

Ordinance No. 1-24-772
Monona Common Council

AN ORDINANCE UPDATING THE FEES, FINES AND PENALTIES SCHEDULE

WHEREAS, the City of Monona’s Fees, Fines, and Penalties Schedule is a master list which outlines specific amounts of City charges, permit fees, and penalties for ordinance violations as defined in the City of Monona Code of Ordinances; and,

WHEREAS, from time to time, it is necessary to change or update this schedule with updated fees or corrections.


NOW, THEREFORE, the Common Council of the City of Monona, Dane County, Wisconsin, do ordain as follows:

SECTION 1. Changes to the City of Monona’s “Schedule of Fees, Fines and Penalties” as outlined on the attached are hereby adopted. All fees, fines, penalties and charges prior to the effective date of this ordinance shall remain in effect as to all violations and matters occurring or arising prior to said effective date.


SECTION 2. This ordinance shall take effect upon passage and publication as provided by law.

Adopted this 3 day of January, 2024.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN



Mary K. O'Connor
Mayor

ATTEST: 

Alene Houser
City Clerk

Approval Recommended By: Finance & Personnel Committee – 1/3/24

Council Action:

Date Introduced: 1-3-24

Date Approved: 4/3/24

**CITY OF MONONA CODE OF ORDINANCES
FEES, FINES, AND PENALTIES SCHEDULE**

Note: Every law enforcement penalty is the General Penalty base amount plus court costs (except parking violations).

*Any violation for which there is no specific fine provided is the General Penalty. Deposit amount = 1st violation: \$50 plus court costs; 2nd violation: \$100 plus court costs.

**Equipment use shall be charged at the most current rates set by the Wis. DOT Highway Maintenance Manual Classified Equipment Rates, Non-Standard Rates, and Composit Rates.

