

COMMON COUNCIL

AGENDA
December 15, 2015

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of November 17, 2015 and the special meetings of November 24, December 2, and December 9, 2015

Open Forum

Mayoral Appointment - Mayor's Representative to BIDMA

Council Appointment - Council Representative to BIDMA

Department, Board and Commission Reports

- ☐ Police Department Monthly Reports of October and November 2015
- ☐ Water Commission Minutes of November 18, 2015
- ☐ Youth Board Minutes of December 2, 2015
- ☐ Youth Bureau Report of November 2015

Ward Reports

Resolutions

- ☐ Awarding Bid – Dump Truck
- ☐ Declaring Equipment Surplus and Authorizing Disposal – Police Car
- ☐ Authorizing Budget Transfer for Excellus Health Insurance

Budget-Related Resolutions

- ☐ Amending Certain Water & Sewer Use Rates in the City of Norwich
- ☐ Establishing Water Rates – Town of Norwich Effective With April 1, 2016 Billings
- ☐ Adopting Fiscal Year 2016 General Fund Budget
- ☐ Adopting Fiscal Year 2016 Water Fund Budget
- ☐ Adopting Fiscal Year 2016 Wastewater Fund Budget
- ☐ Adopting Fiscal Year 2016 Special Grants Fund and Debt Service Fund Budgets
- ☐ Authorizing City/County Tax Levy for 2016

Other Items - 2016 Organizational Meeting and Joint Committees Meeting

Proclamations

Payment of December Bills

Executive Session (if needed)

Adjournment

CORRESPONDENCE

MOTIONS

Council Appointment Ald. _____ **moved** to appoint Brian Doliver as Council representative to the Norwich B.I.D. Board of Directors. Seconded by Ald. _____ and duly (adopted / defeated) _____.

Payment of December 2015 Bills Ald. _____ moved to pay the December 2014 bills after proper audit and certification. Seconded by Ald. _____ and duly (adopted/defeated) _____.

RESOLUTIONS

RESOLUTION # - 2015 AWARDING BID AND AUTHORIZING TRANSFER OF FUNDS – DUMP TRUCK

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids have been received for a dump truck; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for a dump truck be awarded to the lowest qualified bidder meeting specifications, Oneonta Ford of Oneonta, NY, in the amount of \$60,074.96; and, further be it

RESOLVED, that the City Chamberlain be and hereby is authorized to make the following transfer of funds in the 2015 Wastewater Fund Budget:

<u>From:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G9950.9	Sewer Equipment - Reserve	\$ 60,074.96

<u>To:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G8130.2100	Treatment & Disposal - Equipment	\$ 60,074.96

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # -2015 DECLARING EQUIPMENT SURPLUS AND AUTHORIZING DISPOSAL

Ald. _____ introduced the following and moved its adoption:

WHEREAS, Police Car 20 has been deemed to be surplus by the Police Department; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that Police Car 20, a 2007 Crown Victoria, as presented to the Common Council, be and hereby are declared surplus:

and, further be it

RESOLVED, that the Police Chief and City Chamberlain be and hereby are authorized to dispose of such equipment as is provided for by law.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Excellus health insurance costs increased fourteen percent effective August 1st, 2015 causing the 2015 adopted budget to require a transfer of funds for the December 2015 Excellus payment; now, therefore be it

RESOLVED, that the City Chamberlain be and hereby is authorized to make the following budgetary transfer in the 2015 Budget:

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1210.4030	General Fund - Mayor - Travel & Training	\$ 500.00
A1990.4	General Fund - Contingency	\$ 10,000.00
A5110.1020	General Fund - Street Maintenance - Overtime	\$ 5,000.00
A5110.4020	General Fund - Street Maintenance - Contracted Services	\$
3,000.00		
A5110.4040	General Fund - Vehicle Maintenance	\$ 5,000.00
A5110.4060	General Fund - Materials & Supplies	\$ 5,000.00
A5110.4092	General Fund - Traffic Lights	\$ 2,500.00
A5142.1010	General Fund - Snow & Ice Removal – Personal Services	\$ 7,000.00
A5142.4060	General Fund - Snow & Ice Removal - Materials & Supplies	\$ 13,000.00
A5410.4060	General Fund - Sidewalks - Materials & Supplies	\$ 3,000.00
A7110.1020	General Fund - Parks - Overtime	\$ 2,400.00
A7110.2100	General Fund - Parks - Equipment	\$ 16,000.00
A7110.4060	General Fund - Parks - Materials & Supplies	\$ 4,000.00
A9030.8	General Fund - Social Security	\$ 10,000.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A9060.8	General Fund - Health Insurance	\$ 86,400.00

