

COMMON COUNCIL

AGENDA
January 17, 2017
6:00 PM

Call To Order

Pledge of Allegiance

Invocation

Approval of minutes of the regular meeting of December 20, 2016 and the Organizational Meeting of January 03, 2017

Open Forum

Appointments by Common Council

Traffic Commission

☞ *Clyde Birch, 168 North Broad Street, appointment to a three-year term expiring December 31, 2019.*

Mayoral Appointment - Mayor's Representative to BIDMA

Council Appointment - Council Representative to BIDMA

Director of Finance Appointment – Director of Finance Representative to BIDMA

Department, Board and Commission Reports

☞ Youth Bureau Report – October, November, December

☞ Traffic Commission Minutes – December

☞ Water Report – December

☞ Waste Water Report - December

Ward Reports

Resolutions

☞ Reinstating Carl Ivarson as DPW Superintendent

☞ Authorizing Supplemental Transfers to Capital Reserves for Water and Wastewater Funds

☞ Authorizing Mayor to Sign 2017 Animal Shelter Agreement with Chenango County SPCA

☞ Reporting Resolution for the New York State and Local Employees' Retirement System

☞ Authorizing the Deputy City Chamberlain to Temporarily Assume the Duties and Authority of the City Chamberlain/City Clerk

☞ Awarding Bids for Chlorine Supplies for Wastewater Treatment Plant

☞ Appointment of City Assessor

Payment of January 2017 Bills

Executive Session (if needed)

Adjournment

Mayoral Appointment Mayor Carnrike appointed Luke Murphy as mayor's representative to the Norwich B.I.D. with a one-year term expiring December 31, 2017.

Director of Finance Appointment Director of Finance Dee DuFour appointed Pegi LoPresti as the Director of Finance Representative to the Norwich B.I.D. with a one-year term expiring December 31, 2017.

Council Appointment Ald. _____ **moved** to appoint Bryan McCracken as Council representative to the Norwich B.I.D. with a one-year term expiring December 31, 2017. Seconded by Ald. _____ and duly adopted ayes all.

Resolutions

RESOLUTION # -2017 REINSTATING CARL IVARSON AS DPW SUPERINTENDENT

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, this resolution revises Resolution #01-2017 from January 3rd, 2017 from an appointment to a reinstatement of position; and

WHEREAS, there exists a vacancy in the position of DPW Superintendent after the retirement of Carl Ivarson; and

WHEREAS, the position of DPW Superintendent has certain qualifications, experience and licensing requirements that must be met and it is in the best interest of the City to make an agreement with Carl Ivarson because he currently meets all job requirements and required licensing while the City searches for a successor; and

WHEREAS, the Common Council desires to make an employment agreement with Carl Ivarson to be reinstated to the position of DPW Superintendent from January 2, 2017 thru December 31, 2017; now, therefore be it

RESOLVED, that Carl Ivarson of Oxford, New York, be and hereby is reinstated to the full-time position of DPW Superintendent effective January 2, 2017 and terminated December 31, 2017; and further, be it

RESOLVED, that the Mayor be and hereby is authorized to execute an Employment Agreement with Carl Ivarson as reviewed by the Common Council and City Attorney having an effective date of January 2, 2017.

Seconded by Ald. _____, duly adopted, _____, on a roll-call vote, ayes all.

RESOLUTION # -2017 AUTHORIZING SUPPLEMENTAL TRANSFERS TO CAPITAL RESERVES FOR WATER AND WASTEWATER FUNDS

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, funds are available from unappropriated surplus and unanticipated revenues for Fiscal Year 2016 in both Water and Wastewater Funds; and

WHEREAS, supplemental funds, in addition to transfers provided in the 2016 budgets, are required in capital reserves to meet future needs for water system improvements, water main replacements, sewer main replacements and sewer equipment; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the Director of Finance be and hereby is authorized to make supplemental transfers, in addition to transfers provided in the 2016 budgets, from the 2016 Water and Wastewater Fund balances, up to the following amounts and in compliance with all applicable laws and regulations.

From:

<u>Account Number:</u>	<u>Name:</u>	<u>Amount:</u>
F909	Water Fund - Fund Balance	\$400,000.00
G909	Wastewater Fund - Fund Balance	\$300,000.00

To:

<u>Account Number:</u>	<u>Name:</u>	<u>Amount:</u>
HR28-878	Capital Reserves - Water Equipment	\$ 50,000.00
HR31-878	Capital Reserves - Water Main Replacement	\$150,000.00
V01-909	Water Fund - Debt Service	\$200,000.00
HR34-878	Capital Reserves - Sewer Mains	\$100,000.00
HR42-878	Capital Reserves - Sewer Equipment	\$100,000.00
HR43-878	Capital Reserves - Storm Sewers	\$100,000.00

Seconded by Ald. _____ and duly adopted, ayes all on a roll call vote, _____.