Ord. Section	Description	Dollar Amount	WI State Statute
	Miscellaneous Devices	15.00	
	Inspection or testing of any device not listed above	30.00 per hour	
CHAPTER 466: FLOODPLAIN AND SHORELAND-WETLAND ZONING			
466-36	Floodplain Development Review Fee	City's actual cost	
466-46	Violations of Chapter 466	General penalty applies.	
CHAPTER 473: SUBDIVISION OF LAND			
473-5	<u>General park and public land dedication requirements:</u>		
473-5 D. (5) (a)	Total fee based upon the maximum residential use of each parcel annually adjusted by the Consumer Price Index (CPI)	714.00 each residential unit	
473-5 D. (5) (b)	25% of required land dedication made	75% of 473-5 D.(5)(a)	
473-5 D. (5) (b)	50% of required land dedication made	50% of 473-5 D.(5)(a)	
473-5 D. (5) (b)	75% of required land dedication made	25% of 473-5 D.(5)(a)	
473-5 F. (4)	Report of certification of compliance with this Article	Subdivider's cost	
473-5 F. (5)	City contracts completion due to failure to satisfy requirements of this Section	Subdivider's cost	
473-5 F. (5)	Failure to pay costs above as assessed	Withholding of building permits	
473-5 F. (6)	Improvements to public streets, land, or park land	Subdivider's cost	
	<u>Administrative and other fees:</u>		
473-6 B.	Engineering fee	City's actual cost	
473-6 C.	Administrative fee	City's actual cost	
473-6 E. (1)	Preliminary plat	200.00 plus 40.00 each lot	
473-6 E. (2)	Preliminary plat reapplication fee	26.00	
473-6 F. (1)	Final plat review fee	200.00 plus 25.00 each lot	
473-6 F. (2)	Final plat review reapplication fee	11.00	
473-6 G. (1)	Certified survey	200.00 plus 25.00 each lot	
473-6 G. (2)	Amended certified survey	26.00	
473-6 H.	Objecting Wisconsin state agency review fees	Subdivider's cost	
473-6 I.	Public site fee	See Section 14-1-5	
473-6 J.	Outstanding assessments	Due prior to City's signing of final plat or certified survey	
473-6 K. (1)-(4)	Cost determination for design, inspection, testing, construction, legal, and real estate fees	City's actual cost	
473-6 K. (5)	Consultant fees	City's actual cost plus administrative costs	
473-6 K. (5)	Failure to pay statements within 30 days	2.5% interest	
473-6 K. (5)	Failure to pay statements within 90 days	Forwarded to subdivider's surety agent	
	<u>Violations and penalties:</u>		
473-7	Violation of any provision of this Chapter	1st violation 50.00; 2nd violation or more in 1 year 100.00; May include WI State Statute penalties	236.30, 236.31
CHAPTER 480: ZONING			
Article III: Use Performance Standards			
480-9	Violation of General Use Performance Standards Code	100.00	
480-10	Violation of Operational Use Performance Standards Code	100.00	
480-11	Violation of Home Occupations Code	100.00	
480-12	Violation of Garage Sales Code	100.00	
480-13	Violation of Maintenance Code	100.00	
480-14 C.	Building permit for earth dish antenna construction and installation	25.00	
480-49 C. (1)	Variance Application Fee (Zoning Board of Appeals)	250.00	
	<u>Fees:</u>		
480-50	New Commercial Use/New Construction	125.00	
	Rezoning	300.00	
	General Development Plan	500.00	
480-50	Commercial Addition/Alteration	85.00 100.00	
480-50	Commercial Accessory Building	50.00	
480-50	Zoning Verification Letter	25.00 40.00	
480-51 B.	Violation of any provision of this Code	General penalty applies	
Article X: Zoning and Occupancy Permits			
480-54	<u>Single-Family and Two-Family Residence Districts:</u>		
	New	95.00	
	Additions and Alterations	75.00	
	Family Accessory Buildings, Decks	50.00	
	Change in Use	125.00	
	Occupancy	50.00	
	Fence, Pool	50.00	
480-55	<u>All other districts:</u>		
	Occupancy Permit	75.00 per unit	
	Temporary Occupancy Permit	75.00 per unit	
	<u>Licensing of mobile home parks:</u>		
480-57	Failure to obtain a license for a Mobile Home or Mobile Home Parks	100.00	
Article XII: Signs, Canopies, Awnings and Billboards			
480-68 B.	Sign Permit fee	1.00 per square foot per sign with minimum of 50.00	
480-71	Non-compliance with the Sign Code	General penalty applies	

