Bill No.: 2-23 Introduced: January 24, 2023

By Commissioner: Flynn

Enacted: February 28, 2023

# MT. LEBANON, PENNSYLVANIA ORDINANCE NO. 3356

# AN ORDINANCE OF MT. LEBANON, PENNSYLVANIA AMENDING THE MT. LEBANON ADMINISTRATIVE CODE REGARDING THE RESTRUCTURING OF BOARDS AND AUTHORITIES

WHEREAS, the Mt. Lebanon Commission has established various Boards and Authorities; and,

WHEREAS, the Commission would like to undertake a comprehensive restructuring of certain of its Boards and Authorities.

NOW THEREFORE, Mt. Lebanon, Pennsylvania, hereby ordains:

- <u>Section 1.</u> Chapter I of the Mt. Lebanon Code (Administrative Code), Section 125.6 shall be amended as follows (new text underlined and deleted text in overstrike):
- Rules of Procedure. Each board and authority shall adopt and be governed by the form set of bylaws promulgated by the Commission, together with any changes approved by the Commission. To the extent consistent with the Bylaws, each board and authority may establish certain written rules and procedures for operation. Copies of any such rules and procedures shall be placed on file in the Office of the Manager and provided to the Commission and, upon request, to any member of the general public.
- Section 2. Chapter I of the Mt. Lebanon Code (Administrative Code), Section 135 (Hospital Authority) shall be renumbered Section 130.
- Section 3. Chapter I of the Mt. Lebanon Code (Administrative Code), Section 136 (Library Board) shall be renumbered Section 131.
- Section 4. Chapter I of the Mt. Lebanon Code (Administrative Code), Section 140 (Planning Board) shall be renumbered Section 132.
- Section 5. Chapter I of the Mt. Lebanon Code (Administrative Code), Section 143 (Zoning Hearing Board) shall be renumbered section 133.
- <u>Section 6.</u> A new Section 134 (Civic Engagement Advisory Board) of Chapter I of the Mt. Lebanon Code (Administrative Code) is hereby added to read as follows:

# §134 Civic Engagement Advisory Board.

# 134.1 Creation and Membership.

The Civic Engagement Advisory Board is hereby created. The Board shall consist of nine (9) members, each appointed for a three (3) year term. The terms of three members shall expire during each year. Appointments shall be made such that to the extent practical, at least one member on the Board shall be from each ward in the Municipality. The Commission may establish nonvoting positions for the Board from time to time by resolution, and shall specify the terms and manner of making appointments to the nonvoting position if appointment is not done by the Commission. The Board shall be governed by and conform to the Mt Lebanon Advisory Boards Bylaws. The name of the Board may be changed by resolution.

# 134.2 Purpose.

The purpose of the Civic Engagement Advisory Board is to encourage compliance with all laws, federal and state, respecting the rights of citizens; to educate the citizenry with respect thereto; to function in a conciliatory manner regarding problems which may arise regarding citizen rights; to establish a position of community leadership with respect to all matters of community relations among citizens; to recommend diversity, equity and inclusion initiatives; and to advise the Commission in connection therewith.

#### 134.3 Duties of the Board.

The Board shall have the following duties:

#### 134.3.1 Primary Duties:

- 134.3.1.1 To review, monitor, and propose policy changes in alignment with the Municipality's Comprehensive Plan as necessary to: promote effective strategies for public engagement, removing barriers, and increasing inclusion and access to Municipal services for the public; provide information to the community by proposing and supporting the conduct of educational programs and distribution of informative material; and exhibit the Municipality's commitment to inclusion through internal policies, procedures, and Human Resources policies.
- 134.3.1.2 To work with individual citizens, neighborhood groups, and Municipal staff to recommend improvements related to community relations and diversity, equity, and inclusion across Municipal services.
- 134.3.1.3 In the performance of its activities and duties, the board shall seek assistance from staff to ensure that all its actions and recommendations are in compliance with applicable Municipal standards and regulations, including budgetary items.