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G1910.4	Sewer Fund - Insurance	\$ 7,200.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
G9060.8	Sewer Fund - Health Insurance	\$ 7,200.00

From:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
F1910.4	Water Fund - Insurance	\$ 5,300.00

To:

<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
F9060.8	Water Fund - Health Insurance	\$ 5,300.00

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

Ald. _____ introduced the following and moved its adoption:

WHEREAS, Chapter 542 of the Code of the City of Norwich states that the Common Council shall set water and sewer use rates as deemed necessary for the City of Norwich; and

WHEREAS, the Common Council received proposed water and sewer use rates in the City of Norwich on December 2, 2015; and

WHEREAS, a public hearing was held on December 9, 2015, in connection with the 2016 Budget, including said proposed water and sewer use rates; now, therefore be it

RESOLVED, that the water and sewer use rates in the City of Norwich, as presented to the Common Council on December 2, 2015, be and hereby are set as follows:

**NORWICH WATER SYSTEM
RATE CHANGES
FOR 2016 BUDGET
(Effective January 1, 2016 & Reflected in Billings Starting April 1, 2016)**

<u>WATER USE QUARTERLY RATES:</u>	Present (2015)	2016
Minimum Charge up to 1,000 cubic feet:	\$ 56.75	\$ 61.86
Charge per 100 cu. ft. for Additional Usage Over 1,000 cubic feet:		
Additional 1,000 to 13,000 cubic feet:	4.94	5.38
Additional 13,000 to 50,000 cubic feet:	5.19	5.66
Additional 50,000 (and over) cubic feet:	5.45	5.94
<u>SEWER USE QUARTERLY RATE:</u>		
Charge per 100 cu. ft. of total Water Use:	3.67	3.82
Fire Service		
1 ½ inch service	60.00	60.00
6 inch service	110.00	110.00
8 inch service	190.00	190.00
12 inch service	220.00	220.00
Hydrant Charge		
Per Each Hydrant	55.00	55.00

Seconded by Ald. _____ and duly (adopted/defeated), _____ on a roll call vote

Ald. _____ introduced the following and moved its adoption:

WHEREAS, the City has contracts for supplying water with the Town of Norwich (the “Town”) which provide that related costs shall be allocated to the Town in a water rate schedule determined by the City each year; and

WHEREAS, the Finance/Personnel Committee has made certain recommendations; now therefore be it

RESOLVED, that the following rate schedule for billing of water provided to the Town by the City be and hereby is approved, and shall take effect with billings commencing April 1, 2016.

NORWICH WATER SYSTEM							
ADOPTED WATER RATES FOR TOWN OF NORWICH							
FOR 2016 BUDGET YEAR							
(Effective in Billings Starting April 1, 2016)							
						Amount of	
					Present	Tentative	Increase:
					(2015)	(2016)	\$ / cu. ft.
WATER USE QUARTERLY RATES:							Percentage Increase
Minimum Charge up to 1,000 cubic feet:					\$ 67.12	\$ 73.16	\$ 6.04 9.00%
Charge per 100 cu. ft. for Additional Usage Over 1,000 cubic feet:							
Additional 1,000 to 13,000 cubic feet:					\$ 5.77	\$ 6.29	0.52 9.01%
Additional 13,000 to 50,000 cubic feet:					\$ 5.97	\$ 6.51	0.54 9.05%
Additional 50,000 (and over) cubic feet:					\$ 6.15	\$ 6.70	0.55 8.94%

Seconded by Ald. _____ and duly adopted, _____, on a roll call vote.