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Ord. Section	Description	Dollar Amount	WI State Statute
CHAPTER 175: BUILDING CONSTRUCTION			
Article II: Administration and Enforcement			
175-7 D. (2)	Public safety requires immediate action by Building Inspector	Owner's or tenant's expense	
175-8 A.	Failure to obtain a building permit	50.00	
	<u>Fees for permits and inspections:</u>		
175-9 A.	Building Permit – New Structure or Addition		
	<u>1- and 2-Family Residential</u>		
	New Residential Structure	0.25 per sq. ft. all floor area, mechanicals included, 700.00 minimum	
	Residential Additions	0.25 per sq. ft. all floor area, plus mechanicals, 175.00 minimum	
	<u>Commerical</u>		
	Multi-Family (3 or more Family), Motels, CBRF, Daycare	0.17 per sq. ft.	
	Mercantile, Restaurants, Taverns, Assembly Halls, Churches, Offices	0.17 per sq. ft.	
	Schools, Institutional, Hospitals	0.17 per sq. ft.	
	Manufacturing and Industrial (Office area as above)	0.17 per sq. ft.	
	Vehicle and Small Engine Repair, Parking and Storage, Auto Body	0.17 per sq. ft.	
	Warehouse, Mini-Warehouse, Building Shells for Multi-Tenant Buildings (Office area as above)	0.17 per sq. ft.	
	Build-Out	0.17 per sq. ft.	
	Special Occupancies - Outdoor Pools, Towers, Tents, etc.	0.17 per sq. ft.	
	Building Permit – Remodel		
	<u>1- and 2-Family Residential</u>	0.25 per sq. ft., plus mechanicals, 116.00 minimum	
	<u>Commerical</u>		
	Remodel or Re-Roof	0.11 per sq. ft., plus mechanicals, 165.00 minimum	
	Building Permit – Accessory Structure	0.15 per sq. ft. all areas, 50.00 minimum	
	Building Permit – Deck	0.69 per sq. ft., 138.00 minimum	
	Occupancy, Temporary Occupancy, Change of Use Permit	Not duplicative of fees in Chapter 480	
	<u>1- and 2-Family Residential</u>	50.00 per dwelling unit	
	<u>Commerical</u>	75.00 per unit	
	Early Start Permit		
	<u>1- and 2-Family Residential</u>	150.00 (footings and foundations)	
	<u>Commerical</u>	175.00	
	Commercial Plan Review	Certified Municipality per SPS TABLE 302.31-2	
	Driveway (see Chapter 395-2, Right-of-Way Permit Fees)	40.00	
	<u>Right-of-Way Permit</u> required if work involves curb and gutter, apron, sidewalk or street; see Chapter 395-2	40.00	
	<u>Erosion Control Permit</u> required if work involves more than 4,000 sq ft; see Chapter 216	250.00	
	Reroof / Siding / Windows	50.00 per item	
	Water Heater / Softener / Furnace	50.00 flat fee for each	
	Erosion Control Permit:		
	<u>1- and 2-Family Residential</u>	New Structure: 125.00; Addition/Accessory Structure: 75.00	
	<u>Commerical</u>	200.00 1st acre, 100.00 per additional full or part acre; 1 acre = 43,560 sq. ft.	
	Failure to Call for Inspection	50.00 each	
175-9 B. (2)	Additional Inspections or Re-inspection Fee	50.00 each	
175-9 B. (3)	Project Started Prior to Receipt of Permits	Double fees	
175-9 C.	Building Permit Renewal Fee	50% of original cost	
	<u>Violations and penalties:</u>		
175-15 A.	Violation of any provision in this Chapter	*	
175-15 C. (2)	Failure to correct cited violations within 15 days	Stop-work order served	
175-15 C. (3)	Each day violation continues after 15 day period above	Treated as separate offense	
175-15 C. (4)	Construction or work started prior to issuance of permit	Double fees	
Article IV: Accessory Structures Code			
	<u>Fences and hedges:</u>		
175-22 A. (5)	Fence permit fee	50.00	
	<u>Boathouses, shelters, piers</u>		
175-24 A.	Building permit fee	50.00	
	<u>Swimming pools:</u>		
175-25 D.	Swimming pool permit fee	50.00 50.00 above ground/150.00 in ground (plus 50.00 zoning fee per 480-54)	
175-25 G.	Swimming pool fence requirement	General penalty applies	
Article V: Special Regulations			
	<u>Housing and property maintenance:</u>		
175-27 B.	Maintaining an unsafe or unsightly building	100.00	
175-27 G.	Violation of any provision of this Section (refer to 175-15)	1st violation 50.00; 2nd and subsequent violations 100.00	
	<u>Moving buildings:</u>		
175-28 A.	Bond required	5,000.00 plus sufficient sureties	
175-28 D.	Failure to repair road damage caused by building move within 10 days	Hold sureties of above bond	
	<u>Demolition of buildings, excavations:</u>		
	Demolition permit fee		
175-29 A.	<u>1- and 2-Family Residential</u>	75.00 for first 1,000 sq. ft. floor area; 40.00 per 1,000 sq. ft. floor area thereafter	

