

AN ORDINANCE

AMENDING ARTICLE 183 – STANDING COMMITTEES OF COUNCIL - OF THE CODIFIED ORDINANCES OF THE CITY OF NEW CASTLE, BY AMENDING SECTION 183.02 – PURPOSE; 183.03 - COMPOSITION; SECTION 183.04 – INITIAL APPOINTMENTS; SECTION 183.05 - ANNUAL APPOINTMENTS; SECTION 183.06 - REGULAR MEETINGS; SECTION 183.07 – INFORMATION GATHERING; AND SECTION 183.08 – REPORT TO COUNCIL AT LARGE.

WHEREAS, Article 183 of the Codified Ordinances provides for standing committees of Council in several areas of the conduct of City business; and

WHEREAS, after several years of experience with the committee process certain changes are necessary to the existing committee procedure and format to enhance the efficiency and effectiveness of the committees; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF NEW CASTLE, PENNSYLVANIA that ARTICLE 183 -- STANDING COMMITTEES OF COUNCIL is hereby amended, by modifying the following sections:

183.02 PURPOSE

The Council shall immediately establish standing committees in the following categories:

- (1) Finance, to include community development funds, grants, Act 47, capital improvements, audits, and budget;
- (2) Parks and Recreation, and Public Works to include buildings, land use, and streets;
- (3) Police Department;
- (4) Fire Department / Code Enforcement;
- (5) Community Development and Zoning.

183.03 COMPOSITION

Each committee shall consist of at least one (1) member of Council. Each member shall serve as appointed unless excused by a majority of the members of Council. Any member of Council may serve on one or more committees.

183.04 INITIAL APPOINTMENTS.

The Council President shall initially appoint at least one (1) member of Council to each committee. The Council President may serve on any committee and Council President may appoint himself/herself to the same.

183.05 ANNUAL APPOINTMENTS.

Delete: - (Council members shall submit their committee preference to the City Clerk in November of each fiscal year) –

The President of Council will assign Council members to committees and assign committee chairs on an annual basis at the second regular meeting of Council in January of each year.

183.06 REGULAR MEETINGS.

Delete: - (At least quarterly but no more than monthly) -

Add: Monthly meetings will be held as needed. All members of Council will be informed of the committee meeting schedule and will be provided with committee agendas and any attachments thereto. All members of Council not on a given committee may attend any committee meeting and are encouraged to participate in committee discussions. The Committee Chair shall set the agenda and preside over Regular Meetings.

183.07 INFORMATION GATHERING.

Each Committee shall function in advisory capacity. Committees may meet on an informal basis with Department Heads or other individuals/organizations to gather information relating to the committees function. If a committee desires to meet with any Department Head, the Committee Chair shall request through the Mayor the attendance of the Department Head, and the Mayor and CFO shall be permitted to attend any meeting.

183.08 REPORT TO COUNCIL AT LARGE.

Each Committee shall report to Council at Large its findings and recommendations as to the City functions within its oversight at least monthly. Delete: - (If Members of a Committee cannot agree on a single report or joint recommendations, each Committee member may present their individual findings and recommendations.) -

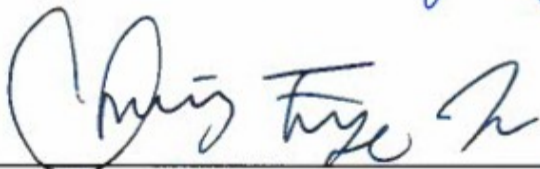
This amendment shall be effective ten (10) days after adoption by City Council.

That this Ordinance, when adopted, shall be incorporated therein and made a part thereof the Codified Ordinances of the City of New Castle, PA.

INTRODUCED this 13th day of January, 2022.

ADOPTED this 27th day of January, 2022.

APPROVED this 28th day of January, 2022.



Mayor

CERTIFIED this 28th day of January, 2022.



City Clerk