

HISTORIC AREA COMMISSION
1 Municipal Drive
March 10, 2022

Present: Laura Fontana, Chairperson
Justin Day
Kevin Wade
Matthew Lovlie

Absent: Mark Chaump

Also Present: Jeff Bergstrom, City Building Official
Leila Hamroun, Architectural Consultant

Ms. Fontana convened the meeting at 6:30 p.m. Roll call followed and a quorum to conduct business was declared.

Ms. Fontana introduced Matthew Lovlie, the new Planning Commission Representative to the Historic Area Commission.

Approval of the Minutes

A Motion to approve the December 9, 2021, Minutes as presented was made, seconded and unanimously carried.

New Applications

18 East 3rd Street – Cynthia & Mark Batty

An application was submitted to construct an addition to the rear of the property Mr. and Mrs. Batty were present. Mr. J. Matthew Pearson was also present to represent Mr. and Mrs. Batty. Mr. Pearson explained the proposed work consists of the removal of an existing one-story screened-in porch and the construction of a two-story addition that would extend approximately 13' from the rear of the house, and to construct a two-story 5' x 8' 9" addition on the side of the existing structure. The new side construction does not extend beyond the footprint of the existing structure. All materials are consistent with the existing structure and HAC Guidelines: cedar siding, a new roof on the entire rear wing, and all wood divided-light windows with insulated glass.

Ms. Hamroun stated that the addition is to the rear of the property and is not visible from the public right-of-way, is within the scale, and all materials are appropriate. She added that the plan submitted helps understand the relationship of the volume. Ms. Hamroun noted that the plan meets the HAC Guidelines.

A Motion to approve the Application as presented was made, seconded, and unanimously carried.

Old Business

Grant Funds

The State Preservation Office informed Ms. Hamroun that the City is eligible to apply for a 60/40 matching Grant for up to \$8,000 and they would match \$5,800 for a total Grant of \$13,800. Mr. Wade suggested that short videos or webinars be created. Ms. Hamroun explained that the Grant can be used for any activity that is supportive of preservation and the Mission of the local Historic District.

Ms. Fontana suggested that the Comprehensive Plan might be included as one of the informational webinars. Ms. Hamroun noted that the Comprehensive Plan would have to be secondary to the primary focus of explaining the intricacies of what it means to live in a Historic District. Mr. Wade suggested that whatever is made should have the widest possible use to benefit individuals interested in purchasing a home in the Historic District.

Ms. Hamroun will follow-up with the City Administrator and the State Preservation Office and report back to the Commission.

Mr. Lovlie asked if the Historical Society should be involved. Ms. Hamroun noted that the concept is still undefined and once it is determined what can be done, the Agencies and Commission that can be included can be discussed.

There being no further business to discuss, Ms. Fontana called for a Motion to Adjourn.

A Motion to adjourn was made, seconded and unanimously carried, and the meeting adjourned at 6:56 p.m.

Respectfully submitted,

*Kathleen R. Weirich
City Stenographer*