

New Castle City Board of Elections  
Minutes  
May 25, 2023 – 6:00 p.m.  
1 Municipal Boulevard

Members Present: Marianne Caven, Chair  
Rodney Pratt  
Carolyn Travers

Absent: Susan Hager  
Connie Reese

Also Present: Diane Delgado, City Absentee Ballot Clerk

Ms. Caven called the meeting to order at 6:01 pm. Roll call followed and a quorum to conduct business was declared.

### **Minutes**

A motion was made to table review and vote of the minutes of the April 12, 2023, Board of Elections meeting. The motion was seconded and unanimously carried.

### **2023 Special Election**

Ms. Caven stated that the April 2023 elections went very smoothly and that she received many compliments on how well trained the poll workers were and how professionally everyone was treated.

Ms. Caven stated that due to the resignation of Mayor Blest a Special Election will be scheduled for Saturday, August 5, 2023, from 8:00 a.m. to 6:00 p.m. The County Board of Elections has been notified of this need and the Senior Center has been notified and is available to the City for the election.

Ms. Caven noted that all poll workers from the April election have been notified and opined that poll workers may or may not need to be re-trained for this election.

A motion was made to approve that the City move forward with scheduling the Special Election and that the Board of Elections assumes the responsibility to provide contracts and negotiate whatever else is needed with the County and the Senior Center. The motion was seconded and unanimously carried.

Regarding cut-off dates, Ms. Caven stated her understanding that with the Board's approval of the date, time and location, City Council will further commit to and confirm the timeline of the election. She added that there will be Absentee Ballot voting as well.

### **Next Meeting**

Ms. Caven stated the date of next Board of Elections meeting will be forthcoming; opining it will be scheduled later in June.

There being no further business to discuss Ms. Caven called for a motion to adjourn.

Board of Elections Meeting Minutes  
May 25, 2023

A motion to adjourn was made and seconded, and the meeting adjourned at 6:08 p.m.

Respectfully submitted,

Kathleen R. Weirich  
City Stenographer