

**TOWNSHIP OF NEPTUNE  
ORDINANCE NO. 23-18**

**AN ORDINANCE TO OF THE TOWNSHIP OF NEPTUNE TO AMEND AND  
SUPPLEMENT CHAPTER 4 BUSINESS AND LICENSING REGULATIONS BY ADDING  
SECTIONS 35 “SPECIAL EVENTS”**

**BE IT ORDAINED**, by the Township Committee of the Township of Neptune that the Ordinance be and is hereby amended as follows:

**SECTION 1.**

**§4-35 Special Events**

**§4-35.1 Definitions**

**Carnival or Festival** shall mean a planned public or social occasion held on a premises not typically used for stated purposes or a one-time or infrequently occurring event outside normal programs or activities of the sponsoring or organizing body.

**Mass Assembly** shall mean a company of persons gathered together at any location at any single time for any purpose with a real or anticipated attendance of 500 or more people; will be applied to a special event application with anticipated attendance of 500 or more people.

**Parade or Run** shall mean a public procession, especially one celebrating a special day or event that may include marching bands and floats. Any event that traverses the municipality.

**Public Building** shall mean any building or structure owned and maintained by the Township of Neptune

**Public Property** Shall mean any land, park, or parcel that is owned and maintained by the Township of Neptune

**Review Committee** shall mean a committee assembled at the discretion of the Township Clerk based on the type, nature, size, location, and details of the proposed event.

**Special Event** shall mean any planned occasion to occur in a location, manner or size that is not typically used for the stated purposes.

**§4-35.2 Permit Required**

It shall be unlawful for any person, business, or entity to engage in any operation in the Township as defined in this section without first obtaining a permit thereof in compliance with the provisions of this section and adhering to the regulations set forth in this section.

**§4-35.3 Application for Permit**

All applicants must complete an application form as prescribed by the Township Clerk, which may request the following information:

- a. Applicant information to include, but not be limited to: Name, address, e-mail, and phone number of applicant.
- b. Event information to include, but not be limited to: Location, date, time, number of attendees, nature of event and anticipated number of attendees.

- c. Safety information to include, but not be limited to: Incident action plan, weather condition plan, fire safety precautions, law enforcement or security measures, emergency medical services, and emergency vehicle access plans.
- d. Health information to include, but not be limited to: Potable water access, bathroom access, and method of disposing solid waste.
- e. Insurance to name the Township additionally insured in an amount to be determined after review of application.

**§4-35.4 Fees**

- a. The Township Clerk shall receive from the applicant, along with the application, a fee for the review of the application and the determination thereof.

<b>Event Type</b>	<b>Application Fee</b>
Carnival or Festival	\$50.00
Parade or Run	\$250.00
Mass Assembly	Event application fee and additional fees assessed by review committee.

- b. Services rendered, requested, or required for any special event application will be subject to Special Event Fees that will be established annually by a resolution of the Township Committee.

**§4-35.5 Use of Public Building or Public Land**

Use or rental of Public Buildings or Public Land to individuals, organizations, or companies not associated with Neptune Township Municipal Government is prohibited for events, activities or meetings that are outside of the intended purposes.

**§4-35.6 Revocation of license**

The license may be revoked by the governing body of this municipality at any time if any of the conditions necessary for the issuance of or contained in the license are not complied with or if any condition previously met ceases to be complied with.

**§4-35.7 Penalty**

Any person violating or failing to comply with any of the provisions of this section shall, upon conviction, be liable to the penalty stated in Chapter 1, Section 1-5.

**SECTION 2.**

The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this Ordinance shall remain in full force and effect.

**SECTION 3.**

All other Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency.

**SECTION 4.**

If any section, paragraph, subdivision, clause, or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause, or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

**SECTION 5.**

This Ordinance shall take effect upon its passage and publication according to law.

<b>Motion/ Second</b>	<b>Roll Call To Table</b>	<b>YAY</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>Adopted on First Reading Dated: March 27, 2023</b>
	Dr. Michael Brantley	X				
Second	Robert Lane, Jr.	X				
	Nicholas Williams	X				
Motion	Tassie D. York	X				
	Keith Cafferty	X				

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Gabriella Siboni, RMC  
Township Clerk

TABLED