

TOWN OF NEW WINDSOR

RESOLUTION NO. 02-01-23

BOARD OF ZONING APPEALS FEE SCHEDULE

WHEREAS, pursuant to Section 5-205 of the Local Government Article of the Annotated Code of Maryland and Chapter 215 of the Code of the Town of New Windsor, the Mayor and Council are empowered to collect reasonable fees and charges for the exercise of a governmental or proprietary function performed by the Town; and

WHEREAS, the existing fees for hearings before the Zoning Administrator and the Board of Zoning Appeals are inadequate to cover the costs of these hearings;

NOW, THEREFORE, BE IT RESOLVED by the Town of New Windsor that the following fee schedule is hereby adopted, to become effective on the date of adoption of this Resolution:

\$105	Zoning Administrator or BZA members costs
\$510	Two-hour minimum fee for Town Attorney. Applicant is responsible for additional Attorney fees, if needed;
\$ 70	Four hours for Secretary/Receptionist to prepare and mail letters to residents, copy and distribute any paperwork for BZA Board
\$ 25	Prepare and send newspaper announcement
\$ 25	Prepare display signs to be posted at site
\$ 55	Two hours for Clerk/Treasurer to prepare hearing information
\$ 40	Two hours for Public Works to install display public notice signs at site
\$200	Newspaper advertising costs. Applicant is responsible for additional costs, if needed.

\$1,030 – Total Initial Fee

These fees are intended to cover all costs to the Town and are therefore subject to change to cover actual expenses of the Town.

Adopted this 1st day of February, 2023.

WITNESS my signature and the Seal of the Town of New Windsor this 21st day of FEBRUARY, 2023.

Introduced this 1st day of February, 2023.

ATTEST:

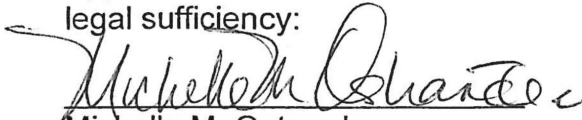
MAYOR AND COUNCIL OF THE
TOWN OF NEW WINDSOR


Dana Mangus, Clerk/Treasurer

By: 
Neal C. Roop, Mayor

Effective 2/21, 2023

Approved as to form and
legal sufficiency:


Michelle M. Ostrander
Town Attorney