#### 134.3.2 Advisory Activities.

- 134.3.2.1 Advise the Commission and make recommendations concerning strategies and methods to promote culturally responsive service delivery, programing, and communications strategies.
- 134.3.2.2 Advise the Commission on strategies that strengthen human rights, values and principles.
- 134.3.2.3 Act as a conduit of information between the Municipality and the community to gather and assess the information necessary to make sound and consistent advisory recommendations to the Municipality for policies and service delivery improvements.

#### 134.3.3 Collaborative Activities.

- 134.3.3.1 The Board shall seek to promote close collaboration among Commission and other boards, Municipal departments, individuals, businesses, schools, and institutions concerned with community relations, human rights, and inclusion in order to promote public wellbeing, civic participation, and the creation of an inclusive community.
- 134.3.3.2 In fulfilling the collaborative duties described herein, the Commission may opt to appoint ex-officio members to other boards or commissions, where such formal non-voting participation can enhance the level of cooperation and collaboration among Municipal boards and commissions.
- Any other activities directed by the Commission.
- <u>Section 7.</u> A new Section 135 (Mobility and Transportation Advisory Board) of Chapter I of the Mt. Lebanon Code (Administrative Code) is hereby added to read as follows:

# §135 Mobility and Transportation Advisory Board.

#### 135.1 Creation and Membership.

The Mobility and Transportation Advisory Board is hereby created. The Board shall consist of nine (9) members, each appointed for a three (3) year term. The terms of three members shall expire during each year. Appointments shall be made such that to the extent practical, at least one member on the Board shall be from each ward in the Municipality. The Commission may establish nonvoting positions for the Board from time to time by resolution and shall specify the terms and manner of making appointments to the nonvoting position if appointment is not done

by the Commission. The Board shall be governed by and conform to the Mt Lebanon Advisory Boards Bylaws. The name of the Board may be changed by resolution.

# 135.2 Purpose.

The mobility and transportation advisory board is established as an advisory board focused on transportation and transit issues within the Municipality. The board provides a venue to evaluate the relationship between mobility of all types and the economy, sustainability, safety, land use, neighborhood integrity, and emergency response times; and study the importance of transportation access to health care, employment, education, housing, business, and recreational facilities. The board's recommendations contribute to community and neighborhoods to ensure mobility and access planning is in accordance with the Comprehensive Plan. The board may recommend policy and strategic decisions related to mobility and transportation to the Commission.

#### 135.3 Duties of the Board.

The Board shall have the following duties:

- 135.3.1 Primary Duties.
  - 135.3.1.1 To review, monitor, and propose policy changes in alignment with the Municipality's Comprehensive Plan as necessary to implement:
    - 135.3.1.1.1 Transportation, mobility, and transit plans.
    - 135.3.1.1.2 Traffic calming policies.
    - 135.3.1.1.3 The parking management system in both business districts, structured parking, and neighborhoods.
    - 135.3.1.1.4 Planning and funding priorities for transportation, mobility, and transit capital improvements.
    - 135.3.1.1.5 School zone safety.
    - 135.3.1.1.6 Any other Municipal policies regarding streets, automobiles, pedestrians, bicycles, and transit.
    - 135.3.1.2 To work with individual citizens, neighborhood groups, and Municipal staff to develop and recommend criteria by which to guide neighborhood projects for traffic calming, traffic mitigation, and transportation related noise mitigation.

- 135.3.1.3 To work with Municipal staff to develop policy guidance to evaluate the appropriate use of traffic control measures and devices within the boundaries of traffic and engineering standards, and the Municipal engineer's professional judgment. To provide an organized forum for an integrated review and recommendations to the Municipal engineer regarding citizen or neighborhood requests for installation or changes to traffic control measures, pedestrian safety improvements and related issues.
- To work with Municipal staff to develop educational materials and programs related to the beneficial use of transportation and mobility systems and to advocate for the safe usage of such systems.
- 135.3.1.5 To work within the community and region as an advocate for safe and effective transportation systems.
- 135.3.1.6 Hear and determine appeals as established under Article X, including those of parking tickets (previously heard and determined by the Traffic Board). The Board may establish procedures for the hearing of these appeals, which procedures may include having the appeals heard and determined by one or more of the members of the Board functioning as a Hearing Officer.
- 135.3.1.7 To accomplish its work and gather public input, the Board may use surveys, community meetings, listening sessions, focus groups, study sessions, or public hearings, as necessary.
- 135.3.1.8 In the performance of its activities and duties the Board shall seek assistance from Municipal staff to ensure that all its actions and recommendations are in compliance with applicable engineering codes, standards and regulations.

