

**TOWNSHIP OF MILLBURN-
ORDINANCE NO. 2729-26
AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL
ORDINANCES OF THE TOWNSHIP OF MILLBURN, CHAPTER II
“ADMINISTRATION” ARTICLE V “BOARDS, COMMITTEES AND COMMISSIONS”**

***STATEMENT OF PURPOSE:** the purpose of this Ordinance is to establish the Township’s Flood Mitigation Advisory Committee in the Township’s General Ordinances. This ordinance will codify the flood mitigation advisory committee, which has been previously established each year by resolution. Under this ordinance a maximum membership is set as well as terms for those serving on the committee. In addition, guidance is provided for the organizational structure and meetings for this committee. By establishing this through ordinance, the Committee will ensure its establishment as a necessary committee to be used for years to come.*

WHEREAS, the Township Committee of the Township of Millburn wishes to establish the Flood Mitigation Advisory Committee through the Township’s General Ordinances; and

WHEREAS, the Flood Mitigation Advisory Committee has served the Township well since its inception in 2021; and

WHEREAS, this ordinance will ensure that the Flood Mitigation Advisory Committee will be more sturdily recognized by the Township Committee to be utilized as a tool of the Township in working toward flood mitigation solutions; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Millburn in the County of Essex and State of New Jersey as follows:

Article 2-40 “FLOOD MITIGATION ADVISORY COMMITTEE”, is hereby established as shown in the underlined text.

2-40 FLOOD MITIGATION ADVISORY COMMITTEE.

2-40.1 Purpose.

There is hereby established a Flood Mitigation Advisory Committee (“Committee”) to serve as a volunteer advisory committee of the Township Committee concerning flooding and flood related matters impacting the Township. The Flood Mitigation Advisory Committee shall be tasked with meeting to identify, discuss, analyze, investigate and evaluate flood mitigation projects and resiliency efforts and to make any necessary recommendations to the Township Committee based on their findings for additional action.

2-40.2 Membership.

- a. The Board shall be comprised of no more than eleven (11) members, all of which shall be bona fide residents of the township except those listed as supporting staff, that are appointed on the advice and consent of the Township Committee. One of these members may be a representative of the Township’s Environmental Commission. If the Township Committee wishes to exceed the maximum membership amount, they may do so with a super majority vote in the affirmative for each member

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that would be in exceedance of the set forth membership.

- b. The Board shall also have the following Township staff appointed to serve in a supporting capacity.
 - 1. The Business Administrator or designee
 - 2. The Township Engineer or designee
 - 3. The Superintendent of Public Works or designee
 - 4. Office of Emergency Management Director
- c. A representative of the Township Committee that shall serve as liaison.

2-40.3 Terms.

a. The resident members of the Committee shall be appointed by the Township Committee and shall serve two-year terms. Upon codification of the Flood Mitigation Advisory Committee a majority of the resident members will be appointed to a two (2) year term with the remaining resident members appointed members serving a one (1) year term to ensure staggered terms. The Township Committee liaison and all supporting staff members shall serve for a one (1) year term or until such time they are no longer serving or employed by the township. Any vacancy shall be filled for the remainder of the unexpired term only.

2-40.4 Organizational Structure; Meetings

- a. The Committee shall meet not less than monthly or as otherwise more frequently determined by the Committee.
- b. The Chairperson shall be chosen each year by a majority vote of the appointed members, not inclusive of Township staff, to organize and lead meetings throughout the year.
- c. The Committee shall also have the ability to form subcommittees to focus on specific areas of interest as it relates to the purpose of the Committee. These subcommittees will report back to the larger group with any findings or recommendations to be considered by the entire body.
- d. Any recommendations to the Township Committee, projects initiated or communication initiated by the Committee will be done based on the formal consensus of the body. No member of Committee shall speak on behalf of the Committee without formal consensus of the body.
- e. The Committee shall hold at least one public information session per year to report on their efforts to mitigate flooding and provide awareness and public education on flooding for Township residents.
- f. The Committee shall provide a written annual report to the Township Committee of the Committee's by submittal to the Municipal Clerk their yearly activities and recommendations.

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NOTE: Ordinance 2729-26 was adopted with the incorrect code section establishing Article 2-39. Article 2-39 is already in use and the Township Attorney confirmed the code could be updated internally to Article 2-40 seeing it is an administrative error. This error was corrected July 13, 2026.

Ordinance 2729-26

ATTEST:

MILLBURN TOWNSHIP

Christine Gatti, Municipal Clerk

By: _____
Frank Saccomandi, Mayor

Introduced: 2/3/2026
Published: 2/12/2026
Public Hearing/Adopted: 3/3/2026
Posted: 3/11/2026

CERTIFICATION

I, Christine A. Gatti, Clerk of the Township of Millburn, in the County of Essex, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of an Ordinance duly adopted by the Township Committee at a regular meeting held on the 3rd day of March, 2026.

Christine Gatti, RMC