

Please Note - Agendas are subject to change

COMMON COUNCIL

AGENDA
January 27, 2015
7 p.m.

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of December 16, 2014 and the organizational meeting of January 5, 2015

Resolutions

- ◆ Authorizing the Mayor to Sign a Labor Agreement Between the Police Benevolent Association and the City of Norwich – Effective January 1, 2015 through December 31, 2017
- ◆ Promoting Police Officer to Police Sergeant

Swearing-In Ceremony

Recognition Ceremony - Firefighters

Open Forum

Department, Board and Commission Reports

- ◆ Parks Commission Minutes of December 8, 2014
- ◆ Police Department Report of December 2014
- ◆ Water Department Report of December 2014
- ◆ WWTP Report of December 2014
- ◆ Youth Board Minutes of January 7, 2015
- ◆ Youth Bureau Report of December 2014

Ward Reports

Motions

- ◆ Adoption of Procurement Policy for 2015

Resolutions

- ◆ Reporting Resolution for the New York State and Local Employees' Retirement System
- ◆ Authorizing Amendment to GHD Engineering Agreement – Wheeler Avenue Tank Replacement
- ◆ Authorizing Property Revaluation and Budget Transfer

Payment of January Bills

Executive Session (if required)

Adjournment

CORRESPONDENCE

MOTIONS

Adoption of Procurement Policy for 2015 Ald. _____ **moved** to adopt the Procurement Policy of 2014 for 2015. Seconded by Ald. _____, duly (approved / defeated) _____.

Payment of January 2015 Bills Ald. _____ **moved** that the payment of the January 2015 bills be authorized subject to final audit and verification, and subject to subsequent ratification and approval of the detailed bill list at the February 2015 meeting. Seconded by Ald. _____ and duly (adopted/defeated) _____.

RESOLUTIONS

RESOLUTION # -2015 AUTHORIZING THE MAYOR TO SIGN A LABOR AGREEMENT BETWEEN THE POLICE BENEVOLENT ASSOCIATION AND THE CITY OF NORWICH – EFFECTIVE JANUARY 1, 2015 THROUGH DECEMBER 31, 2017

Ald. _____ introduced the following and moved its adoption:

WHEREAS, the City has reached an agreement for ratification with the Police Benevolent Association;
now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to sign an agreement with the Police
Benevolent Association, effective January 1, 2015 through December 31, 2017.

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # – 2015 PROMOTING POLICE OFFICER TO POLICE SERGEANT

Ald. _____ introduced the following and moved its adoption:

WHEREAS, a vacancy exists in the position of Police Sergeant in the Norwich Police Department, and;

WHEREAS, the Joint Committees have recommended the promotion of Justin Carpenter of Norwich, NY to
such position; now, therefore be it

RESOLVED, that Justin Carpenter of Norwich, NY, be and hereby is granted a permanent appointment as
Police Sergeant in the Norwich Police Department, effective January 21, 2015, subject to such action as may be
necessary by the Norwich Civil Service Commission.

Seconded by Ald. _____ and duly adopted, ayes all, on a roll call vote.

RESOLUTION # - 2015 REPORTING RESOLUTION FOR THE NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the New York State and Local Employees' Retirement System requires a resolution to establish a standard system to report time worked and to establish standard work days for elected and appointed officials who have joined the retirement system; and

WHEREAS, the Personnel and Finance Committee have made certain recommendations, now therefore be it

RESOLVED, that the Common Council hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the bi-weekly payroll records submitted by these officials to the Department of Human Resources:

Title	Name	Registration #	Standard Work Day	Term Begins/Ends	Paid by Employer Time Keeping System
Elected Officials					
Alderman	Thomas LoPiccolo	41294604	6	01/01/2014-12/31/2017	Yes
Alderman	John Deierlein	42663286	6	01/01/2012-12/31/2015	Yes
Alderman	Bryan McCracken	60144342	6	1/1/2014-12/31/2015	Yes
Brian Doliver	Brian Doliver	38238440	6	1/1/2014-12/31/2017	Yes
Appointed Officials					
Assessor	Brian Fitts	42708099	8	10/01/2012-09/30/2019	Yes
City Attorney	Patrick Flanagan	37877644	8	01/01/2013-12/31/2016	Yes
Director of Finance	William Roberts	38397816	8	01/01/2013-12/31/2016	Yes

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # -2015

**AUTHORIZING AMENDMENT TO GHD ENGINEERING
AGREEMENT – WHEELER AVENUE TANK REPLACEMENT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Common Council has authorized the engagement of GHD Consulting Engineers, LLC of Cazenovia, New York (“GHD”), for engineering services associated with the capital project for replacing the Wheeler Avenue water tank (the “Project”); and

WHEREAS, a first amendment to the original agreement amount of \$165,200 was authorized in April of 2014 in the amount of \$2,300 for the purpose of conducting borings and subsurface soil tests at the project site, increasing the total agreement amount to \$167,500; and

WHEREAS, a second amendment was authorized in September of 2014 in the amount of \$5,000 for associated engineering services regarding further soil testing required to provide adequate lead concentration data for consideration by contractors during prebid, soil management, and construction activities, increasing the total amount to \$172,500; and

WHEREAS, a third amendment was authorized in December of 2014 in the amount of \$18,000 for additional engineering services in response to the need for still further, progressive soil testing to more precisely delineate the extent of lead content in coordination with the ongoing involvement of the NYS Department of Environmental Conservation, increasing the total amount to \$190,500; and

WHEREAS, further soil testing has disclosed the need for yet further investigation to precisely determine the extent of lead content and develop acceptable construction site parameters for the Project; and

WHEREAS, GHD has submitted a proposed fourth amendment for associated engineering services for such further investigation and development of the related construction site parameters in the amount of \$20,000, increasing the total agreement amount to \$210,500; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized to sign a fourth amendment to the agreement with GHD for additional services in the amount of \$20,000, bringing the grand total authorized amount for engineering services to \$210,500.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

**RESOLUTION # -2014 **AUTHORIZING PROPERTY REVALUATION PROJECT AND
2015 BUDGET TRANSFER****

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, a presentation was made by City Assessor Brian Fitts at the November 2014 Joint Committees meeting regarding a city-wide revaluation of real property assessments, which has not been done since 1988; and

WHEREAS, among the effects of outdated assessed values, a significant inequity has grown between subsequent sales and assessed values, with lower State equalization rates resulting in an increased apportionment of County and School taxes to City residents; and

WHEREAS, the need for a revaluation project will require additional workload and related costs for the Assessor to appropriately provide informational assistance to property owners, gather data, and develop associated analyses over a three-year period prior to final implementation; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the revaluation project be and hereby is authorized to commence directly; and, further be it

RESOLVED, that this first year provide for additional personal services payments to the Assessor in the amount of \$6,013 and additional expenses of \$1,250 for the Assessment Office in the 2015 General Fund Budget; and,

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2015 General Fund budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990.4	Contingency	\$7,263.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1355.1010	Assessment – Personal Services	\$6,013.00
A1355.4010	Assessment – Office Expense	\$1,250.00

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.