# 135.3.2 Advisory Activities.

- 135.3.2.1 Advise the Commission and make recommendations concerning transportation and transit projects and matters and alternate transportation programs.
- 135.3.2.2 Advise the Commission on the implementation of current and future Transportation plans.
- 135.3.2.3 Advise the Commission during the annual budget cycle regarding the Capital Improvements Program, including performance indicators for

transportation projects to improve the Municipality's multi-modal transportation network.

- 135.3.2.4 Act as a conduit of information between the Municipality and the community to gather and assess the information necessary to make sound and consistent advisory recommendations to the Municipality for transportation studies, mitigation strategies, and the funding and prioritization of transportation improvements.
- 135.3.2.5 Review proposed street vacations and provide an advisory opinion to the Planning Board or other Municipal requestor.

#### 135.3.3 Collaborative Activities.

- 135.3.3.1 The Board shall seek to promote close collaboration among Commission, Planning Board, other boards and commissions, Municipal departments, individuals, businesses, schools, and institutions concerned with mobility, access, transportation, and transit in order to secure the public health, safety, and welfare throughout the community.
- 135.3.3.2 In fulfilling the collaborative duties described herein, the Commission may opt to appoint ex-officio members to other boards or commissions, where such formal non-voting participation can enhance the level of cooperation and collaboration among Municipal boards and commissions.
- 135.3.4 Any other activities directed by the Commission.

<u>Section 8.</u> A new Section 136 (Parks and Recreation Advisory Board) of Chapter I of the Mt. Lebanon Code (Administrative Code) is hereby added to read as follows:

#### §136 Parks and Recreation Advisory Board.

#### 136.1 Creation and Membership.

The Parks and Recreation Advisory Board is hereby created. The Board shall consist of nine (9) members, each appointed for a three (3) year term. The terms of three members shall expire during each year. Appointments shall be made such that to the extent practical, at least one member on the Board shall be from each ward in the Municipality. The Commission may establish nonvoting positions for the Board from time to time by resolution and shall specify the terms and manner of making appointments to the nonvoting position if appointment is not done by the Commission. The Board shall be governed by and conform to the Mt Lebanon Advisory Boards Bylaws. The name of the Board may be changed by resolution.

# 136.2 Purpose.

The purpose of the Parks and Recreation Advisory Board is to advise and make recommendations to Municipal staff and the Commission concerning the parks and recreation desires and needs of the Municipality, and to provide leadership guidance to raise the parks and recreational aspirations of the citizens of the Municipality, and to make recommendations to implement the applicable recommendations of the Parks Master Plan and Comprehensive Plan.

#### 136.3 Duties of the Board.

The Board shall have the following duties:

136.3.1Primary Duties.

- 136.3.1.1 To review, monitor, and propose policy changes in alignment with the Municipality's Comprehensive Plan and Parks Master Plan as necessary to:
  - 136.3.1.1.1 Parks and recreation facilities plans and utilization policies.
  - 136.3.1.1.2 Recreation programming.
  - 136.3.1.1.3 Planning and funding priorities for parks and recreation capital improvements.
  - 136.3.1.1.4 Any other Municipal policies regarding the utilization of open spaces to promote health, wellbeing and the enjoyment of public recreational spaces.
- 136.3.1.2 To work with individual citizens, neighborhood groups, and Municipal staff to develop and recommend criteria by which to guide parks and recreation projects.
  - To perform the functions set forth in Chapter XIX regarding trees.
- 136.3.1.4 To accomplish its work and gather public input, the Board may use surveys, community meetings, listening sessions, focus groups, study sessions, or public hearings, as necessary.
- 136.3.1.5 In the performance of its activities and duties the Board shall seek assistance from staff to ensure that all its actions and recommendations are in compliance with applicable Municipal standards and regulations.
- 136.3.2 Advisory Activities.

