

COMMON COUNCIL

October 18, 2016

Mayor Christine Carnrike presided at a meeting of the Common Council held at 6:00 PM on October 18, 2016, in the Common Council Chambers at One Court Plaza.

Present:

Mayor Christine Carnrike
Ald. Matthew Caldwell
Ald. Brian Doliver
Ald. Walter Schermerhorn
Ald. John Deierlein
Ald. David Zieno
Ald. Thomas LoPiccolo

Supervisor James McNeil
Supervisor Robert Jeffrey

Also:

City Chamberlain/City Clerk Dee DuFour
Director of Human Resources Deborah DeForest
Youth Bureau Director Robert Mason
Police Chief Rodney Marsh
Assistant Police Chief Scott Burlison
Fire Chief Tracy Chawgo
Code Enforcement Officer/Fire Marshall Jason Lawrence
City Attorney Patrick Flanagan

Media Representative: Grady Thompson
Ashley Babbit
Kiernan Coffey

Call to Order

The meeting of the Common Council was called to order by Mayor Carnrike at 6:00 p.m.

Resolution

RESOLUTION #76 -2016

APPOINTING POLICE OFFICERS IN THE NORWICH POLICE DEPARTMENT

Ald. Schermerhorn introduced the following and **moved** its adoption:

WHEREAS, vacancies exist in the Norwich Police Department, and;

WHEREAS, the Police Chief has recommended certain appointments to fill such vacancies; now, therefore be it

RESOLVED, that:

- 1) Matthew Roberts of Norwich, NY, be and hereby is granted a permanent appointment as a lateral transfer police officer to the Norwich Police Department, effective October 13, 2016;
- 2) Mark Martin of Oxford, NY, be and hereby is granted a permanent appointment as a police officer in the Norwich Police Department, effective October 19, 2016;
- 3) Andrew Delmar of South New Berlin, NY, be and hereby is granted a permanent appointment as a police officer in the Norwich Police Department, effective October 31, 2016;
- 4) Brian Wightman of Norwich, NY, be and hereby is granted a permanent appointment as a police officer in the Norwich Police Department, effective October 31, 2016;
- 5) James Testani of Norwich, NY, be and hereby is granted a permanent appointment as a police officer in the Norwich Police Department, effective October 31, 2016;

All the foregoing appointments are contingent upon successfully passing the required medical and psychological examinations and any action necessary from the Norwich Civil Service Commission.

Seconded by Ald. Doliver and duly adopted, 6 – 0, on a roll call vote.

Swearing-In Ceremony

Police Chief Rodney Marsh swore in new Police Officers Matthew Roberts, Mark Martin, Andrew Delmar, Brian Wightman, and James Testani.

Approval of Minutes

Ald. Caldwell **moved** to approve the minutes of the regular meeting of September 20, 2016 and the special meeting of September 27, 2016. Seconded by Ald. Schermerhorn and duly approved ayes all.

Open Forum

Jason Miller, 127 S Broad St., congratulated and welcomed the new Police Officers and stated he hoped the City has enough money to pay for them. He does not feel an effort has been made to stay under the 2% tax cap, whether or not that cap makes any sense. He hopes that the Council will make an effort to make the harsh decisions that have to be made when it comes to budget items, such as hiring five new Police Officers. New ways should be found to try to uncover inefficiencies within the City. There are not many people moving into the City. The City has an aging population and they, in particular, may have difficulties with taxes.

Correspondence

B.I.D. Annual Pumpkin Festival – Ald. Doliver **moved** to recommend the Common Council approve the request from B.I.D. for the 18th Annual Pumpkin Festival. The request includes the closing of East Park Place and West Park Place from 8:00 a.m. on Friday October 28 to 12:00 p.m. on Sunday October 30th and West Main St. from 8:00 a.m. on Friday October 28th to Saturday, October 29th until the fireworks conclude at approximately 9:30 p.m. Seconded by Ald. Deierlein, approved ayes all.

