

CITY OF NORWICH
JOINT MEETING of the
PUBLIC SAFETY / PUBLIC WORKS and
FINANCE/PERSONNEL COMMITTEES
July 5, 2016

Present:

Mayor Christine Carnrike
Ald. Matthew Caldwell
Ald. Brian Doliver
Ald. Walter Schermerhorn
Ald. David Zieno
Ald. Thomas LoPiccolo

Also:

City Chamberlain/City Clerk John Zielinski
Director of Human Resources Deborah DeForest
Deputy City Chamberlain Dee DuFour
Police Chief Rodney Marsh
Code Enforcement Officer/Fire Marshall Jason Lawrence
DPW Superintendent Carl Ivarson
Youth Bureau Director Robert Mason
Community Development Specialist Todd Dreyer
EMO A Jones

Absent

Ald. John Deierlein
Supervisor Robert Jeffrey
Supervisor James McNeil

Ald. Schermerhorn called the joint meeting of the Public Works/Public Safety and Finance/Personnel Committees to order at 6:00 p.m. at the Council Chambers.

Minutes Ald. Doliver **moved** to approve the minutes of the June 7, 2016 Joint Committees meeting. Seconded by Ald. Caldwell, approved ayes all.

Melissa Farrow, 6 Beech St., spoke regarding the continued support for the proposed change in the ordinance to allow chickens in the City of Norwich. She informed the Committee she would be presenting a petition at the Common Council meeting. Ald. Zieno stated he would need to see the petition before a vote at the Council meeting and Ms. Farrow presented the Committee with a copy containing 105 names and expected that number to increase before the Common Council meeting. Mayor Carnrike reminded the Committee that at the June 2016 meeting much discussion ensued and it was decided at that time that no action will be taken but there was no official vote taken. Ald. Schermerhorn suggested that the issue be settled by taking it to Common Council for a vote. Ald. Doliver motioned to take this to Common Council. Seconded by Ald. Schermerhorn, defeated in a 2- 3 vote, Aids. Caldwell, LoPiccolo, and Zieno voting nay.

Correspondence

Plymouth Street Block Party – Ald. Doliver **moved** to approve the request from Pat Phillips for use of Police barricades to close Plymouth St. from Cortland to Pleasant for a neighborhood block party on July 10, 2016 at 5:00 p.m. Seconded by Ald. Caldwell, approved ayes all.

Bring Back America Festival (SCOPE)- Ald. Doliver **moved** to recommend the Common Council approve the Special Event designation request from the Southern Tier S.C.O.P.E. Chapter to hold an event in East Park on July 23, 2016 from 1:00–5:00 p.m. Seconded by Ald. LoPiccolo, approved ayes all.

DPW

Electrical Damage – C. Ivarson reported that there was a major electrical failure on Friday, July 1, but was able to repair much of the damage. The RTU at the Route 12 booster pump station is not functional, but this would be the Town's responsibility. He did lose 2 UPS's at a cost of \$800 each. Ald. Caldwell asked what the cause was and C. Ivarson was not sure but speculated that a major substation was down from the thunderstorm that came through.

Amendment #6 – C. Ivarson reported that Amendment #6 for the Water Storage Tank relates to storm water prevention. GHD has been filling out the forms for the State since the start of the project. The City was to hire someone to do this but has not. GHD originally wanted \$10,000 but agreed upon the more reasonable cost of \$8,000 to complete the project. This would be a line item under Technical Services - Miscellaneous which currently has \$10,000. It will then be submitted to USDA-RD for approval.

Storage Tank SWPPP - C. Ivarson reported that the Water Storage Tank is completed. Upon his inspection of the pictures taken by Multivista he found problems with the coatings of internal piping that have now been corrected. He mentioned that having the pictures has been very helpful. He reported that the digging for the valve vault began today, tomorrow they will be setting it, following that will be the tapping a hot vein, then pressurizing and filling the tank. The project will be done by late August to the first week in September.

