

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
July 1, 2014

Present:

Ald. Bryan McCracken
Ald. Brian Doliver
Ald. Paul Laughlin
Ald. Thomas LoPiccolo

Also:

Director of Finance/City Clerk William Roberts
EMO A. Jones
Police Chief Joseph Angelino
DPW Superintendent Carl Ivarson
Fire Chief Tracy Chawgo
Code Enforcement Officer/Fire Marshall Jason Lawrence
Youth Bureau Director Robert Mason
Deputy City Clerk Brian Drake

Absent:

Ald. John Deierlein
Ald. Walter Schermerhorn

Ald. Paul Laughlin called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:03 p.m. at the Council Chambers.

Approval of Minutes

Ald. LoPiccolo **moved** to approve the minutes of the Joint Committee meeting of June 3, 2014. Seconded by Ald. Doliver, approved ayes all.

Correspondence Ald. Doliver **moved** to recommend Council accept and approve requests regarding the Centennial Sidewalk Celebration, curb cut requests at the Chenango County Historical Society and 10 Sunset Drive, the dedication of Gordon Park, Plymouth Street Block Party, and Colorscape 5k Run/Walk. Seconded by Ald. LoPiccolo, approved ayes all.

Department Head Reports

EMO EMO A. Jones reported that State initiatives have provided for the certification of emergency management officials. He attended a certification seminar in Albany and will conduct training for local emergency personnel and officials, probably in late August or September. He plans two 4-hour sessions, in the afternoon and evening, and invited the elected officials to attend.

DPW

Digester Bid DPW Superintendent Carl Ivarson reported that one bid was received for cleaning and inspection of the digesters at the wastewater treatment plant. Ald. McCracken **moved** to recommend the Common Council award the digester bid to the lowest qualified bidder, Synagro, of Baltimore, MD, in the amount of \$123,515. Seconded by Ald. Doliver, approved ayes all.

Sewer Inspections C. Ivarson reported that the DPW is performing sewer inspections. So far no big problems have been found.

Wheeler Avenue Water Tank Replacement C. Ivarson reported that he and Director of Finance William Roberts met with representatives of USDA-Rural Development regarding funding for the replacement of the Wheeler Avenue water tank. USDA-RD has provided a preliminary funding estimate for eligibility of an award of a \$750,000 grant and a \$1.8 million loan at 2.5% interest. The full application must be filed by July 18, 2014, to ensure final securement of the funds. W. Roberts noted that the Council has already approved the project, and that the grant funds will cover 27% of the project cost. The City's contribution will be \$100,000, to be paid for from reserves. Ald. LoPiccolo **moved** to recommend the Common Council adopt a bond resolution for the Wheeler Avenue water tank replacement project. Seconded by Ald. Doliver, approved ayes all. Ald. McCracken **moved** to recommend the Council authorize the Mayor to execute documents relating to funding for the Wheeler Avenue water tank replacement project. Seconded by Ald. LoPiccolo, approved ayes all.

Map Printer C. Ivarson reported that the DPW's current large-format map printer is 15 years old and no longer works. He received two proposals for a replacement, one at \$14,000 and one at \$8,600. He recommended acceptance of the lower proposal. Ald. McCracken asked how often the department uses the map printer. C. Ivarson explained

that it is used several times a week, because original maps are kept safely in the office and maps are printed for field work. The printer will be paid for from Wastewater Fund capital reserves. Ald. Doliver **moved** to recommend the Council approve purchase of a new map printer with a transfer of funds from capital reserves. Seconded by Ald. McCracken, approved ayes all.

Finance Director of Finance William Roberts reported that the City's reimbursement amount for mileage to employees, currently \$0.40/mile, has not been revised since 2005. The State Comptroller's Office uses the IRS reimbursement amount, which is currently \$0.56/mile. This will not have any significant impact on the City's finances, and most out-of-town travel by City employees is required to be done in City vehicles. Ald. McCracken **moved** to recommend the Council approve an increase in the City's employee mileage reimbursement to follow the mileage reimbursement amount as set annually by the IRS. Seconded by Ald. LoPiccolo, approved ayes all.

Adjournment

Ald. McCracken **moved** to adjourn the meeting at 6:22 p.m. Seconded by Ald. Doliver, approved ayes all.