

New Castle City Board of Elections

Minutes

March 29, 2023 – 7:00 p.m.

1 Municipal Boulevard

*Members Present: Marianne Caven, Chair
Connie Reese
Rodney Pratt
Carolyn Travers*

Absent: Susan Hager

Ms. Caven called the meeting to order at 6:33 pm. Roll call followed and a quorum to conduct business was declared.

Poll Workers

Ms. Caven stated that several more Poll Workers are needed.

Poll Worker Training

The County added an additional training session at 5:30 p.m. on Thursday, March 30th. Ms. Caven asked that any Board members wishing to attend the March 30th session contact her. Ms. Reese stated she would attend the March 30th session. Ms. Travers and Mr. Pratt stated they would attend the April 12th session at 10:00 a.m. Both training sessions will be held at the Board of Election Warehouse on Lisa Drive in New Castle.

Voter Registration List

Ms. Caven reported that Ms. Reese reviewed the Voter Registration list and confirmed that it was correct and the list was delivered to the County. Ms. Caven will follow-up with the County to see when the final list will be returned to the City.

Board Members Attending Political Meet and Greets

Ms. Caven stated that pursuant to Title 15 Board of Election members should refrain from attending small Meet-and-Greets; however, Board members can attend the City Council Forum on April 4th. Ms. Caven opined that Board members should not submit questions for review.

Election Day Needs / Election Goods Inventory

Ms. Reese will follow-up with Ms. Hager to conduct a review of Election Goods being stored at the City offices to ensure that all supplies needed on election day are available.

Hospitality

Ms. Travers noted that she has not heard back from Ms. Hager regarding hospitality for election day.

Absentee Ballot Update

Ms. Caven met with Ms. Delgado and confirmed that everything is going well with Absentee Ballots.

Signage

Ms. Caven picked up laminated election posters from the City Office.

Minutes

The Minutes of the March 15th meeting will be reviewed at the next Board of Election meeting.

Public Comment

Phil Gross – 1301 13th Street

Mr. Gross noted that adequate positioning should be allocated for Poll Watchers, and that all candidates should observe to the 50-foot polling place rule. He added that candidates should not hand out any political flyers or wear any political paraphernalia, and that receptacles should be available to discard any political paraphernalia. Ms. Caven stated that the Board will be diligent to provide receptacles and ensure that the 50-foot rule is honored.

Polling Room

Ms. Caven noted that the positioning for challengers is critical and suggested that the larger room at the Senior Center be used for the election. She will discuss the set-up with Natalie at the Senior Center and report back to the Board.

Next Meeting Date

Ms. Caven will review options for the next meeting date with the City Office and communicate with the Board members.

There being no further business to discuss Ms. Caven made a motion to adjourn. The motion was seconded and unanimously carried. The meeting adjourned at 7:00 p.m.

Respectfully submitted,

*Kathleen R. Weirich
City Stenographer*