Filter Plant project update - C. Ivarson reported that approval from USDA-RD has been received to go to bid. He has met with the DEC and DOH but has not heard back from them but does expect to go to bid by the end of July.

City Court handicap ramp - C. Ivarson reported that the repair of the handicap ramp at City Court has been completed. The painting of the rails will be done in-house

#3 Screw Pump - C. Ivarson reported that the repair and return of the #3 screw pump will be approximately two months.

Pave NY - C. Ivarson reported receiving \$35,653.89 under Pave NY. He proposes that a change order to the paving contract be done to pave Griffin St. from Midland Dr. to Birdsall St. at a cost of \$33,840. Ald. Zieno asked about paving Plymouth St. C. Ivarson said there was not enough money to pave all of Plymouth St. If the estimated \$39,000 is received from Pave NY next year, Plymouth St. could be done the following year. Ald. Doliver said that when Plymouth St. is done, the installation of sidewalks should be considered. C. Ivarson responded that this would require curbs and the cost would triple. Ald. LoPiccolo **moved** to recommend the Common Council approve the change order. Seconded by Ald. Caldwell, approved ayes all.

Finance

Capital Project Budget Amendment for Wheeler Ave Water Storage Tank Project- The Capital Project Budget Amendment is for an amount of money to increase interest and take it out of contingency. It has already been done in all of our internal reports, however the USDA-RD asked that it be formalized by a board resolution to increase interest by \$4,449 and reduce contingency by the same amount. This was necessary due to the extended time for the Water Storage Tank Project and for the Filtration Plant which in turn required an extension of the BAN. Ald. Doliver **moved** to recommend the Common Council approve the increase in interest and reduction in contingency by \$4,449. Seconded by Ald. LoPiccolo, approved ayes all.

Other

2017 Preliminary Budgets - 2017 Preliminary Budgets for Youth Bureau, Code Enforcement and EMO were presented to the Joint Committee by the respective Department Heads. Concerns for 2017 include the lack of funds to reinstate a Recreation Coordinator for the Youth Bureau, the lack of summer help for Code Enforcement and a new server, laptops, and multi-ban signal radio for EMO.

Bohemian Moon Lease Agreement for 99-101 East Main St. – Mayor Carnrike relayed the information from the City Attorney regarding the lease of 99-101 E Main St. that the Committee had questioned. By having Mi By Kim of the Bohemian Moon enter into a lease with the City (as opposed to a sub-lease with Lori Crandall of Eicke's Restaurant) it offers the City an extra layer of protection if an incident did occur on the property. Mayor Carnrike distributed a copy of the lease to the Committee which answered additional questions that the Committee had. Ald.

Doliver asked if other issues with the rest of the lot need to be addressed as it seems to be utilized in various ways by others. Mayor Carnrike believes that the lease of the "parking lot" is only the beginning and that this was the first step in addressing issues with the entire parcel. Ald. Caldwell **moved** to recommend the Common Council approve the lease agreement with Mi By Kim of the Bohemian Moon for the use of 99-101 E Main St. Seconded by Ald. Zieno, approved ayes all.

Recommendations from the Traffic Commission - Ald. Doliver relayed the recommendation from the Traffic Commission to change the "No Parking to Corner" sign on the corner of Grove Ave. and East Main St. from 25' to 50'. Ald. Zieno **moved** to recommend the Common Council approve the change. Seconded by Ald. Caldwell, approved ayes all.

Executive Session – Ald. Zieno **moved** to enter executive session at 7:25 p.m. to discuss the sale of real property where the value may be affected, the employment history of particular individuals, and contract negotiations. Seconded by Ald. LoPiccolo, approved ayes all.

Ald. LoPiccolo **moved** to exit executive session at 10:22 p.m. Seconded by Ald. Zieno, approved ayes all.

Adjournment - Ald. Doliver **moved** to adjourn the meeting at 10:22 p.m. Seconded by Ald. Doliver, approved ayes all.