RESOLUTION # 2015 ADOPTING FISCAL YEAR 2016 GENERAL FUND BUDGET

Ald. _____ introduced the following and moved its adoption:

WHEREAS, a tentative fiscal year 2016 General Fund budget in the amount of \$8,388,875, was received by the Common Council on November 17, 2015 and subsequently amended on December 2, 2015 and December 9, 2015; and

WHEREAS, a public hearing on such budget was held on December 9, 2015; now, therefore be it

RESOLVED, that the Fiscal Year 2016 General Fund Budget for the City of Norwich in the amount of \$_____, as received on November 17, 2015 and amended on December 2, 2015, December 9, 2015 and December 15, 2015, be and hereby is adopted.

Seconded by Ald. _____ and duly (adopted/defeated), _____ on a roll call vote

RESOLUTION # - 2015 ADOPTING FISCAL YEAR 2016 WATER FUND BUDGET

Ald. _____ introduced the following and moved its adoption:

WHEREAS, a tentative fiscal year 2016 Water Fund budget in the amount of \$1,394,145 was received by the Common Council on December 2, 2015; and

WHEREAS, a public hearing on such budget was held on December 9, 2015; now, therefore be it

RESOLVED, that the Fiscal Year 2016 Water Fund Budget for the City of Norwich in the amount of \$1,394,145, as received on December 2, 2015, be and hereby is adopted.

Seconded by Ald. _____ and duly (adopted/defeated), _____ on a roll call vote

RESOLUTION # - 2015 ADOPTING FISCAL YEAR 2016 WASTEWATER FUND BUDGET

Ald. _____ introduced the following and moved its adoption:

WHEREAS, a tentative fiscal year 2016 Wastewater Fund budget in the amount of \$1,225,318 was received by the Common Council on December 2, 2015; and

WHEREAS, a public hearing on such budget was held on December 9, 2015; now, therefore be it

RESOLVED, that the Fiscal Year 2016 Wastewater Fund Budget for the City of Norwich in the amount of \$1,225,318, as received on December 2, 2015, be and hereby is adopted.

Seconded by Ald. _____ and duly (adopted/defeated), _____, on a roll call vote

RESOLUTION # - 2015 ADOPTING FISCAL YEAR 2016 SPECIAL GRANTS FUND AND DEBT SERVICE FUND BUDGETS

Ald. _____ introduced the following and moved its adoption:

WHEREAS, tentative fiscal year 2016 budgets for the Special Grants Fund in the amount of \$ 787,698 and the Debt Service Fund in the amount of \$ 807,095 were received by the Common Council on December 2, 2015; and

WHEREAS, a public hearing on such budgets was held on December 9, 2015; now, therefore be it

RESOLVED, that the Fiscal Year 2016 Special Grants Fund Budget for the City of Norwich as received by the Common Council on December 2, 2015 in the amount of \$ 787,698, be and hereby is adopted; and, further be it

RESOLVED, that the Fiscal Year 2016 Debt Service Fund Budget for the City of Norwich as received by the Common Council on December 2, 2015 in the amount of \$ 807,095, be and hereby is adopted.

Seconded by Ald. _____ and duly (adopted/defeated), _____, on a roll call vote

RESOLUTION # -2015 CITY/COUNTY TAX LEVY FOR 2016

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the taxes to be levied by Chenango County for collection by the City of Norwich during 2016 total \$2,460,553.07; and

WHEREAS, the budget of the City of Norwich for the year 2016 has been duly adopted and the amount to be raised by taxes is \$_____ and the amount of special assessments and other items total \$76,750.50, for a total City levy of \$_____, therefore be it

RESOLVED, that said taxes totaling \$_____ are hereby levied against the real property of the City of Norwich. The Director of Finance is hereby directed to extend said tax against the property listed in the assessment roll of the City of Norwich. The Mayor is hereby authorized to execute and issue to the Director of Finance the tax warrant for the collection of the above-mentioned taxes.

Seconded by Ald. _____ and duly (adopted / defeated), _____, on a roll call vote.