- 136.3.2.1 Advise the Commission and make recommendations concerning parks and recreation facilities.
- 136.3.2.2 Advise the Commission on the implementation of current and future parks and recreation facilities improvements.
- 136.3.2.3 Advise the Commission during the annual budget cycle regarding the Capital Improvements Program, to improve the Municipality's parks and recreation facilities.
- 136.3.2.4 Advise the Commission and Municipal staff on Municipal recreation programming.
- 136.3.2.5 Act as a conduit of information between the Municipality and the community to gather and assess the information necessary to make sound and consistent advisory recommendations to the Municipality for recreation programming, policies and facility improvements.

#### 136.3.3 Collaborative Activities.

- 136.3.3.1 The Board shall seek to promote close collaboration among Commission and other boards, Municipal departments, individuals, businesses, schools, and institutions concerned with Municipal parks and recreation in order to promote public wellbeing, health, safety, and welfare.
- 136.3.3.2 In fulfilling the collaborative duties described herein, the Commission may opt to appoint ex-officio members to other boards or commissions, where such formal non-voting participation can enhance the level of cooperation and collaboration among Municipal boards and commissions.
- 136.3.4 Any other activities directed by the Commission.
- Section 9. A new Section 137 (Community Sustainability and Economic Development Advisory Board) of Chapter I of the Mt. Lebanon Code (Administrative Code) is hereby added to read as follows:

#### §137 Community Sustainability and Economic Development Advisory Board.

# 137.1 Creation and Membership.

The Community Sustainability and Economic Development Advisory Board is hereby created. The Board shall consist of nine (9) members, each appointed for a three (3) year term. The terms of three members shall expire during each year. Appointments shall be made such that to the

extent practical, at least one member on the Board shall be from each ward in the Municipality. The Commission may establish nonvoting positions for the Board from time to time by resolution and shall specify the terms and manner of making appointments to the nonvoting position if appointment is not done by the Commission. The Board shall be governed by and conform to the Mt Lebanon Advisory Boards Bylaws. The name of the Board may be changed by resolution.

# 137.2 Purpose.

The purpose of the Community Sustainability and Economic Development Advisory Board is to provide recommendations to the Commission on policies, initiatives, projects, and programs whose goal is to preserve and improve the infrastructure, public facilities, services, economic prosperity and sense of place of the Municipality, to improve the sustainability and resiliency of Municipal facilities and services, and to further the goals established by the Municipality's Comprehensive Plan; to recommend initiatives; and to advise the Commission in connection therewith.

#### 137.3 Duties of the Board.

The Board shall have the following duties:

- 137.3.1 Primary Duties.
  - 137.3.1.1 To review, monitor, and propose policy changes in alignment with the Municipality's Comprehensive Plan as necessary to:
    - 137.3.1.1.1 support sustainable economic development within the community.
    - 137.3.1.1.2 attract new businesses and encourage business reinvestment.
    - 137.3.1.1.3 promote energy efficiency, reduce waste, and protect the natural environment
    - 137.3.1.1.4 reduce the environmental impact of Municipal services.
    - 137.3.1.1.5 encourage sustainable practices within the Municipality.
    - 137.3.1.1.6 encourage the preservation of historic resources within the community.
  - 137.3.1.2 To work with individual citizens, neighborhood groups, and Municipal staff to develop and recommend criteria by which to select capital improvement projects.

- 137.3.1.3 To accomplish its work and gather public input, the Board may use surveys, community meetings, listening sessions, focus groups, study sessions, or public hearings, as necessary.
- 137.3.1.4 In the performance of its activities and duties the Board shall seek assistance from Municipal staff to ensure that all its actions and recommendations are in compliance with applicable Municipal standards and regulations.