Norwich High School Football Boosters Club – Bonfire– Ald. Doliver **moved** to recommend the Common Council approve the request from the Norwich Football Boosters with Fire and Police assistance with their Annual Rival Bonfire in East Park on Thursday, October 20, 2016. Police car assistance as an escort from TOPS parking lot to East Park at 7:15 p.m. is requested, as well as Fire Department assistance with starting, monitoring and extinguishing the bonfire. Seconded by Ald. LoPiccolo, approved ayes all.

Discussion: Ald. Zieno asked if it was the volunteers that participate in this. Chief Chawgo replied that yes, the volunteers help to ensure the safety of all at the event.

Department, Board and Commission Reports

-  Youth Bureau Minutes – September 2016
-  Parks Commission Minutes – August 2016
-  Traffic Commission Minutes – June 2016
-  Police Department Reports – June, July, August 2016

Ald. Schermerhorn **moved** to receive and file the department, board, and commission reports. Seconded by Ald. Doliver, approved ayes all.

Ward Reports

Ward 1

Ald. Caldwell reported he has received a few communications from constituents and issues are being resolved. He has also been asked about the budget process and where the bottom line will be coming in at.

Ward 2

Ald. Doliver reported no communications from constituents during the last month.

Ward 3

Ald. Deierlein reported he has received a few communications about the letters that were sent out by Code Enforcement regarding campers. A variance has not been received yet but may be coming.

Ward 4

Ald. Schermerhorn reported no communications from constituents during the last month.

Ward 5

Ald. Zieno reported no communications from constituents during the last month.

Ward 6

Ald. LoPiccolo reported he has received some communications regarding Code Enforcement and are in the process of being resolved.

Ald. Caldwell **moved** to receive and file the ward reports. Seconded by Ald. Deierlein, approved ayes all.

Motions

Fuel Bid – Ald. Doliver **moved** to approve an extension of one year for the fuel card system bid from Mirabito Fuel Products with pricing remaining the same as the September 26, 2014 bid. Seconded by Ald. Schermerhorn and duly adopted, 6 – 0, on a roll call vote.

Discussion: Ald. Deierlein asked what the 2014 bid was. Ald. Deierlein and Ald. Caldwell felt that gas prices have gone down since 2014. D. DuFour handed the Council the 2014 Resolution. Mayor Carnrike stated that C. Ivarson had presented this item at the Joint Committee and was not present at tonight’s meeting to address this. Ald. Zieno asked if in 2014 there were other bids. D. DuFour replied she would have to look back to the 2014 bid. D. DuFour and Ald. Schermerhorn pointed out that it is State negotiated pricing.

Uniform Bid – Uniform Bid -- Ald. Caldwell **moved** for discussion the extension of one year for the uniform & laundry supply bid from Cintas Corporation with pricing remaining the same as the original contract signed on September 26, 2014. Seconded by Ald. Dierlein.

Discussion: Ald. Caldwell asked if others had bid in 2014, what those bids were, and how they compare. Ald. Doliver asked if we get a better price because the City also gets the floor mats from Cintas. D. DuFour believed the City does get a better price. Mayor Carnrike pointed out again that this was brought to the Joint Committee and no questions were asked at that time and C. Ivarson is not present tonight to address questions. After discussion about possibly combining with other Cintas customers in the area for a “bundle” price, having the same vendor that does the Police Uniforms, and conducting another bid, it was decided to table the motion with Ald. Caldwell **moving** to table. Seconded by Ald. Deierlein, approved ayes all.

Resolutions

RESOLUTION #77 -2016

DECLARING OFFICE EQUIPMENT SURPLUS AND AUTHORIZING DISPOSAL

Ald. Deierlein introduced the following and **moved** its adoption:

WHEREAS, periodically certain obsolete electronic devices, computers, fax machines, printers, etc., are deemed to be surplus and of no material value to various departments of the City; and

WHEREAS, Chenango County now has an e-waste disposal facility to recycle at no charge such waste that is not allowed to be conventionally disposed under environmental regulations; and

WHEREAS, computerized equipment may contain sensitive information and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that e-waste and electronic items such as computers, monitors, printers, copiers, be and hereby are declared surplus as and when they become obsolete; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to dispose of such equipment as is provided for by law and City security policies.

Seconded by Ald. Caldwell, and duly adopted, 6 - 0, on a roll call vote.

