

COMMON COUNCIL

AGENDA
April 16, 2013

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of March 19, 2013, and the special meeting of April 2, 2013

Mayoral Appointment

Norwich Housing Authority

Patricia Whitmore, 51 Pleasant Street, re-appointment to a five-year term expiring June 25, 2018

Open Forum

Correspondence

Dairy Day

12th Annual Cruise-In

Memorial Day Parade

Department, Board and Commission Reports

Parks Commission Minutes of March 11, 2013

Police Department Monthly Report of March 2013

Water System Monthly Report for March 2013

Youth Bureau Monthly Report of March 2013

Ward Reports

Resolutions

Awarding Bid - 2013 Grinding & Paving

Declaring Surplus Equipment and Authorizing Disposal

Authorizing Agreement with Goldberger and Kremer for Labor Relations and Consulting Services

Authorizing Application to NYS Office of Community Renewal for CDBG Small Business Assistance Funding

Other Items

None

Payment of April Bills

Executive Session (if needed)

Adjournment

CORRESPONDENCE

Dairy Day Parade Ald. _____ **moved** to receive and approve a request from Karen Hoffman, Dairy Day Parade Chair, to hold the 13th Annual Dairy Day Parade and Celebration on Saturday, June 15, 2013, with the Milk Run 5k road race beginning at 9:00 a.m. and the parade starting at 10:30 a.m, with attendant street closings and police assistance. Seconded by Ald. _____, (approved/denied) _____.

B.I.D. – 12th Annual Cruise-In Ald. _____ **moved** to receive, file, and approve a request from the Norwich BID and Merchants' Association for Public Safety assistance and the blocking off of parking at East Park for the 12th Annual Cruise-In on May 24, 2013 from 6:00 to 8:00 p.m. Seconded by Ald. _____, duly (approved / defeated) _____.

Memorial Day Parade Ald. _____ **moved** to approve a request from Frank Revoir of the American Legion to conduct the annual Memorial Day Parade from 9:30 a.m. until the end of the ceremony at approximately 12:00 p.m. on Monday, May 27, 2013 from the VFW Home at 61 East Main Street to West Side Park. Seconded by Ald. _____ and duly (approved / denied) _____.

MOTIONS

Payment of April 2013 Bills Ald. _____ **moved** to pay the April 2013 bills after proper audit and certification. Seconded by Ald. _____ and duly (adopted/defeated) _____.

RESOLUTIONS

RESOLUTION # -2013 AWARDING BID - 2013 GRINDING & PAVING PROGRAM

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids for the 2013 Street Rehabilitation Program were opened on March 25, 2013; and

WHEREAS, Delaware Engineering, the Department of Public Works, and the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for the 2013 Grinding & Paving Program be awarded to the lowest qualified bidder meeting specifications, Suit-Kote, of Cortland, NY, in the base bid amount of \$123,986.72.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # - 2013 DECLARING SURPLUS AND AUTHORIZING DISPOSAL - BUCKET TRUCK

Ald. _____ introduced the following and moved its adoption:

WHEREAS, a 1983 bucket truck, VIN #2FDKF3715DCA61913, has been deemed to be surplus by the Department of Public Works; and

WHEREAS, a 1982 tar kettle Model KEB165, Ser. # 1118, has been deemed to be surplus by the Department of Public Works; and

WHEREAS, twenty obsolete traffic lights and controllers have been deemed to be surplus by the Department of Public Works; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the 1983 bucket truck, VIN #2FDKF3715DCA61913, a 1982 tar kettle Model KEB165, Ser. # 1118, and obsolete traffic lights and controller be and hereby are declared surplus; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to dispose of such equipment as is provided for by law.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

Ald. _____ introduced the following and moved its adoption:

WHEREAS, the complexities of numerous state and federal laws, regulations, rules and procedures applicable to labor relations require at times the utilization of highly specialized knowledge and experience for the most effective outcomes; and

WHEREAS, proposals have been considered for providing such services; and

WHEREAS, the Joint Committees of the Common Council have discussed the employment of a particular corporation for such purpose; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized under the direction of the City Attorney to sign an agreement with Goldberger and Kremer of Albany, New York for the provision of professional services as labor attorneys and consultants; and further be it

RESOLVED, that compensation under said agreement for professional services shall be on an as requested basis at hourly rates as follows: as of April 1, 2013 through December 31, 2013 at \$205 per hour; as of January 1, 2014 at \$210 per hour; and as of January 1, 2015 at \$210 per hour; and that compensation for approved travel time under said agreement shall be at 50% of the foregoing rates.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

**AUTHORIZING APPLICATION TO NYS OFFICE OF
COMMUNITY RENEWAL FOR CDBG SMALL BUSINESS
ASSISTANCE FUNDING FOR LABEL GALLERY, INC.**

Ald. _____ introduced the following and moved its adoption:

WHEREAS, the City of Norwich desires to assist local business expansion, particularly in creating and retaining jobs for low to moderate-income individuals; and

WHEREAS, the City of Norwich is aware of a proposal from Label Gallery, Inc., a manufacturing firm located at 1-11 Lee Avenue in the city of Norwich, to purchase a new printing machine and to hire at least four full-time-equivalent (FTE) employees, at least three of whom would be sought from low to moderate-income households; and

WHEREAS, a grant opportunity exists through the NYS Office of Community Renewal for Community Development Block Grant (CDBG) program funding to support this project; and

WHEREAS, the City of Norwich is an eligible applicant for such funding and possesses the legal authority to make such an application; and

WHEREAS, the City of Norwich Common Council will comply with all requirements of the CDBG grant program, including applicable environmental assessment requirements; and

WHEREAS, the proposed action is considered to be consistent with the City's Comprehensive Plan and other policies supporting economic development in the community; now, therefore, be it

RESOLVED, that the Mayor of the City of Norwich, acting under the advice of the City Attorney, be and hereby is authorized to file an application for CDBG funding support through the NYS Office of Community Renewal in an amount not to exceed \$100,000 for the purpose of re-granting and re-loaning such funds to Label Gallery, Inc. in order to purchase a printing machine and hire at least four FTE employees during the two-year period of the assistance program.

Seconded by Ald. _____ and duly adopted, ____, on a roll call vote.