# 137.3.2 Advisory Activities.

- 137.3.2.1 Advise the Commission and make recommendations concerning economic development opportunities across Municipal business corridors.
- 137.3.2.2 Advise the Commission on the implementation of programs to support energy efficiency and sustainability across Municipal facilities and services.
- 137.3.2.3 Advise the Commission during the annual budget cycle regarding the Capital Improvements Program, to ensure alignment with the current Climate Action Plan and any other planning documents that pertain to sustainability and resilience.
- 137.3.2.4 Advise the Commission, Municipal staff, and residents on matters relating to historic preservation.
- 137.3.2.5 Act as a conduit of information between the Municipality and the community to gather and assess the information necessary to make sound and consistent advisory recommendations to the Municipality for policies and facility improvements.

# 137.3.3 Collaborative Activities.

- 137.3.3.1 The Board shall seek to promote close collaboration among Commission and other boards, Municipal departments, individuals, businesses, schools, and institutions concerned with economic development and sustainability in order to promote the long-term wellbeing of the community, residents and businesses.
- 137.3.3.2 In fulfilling the collaborative duties described herein, the Commission may opt to appoint ex-officio members to other boards or commissions, where such formal non-voting participation can enhance the level of cooperation and collaboration among Municipal boards and commissions.

137.3.4 Any other activities directed by the Commission.

<u>Section 10.</u> A new Section 138 (Financial Management Advisory Board) of Chapter I of the Mt. Lebanon Code (Administrative Code) is hereby added to read as follows:

# §138 Financial Management Advisory Board.

# 138.1 Creation and Membership.

The Financial Management Advisory Board is hereby created. The Board shall consist of nine (9) members, each appointed for a three (3) year term. The terms of three members shall expire during each year. Appointments shall be made such that to the extent practical, at least one member on the Board shall be from each ward in the Municipality. The Commission may establish nonvoting positions for the Board from time to time by resolution and shall specify the terms and manner of making appointments to the nonvoting position if appointment is not done by the Commission. The Board shall be governed by and conform to the Mt Lebanon Advisory Boards Bylaws. The name of the Board may be changed by resolution.

# 138.2 Purpose.

The purpose of the Financial Management Advisory Board is to provide recommendations to the Commission on fiscal policies, financial reports, pension investments, and other fiscal matters having significant impact on the Municipality as determined by the Commission or Municipal Manager.

#### 138.3 Duties of the Board.

The Board shall have the following duties:

# 138.3.1 Primary Duties.

- 138.3.1.1 To review, monitor, and propose policy changes in alignment with the Municipality's Comprehensive Plan as necessary to:
  - 138.3.1.1.1 Investments held by pension plans, recommend changes to those investments as necessary.
  - 138.3.1.1.2 Fiscal policies and any proposed changes.
  - 138.3.1.1.3 To review the overall revenue streams of the Municipality and to recommend to the Commission changes including (but not limited to) real estate taxes, earned income taxes and fees.

- 138.3.1.1.4 To review properties for which the Board deems the assessed value to be incorrect and recommend a corrective course of action to the Commission (including but not limited to recommending the filing of real estate tax assessment appeals).
- To work with individual citizens, neighborhood groups, and Municipal staff to develop and recommend improvements related to fiscal administrative services.
- 138.3.1.3 To accomplish its work and gather public input, the Board may use surveys, community meetings, listening sessions, focus groups, study sessions, or public hearings, as necessary.
- 138.3.1.4 In the performance of its activities and duties the Board shall seek assistance from staff to ensure that all its actions and recommendations are in compliance with applicable Municipal standards and regulations.
- 138.3.2. Advisory activities, to ensure alignment with the Comprehensive Plan and long-term fiscal health of the Municipality:
  - 138.3.2.1 Advise the Commission and make recommendations concerning Municipal fiscal management.
  - 138.3.2.2 Advise the Commission on the implementation of current and future fiscal management programs.
  - 138.3.2.3 Advise the Commission during the annual budget cycle regarding the long-term implications of projects, including but not limited to the Total Cost of Ownership, ongoing maintenance costs, Cost of Carbon, and others as determined by the Board or requested by the Commission. Act as a conduit of information between the Municipality and the community to gather and assess the information necessary to make sound and consistent advisory recommendations to the Municipality for policies and fiscal management changes.