RESOLUTION #78 -2016

AUTHORIZING RENEWAL OF DCMO BOCES PRINT SHOP CONTRACT

Ald. LoPiccolo introduced the following and **moved** its adoption:

WHEREAS, the DCMO BOCES Print Shop Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES area in New York, to jointly provide duplicating services through a centralized facility; and

WHEREAS, the City of Norwich is desirous of participating with other governmental entities in the Delaware-Chenango-Madison-Otsego BOCES area in the Service mentioned above as authorized by General Municipal Law, Section 119-o; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the Common Council of the City of Norwich hereby appoints the Delaware-Chenango-Madison-Otsego BOCES Print Shop Service to represent it in all matters relating above; and, further be it

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to enter into an agreement with DCMO BOCES Print Shop Service for 2016/2017 year to assume its share of the costs for duplicating costs; abide by majority decisions of the participating members; and abide by the terms and conditions of the Mutual Sharing Plan of the BOCES Board.

Seconded by Ald. Caldwell, and duly adopted, 6 - 0, on a roll call vote.

RESOLUTION #79 - 2016

CHANGE IN TIME FOR OVERNIGHT PARKING

Ald. Caldwell introduced the following and **moved** its adoption:

WHEREAS, there is a desire to assist the DPW crews with clearing of snow and ice in the winter months; and

WHEREAS, the Traffic Commission has recommended a change in time for overnight parking effective November 1st, 2016; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the City Clerk update the City Code Chapter 525-54 A of the Vehicle and Traffic code as follows:

A. No parking on any city street from 12:00 a.m. to 6:00 a.m. effective November 1st through April 15.

Seconded by Ald. LoPiccolo, and duly adopted, 6 – 0, on a roll call vote.

RESOLUTION #80 - 2016

AUTHORIZING 4-WAY STOP AT GROVE AND MAYDOLE STREETS

Ald. Zieno introduced the following and **moved** its adoption:

WHEREAS, the Traffic Commission has recommended that the intersection of Grove and Maydole Streets be posted a four-way stop; and

WHEREAS, the DPW is now authorized to post "Stop" signs at the intersection of Grove and Maydole Streets; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the City Clerk update the City Code Chapter 525-60 - Streets Designated of the Vehicle and Traffic code to include four-way stops at Grove and Maydole Streets.

Seconded by Ald. Caldwell, and duly adopted, 6 - 0, on a roll call vote.

RESOLUTION #81 - 2016**AUTHORIZING NO OUTLET SIGN ON BIVIANO LANE**

Ald. Caldwell introduced the following and **moved** its adoption:

WHEREAS, the Traffic Commission has recommended that a "No Outlet" sign be placed on Biviano Lane; and

WHEREAS, the DPW is now authorized to post "No Outlet" signage on Biviano Lane; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the City Clerk update the City Code Chapter 525-68 B - No Outlet of the Vehicle and Traffic code to include Biviano Lane.

Seconded by Ald. Doliver, and duly adopted, 6 - 0, on a roll call vote.

Payment of October 2016 Bills

Ald. Schermerhorn **moved** to pay the October 2016 bills after proper audit and certification.

	Prepaid	10/18/2016	Grand Total
General Fund	\$152,303.54	\$112,996.38	\$ 265,299.92
Sewer Fund	15,354.61	38,693.57	54,048.18
Water Fund	25,687.38	16,567.01	42,254.39
Trust	6,676.42	-	6,676.42
Comm. Dev. - Small Cities	250.00	80.14	330.14
Comm. Dev. - Special Grants	-	14,902.90	14,902.90
Capital Projects	7,403.34	17,458.03	24,861.37
TOTALS	\$207,675.29	\$200,698.03	\$408,373.32

Seconded by Ald. Doliver, approved ayes all.

Executive Session

Ald. Caldwell **moved** to enter executive session to discuss the employment history of a particular individual at 6:37 p.m.

Seconded by Ald. LoPiccolo, approved ayes all.

Ald. Deierlein **moved** to exit executive session at 8:40 p.m. Seconded by Ald. LoPiccolo, approved ayes all.

Adjournment

Ald. Deierlein **moved** to adjourn at 8:40 p.m. Seconded by Ald. Doliver, approved ayes all.