**RESOLUTION # -2017 AUTHORIZING MAYOR TO SIGN 2017 ANIMAL SHELTER
AGREEMENT WITH CHENANGO COUNTY SPCA**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the Chenango County SPCA provides certain services to the City of Norwich; now, therefore be it

RESOLVED, that the Mayor be and hereby is authorized, under the direction of the City Attorney, to sign a contract with the Chenango County SPCA, to provide services per the 2017 Animal Shelter Agreement.

Seconded by Ald. _____ and duly adopted, ayes all on a roll call vote, _____.

**RESOLUTION # -2017 REPORTING RESOLUTION FOR THE NEW YORK STATE AND LOCAL
EMPLOYEES' RETIREMENT SYSTEM**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, the New York State and Local Employees' Retirement System requires a resolution to establish a Standard Work Day and Reporting Resolution for certain elected and appointed officials; and

WHEREAS, the Personnel and Finance Committee have made certain recommendations, now therefore be it

RESOLVED, that the City of Norwich / 20037 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day	Name	Social Security Number	Registration Number	Current Term	Record of Activities Result
Elected Officials						
Alderman	6	Matthew Caldwell	9208	60086204	1/1/2016-12/31/2019	11.16

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

**RESOLUTION # -2017 AUTHORIZING THE DEPUTY CITY CHAMBERLAIN TO
TEMPORARILY ASSUME THE DUTIES AND
AUTHORITY OF THE CITY CHAMBERLAIN/CITY CLERK**

Ald. _____ introduced the following and moved its adoption:

WHEREAS, the City Chamberlain/City Clerk has resigned his position effective July, 8, 2016; and

WHEREAS, the Deputy City Chamberlain has agreed to handle the expanded workload; and

WHEREAS, adequate funds are in the department budget to cover the cost;
now therefore be it

RESOLVED, that Dee DuFour, Deputy City Chamberlain, will temporarily assume the duties and the authority of the City Chamberlain/City Clerk; and further be it

RESOLVED, that the Deputy City Chamberlain will temporarily receive a \$256 per week stipend until the City Chamberlain/City Clerk position is filled, and further be it

RESOLVED, that in recognition of the additional workload the Deputy City Chamberlain shall be paid up to five hours of overtime per week at the Grade 30 step one overtime rate; and further be it

RESOLVED, that such additional hours are to be paid in accordance with all applicable labor laws and are to be apportioned among the same departments and funds and in the same manner as the City Chamberlain/City Clerk salary has been allocated; and further be it

RESOLVED, that any budgetary transfer between regular time and overtime lines, as may be necessary for applicable cost classification, be and hereby are authorized.

**RESOLUTION # -2017 AWARDING BIDS FOR CHLORINE SUPPLIES FOR WASTEWATER
TREATMENT PLANT**

Ald. _____ introduced the following and **moved** its adoption:

WHEREAS, bids have been received for Liquid Chlorine and Sodium Hypochlorite; and

WHEREAS, the Joint Committees have made certain recommendations; now, therefore be it

RESOLVED, that the bid for the Liquid Chlorine & Sodium Hypochlorite be awarded to the lowest qualified bidders meeting specifications who are as follows:

Item	Bidder	Bid Amount
Liquid Chlorine 150# cylinders	Jones Chemicals Inc. Warwick, NY	\$62/cylinder
Sodium Hypochlorite, 55 gal. drums	Amrex Chemical Co. Inc. Binghamton, NY	\$0.95/gallon
Sodium Hypochlorite, bulk	Amrex Chemical Co. Inc. Binghamton, NY	\$0.90/gallon
Deposit - Chlorine Cyl.	Amrex Chemical Co. Inc. Binghamton, NY	\$100/cylinder
Deposit - Barrel	Amrex Chemical Co. Inc. Binghamton	\$35/Barrel

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

RESOLUTION # 2017 APPOINTMENT OF CITY ASSESSOR

Ald. _____ introduced the following and moved its adoption:

WHEREAS, There is a vacancy in the position of City Assessor; and

WHEREAS, interviews were held to fill said position; and

WHEREAS, the interview committee has recommended the appointment of Jeffrey Lowe of Auburn NY to such position;
now, therefore be it

RESOLVED, that Jeffrey Lowe, Auburn, NY, be and hereby is appointed to the position of City Assessor, effective as of January 23, 2017, for the remainder of a six-year term expiring on September 30, 2019; and further be it

RESOLVED, that such appointment is contingent upon meeting all requirements for certification as established by the State of New York Office of Real Property Services within the required time frame; and further be it

RESOLVED, that Jeffrey Lowe be compensated for his service at an annual salary of \$17,530 until certification; and further be it

RESOLVED, that upon receiving said certification the salary will be increased by \$2,000 to \$19,530 per year

Seconded by Ald. _____, and duly adopted, _____, on a roll call vote.

Payment of January 2017 Bills Ald. _____ **moved** that the payment of the January 2017 bills be authorized subject to final audit and verification, and subject to subsequent ratification and approval of the detailed bill list at the February 2017 meeting. Seconded by Ald. _____ and duly (adopted/defeated) _____.