

COMMON COUNCIL

AGENDA
May 21, 2013

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of April 16, 2013, and the special meeting of April 23, 2013

Open Forum

Mayoral Appointments

Youth Board

Kim Thompson, 32 Elm Street, appointment to a three-year term expiring December 31, 2016

Patrick Darling, 154 East Main Street, appointment to a three-year term expiring December 31, 2016

Correspondence

Colorscape

Morse Avenue Block Party

Norwich City Band - Summer Band Concerts

Department, Board and Commission Reports

Parks Commission Minutes of April 8, 2013

Police Department Monthly Report of April 2013

Traffic Commission Minutes of April 10 and May 8, 2013

Wastewater Treatment Plant Report for April 2013

Water Commission Minutes of May 15, 2013

Water System Monthly Report for April 2013

Youth Bureau Monthly Report of April 2013

Ward Reports

Motion

Approve Corrective Action Plan

Resolutions

Appointing Firefighter

Authorizing Transfer of Funds - Human Resources, Advertising/Equipment

Authorizing Increase in Paint Rebate

Authorizing Contract - Bassett Healthcare SCBA Testing

Approving Extension of Bridge Loan - Norwich Housing Authority

Other Items

None

Payment of May Bills

Executive Session (if needed)

Adjournment

CORRESPONDENCE

Colorscape Chenango Arts Festival Ald. _____ **moved** to receive and approve a request from Peggy Finnegan for the Colorscape Chenango Arts Festival to be held on September 7 and 8, 2013, with special event designation and with the following street closings: East Park Place from East Main Street to North Broad Street; West Main Street from North Broad Street to Court Street; Hayes Street Parking Lot; north end; barriers along south side of 27 West Main Street. Seconded by Ald. _____ and (duly approved/denied) _____.

Morse Avenue Block Party Ald. _____ **moved** to receive and approve a request from Kisten Giglio to hold a block party on Morse Avenue on Sunday, June 23, from 12 p.m. to 6 p.m., with street closure. Seconded by Ald. _____ and (duly approved/denied) _____.

Norwich City Band Concerts Ald. _____ **moved** to approve a request from Lee Wilhelm to hold City Band concerts at the bandstand in East Park from 7:00 to 8:00 p.m. on six consecutive Friday evenings beginning July 5 and ending August 9, with chairs, lights, and electricity. Seconded by Ald. _____ and (approved / denied) _____.

MOTIONS

Approve Corrective Action Plan -- Ald. _____ **moved** to approve the Corrective Action Plan as presented by the Director of Finance in response to the February 2013 NYS Comptroller Audit Report Number 2012M-254 on Information Technology. Seconded by Ald. _____ and (duly adopted / defeated) on a roll call vote, _____.

Payment of May 2013 Bills Ald. _____ **moved** to pay the May 2013 bills after proper audit and certification. Seconded by Ald. _____ and duly (adopted/defeated) _____.

RESOLUTIONS

RESOLUTION # -2013

APPOINTMENT OF FIREFIGHTER IN THE NORWICH FIRE DEPARTMENT

Ald. _____ introduced the following and moved its adoption:

WHEREAS, a vacancy exists in the position of firefighter in the Norwich Fire Department, and;

WHEREAS, the Fire Chief has recommended the appointment of Craig Berg of Norwich, NY, to such position; now, therefore be it

RESOLVED, that Craig Berg, of Norwich, NY, be and hereby is granted a permanent appointment as firefighter in the Norwich Fire Department, effective June 30, 2013, contingent upon successfully passing the required medical and psychological examinations.

Seconded by Ald. _____ and duly adopted, ayes all, on a roll call vote.