#### 138.3.3 Collaborative Activities.

- 138.3.3.1 The Board shall seek to promote close collaboration among Commission and other boards, Municipal departments, individuals, businesses, schools, and institutions concerned with Municipal parks and recreation in order to promote public wellbeing, health, safety, and welfare.
- 138.3.3.2 In fulfilling the collaborative duties described herein, the Commission may opt to appoint ex-officio members to other boards or commissions, where such

formal non-voting participation can enhance the level of cooperation and collaboration among Municipal boards and commissions.

- 138.3.4 Any other activities directed by the Commission.
- <u>Section 11.</u> Sections 139 to 143 of Chapter I of the Mt. Lebanon Code (Administrative Code) are hereby marked:

# [RESERVED]

- <u>Section 12.</u> Chapter III of the Mt. Lebanon Code (Conduct), Section 1102.4, shall be amended as follows (new text underlined and deleted text in overstrike):
  - 1102.4 Board means the Equal Opportunity Board the Mt. Lebanon Commission.
- <u>Section 13.</u> The following sections of Chapter IV of the Mt. Lebanon Code (Fire Prevention and Fire Protection), shall be amended as follows (new text underlined and deleted text in overstrike):
  - A. Section 112.11 (Amendments made in BOCA Basic Fire Prevention Code):
  - F-113.1 Appeal from code official's actions: Any owner or person who is aggrieved with the ruling or decision of the code official in any matter relative to the interpretation or enforcement of any of the provisions of this fire prevention code, may appeal such decision or interpretation to the Mt. Lebanon Board of Appeals in accordance with the Mt. Lebanon Code Chapter I, §128-127, and the bylaws of such board. The decisions of the Board of Appeals shall be subject to the appropriate appeal procedures as provided by law.
  - B. Section 403D (Amendments to the 2009 International Fire Code):
  - D. 108.1 Board of Appeals established. Any owner or person who is aggrieved with the ruling or decision of the code official in any matter relative to the interpretation or enforcement of any of the provisions of this fire prevention code, may appeal such decision or interpretation to the Mt. Lebanon Codes Review Board of Appeals in accordance with the Mt. Lebanon Code, Chapter I, § 127 54, and the bylaws of such board. The decisions of the Codes Review Board of Appeals shall be subject to the appropriate appeal procedures as provided by the law.
- <u>Section 14.</u> Chapter VI of the Mt. Lebanon Code (Grading and Excavating), Section 110.4 shall be amended as follows (new text underlined and deleted text in overstrike):

