municipal code was amended to reinstitute council liaison committees; and

**WHEREAS**, the Mayor and Council now seeks to amend Chapter 6 to reallocate and reapportion certain council committee liaison appointments within the ordinance; and

**NOW, THEREFORE**, BE IT ORDAINED by the Borough Council of the Borough of Middlesex, in the County of Middlesex, State of New Jersey, that Chapter 6 of the Municipal Code of the Borough of Middlesex shall be amended as follows:

#### **SECTION I.**

Section 6-24 of Article V of Chapter 6 (entitled "Enumeration and Appointment") is hereby repealed and replaced as follows (all text is novel excepting section header and introductory text):

The following Council committees, consisting of three Council members (other than the Mayor, ex officio) shall be appointed at the discretion of the Mayor:

- A. Administration, Legislation, and Department of Senior Services
- B. Fire, Office of Emergency Management, Police, Court, and Rescue Squad
- C. Finance, Taxation, Real Estate, Insurance, Public Utilities, and Library
- D. Board of Health, Zoning, Legal, Code Enforcement, Shade Tree, and Construction
- E. Public Works, Recycling, Building and Grounds, and Environmental Commission
- F. Recreation, Recreation Fields, Swim Pool Commission, and Community Celebrations

#### **SECTION II.**

Section 6-29 of Article V of Chapter 6 is hereby repealed and replaced as follows (all text is novel):

Section 6-29 Administration, Legislation, and Department of Senior Services

This committee shall have primary responsibility for the following described activities and matters:

- A. The administration, practices, procedures and records of the following:
  - (1) The Borough Clerk's office.
  - (2) Maintenance and review of Borough ordinances.
  - (3) Computer technology, web services, phone systems and radio services. It shall serve as the liaison between the Council and the Borough Technology Committee.
  - (4) Administrative responsibility as designated by the Mayor.

### **SECTION III.**

Section 6-30 of Article V of Chapter 6 is hereby repealed and replaced as follows (all text is novel):

Section 6-30 Fire, Office of Emergency Management, Police, Court, and Rescue Squad

This committee shall have primary responsibility for the following described activities and matters:

- A. The administration, practices, procedures and records of the following:
  - (1) Fire activities.
  - (2) Activities conducted by Animal Control Services.
- B. The administration, practices, procedures and records of the following:
  - (1) Police activities.
  - (2) Municipal Magistrate, Prosecutor, Public Defender and Court Services.
  - (3) Organizations or agencies concerned with public safety or juvenile delinquency.
- C. It shall serve as the liaison between the Council and the Office of Emergency Management and the Rescue Squad.

### **SECTION IV.**

Section 6-31 of Article V of Chapter 6 is hereby repealed and replaced as follows (all text is novel):

Section 6-31 Finance, Taxation, Real Estate, Insurance, Public Utilities, and Library

This committee shall have primary responsibility for the following described activities and matters:

- A. The examination, review and approval of all vouchers prior to their submission to the Council for authorizing to pay the same.
- B. The administration, practices, procedures and records of the following:
  - (1) The Collector/Treasurer and his/her office.
  - (2) The Tax Assessor and his/her office.
  - (3) Public utilities (gas, electric and water).
- C. The initiation of foreclosure action, and subsequent administration and disposition of property acquired by the Borough under foreclosure of tax title liens.
- D. The coordination of departmental budgets; the preparation of budgetary figures relating to the activities above mentioned; the final preparation.
- E. The maintenance, review and revision of the Borough cost system.

- F. The review, revision and all other matters pertaining to any insurance coverage of the Borough.
- G. Serve as liaison between the Council and the registered municipal accountants, and any other body or organization on fiscal matters.
- H. Serve as liaison between the Council and the Library.

## **SECTION V.**

Section 6-32 of Article V of Chapter 6 is hereby repealed and replaced as follows (all text is novel):

Section 6-32 Board of Health, Zoning, Legal, Code Enforcement, Shade Tree, and Construction

This committee shall have primary responsibility for the following described activities and matters:

- A. It shall serve as the liaison between the Council and the Board of Health and the Shade Tree Commission.
- B. The administration, practices, procedures and records of the following:
  - (1) Code Enforcement activities.
  - (2) Construction Office/Zoning Official activities.
  - (3) Borough Attorney.

## **SECTION VI.**

Section 6-33 of Article V of Chapter 6 is hereby repealed and replaced as follows (all text is novel):

Section 6-33 Public Works, Recycling, Building and Grounds, and Environmental Commission

This committee shall have primary responsibility for the following described activities and matters:

- A. The administration, practices, procedures and records of the following:
  - (1) Road construction, improvement, maintenance and cleaning, including street openings.
  - (2) Maintenance and operations of the municipal garage and adjacent grounds.
  - (3) Maintenance of vehicles and other mechanical equipment as assigned.
  - (4) Sanitation activities, including construction, maintenance and inspection of sanitary sewers and coordination of new sewer construction.
  - (5) Garbage and refuse collection and disposal.
  - (6) The Borough Engineer.
  - (7) Stormwater collection and disposal.

- (8) Parks maintenance.
- (9) Cutting of grass and weeds on municipal property.
- (10) Recycling collection and disposal.

B. It shall serve as the liaison between the Council and the Environmental Commission.

## **SECTION VII**

Section 6-34 of Article V of Chapter 6 is hereby repealed and replaced as follows (all text is novel):

Section 6-34 Recreation, Recreation Fields, Swim Pool Commission, and Community Celebrations

This committee shall have primary responsibility for the following described activities and matters:

A. The administration, practices, procedures and records of the following:

- (1) Recreation field construction, maintenance and improvements.
- (2) Recreation activities conducted by the Recreation Committee.
- (3) Activities conducted by the Swim Pool Commission.
- (4) Community celebrations financed wholly or in part by public funds.

B. It shall serve as liaison between the Council and the following:

- (1) The Recreation Committee.
- (2) Community celebrations financed wholly or in part by public funds.

## **SECTION VIII.**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

## **SECTION IX.**

If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

## **SECTION X.**

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

ATTEST:

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Linda Chismar, Municipal Clerk

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Jack Mikolajczyk, Mayor

INTRODUCED: 01/23/2024

DATE OF PUBLICATION:  
OF INTRODUCTION January 26, 2024

ADOPTED: February 13, 2024

DATE OF PUBLICATION  
OF ADOPTION: February 16, 2024