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Ord. Section	Description	Dollar Amount	WI State Statute
321-1 B. (18)	The possession or discharge of any air gun, sling shot, explosive, firearm, or any weapon of any kind is prohibited in any City park without City permission	50.00	
321-1 B. (19)	The cleaning of fish in any park facility, shelter, or picnic area is prohibited, except in the designated fish cleaning station at Lottes Park	50.00	
321-1 B. (20)	No person shall vend, sell, or give away any merchandise without written City permission	50.00	
321-1 B. (21)	The smoking of tobacco in a park where it is posted not to is prohibited	50.00	
321-1 B. (22)	No camping in parks is allowed unless permitted by the City	50.00	
321-1 B. (23)	No person shall harass, disturb, or interfere with persons holding permits or permitted functions	50.00	
321-1 B. (24)	Unless permitted in Chapter 238 , no sparklers are to be ignited in any City park	30.00	
321-1 B. (25)	Bicycles, skateboards, in-line skates not permitted on public tennis courts	50.00	
321-1 B. (26)	Violations of skate park rules	50.00	
321-1 B. (8)(c) & (d)	No person shall dig into the turf of any park nor remove any trees or flowers	50.00	
	<u>Park hours:</u>		
321-2 A.	Park hours: sunrise to 10 p.m. unless granted City permission for a function	30.00	
	<u>Exclusive Use:</u>		
321-3 K.	Damage to City property by reservee or attendees	Reservee's expense	
321-3 M. (1)	Exclusive Use of Park fee	1,000.00	
321-3 M. (1)	Dream Park, Fireman's Park, Ahuska Park Shelters		
	Fri - Sun:	Resident 250.00; Non-Resident 325.00	
	Oneida Park Shelter, Winnequah Gazebo, Schaefer Shelter, Schluter Gazebo		
	Fri - Sun:	Resident 150.00; Non-Resident 225.00	
	Over 150 people	Double fees	
	Kitchen Fee (Ahuska)	25.00	
	Temporary Structure Permit	100.00	
	Private Utility Locating	250.00	
	Special Event Application Fee	100.00	
	Amplified Sound Permit	50.00	
	Extra picnic tables	25.00 for 2	
	Event Cancellation Charge	50.00	
	<u>Athletic Rentals:</u>		
	Tennis Courts	10.00 per court up to 2 hours	
	Baseball/Softball Diamond - Game	450.00 200.00 per game up to 3 hours	
	Baseball/Softball Diamond - Practice or Double-Header	30.00 per game up to 3 hours	
	Ahuska Football Field	250.00 500.00 up to 3 hours	
	Ahuska Lights	100.00 up to 3 hours	
	Ahuska Football Field Lining	300.00 1000.00	
	Soccer Field - Prep (Lines)	400.00 200.00	
	Soccer Field - Game	50.00 per game up to 2 hours	
	Soccer Field - Practice	15.00 up to 3 hours	
	All-Weekend Tournament	500.00 plus shelter rental	
	Key Deposit	25.00 refundable	
	<u>Lake Access Permit Fees:</u>		
	Daily	8.00	
	Annual - County Resident	50.00	
	Annual - Out of County	60.00	
	Annual Senior - County Resident	25.00	
	Annual Senior - Out of County	30.00	
	Annual - Disabled	25.00	
	Duplicate - With Proof	20.00	
	Replacement - With Proof	20.00	
	<u>Canoe/Kayak Rack Rental Fees:</u>		
	City Resident	150.00 per year	
	Non-Resident	300.00 per year	
	<u>Public Swimming Pool Fees:</u>		
	<u>DAILY ADMISSION:</u>		
	Adult Resident	6.00	
	Youth/Senior (Resident and Non-Resident)	5.00	
	Adult Non-Resident	7.00	
	Evening Swim (Resident and Non-Resident)	4.00	
	<u>SEASON PASS:</u>		
	Resident - Single	75.00	
	Resident - Family (up to 5)	175.00	
	Resident - Additional Family Member	35.00	
	Resident Senior	60.00	
	Non-Resident - Individual	115.00	
	Non-Resident - Family	250.00	
	Non-Resident - Additional Family Member	35.00	
	Non-Resident Senior	70.00	
	<u>SWIMMING LESSONS:</u>		
	Resident	55.00	
	Non-Resident	70.00	
	<u>SWIMMING POOL RENTALS (2 HOURS):</u>		
	1 to 100 people	Resident 375.00; Non-Resident 450.00	
	Swim Team Rental	70.00	
	<u>CABANA OPEN SWIM RENTAL:</u>		
	21 to 25 people	250.00	