- 110.4 Any Applicant or permit holder aggrieved by the action of the Administrator in denying, revoking, modifying or refusing to grant an extension of, a Grading Permit, or by any other adverse determination of the Administrator taken pursuant to this Chapter, shall have the right of appeal to the Codes Review Board of Appeals, pursuant to procedures set forth in the Administrative Code, Chapter I, §128 127.
- <u>Section 15.</u> The following Sections of Chapter X of the Mt. Lebanon Code (Motor Vehicles and Traffic), shall be amended as follows (new text underlined and deleted text in overstrike):
- 912.5 Any permit applicant or holder aggrieved by the action of the Manager in denying or revoking a permit, or by any other adverse determination of the Manager pursuant to the provisions of this §912 or §909, shall have the right of appeal to the Mobility and Transportation Advisory Board of Appeals pursuant to the procedures set forth in the Administrative Code, Chapter I, §129 127 and 135.
- 914.6 Any resident aggrieved by the action of the Police Department denying permission to park on certain streets pursuant to the provisions of this §914, shall have the right of appeal to the Traffie Mobility and Transportation Advisory Board pursuant to the procedures set forth in the Administrative Code, including Chapter I, §142 127 and 135.
- 1201.5.3.1 The determination by the Parking Enforcement Supervisor shall provide the owner a notice of the right to appeal to the Mt. Lebanon Traffie Mobility and Transportation Advisory Board within thirty (30) days of the date of the determination of the Parking Enforcement Supervisor. The Traffie Mobility and Transportation Advisory Board may establish procedures for the hearing of appeals, which procedures may include having the appeals heard and determined by one or more of the members of the Traffie Mobility and Transportation Advisory Board (which such member or members shall hereinafter be referred to as "Hearing Officer").
- Section 16. Chapter XVII of the Mt. Lebanon Code (Swimming Pools), Section 109 (Community Relations Board) shall be amended as follows (new text underlined and deleted text in overstrike):
- §109 Appeals. Any permit applicant or holder aggrieved by the action of the Manager in denying, suspending or revoking a permit, or by any other adverse determination of the Manager taken pursuant to the provisions of this Chapter, shall have the right of appeal to the Board of Appeals, pursuant to the procedures set forth in the Administrative Code, Chapter I, §128-127.
- <u>Section 17.</u> Chapter XIX of the Mt. Lebanon Code (Trees), Section 102 shall be amended as follows (new text underlined and deleted text in overstrike):
- §102 Parks <u>and Recreation</u> Advisory Board. The Parks <u>and Recreation</u> Advisory Board ("Board") shall have the following responsibilities regarding trees in the Municipality.

- 102.1 The Board shall assist in the development of a public education and information program concerning the importance and care of trees. In addition, the Director shall keep the Board informed of decisions made and actions taken relating to the planting, maintenance, and removal of trees, including:
  - 102.1.1 List of trees available to be planted in public areas;
  - 102.1.2 Department efforts at controlling diseases and pests damaging trees;
  - 102.1.3 Tree maintenance efforts; and
  - 102.1.4 Department rules and regulations regarding tree planting, maintenance, and removals.
- 102.2 The Board shall advise the Department in the Department's preparation, for the Commission's approval, of a plan (the "Tree Plan") for trees in public areas in the Municipality. The Tree Plan should include a list of existing trees, including species and location. The Tree Plan should also include suggested policies for the planting of trees, including suitable species for various environments. It should also identify locations for new plantings, desirable specie changes and related matters.
- 102.3 The Tree Plan should recognize the benefits of a public tree program and the need to control expenses of planting, maintenance, removal, cleanup and all other costs associated with a tree program. The Board shall review the Tree Plan annually, and/or at other times, at the request of the Director.
- 102.4 The Board may, with the approval of the Commission, solicit grants and contributions on behalf of the Municipality.
- Section 18. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict; without limiting the foregoing, the following sections of the Mt. Lebanon Code are hereby repealed specifically: Chapter I, sections 130, 131, 132, 133, 134, 137, 138, 139, 141, 142, and Chapter III, Sections 1107, 1108 and 1110; provided, that for purposes of clarity, these sections references are those before the renumbering of sections in this ordinance.
- Section 19. Effective date; Transition Rules. This ordinance shall be generally effective April 1, 2024; provided, however that notwithstanding anything in any ordinance to the contrary, prior to the general effective date of this ordinance, the Commission may adjust or otherwise limit appointments and terms to the existing boards, including by stating a shorter, longer, or different term for an office or appointment than would otherwise be made. Any such action may be taken by motion or any other mode of action utilized by the Commission. The Commission may also by motion make shorter appointments for initial terms for the Boards created hereby to appropriately stagger the overall terms of the Board. The Manager is authorized to rename any

policies or other documents existing before April 1, 2024 to reflect the restructuring of Box	ards,
and to determine the successor board to which any policy or function will be assigned.	

	an ordinance and passed by the Commission of	Mt.
Lebanon, Pennsylvania, on this 28th d	ay of <u>February</u> , 2023.	
ATTEST:	MT. LEBANON, PENNSYLVANIA	
Jan Rose	Stal Dhan	
Manager/Secretary	President, Mt. Lebanon Commission	

Ordinance (Bill No. 2-23)

4866-8168-1725, v. 2