RESOLUTION # - 2013

AUTHORIZING TRANSFER OF FUNDS - HUMAN RESOURCES

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Department of Human Resources requires additional funding for advertising due to the retirement of certain City employees; and

WHEREAS, the Department of Human Resources requires funding for the updating of software and hardware for its Employee Identification Card System; and

WHEREAS, the Public Safety/Public Works and Finance/Personnel Committees have made certain recommendations;

RESOLVED, that the Director of Finance be and hereby is authorized to make the following transfer of funds in the 2013 General Fund Budget:

<u>From:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1990.4	Contingency	\$1,000.00
A1680.2100	Management Information Systems - Equipment	\$2,000.00

<u>To:</u>		
<u>Account Number</u>	<u>Name</u>	<u>Amount</u>
A1430.4025	Human Resources - Advertising	\$1,000.00
A1430.2100	Human Resources - Equipment	\$2,000.00

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

RESOLUTION # -2013

**AUTHORIZING REBATE INCREASE IN 2013 RESIDENTIAL PAINT
REBATE PROGRAM AND USE OF COMMUNITY DEVELOPMENT FUNDS
FOR THE PROGRAM**

Ald. _____ introduced the following and moved its adoption:

WHEREAS, by Resolution #13-2013, the Common Council authorized a residential paint rebate program for 2013, and

WHEREAS, the City of Norwich desires to increase participation in the City's residential paint rebate program; and

WHEREAS, adequate community development funds are available to accommodate an increase in program costs from the current \$7.00 per gallon rebate to the proposed \$10.00 per gallon rebate; and

WHEREAS, this proposed action is appropriately classified as a Type 2 action under the requirements of the State Environmental Quality Review Act (SEQRA); now, therefore be it

RESOLVED, that the City of Norwich Finance Director and relevant City staff be and hereby are authorized to increase the per-gallon rebate for the 2013 residential paint rebate program to \$10.00 per gallon of paint, up to twenty gallons per property, for exterior house painting within the city of Norwich' and, further be it

RESOLVED, that the City of Norwich Finance Director be and hereby is authorized to draw upon appropriate community development funds from the account established under Resolution #13-2013 from which to pay rebate claims.

Seconded by Alderman _____ and duly adopted, ____, on a roll call vote.

RESOLUTION # -2013

**AUTHORIZING AGREEMENT WITH BASSETT MEDICAL CENTER
FOR SERVICES RELATED TO PULMONARY FUNCTION TESTING**

Ald. _____ introduced the following and moved its adoption:

WHEREAS, The Mary Imogene Bassett Hospital, d/b/a Bassett Medical Center ("Bassett") has for several years provided services for required employee testing for use of self-contained breathing apparatus (SCBA) equipment by City firefighters and DPW personnel; and

WHEREAS, regulatory requirements now necessitate that such arrangements be documented in the form of a written agreement; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized under the direction of the City Attorney to sign an agreement with "Bassett" for the provision of professional services in connection with employee testing for use of self-contained breathing apparatus (SCBA) equipment by City firefighters and DPW personnel.

Seconded by Ald. _____, and duly (adopted / defeated), _____, on a roll call vote.

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, on April 19, 2011, the Common Council authorized a temporary bridge loan in an amount not to exceed \$90,000 to the Norwich Housing Authority (the “Authority”) for the construction of a second duplex unit at its Brown Avenue Homes project; and

WHEREAS, the term of said bridge loan was authorized for a term not to exceed one (1) year from the date of issuance, which took place on July 6, 2011; and

WHEREAS, an extension of 185 days was granted by resolution #71-2012 on May 26, 2012; and

WHEREAS, circumstances affecting the Authority’s timing of cash flows from its sale of the duplex unit and related State subsidy funding have necessitated the Authority’s request for an additional extension of the original loan term; now, therefore be it

RESOLVED, that an additional extension of the original term of the subject bridge loan to January 1, 2014, be and hereby is approved; and, further be it

RESOLVED, that all other terms and conditions as specified by the Director of Finance and as detailed in the corresponding Loan Agreement and Promissory Note (the “Affected Documents”) shall remain the same; and, further be it

RESOLVED, that the Director of Finance be and hereby is authorized to execute such amendments to the Affected Documents as may be necessary solely for the aforementioned purpose of effecting the extension of the term.

Seconded by Ald. _____, and duly (adopted / denied), _____, on a roll call vote.